



Laura Elsbree, Town Supervisor
3600 Lorraine Drive
Walworth, NY 14568

315.986.1400
315.926.9154
Fax 315.986.1440

**TOWN BOARD REGULAR MEETING – AGENDA
FEBRUARY 19, 2026 6:30PM**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

MINUTES

February 5, 2026 – Regular Meeting

PRESENTATIONS

Proclamation – James LeMay

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)

Town Clerk Monthly Report – January 2026

Receiver of Taxes Monthly Report – January 2026

RESOLUTIONS:

RESOLUTION -26 ABSTRACT 2 APPROVAL

RESOLUTION -26 AUTHORIZE THE PURCHASE OF A NEW KUBOTA ZD 1211 60” ZERO TURN MOWER, PRICE NOT TO EXCEED \$18,484.72; TO AUTHORIZE USE OF FUNDS FROM AA.00.7110.201, BUDGETED ITEM.

RESOLUTION -26 AUTHORIZE THE PURCHASE OF A NEW TORO SANDPRO INFIELD GROOMER, PRICE NOT TO EXCEED \$31,021.51; TO AUTHORIZE USE OF FUNDS FROM AA.00.7110.286, BUDGETED ITEM.

RESOLUTION -26 AUTHORIZATION TO CONTRACT WITH ONCRETE SOLUTIONS TO PREP AND APPLY A METALLIC FINISH EPOXY FLOOR COATING IN THE GINEGAW LODGE, NOT TO EXCEED \$17,500, WITH THE USE OF FUNDS AVAILABLE IN CM1.

RESOLUTION -26 AUTHORIZE THE PURCHASE OF A NEW 2026 FORD F-350 XL 4X4 TRUCK WITH 8’ WESTERN SNOWPLOW FROM VAN BORTEL FORD WITH A PRICE NOT TO EXCEED \$57,510.19; TO AUTHORIZE USE OF FUNDS FROM AA.00.7110.286, BUDGETED ITEM.

RESOLUTION -26 AUTHORIZE THE HIRE OF NORMAN DRUSCHEL, PER DIEM BUILDING INSPECTOR, EFFECTIVE FEBRUARY 23, 2026

RESOLUTION -26 TO ACCEPT THE RESIGNATION OF DIANE L. FUCHS AND ADVERTISE TO FILL THE POSITION OF JUSTICE COURT CLERK (PART-TIME)

RESOLUTION -26 AUTHORIZATION TO GO OUT TO BID FOR AGRICULTURAL LEASE OF TOWN PROPERTY LOCATED AT 3600 LORRAINE DRIVE

RESOLUTION -26 TO ADOPT A POLICY FOR A TOWN EMPLOYEE LEAVE DONATION PROGRAM

RESOLUTION -26: TO CREATE THE POSITION JUNIOR ENGINEER AND TO ADVERTISE TO FILL THE POSITION

RESOLUTION -26 TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE AGREEMENT WITH SIMCO

RESOLUTION -26 APPOINTMENT TO WALWORTH-SEELY PUBLIC LIBRARY BOARD OF TRUSTEES

COMMUNICATION:

- Letter of Resignation – Diane Fuchs
- Assessment Sales – December 2025
- Assessment Sales – January 2026
- Highway Department Monthly Report – January 2026
- Building Department Monthly Report – January 2026

NEW AND OTHER BUSINESS

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT

ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

PROCLAMATION

Honoring James LeMay upon his retirement

WHEREAS, James Lemay began his service to the Town of Walworth as a motor equipment operator for Town Highway on February 5, 1996;

AND

WHEREAS, James served the Town of Walworth as Town Highway Deputy Superintendent from 2022 through 2025;

AND

WHEREAS, James has spent 30 winters not sleeping to keep our roads safe;

AND

WHEREAS, James has been a valuable resource for our citizens and staff with an uncanny ability to overcome any obstacle;

AND

WHEREAS, James has dedicated himself as a hard-working and dedicated public servant, at all times committed to helping our community.

NOW, THEREFORE, BE IT RESOLVED THAT, the Walworth Town Board, together with the citizens of this community, do hereby express their sincere appreciation and gratitude for Mr. LeMay's dedication and commitment to the Town, and congratulate him on his retirement, and wish him the best, and continued success in his retirement and future endeavors.

