



Laura Elsbree, Town Supervisor
3600 Lorraine Drive
Walworth, NY 14568

315.986.1400
315.926.9154
Fax 315.986.1440

**TOWN BOARD REGULAR MEETING – AGENDA
MARCH 19, 2026 6:30PM**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

MINUTES

PRESENTATIONS

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)

TOWN CLERK:

HIGHWAY SUPERINTENDENT:

JUSTICE COURT

COUNCILMAN KELLY:

COUNCILMAN BOTSFORD:

COUNCILWOMAN LINSON:

COUNCILMAN JEFFERS:

SUPERVISOR ELSBREE:

RESOLUTIONS:

-26 APPOINTMENT TO WALWORTH SEELY PUBLIC LIBRARY BOARD OF TRUSTEES

Councilman moved the following Resolution and moved its adoption. Seconded
by Councilman to wit:

WHEREAS, the Walworth-Seely Public Library conducts its organizational business through a Board of Trustees; and

WHEREAS, the Walworth-Seely Public Library By-Laws, adopted on February 10, 1987 and amended on August 19, 2021, dictates that the members of the Board of Trustees be appointed by the Walworth Town Board; and

WHEREAS, the Walworth-Seely Public Library Board of Trustees seeks to fill one (1) Trustee position and has named Rae-gina Wescott to serve term from January 1, 2024 through December 31, 2028;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby appoints Rae-gina to serve as a Trustee on the Walworth-Seely Public Library Board of Trustees.

Adopted this 19th day of March 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Jeffers
Councilman Botsford
Councilman Kelly
Supervisor Elsbree

Resolution carried/failed

-26 AUTHORIZE THE HIGHWAY SUPERINTENDENT TO IMPLEMENT HIGHWAY DEPART HOURS OF (4) 10-HOUR WORKDAYS BEGINNING APRIL 6, 2026, UNTIL NOVEMBER2, 2026

Council offered the Resolution and moved its adoption as amended. Seconded by Council to wit:

WEHEREAS, The highway department has a need for shift daily hours to 4-10 hours days, The following was submitted,

Kevin Switzer
Highway Superintendent

Phone: (315) 524-3150
Fax: (315) 524-9247

TO: Laura Elsbree, Town Supervisor
CC: Town Board Members
FROM: Kevin Switzer, Highway Superintendent
DATE: March 19, 2026
SUBJECT: Work Schedule

Be it resolved that the Town Board authorizes Kevin Switzer, Highway Superintendent, to implement Highway Department work hours to consist of 4 10-hour workdays (Mon-Thurs) from April 6, 2026, to November 2, 2026. This is to include allowing for the town to reconsider the implemented schedule based on conditions, including weather.

Thank you,

Kevin Switzer
Highway Superintendent
Town of Walworth

BE IT RESOLVED that the Highway Superintendent is authorized to implement Highway Department hours of 4 10-hour workdays from April 6, 2026 to November 2, 2026; and allowing the Town to reconsider the implemented schedule based on conditions including weather.

Adopted this 19th day of March, 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Botsford
Councilman Jeffers
Supervisor Elsbree

Resolution carried/failed

(Updated 04/02/2025)

-26 AUTHORIZE THE PURCHASE AND INSTALLATION OF A NEW INTRUSION SYSTEM, FIRE CELLULAR COMMUNICATIONS, AND MONITORING SERVICES FOR 3451 ONTARIO CENTER RD.

WHEREAS the current intrusion and fire systems are inoperable, and

WHEREAS these are necessary systems, and

WHEREAS the Parks and Facilities Department did solicit a quote from Shield Alarm Systems, Inc. as follows-

Intrusion	\$4,721.90
Fire	\$5,638.51

WHEREAS Shield Alarm Systems Inc is the current service provider for all other Town facilities, And

WHEREAS funds in the amount of \$10,360.41 will be assigned to SS.00.8130.409, and **THEREFORE, BE IT RESOLVED** the Parks & Facilities Superintendent is authorized to contract with Shield Alarm Systems, Inc. to install and monitor intrusion and fire systems for 3451 Ontario Center Rd, to be expended using funds in the amount of \$10,360.41 from SS.00.8130.409.

