

Presiding Supervisor Laura Elsbree called the Regular Town Board Meeting, County of Wayne, State of New York, held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY to order at 6:30 PM and led those present in the Pledge of Allegiance.

PRESENT:

Laura Elsbree	Supervisor
Amber Linson	Councilwoman
Daniel Botsford	Councilman
Alex Kelly	Councilman
Kevin Switzer	Highway Superintendent
Valen Fisher	Deputy Town Clerk

ABSENT Craig Jeffers - Councilman

OTHERS PRESENT: Nadine Seppeler – Town Clerk, Mike Buckley – Parks and Facilities Superintendent, Jacob Zoghlin – Town Attorney. Teresa Flye – Confidential Secretary, Eighteen (18) members of the public.

MINUTES

Motion by Councilwoman Linson that the minutes of **March 5, 2026** are accepted as submitted by the Town Clerk. Seconded by Councilman Kelly.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Jeffers	Absent
	Councilman Botsford	Aye
	Councilman Kelly	Aye
	Supervisor Elsbree	Aye

Motion carried.

PRESENTATIONS: NONE

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIALS’ REPORTS):

TOWN CLERK – The final day to settle taxes with the Town is Tuesday March 31st. All outstanding bills afterwards will need to be settled with the Wayne County Treasure. Additional penalties will be applied.

HIGHWAY SUPERINTENDENT – Thank you to the Highway Department staff for there hours of dedication over this harsh winter we have experienced.

COUNCILMAN KELLY- Reminder that the NYS Spring Burn Ban is March 16 – May 14, 2026. Small cooking or campfires (less than 3ft high x 4ft long) using only clean, untreated wood or charcoal. No burning brush, sticks, or leaves or burning debris piles.

COUNCILWOMAN LINSON – Reports that Supervisor Elsbree and herself toured the sewer plant this past week. They have 3 buildings and wish to get MRB to perform a structural integrity assessment. She proposed that the Town Board meet at the facility half an hour prior to the Regular Town Board Meeting on April 2, 2026.

Councilwoman Linson made a motion to advertise for a Special Meeting/Site visit to be held at 6:00pm on April 2, 2026 at 3451 Ontario Center Road, Walworth NY 14568 for the purpose of touring the facility/review potential sewer plant building repairs prior to the regular scheduled Town Board meeting. Seconded by Councilman Kelly.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Jeffers	Absent
	Councilman Botsford	Aye
	Councilman Kelly	Aye
	Supervisor Elsbree	Aye

Motion carried.

Councilwoman Linson also reports that the Historical Society had a program earlier this week on Dairy Farming in the town of Walworth which was well attended. She also mentioned that the Historical Society is working on printing a magazine on the history of dairy farming which is due to come sometime late spring.

COUNCILMAN BOTSFORD – Attended the Library Trustee meeting last week. Thank you to the Parks Department and staff for help with accessing their shed so they can access all their books used for the book sale. He also mentioned that the library is considering hiring a treasure. Councilman Botsford as well stated that he thinks that the Town Board should be more involved with the process to pick the trustees.

COUNCILMAN JEFFERS - Absent

SUPERVISOR ELSBREE- Reports that the Town Hall has been very busy the past few weeks as they navigated the majority of this time with less clerks on staff than usual.

RESOLUTIONS:

RESOLUTION 87-26 ABSTRACT OF CLAIMS FOR TOWN BOARD APPROVAL DATED MARCH 16, 2026

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

Run: 3/19/2026 at 9:56 AM Page: 1

ABSTRACT OF CLAIMS FOR TOWN BOARD AUDIT DATED 3/19/2026
Town of Walworth
3600 Lorraine Drive

SUMMARY BY FUND

	<u>Prepays</u>	<u>Unpays</u>	<u>Totals</u>
AA - General Fund TOTAL	1,689.54	64,654.88	66,344.42
CM - Parks Special Revenue TOTAL	0.00	1,014.06	1,014.06
DA - Highway Fund TOTAL	0.00	61,977.32	61,977.32
SF - Special District - Fire Protection TOTAL	0.00	490,403.00	490,403.00
SL - Special District - Lighting TOTAL	1,739.63	1,636.78	3,376.41
SS - Special District - Sewer TOTAL	0.00	2,459.41	2,459.41
TC - Trust Custodial TOTAL	0.00	500,107.77	500,107.77
REPORT TOTAL	3,429.17	1,122,253.22	1,125,682.39

Voucher #
1187 + 2070-2259

Voucher numbers **1187 and 2070-2259**

Abstract of audited vouchers is on file in the Town Clerk’s office.