Proclaimed this 13th day of February 2026

TOWN CLERK'S MONTHLY REPORT

TOWN OF WALWORTH, NEW YORK

JANUARY, 2026

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	<u>2</u>	MARRIAGE LICENSES	NO. 26001 TO 26002	<u>35.00</u>	
	<u>3</u>	MISCELLANEOUS		<u>445.75</u>	
	<u>5</u>	B/D/M RECORDS SEARCH		<u>130.00</u>	
		TOTAL TOWN CLERK FEES			610.75
A1689	<u>1</u>	PERC/NEW/SEPTIC REPAIR		<u>300.00</u>	
		TOTAL A1689			300.00
A2001	<u>4</u>	RECREATION		<u>323.00</u>	
		TOTAL A2001			323.00
A2115	<u>4</u>	PB REVIEW FEES/OTHER		<u>800.00</u>	
		TOTAL A2115			800.00
A2544	<u>90</u>	DOG LICENSES		<u>869.00</u>	
		TOTAL A2544			869.00
A2555	<u>7</u>	BUILDING PERMITS		<u>650.00</u>	
		TOTAL A2555			650.00
A2590	<u>1</u>	GALVIN TRAILER PARK		<u>445.00</u>	
		TOTAL A2590			445.00
CM2025	<u>7</u>	FACILITY RENTALS		<u>2,935.00</u>	
		TOTAL CM2025			2,935.00
TA301	<u>3</u>	ESCROW - BLDG PERMITS		<u>300.00</u>	
		TOTAL TA301			300.00

TOWN CLERK'S MONTHLY REPORT

JANUARY, 2026

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>3,997.75</u> ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	<u>300.00</u> ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	<u>2,935.00</u> ✓
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>104.00</u> ✓
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>45.00</u>
TOTAL DISBURSEMENTS	7,381.75

FEBRUARY 12, 2026

Laura Elsbree
LAURA ELSBREE

, SUPERVISOR

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

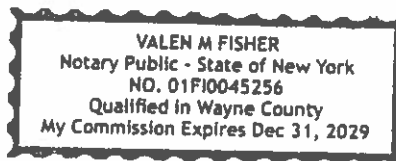
I, Nadine Seppeler, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

Nadine Seppeler
Town Clerk

12 day of February 2026

Valen Fisher
Notary Public



Analysis of Collections
by transactionDate

2/18/26

Page 1 of 1

Date	Qty	Taxes collected	Interest paid	Penalty paid	Daily total collected	Total overall collections
1/2/26	6	16,272.35	0.00	0.00	16,272.35	16,272.35
1/5/26	54	129,479.40	0.00	0.00	129,479.40	145,751.75
1/6/26	47	108,162.07	0.00	0.00	108,162.07	253,913.82
1/7/26	81	200,220.79	0.00	0.00	200,220.79	454,134.61
1/8/26	66	155,439.31	0.00	0.00	155,439.31	609,573.92
1/9/26	53	116,491.67	0.00	0.00	116,491.67	726,065.59
1/12/26	133	342,530.26	0.00	0.00	342,530.26	1,068,595.85
1/13/26	68	159,231.23	0.00	0.00	159,231.23	1,227,827.08
1/14/26	128	342,869.23	0.00	0.00	342,869.23	1,570,696.31
1/15/26	49	112,240.65	0.00	0.00	112,240.65	1,682,936.96
1/16/26	64	226,504.99	0.00	0.00	226,504.99	1,909,441.95
1/20/26	121	285,829.88	0.00	0.00	285,829.88	2,195,271.83
1/21/26	44	104,740.89	0.00	0.00	104,740.89	2,300,012.72
1/22/26	96	230,252.66	0.00	0.00	230,252.66	2,530,265.38
1/23/26	122	223,760.43	0.00	0.00	223,760.43	2,754,025.81
1/27/26	178	488,640.75	0.00	0.00	488,640.75	3,242,666.56
1/28/26	106	234,544.67	0.00	0.00	234,544.67	3,477,211.23
1/29/26	119	261,163.30	0.00	0.00	261,163.30	3,738,374.53
1/30/26	121	321,982.39	0.00	0.00	321,982.39	4,060,356.92
01.26	1,656	4,060,356.92	0.00	0.00	4,060,356.92	4,060,356.92
Totals:	1,656	4,060,356.92	0.00	0.00	4,060,356.92	4,060,356.92

January Monthly Report - Tax Collection

x Naeline Egppel

RESOLUTION -26 ABSTRACT 2 APPROVAL

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

Run: 2/17/2026 at 10:11 AM Page 1

ABSTRACT OF CLAIMS FOR TOWN BOARD AUDIT DATED 2/19/2026
Town of Walworth
3600 Lorraine Drive

SUMMARY BY FUND

	<u>Prepays</u>	<u>Unpays</u>	<u>Totals</u>
AA - General Fund TOTAL	47,220.69	161,333.49	208,554.18
CM - Parks Special Revenue TOTAL	337.80	297.56	635.36
DA - Highway Fund TOTAL	33,234.95	93,971.36	127,206.31
SL - Special District - Lighting TOTAL	3,401.45	0.00	3,401.45
SS - Special District - Sewer TOTAL	557.06	6,740.09	7,297.75
TA - Trust Agency TOTAL	1,907.08	0.00	1,907.08
TC - Trust Custodial TOTAL	0.00	24,280.33	24,280.33
REPORT TOTAL	86,659.63	286,622.83	373,282.46

Voucher numbers #1842 - #2064

Abstract of audited vouchers is on file in the Town Clerk's office.