Adopted this 19th day of March 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Jeffers
Councilman Kelly
Councilman Botsford
Supervisor Elsbree

Carried/failed

-26 AUTHORIZE THE TOWN SUPERVISOR TO SIGN CONTRACT RENEWALS 267751 & 267761 WITH THE METRO GROUP FOR THE TOWN HALL'S COOLING TOWER WATER TREATMENT, COMPLIANCE AND UPLOADING SERVICE.

WHEREAS, water treatment and reporting are required by the New York State Department of Health, and

WHEREAS, the service contracts are renewed annually by the Supervisor, and

WHEREAS, this is a budgeted expense, and

WHEREAS, contract renewal 267751 was received in the amount of \$2,338.00, and

WHEREAS, contract renewal 267761 was received in the amount of \$2,585.00.

(Updated 04/02/2025)

NOW, THEREFORE, BE IT RESOLVED the Town Supervisor is authorized to sign contract renewals 267751, and 267761 with the Metro Group for the Town Hall's cooling tower water treatment, compliance and uploading services.

Adopted this 19th day of March 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Jeffers
Councilman Kelly
Councilman Botsford
Supervisor Elsbree

Carried/failed

-26 ABSTRACT OF CLAIMS FOR TOWN BOARD APPROVAL DATED MARCH 16, 2026

Run: 3/18/2026 at 7:50 AM	Page: 1
ABSTRACT OF CLAIMS FOR TOWN BOARD AUDIT DATED 3/19/2026 Town of Walworth 3600 Lorraine Drive	

SUMMARY BY FUND

	<u>Prepays</u>	<u>Unpays</u>	<u>Totals</u>
AA - General Fund TOTAL	1,689.54	64,654.89	66,344.43
CM - Parks Special Revenue TOTAL	0.00	1,014.06	1,014.06
DA - Highway Fund TOTAL	0.00	61,977.32	61,977.32
SF - Special District - Fire Protection TOTAL	0.00	490,403.00	490,403.00
SL - Special District - Lighting TOTAL	1,739.63	1,636.78	3,376.41
SS - Special District - Sewer TOTAL	0.00	2,459.41	2,459.41
TC - Trust Custodial TOTAL	0.00	500,107.77	500,107.77
REPORT TOTAL	3,429.17	1,122,253.23	1,125,682.40

Vouchers

1887

2070-2259

Voucher numbers **1187 and 2070-2259**

Abstract of audited vouchers is on file in the Town Clerk's office
(Updated 04/02/2025)

Adopted this 19th day of March, 2026 at the meeting of the Town Board

Roll call vote: Councilwoman Linson
Councilman Jeffers
Councilman Kelly
Councilman Botsford
Supervisor Elsbree

Carried/failed

RESOLUTION -26: AUTHORIZATION FOR THE TOWN SUPERVISOR TO SIGN AND SUBMIT THE SECTION 211 APPLICATION ON BEHALF OF THE TOWN OF WALWORTH FOR EMPLOYEE BRETT MALAFEEW

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, NYS Retirement and Social Security Law (RSSL Section211) requires that retirees of the NYS Employee Retirement System who return to work for any municipality in NYS be paid no more than \$35,000 annually, unless exempted from this ruling, and;

WHEREAS, the Town wishes to continue Code Enforcement Officer Brett Malafeews status and salary, as there is an immediate need for his services, and;

WHEREAS, Mr. Malafeew is a retiree enrolled in the NYS Police and Fire Retirement System and therefore barred from earning more than \$35,000 annually while collecting his pension, and;

WHEREAS, the Town Supervisor has prepared a Section 211 Application requesting that Section 211 be waived for Mr. Malafeew to allow him to collect the salary of a full-time Code Enforcement Officer, currently \$70,000 annually, and;

NOW THEREFORE BE IT RESOLVED that the Town Supervisor is hereby authorized to sign and submit the Section 211 Application for Brett Malafeew on behalf of the Town of Walworth.

Adopted this 19th day of March, 2026 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Jeffers
Councilman Botsford
Supervisor Elsbree

Resolution carried/failed

COMMUNICATION:

Highway- MS4 progress report.

Assessment Sales – February 2026

(Updated 04/02/2025)

Recreation – February 2026

NEW AND OTHER BUSINESS

PUBLIC PARTICIPATION

EXECUTIVE SESSION

Proposed, pending or current litigation.

ADJOURNMENT

ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

(Updated 04/02/2025)