Councilwoman Linson made a motion to amend the resolution. Seconded by Councilman Botsford to wit:

The REPORT TOTAL line should read: 3,429.17 1,122,253.22 **1,125,682.40**

Roll call amendment:	Councilwoman Linson	Aye
	Councilman Jeffers	Absent
	Councilman Botsford	Aye
	Councilman Kelly	Aye
	Supervisor Elsbree	Aye

Amendment carried.

Adopted this 19th day of March 2026 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Jeffers	Absent
	Councilman Botsford	Aye
	Councilman Kelly	Abstain
	Supervisor Elsbree	Aye

Resolution carried.

RESOLUTION 88-26 APPOINTMENT TO WALWORTH SEELY PUBLIC LIBRARY BOARD OF TRUSTEES

Councilman Botsford moved the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, the Walworth-Seely Public Library conducts its organizational business through a Board of Trustees; and

WHEREAS, the Walworth-Seely Public Library By-Laws, adopted on February 10, 1987 and amended on August 19, 2021, dictates that the members of the Board of Trustees be appointed by the Walworth Town Board; and

WHEREAS, the Walworth-Seely Public Library Board of Trustees seeks to fill one (1) Trustee position and has named Rae-gina Wescott to serve term from January 1, 2024 through December 31, 2028;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby appoints Rae-gina to serve as a Trustee on the Walworth-Seely Public Library Board of Trustees.

Adopted this 19th day of March 2026 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Jeffers	Absent
	Councilman Botsford	Aye
	Councilman Kelly	Aye
	Supervisor Elsbree	Aye

Resolution carried.

RESOLUTION 89-26 AUTHORIZATION FOR THE TOWN SUPERVISOR TO SIGN AND SUBMIT THE SECTION 211 APPLICATION ON BEHALF OF THE TOWN OF WALWORTH FOR EMPLOYEE BRETT MALAFEEW

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS, NYS Retirement and Social Security Law (RSSL Section211) requires that retirees of the NYS Employee Retirement System who return to work for any municipality in NYS be paid no more than \$35,000 annually, unless exempted from this ruling, and;

WHEREAS, the Town wishes to continue Code Enforcement Officer Brett Malafeews status and salary, as there is an immediate need for his services, and;

WHEREAS, Mr. Malafeew is a retiree enrolled in the NYS Police and Fire Retirement System and therefore barred from earning more than \$35,000 annually while collecting his pension, and;

WHEREAS, the Town Supervisor has prepared a Section 211 Application requesting that Section 211 be waived for Mr. Malafeew to allow him to collect the salary of a full-time Code Enforcement Officer, currently \$70,000 annually, and;

NOW THEREFORE BE IT RESOLVED that the Town Supervisor is hereby authorized to sign and submit the Section 211 Application for Brett Malafeew on behalf of the Town of Walworth.

Supervisor Elsbree made a motion to table the resolution till the April 2, 2026 regular meeting. Seconded by Councilwoman Linson.

Roll call table:	Councilwoman Linson	Aye
	Councilman Jeffers	Absent
	Councilman Botsford	Aye
	Councilman Kelly	Aye
	Supervisor Elsbree	Aye

Resolution tabled.

RESOLUTION 90-26 AUTHORIZE THE HIGHWAY SUPERINTENDENT TO IMPLEMENT HIGHWAY DEPART HOURS OF (4) 10-HOUR WORKDAYS BEGINNING APRIL 6, 2026, UNTIL NOVEMBER2, 2026

Councilman Kelly offered the Resolution and moved its adoption as amended. Seconded by Councilwoman Linson to wit:

WEHEREAS, the highway department has a need for shift daily hours to 4-10 hours days, The following was submitted,

Kevin Switzer
Highway Superintendent

Phone: (315) 524-3150
Fax: (315) 524-9247

TO: Laura Elsbree, Town Supervisor
CC: Town Board Members
FROM: Kevin Switzer, Highway Superintendent
DATE: March 19, 2026
SUBJECT: Work Schedule

Be it resolved that the Town Board authorizes Kevin Switzer, Highway Superintendent, to implement Highway Department work hours to consist of 4 10-hour workdays (Mon-Thurs) from April 6, 2026, to November 2, 2026. This is to include allowing for the town to reconsider the implemented schedule based on conditions, including weather.