Adopted this 19th day of February, 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Jeffers
Councilman Botsford
Councilman Kelly
Supervisor Elsbree

Resolution carried/failed.

RESOLUTION -26 AUTHORIZE THE PURCHASE OF A NEW KUBOTA ZD 1211 60” ZERO TURN MOWER, PRICE NOT TO EXCEED \$18,484.72; TO AUTHORIZE USE OF FUNDS FROM AA.00.7110.201, BUDGETED ITEM.

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the current machine is due for scheduled replacement and,

WHEREAS, the Parks and Facilities Superintendent did solicit a quote from Saxby Implement Corp and,

WHEREAS, the quoted item is made available through New York State contract PC# 69404 and,

WHEREAS, the mower was budgeted for purchase in 2026 using available funds in AA.00.7110.201.

NOW, THEREFORE, BE IT RESOLVED that the Parks & Facilities Superintendent is hereby authorized to purchase a new Kubota ZD 1211 60” zero turn mower using available funds in AA.00.7110.201.

Adopted this 19th day of February 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Jeffers
 Councilman Botsford
 Councilman Kelly
 Supervisor Elsbree

Carried/failed.

RESOLUTION -26 AUTHORIZE THE PURCHASE OF A NEW TORO SANDPRO INFIELD GROOMER, PRICE NOT TO EXCEED \$31,021.51; TO AUTHORIZE USE OF FUNDS FROM AA.00.7110.286, BUDGETED ITEM.

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the current machine is due for scheduled replacement and,

WHEREAS, the Parks and Facilities Superintendent did solicit a quote from Grassland Equipment & Irrigation Corp. and,

WHEREAS, the quoted item is made available through New York State contract PC# 69682 and,

WHEREAS, the infield groomer was budgeted for purchase in 2026 using available funds in AA.00.7110.286.

NOW, THEREFORE, BE IT RESOLVED that the Parks & Facilities Superintendent is hereby authorized to purchase a new Toro SandPro infield groomer using available funds in AA.00.7110.286.

Adopted this 19th day of February 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Jeffers
 Councilman Botsford
 Councilman Kelly
 Supervisor Elsbree

Carried/failed.

RESOLUTION -26 AUTHORIZATION TO CONTRACT WITH ONCRETE SOLUTIONS TO PREP AND APPLY A METALLIC FINISH EPOXY FLOOR COATING IN THE GINEGAW LODGE, NOT TO EXCEED \$17,500, WITH THE USE OF FUNDS AVAILABLE IN CM1.

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS the current state of the Lodge floor is deteriorating, and

WHEREAS the Parks and Facilities Department did solicit 3 quotes for the work per the procurement policy, as follows:

Oncrete Solutions	\$17,500
Everlast Concrete Coatings	\$19,500
Apollo Concrete Coatings	Surface type not offered

WHEREAS funds will be available in CM.01.7110.201 for the current 2026 budget, subject to the following budget revision:

Appropriate \$17,500 from CM1 fund balance to CM.01.7110.201

NOW, THEREFORE, BE IT RESOLVED that the Parks Superintendent is authorized to contract with Oncrete Solutions to prepare and apply a metallic finish epoxy floor coating in the Ginegaw Lodge, and the Town Supervisor is authorized to make the appropriate budget modification to fund this project, not to exceed \$17,500.

Adopted this 19th day of February 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Jeffers
 Councilman Botsford
 Councilman Kelly
 Supervisor Elsbree

Carried/failed.

RESOLUTION -26 AUTHORIZE THE PURCHASE OF A NEW 2026 FORD F-350 XL 4X4 TRUCK WITH 8' WESTERN SNOWPLOW FROM VAN BORTEL FORD WITH A PRICE NOT TO EXCEED \$57,510.19; TO AUTHORIZE USE OF FUNDS FROM AA.00.7110.286, BUDGETED ITEM.

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the current Parks truck is due for scheduled replacement, and

WHEREAS, the Parks and Facilities Superintendent did solicit a quote from Van Bortel Ford and,

WHEREAS, the quoted item is made available through New York State contract PC# 68953 and,

WHEREAS, the truck was budgeted for purchase in 2026 using available funds in AA.00.7110.286.

NOW, THEREFORE, BE IT RESOLVED that the Parks & Facilities Superintendent is hereby authorized to purchase a 2026 Ford F-350 4x4 truck and plow using available funds in AA.00.7110.286.

Adopted this 19th day of February 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Jeffers
 Councilman Botsford
 Councilman Kelly
 Supervisor Elsbree

Carried/failed.

RESOLUTION -26 AUTHORIZE THE HIRE OF NORMAN DRUSCHEL, PER DIEM BUILDING INSPECTOR, EFFECTIVE FEBRUARY 23, 2026

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the Building Department has a need for a per diem Building Inspector to aid in the following actions:

- Plan review for permits/permit applications,
- Planning board application and plan review (would especially help to free up time),
- 1203 State mandated report due in the first quarter,
- Provide training and historical knowledge to department; and

WHEREAS, the department has unexpended funds in the amount of \$6030 from lines AA.00.3620.101 and AA.00.3620.106 and is proposing to use those funds to fill the needs listed above at a rate of \$33.50 per hour until the funds are depleted; and

WHEREAS, Norman Druschel is retired from the position of full-time Town of Walworth Building Inspector; and

WHEREAS, Norman Druschel has agreed to return to the Town's employment as the Building Inspector (per diem), effective February 23, 2026

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the hiring of Norman Druschel to the position of Building Inspector (per diem), effective February 23, 2026, at a rate of \$33.50 per hour until such time as the amount of \$6030 has been depleted.

Adopted this 19th day of February 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Jeffers
 Councilman Botsford
 Supervisor Elsbree

Carried/failed.

**RESOLUTION -26 TO ACCEPT THE RESIGNATION OF DIANE L. FUCHS AND
ADVERTISE TO FILL THE POSITION OF JUSTICE COURT CLERK (PART-TIME)**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the current part-time Court Clerk has submitted her resignation, effective February 19, 2026; and

WHEREAS, the Town Justices are desirous of filling the vacated position as soon as possible to maintain continuity within the Justice Court operations;

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the Town Clerk to advertise for applications for the position.

Adopted this 19th day of February 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Jeffers
 Councilman Botsford
 Councilman Kelly
 Supervisor Elsbree

Carried/failed.

RESOLUTION -26 AUTHORIZATION TO GO OUT TO BID FOR AGRICULTURAL LEASE OF TOWN PROPERTY LOCATED AT 3600 LORRAINE DRIVE

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the Town of Walworth has property located at **3600 Lorraine Drive Walworth, New York, 14568**; and

WHEREAS, approximately 9 acres of this property has been used for active agriculture in the past and the Town Board desires to continue the promotion of agriculture in our community.

BE IT RESOLVED, that the Town Board authorizes the Supervisor to go out for Bids for Agricultural use of this approximately 9 acres.

BE IT FURTHER RESOLVED, that the Town Clerk is authorized to advertise requests for proposal pursuant to Law. Deadline for Sealed Bids to be delivered to the Town Clerk's Office is Noon on Monday, March 2nd, 2026. The Bid opening will be held on March 2nd, 2026, at 2:30 PM at the Walworth Town Hall.

Adopted this 19th day of February 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Jeffers
 Councilman Botsford
 Councilman Kelly
 Supervisor Elsbree

Carried/failed.

Area
Area: 3.25 Acres
Perimeter: 1844.4
Feet



Area
Area: 6.68 Acres
Perimeter: 2937.6
Feet

Project Location	Project	Timeline
Ginegaw Park	New basketball goals	1-3 years
	Pave/Repave lodge and Field #3 parking lots	1-3 years
	Create parking area by mini pavilion with sidewalk	3-5 years
	Install a concrete pad under mini pavilion	3-5 years
	Expand mini playground (sidewalk, zipline, ADA/sensory pieces)	3-5 years
	Install an outfield fence in field #1	3-5 years
	Remove cracked asphalt pad and replace with concrete in the main Ginegaw pavilion	5-10 years
	Replace leaning light poles around the basketball court	5-10 years
	Add tennis/pickleball courts, batting cage, fencing, and drinking fountain	5-10 years
	Build a splash pad	5-10 years
Sherburne Park	Add trails/seating areas	1-3 years
	Move goalposts from Dolomite Park	1-3 years
	Pave parking lot	3-5 years
	Add electric/sewer	5-10 years
	Add parking lot lights	5-10 years
Dolomite Park	New bathroom and/or lodge	5-10 years
	Decommission storage shed/concession stand, and return it to a pavilion, add picnic tables	3-5 years
Hamlet Park	Remove tennis court and fence, grade the area	3-5 years
	Add pipe, fill ditch, create a small parking area	3-5 years
	Build a pavilion, concrete pad and sidewalk, add picnic tables and grill	3-5 years

Add parkland on the west side of town that would feature nature trails and passive recreation 5-10 years

RESOLUTION -26 TO ADOPT A POLICY FOR A TOWN EMPLOYEE LEAVE DONATION PROGRAM

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, The Town of Walworth strives to foster and maintain a supportive workplace; and

WHEREAS, Town of Walworth employees receive accruals for paid time off; and

WHEREAS, Town of Walworth employees have expressed interest in “donating” accrued time off to fellow employees when experiencing an employee emergency; and

WHEREAS, the Town wishes to establish a policy to handle the donation of accrued vacation and personal time.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the town of Walworth adopts the following Leave Donation Program policy.

BE IT FURTHER RESOLVED, that this policy will be added to the current employee handbook.

Adopted this 19th day of February 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Jeffers
 Councilman Botsford
 Councilman Kelly
 Supervisor Elsbree

Carried/failed.