Thank you,

Kevin Switzer
Highway Superintendent
Town of Walworth

BE IT RESOLVED that the Highway Superintendent is authorized to implement Highway Department hours of 4 10-hour workdays from April 6, 2026 to November 2, 2026; and allowing the Town to reconsider the implemented schedule based on conditions including weather.

Adopted this 19th day of March 2026 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Jeffers	Absent
	Councilman Botsford	Aye
	Councilman Kelly	Aye
	Supervisor Elsbree	Aye

Resolution carried.

RESOLUTION 91-26 AUTHORIZE THE PURCHASE AND INSTALLATION OF A NEW INTRUSION SYSTEM, FIRE CELLULAR COMMUNICATRO, AND MONITORING SERVICES FOR 3451 ONTARIO CENTER RD

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS the current intrusion and fire systems are inoperable, and

WHEREAS these are necessary systems, and

WHEREAS the Parks and Facilities Department did solicit a quote from Shield Alarm Systems, Inc. as follows-

Intrusion	\$4,721.90
Fire	\$5,638.51

WHEREAS Shield Alarm Systems Inc is the current service provider for all other Town facilities, and

WHEREAS funds in the amount of \$10,360.41 will be assigned to SS.00.8130.409, and

THEREFORE, BE IT RESOLVED the Parks & Facilities Superintendent is authorized to contract with Shield Alarm Systems, Inc. to install and monitor intrusion and fire systems for 3451 Ontario Center Rd, to be expended using funds in the amount of \$10,360.41 from SS.00.8130.409.

Supervisor Elsbree motioned to amend the resolution as well as its title to read as follows, seconded be Councilwoman Linson:

RESOLUTION 91-26 AUTHORIZE THE PURCHASE AND INSTALLATION OF A NEW INTRUSION SYSTEM, FIRE CELLULAR COMMUNICATOR, AND MONITORING SERVICES FOR 3451 ONTARIO CENTER RD

WHEREAS the current intrusion and fire systems are inoperable, and

WHEREAS these are necessary systems, and

WHEREAS the Parks and Facilities Department did solicit a quote from Shield Alarm Systems, Inc. as follows-

Intrusion	\$4,721.90
Fire	\$5,638.51

WHEREAS Shield Alarm Systems Inc is the current service provider for all other Town facilities, and

WHEREAS funds in the amount of \$10,360.41 will be assigned to SS.00.231.081, and

THEREFORE, BE IT RESOLVED the Parks & Facilities Superintendent is authorized to contract with Shield Alarm Systems, Inc. to install and monitor intrusion and fire systems for 3451 Ontario Center Rd, to be expended using funds in the amount of \$10,360.41 from SS.00.8130.409.

Roll call on the amendment: Councilwoman Linson Aye

Councilman Jeffers	Absent
Councilman Botsford	Aye
Councilman Kelly	Aye
Supervisor Elsbree	Aye

Amendment carried.

Adopted this 19th day of March 2026 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Jeffers	Absent
	Councilman Botsford	Aye
	Councilman Kelly	Aye
	Supervisor Elsbree	Aye

Resolution carried.

RESOLUTION 92-26 AUTHORIZE THE TOWN SUPERVISOR TO SIGN CONTRACT RENEWALS 267751 & 267761 WITH THE METRO GROUP FOR THE TOWN HALL’S COOLING TOWER WATER TREATMENT, COMPLIANCE AND UPLOADING SERVICE

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS, water treatment and reporting are required by the New York State Department of Health, and

WHEREAS, the service contracts are renewed annually by the Supervisor, and

WHEREAS, this is a budgeted expense, and

WHEREAS, contract renewal 267751 was received in the amount of \$2,338.00, and

WHEREAS, contract renewal 267761 was received in the amount of \$2,585.00.

NOW, THEREFORE, BE IT RESOLVED the Town Supervisor is authorized to sign contract renewals 267751, and 267761 with the Metro Group for the Town Hall’s cooling tower water treatment, compliance and uploading services.