7.21 Leave Donation Program (Vacation/Personal Time)

The Town strives to foster and maintain a supportive workplace. In this regard, employees may voluntarily donate unused vacation or personal time to assist a coworker who is unable to work due to a qualifying emergency, subject to the rules below.

1. Qualifying Employee emergency.

An "emergency" means a serious and unexpected circumstance affecting the employee or the employee's immediate family member that requires the employee to be absent on an approved leave of absence from work for a prolonged period and that results in a substantial loss of income because the employee has exhausted available paid leave. The determination of whether a qualifying emergency exists rests exclusively within the discretion of the Town. The Town may require reasonable documentation to support the request.

For purposes of this policy, "immediate family member" means the employee's spouse, child, or parent.

2. To receive donated leave, the employee must:

- have completed at least one (1) year of service with the Town
- have exhausted all accrued sick, vacation, and personal leave (and any other paid leave the Town requires to be used first)
- be otherwise eligible to remain on approved leave of absence under Town policy.
- Donations will **not** be solicited.

A recipient may receive up to a total of 240 hours of donated leave for a single emergency. Donated leave will be applied as paid leave through the Town's payroll at the recipient's regular rate of pay and will not be paid out as cash.

3. To donate leave, an employee must:

- have completed at least one (1) year of service with the Town
- donate only accrued, available vacation or personal time (no future accruals).

Donors must maintain a reasonable leave balance. All donations are purely voluntary and are made at the sole discretion of the donating employee.

5. Administration and approvals.

All requests and donations must be submitted to the Town Supervisor on Town forms. The Town will determine eligibility, approve the use of donated leave, and track balances. The Town may deny or discontinue donated leave if documentation is insufficient, the emergency ends, the employee returns to work, or other leave benefits become available.

6. Prior misconduct or performance issues.

The Town may deny eligibility to receive donated leave if the employee has been found, within the preceding twelve (12) months, to have engaged in substantiated misconduct or poor performance, including but not limited to falsification, misrepresentation, or abuse of leave time. Determinations under this section will be made at the sole discretion of the Town.

7. Misconduct or misuse.

The Town may, at its sole discretion, discontinue donated leave if it determines that the request involves falsification, misrepresentation, or other misuse related to the underlying leave or donation.

RESOLUTION -26 TO CREATE THE POSITION JUNIOR ENGINEER AND TO ADVERTISE TO FILL THE POSITION

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, on January 8, 2026, the Town Board authorized by Resolution the creation of the position of MS4 Officer.

WHEREAS, subsequent research indicates that this title does not exist within the Wayne County Civil Service Rules and Regulations, and therefore must be modified;

WHEREAS, the Town Board has determined that the position of Junior Engineer is necessary for the efficient operation of the Town.

WHEREAS, the salary rate will remain the same, thus having no negative effect on the budget.

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes that the position of Junior Engineer be created and further authorizes the Town Clerk to advertise for applications for the position.

Adopted this 19th day of February 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Jeffers
Councilman Botsford
Councilman Kelly
Supervisor Elsbree

Carried/failed.



Human Resources Department
26 Church Street, Lyons, New York 14489

February 11, 2026

Laura Elsbree
Town of Walworth

Dear Laura:

I have received your email outlining the duties of the requested position. Upon review of the duties and in accordance with the provisions of Civil Service Law Section 22, the Wayne County Human Resource Department is certifying that the appropriate Civil Service title for the position described is **Junior Engineer**.

Junior Engineer is currently non-competitive under the HELP program. The appointing authority may make any appointment as long as the candidate meets the minimum qualifications for this title. Please submit a completed application to Wayne County HR prior to making the appointment to confirm qualification. Once an appointment is made, please send a Report of Personnel Change form to our office. If I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Brian Sams".

Brian Sams
Human Resources Director

RESOLUTION -26 TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE AGREEMENT WITH SIMCO

Councilman offered the Resolution and moved its adoption. Seconded by Councilman to wit:

WHEREAS, the Town Comptroller's position became vacant on December 31, 2025, and

WHEREAS, the Town Board is desirous to fill the necessary payroll and human resource component immediately; and

WHEREAS, the town's accounting servicer, LGSS, works closely with SIMCO who provides and consolidates payroll and human resource services;

WHEREAS, SIMCO has submitted to the Town a proposal for said services, and an agreement for 2026, all of which are on file in the Town Clerk's office.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Walworth authorizes the Town Supervisor to sign the agreement with SIMCO for payroll and human resource services.

Adopted this 19th day of February 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Jeffers
 Councilman Botsford
 Councilman Kelly
 Supervisor Elsbree

Item & Description	Quantity	Unit Price	Total
Payroll Fee, Bi-Weekly Frequency (Per Active Employee) - Billed Monthly Additional One-Time Fees May Include: · Garnishments · Additional Tax Jurisdictions · EFTPS Registration · Agency IDs in Applied For Status · NSF (Insufficient Funds) Fees · Wire Fees · Direct Deposit Reversa. · Returned Direct Deposit · Void/Stop Payment · Amendments · Late Tax Filing	37	\$7.00 / month	\$259.00 / month
Payroll Fee, Monthly Frequency (Per Active Employee) - Billed Monthly	7	\$6.00 / month	\$42.00 / month
Payroll Fee, Annual Frequency (Per Active Employee) - Billed Annually	3	\$60.00 / year	\$180.00 / year
W2s/1099 Processing Annual Cost	47	\$5.00 / year	\$235.00 / year
HR Module / Onboarding & Offboarding (Per Active Employee)*	47	\$2.50 / month	\$117.50 / month
Mobile Time & Attendance (Per Active Employee With Time Card Transactions)	47	\$2.50 / month	\$117.50 / month
Learn & Grow Module (Per Active Employee)* Requires Payroll Module; LMS With Content Library	47	\$3.50 / month	\$164.50 / month for 1 year
Workers Comp Codes Build Needed Included in Payroll Module	1	\$0.00	\$0.00
PTO Build Needed Included in Payroll Module	1	\$0.00	\$0.00



Town of Walworth - HCM Quote

Town of Walworth

Laura Eisbree

l.eisbree@walworthwi.gov
http://www.townofwalworthwi.gov

Before: 2/13/2025 10:52AM
Quote created by: Laura Eisbree
Quote expires: 4/1/2025
Quote created by: Laura Eisbree
Social Security Number: [redacted]
[redacted]
[redacted]

Effective date:
Estimated 4/1

Products & Services

Item & Description	Quantity	Unit Price	Total
Payroll & Tax Base Fee	1	\$99.00 / month	\$99.00 / month

Item & Description	Quantity	Unit Price	Total
NYSLRS Reporting Custom accumulators build out for proper NYSLRS reporting	0	\$200.00 / month	\$0.00 / month
HCM Implementation Fee Build of isolated Modules	1	\$1,300.00	\$1,300.00
monthly subtotal			\$799.50
Annual subtotal			\$415.00
One-time subtotal			\$1,300.00

Simco is a 2-day payroll processor. Payrolls processed in a shorter timeframe may incur additional fees. All monthly pricing is based on Active employee count. HCM Human Resource Modules including Learn & Grow, HR Compliance Track, Expense Management, Compensation Management, Applicant Tracking, and Share & Perform are twelve (12) month initial term agreements that will initiate the date services begin. Simco reserves the right to adjust pricing at any time to reflect any financial impacts of inflation. However, these rates above will be locked in for the first 12 months starting the effective date of the service.

Billable Administrative Services

Simco offers a variety of specialized administrative services that are available on an as-needed, billable basis. These include:

- 401(k) Administration Support
- Applicant Tracking Administration
- Custom Report Building
- EEO-1 Filing Support
- LMS/SCORM Administration
- Onboarding & Offboarding Administration
- Payroll Administration
- System/Module Updates
- Other Client Support Services

If the Client elects to utilize any of the above services, Simco will provide those services according to the following terms:

Payment

All billable services are charged at a rate of \$150/hour, billed in 15-minute increments. Charges will be included in the Client's first invoice each month.

Bundled Pricing & Advisory Service Termination

Any discounts or preferred pricing extended to the Client as part of a bundled relationship with Simco's Advisory, Insurance, or other service divisions are contingent upon the continued engagement of those services. If the Client terminates or otherwise ceases participation in any bundled or affiliated service line (including but not limited to Advisory or Insurance services), Simco reserves the right to adjust HCM-related fees to the current standard pricing. Adjustments will take effect at the start of the next billing cycle following the termination of the bundled service.

Authorization & Scope of Work

Clients requesting any of the above services will be required to sign a Simco Scope of Work Agreement prior to the start of services.

If there is a conflict between this agreement (or any amendment or addendum to such other agreement) between Client and Simco HCM (or if such other agreement contained terms for services that were not purchased at the time the other agreement was executed), this agreement shall govern with respect to the services listed above. The terms set forth herein replace in their entirety any duplicative terms set forth in Client's prior agreement for services.

BY SIGNING BELOW, CLIENT ACKNOWLEDGES THAT THEY HAVE REVIEWED THE AGREEMENT CORRESPONDING TO SERVICES PURCHASED PURSUANT TO ANY SALES ORDER.

**RESOLUTION -26 APPOINTMENT TO WALWORTH-SEELY PUBLIC LIBRARY
BOARD OF TRUSTEES**

Council moved the following Resolution and moved its adoption.
Seconded by Council to wit:

WHEREAS, the Walworth-Seely Public Library conducts its organizational business through a Board of Trustees; and

WHEREAS, the Walworth-Seely Public Library By-Laws, adopted on February 10, 1987 and amended on August 19, 2021, dictates that the members of the Board of Trustees be appointed by the Walworth Town Board; and

WHEREAS, the Walworth-Seely Public Library Board of Trustees seeks to fill one (1) Trustee position and has named Anne Culver to serve term from January 1, 2026 through December 31, 2030;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby appoints Anne Culver to serve as a Trustee on the Walworth-Seely Public Library Board of Trustees.