Adopted this 19th day of March 2026 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Jeffers	Absent
	Councilman Botsford	Aye

Councilman Kelly Aye
 Supervisor Elsbree Aye

Resolution carried.

COMMUNICATIONS:

- Recreation Monthly Report – February 2026
- Assessment Sales Report – February 2026
- MS4 – Monthly Summary

TOWN BOARD REGULAR SCHEDULED MEETINGS:

DATE	TIME	MEETING TYPE	LOCATION
April 2, 2026	6:00PM	Special / Site Visit	3451 Ontario Center Rd
April 2, 2026	6:30PM	Regular	3600 Lorraine Drive
April 16, 2026	6:30PM	Regular	3600 Lorraine Drive
May 7, 2026	6:30PM	Regular	3600 Lorraine Drive

NEW AND OTHER BUSINESS:

Discussion ensued about the previous resolution 78-26 for clarification on when the Town Board is to be involved and provide feedback. It was agreed that the Board would allow the experts to prepare what they believe is best and then present it to the Board, which then the Board can provide feedback.

PUBLIC PARTICIPATION-

Stephanie Follette – read allowed and submitted the following letter as well as documentation for the record on file with the Town Clerk:

I called the Planning Board (PB) and asked to meet with them to understand their March 9 agenda #3 "Determination Letter" and was told this Determination Letter was only a timeline. Initially, they said they wouldn't meet with me to remain impartial, then they indicated there was no one to meet with me, and then directed me to the Town Board.

So here we are, seeking direction on how members of the community are able to have a discussion.

And sharing concerns from the March 9 PB meeting:

---there was little discussion of the Determination Letter, just that they received it. What drove the creation of this letter, on an application that is incomplete & contradictory? It appears the PB is moving forward with reviewing the Windward Lake application.

---at the 22minute 30second mark of the March 9 planning board meeting recording, Supervisor Landry used the words "looking at and approving" Windward Lake application -- using this language of 'approving' seems like a foregone conclusion this will be approved (and the application isn't even complete, nor free of errors), though he did say they are evaluating it carefully and will check all the boxes. Words matter, however.

---the PB indicated they were not aware of the Town Board approval of Resolution 78-26 to fund an MRB review of the Site Design & Development Criteria Manual – shouldn't they be made aware?

Also looking for guidance on a holistic review of the Windward Lake application. Ultimately, the Town Board is responsible for any decisions. The PB effort so far seems to be thru the lens of Code 151. Where is the Code 180 consideration? The Comprehensive Plan? The validation that this effort is allowable as per the joint origination of Gananda, and the Golf Course?

Thank you.

Joe Bruening – Inquired on the tabled Resolution 89-26, stating that the current Code Enforcement Officer has already acquired a waiver and that there should be more canvassing done on behalf of the Town to ensure that we have someone on a more permanent basis.

Ed Raynor – Submitted a letter for the record and the Town Attorney titled “NOTICE OF UNADDRESSED FIRE AND LIFE-SAFTEY HAZARDS at 1 Country Club Drive as The Ballroom at Windward Lake” to be filled with the Town Clerk.

Sherry Kearns – Spoke on her strong opposition to the development of Windward Lake. She went on to explain the environmental impact of the development of the golf course.

EXECUTIVE SESSION:

Motion by Supervisor Elsbree to enter into executive session to discuss proposed, pending or current litigation.

Seconded by Councilwoman Linson.

Roll call vote: Councilwoman Linson Aye

Councilman Jeffers	Absent
Councilman Botsford	Aye
Councilman Kelly	Aye
Supervisor Elsbree	Aye

Motion carried.

Time:7:05PM.

RECONVENE:

Supervisor reconvened the regularly scheduled meeting.

Time: 8:07 PM.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Jeffers	Absent
	Councilman Botsford	Aye
	Councilman Kelly	Aye
	Supervisor Elsbree	Aye

Motion carried.

ADJOURNMENT:

Motion by Councilwoman Linson to adjourn. Seconded by Councilman Kelly.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Jeffers	Absent
	Councilman Botsford	Aye
	Councilman Kelly	Aye
	Supervisor Elsbree	Aye

Motion carried.

Time: 8:07PM

Respectfully Submitted,
Nadine Seppeler
Town Clerk