Adopted this 19th day of February, 2026 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Jeffers
Councilman Botsford
Councilman Kelly
Supervisor Elsbree

Resolution carried/failed.

Nadine Seppeler

From: Tracie Henning (thenning@nycourts.gov) <thenning@nycourts.gov>
Sent: Tuesday, February 10, 2026 11:41 AM
To: townclerk@townofwalworthny.gov
Subject: FW: Resignation

Good Morning

I have permission to forward this to your office.

Thank you

Tracie

From: Diane L. Fuchs <DFuchs@nycourts.gov>
Sent: Tuesday, February 3, 2026 3:18 PM
To: Charles J. Young <cyoung@nycourts.gov>; Arline L. Hanna <AHANNA@nycourts.gov>; Tracie Henning <thenning@nycourts.gov>
Subject: Resignation

Please accept this as my letter of resignation effective February 19, 2026. I have a lot going on in my personal life that I feel I cannot give my position the focus and attention that is required. I appreciate the opportunities given to me at the Court.

Once again, thank you for everything.

Diane L. Fuchs

December 2025 Sales

TAX ID	School Code	St #	Street Name	Prop Class	Sale Date	Sale Price	Previous Owner	New Owner	Mailing Address
61115-00-016904	543401	4881	County Line	210	12/8/2025	1	Bunal, Stephen J	Bunal, Stephen J.	4881 County Line Rd Macedon, NY 14502
61115-18-494160	543401	4279	Cream Ridge	210	12/5/2025	245000	Cedruly, Raymond R	Berkowicz, Karyn & Walter	4279 Cream Ridge Rd Macedon, NY 14502
61113-07-518985	264201	3333	Eagles Roost	210	12/23/2025	305000	Sealey, Jordan D	Kellowan, Joshua H.	3333 Eagles Roost Ln Macedon, NY 14502
61114-19-505052	264201	VL	Gananda	311	12/31/2025	1	Verschage, Timothy M	VerSchage Ventures LLC,	3618 Main St Walworth, NY 14568
61116-00-532448	265401	559	Haley	210	12/17/2025	1	Recco, Joseph M	Duncan, Sheri A.	559 Haley Rd Ontario, NY 14519
62116-12-775599	543401	1556	Hennessey	210	12/5/2025	200000	Drexler, Debra Ann	Schoeneman, Mary L. & Maura Surdyka	1556 Hennessey Rd Walworth, NY 14568
62115-00-164079	543401	1045	Kuttruff	311	12/3/2025	400000	Taber, Dennis F	Kuttruff Road LLC,	1241 University Ave Rochester, NY 14607
61115-00-371965	543401	452	Plank	240	12/26/2025	1	Germano, Jacqueline A	Jacqueline A Germano Living, Trust	452 Plank Rd Macedon, NY 14502
63116-00-106396	543401	5274	Route 350	210	12/1/2025	108000	Hoppy, Mark R	Grimes, Tylor	5274 Route 350 Walworth, NY 14568
63116-00-042313	543401	5201	Route 350	240	12/18/2025	280000	Craig, Geraldine A	Alvito, Justin A. & Leslie	5201 Route 350 Walworth, NY 14568
63115-00-288559	543401	4610	Route 350	151	12/26/2025	1	Wilbert, David J	David J Wilbert Irr Trust, Abigail Howell as Trustee	4395 Route 350 Walworth, NY 14568
63115-00-118282	543401	4395	Route 350	120	12/26/2025	1	Wilbert, David J	David J Wilbert Irr Trust, Abigail Howell as Trustee	4395 Route 350 Walworth, NY 14568

December 2025 Sales

61114-00-086205	264201	204	Route 441	210	12/3/2025	1	Zbick, Joseph	Zbick Family Irr. Trust, Joseph & Jason Zbick as co-trustees	204 Route 441 Macedon, NY 14502
61116-00-989026	543401	4976	Schoolhouse	210	12/5/2025	1	Interlicchia, Jackalyn	Interlicchia, John D. DeGraff Family Trust	4976 Schoolhouse Rd Ontario, NY 14519
63114-00-151130	543002	1860	Sherburne	210	12/5/2025	1	P	Daniel & Sue DeGraff as Co-trustees	1860 Sherburne Rd Walworth, NY 14568
61114-00-254637	264201	3860	Stalker	323	12/8/2025	430000	GK Property Finders LLC,	Toomey, Andrew	3864 Stalker Rd Walworth, NY 14568 Walworth, NY 14568
61114-00-222635	264201	3864	Stalker	210	12/8/2025	430000	GK Property Finders LLC,	Toomey, Andrew	3864 Stalker Rd Walworth, NY 14568 Walworth, NY 14568
61114-14-323303	543401	3563	View Pointe	210	12/5/2025	300000	J Kneuer, Timothy	Ross, Marissa L. & Hunter	3563 View Pointe Dr Macedon, NY 14502
63115-00-515451	543401	4547	Wal-Ontario	105	12/26/2025	1	W,	David J Wilbert Irr Trust, Abigail Howell as Trustee	4395 Ontario Center Rd Walworth, NY 14568
62114-20-928000	543002	1644	Waterford	210	12/11/2025	342500	Michael & Michaelle	Miller, Abigail R. & Alexander Lane	1644 Waterford Rd Walworth, NY 14568 3567 West Walworth Rd Macedon, NY 14502
61114-00-470262	543401	3567	West Walworth	210	12/19/2025	375000	David R Labar, David R	Iannello, Salvatore	
62114-19-713012	543002	3258	Wildflower	210	12/18/2025	152500	Patrick Kilcourse,	Fico, Dennis	53 Camberley Pl Penfield, NY 14526
61114-20-870087	543002	3457	Woodlands	210	12/12/2025	427000	Cheryl Bamford	Vorobets, Iurii	3457 Woodlands Cir Macedon, NY 14502

January 2026 Sales

TAX ID	School Code	Street #	Street Name	Prop Class	Sale Date	Sale Price	Previos Owner	New Owner	Mailing Address
61114-17-170107	264201	254	Longleaf	210	1/22/2026	380000	Analytical Sciences LLC, d/b/a	Mooney, Susan & Ronald Carpenter	254 Longleaf Ln Macedon, NY 14502
61116-00-282032	543401	360	Plank	210	1/7/2026	35000	Collier, Safiye	Jones, Jeffrey M.	360 Plank Rd Macedon, NY 14502
61115-00-941381	543401	891	Atlantic	210	1/13/2026	1	Earlandt, Mary J Southworth, Karen S	Earlandt, Mary J., Rebecca & Kathi Marble, Shane & Sarah	891 Atlantic Ave Walworth, NY 14568 1529 Waterford Rd Walworth, NY 14568
62113-07-745925	543002	1529	Waterford	210	1/12/2026	244000	Karen S	Sarah	1529 Waterford Rd Walworth, NY 14568
63115-00-908729	543401	2456	Smith Hill	311	12/31/2025	10000	Barnes, Donald T	Packer, Todd E & Laurie	2458 Smith Hill Rd Walworth, NY 14568
63113-00-602981	543401	3343	Walworth	210	1/14/2026	1	Stalker, Edward P	Stalker Family Irr Trust, Edward & Donna Stalker as Trustees	3343 Walworth Rd Walworth, NY 14568
62114-00-619217	543002	3550	Baker	210	1/15/2026	320000	Keller, William R	Frawley, Paul C. & Colleen A	3550 Baker Rd Walworth, NY 14568
63114-09-073642	543401	3869	Route 350 West	210	1/5/2026	1	Drew, James	Drew, Allen J.	3869 Route 350 Walworth, NY 14568
61114-11-674714	543401	3928	Walworth West	210	1/13/2026	75000	Turcotte, Robert	Butternut Park LLC,	3928 West Walworth Rd Macedon, NY 14502
61114-00-696880	543401	4057	Walworth	220	1/3/2026	1	Azzano, Jill	Azzano, Jill	4057 West Walworth Rd Macedon, NY 14502
63115-00-371372	543401	4418	Route 350	151	1/20/2026	1	Wilbert, David J	Wilbert, Andrew R.	4418 Route 350 Walworth, NY 14568
63116-00-061502	543401	5360	Route 350	210	1/9/2026	113469	Raymond A Duemmel,	JD Homes LLC,	858 Clevenger Rd Ontario, NY 14519
62114-00-524187	543002	VL	Baker	311	1/21/2026	64000	Natale, John V	Botting, Eric M. & Carolyn	220 Murry St Oswego, NY 13126



January 2026 Highway Department Monthly Summary

- 56 Plow Trips
- Shop Work
- Went around and fixed/replaced mailboxes from plow damage

**TOWN OF WALWORTH
BUILDING DEPARTMENT
3600 Lorraine Drive
Walworth, New York 14568**

Monthly Building and Zoning Report

There were 9 other inspections completed during the month of January 2026.

Notice of Violation/Remedy: 0

Letters regarding Building Permits: 1

Permits Issued: 6

Certificates of Occupancy Issued: 2

Certificates of Compliance Issued: 4

Fire Calls: 0

Fire Inspections: 2

Annual Inspections: 0

Property Maintenance & Other Complaints: 4

Soil Test completed: 1

Drainage Issues: 1

Plan Review Applications in Process: 8

FOIL Requests in process: 5

Projects in Process:

- Town Code review
- Orchard View Trail infrastructure inspections
- Scan and copy documents for FOIL and research requests
- Work with DEC on MS4 issue at 2300 Walworth-Marion Road, Walworth, NY

Substantial Items in Process:

- Windward Lakes subdivision
- WO Walworth Solar project
- Beaver Creek Site Plan

Respectfully submitted,



Barbara Goulette
Building Department Clerk