

WALWORTH TOWN BOARD – 16 JANUARY 2025 REGULAR MEETING

Presiding Supervisor Donalty called the Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM, and led those present in reciting the Pledge of Allegiance.

<u>PRESENT:</u>	Michael Donalty	Supervisor
	Alex Kelly	Councilman
	Rick Johnson	Councilman
	Jim Harden	Councilman
	Kevin Switzer	Highway Superintendent
	Jenna Camacho	Town Clerk

ABSENT: Amber Linson, Councilwoman

OTHERS PRESENT: Nadine Seppeler, Deputy Town Clerk; Christine Standford, Town Comptroller; Michael Buckley, Parks Superintendent, one (1) member of the public.

REPORTS OF ELECTICED OFFICALS AND COMMITTEE LIAISONS

Motion by Councilman Kelly that the minutes of **January 2, 2025, Organizational Meeting** and **January 2, 2025, Regular Meeting** are approved as submitted by the Town Clerk. Seconded by Councilman Johnson

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

TOWN CLERK-

Town Clerk's office has started our great adventure of collecting tax payments. We have been super busy. But we are noticing a huge increase of incorrect checks sent into our office. We are doing our best to get into contact with residents when we see a check is written wrong. However sometimes we must mail the check back if we do not get a hold of residents. Now that we are in the second part of the month. If a check is written wrong and it's mailed back, or we do not get a hold of the taxpayer there is a risk that a new check may not make it to my office on time before the first cut off without penalties. Please make sure the check is legible in the number portion as well as the written-out portion.

HIGHWAY SUPERINTENDENT –

Mr. Switzer advised residents not to park on the roads.

JUSTICE COURT- No report

COUNCILMAN KELLY- No report

COUNCILWOMAN LINSON- No report

COUNCILMAN HARDEN- No report

COUNCILMAN JOHNSON-

Mr. Johnson advised they met with the new engineering firm MRB Group. Everything went well and they are happy with their decision to use this firm going forward.

SUPERVISOR DONALTY- No report

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RESOLUTIONS

RESOLUTION 204-24 AUTHORIZE THE HIRE OF ARON THOMPSON AS THE FULL-TIME BUILDING INSPECTOR EFFECTIVE JANUARY 1, 2025(AMENDED)

Councilman Kelly offered the Resolution and moved its adoption as amended. Seconded by Councilman Johnson to wit:

WHEREAS, the full-time Building Inspector position will be vacant on January 1, 2025, and needs to be filled; and

WHEREAS, the Civil Service list was canvassed, and interviews of qualified applicants were conducted; and

WHEREAS, Aron Thompson is on the Civil Service list of eligibles; and

WHEREAS, the Personnel Committee is recommending the hire of Aron Thompson to fill this position at an **annual salary of \$66,040;**

NOW THEREFORE BE IT RESOLVED, that Mr. Thompson be hired as the full-time Building Inspector, subject to passing the Alcohol and Drug screening as required by Town Policy, at the **annual salary of \$66,040**, effective January 1, 2025.

Adopted **as amended this 16th day of January 2025** at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 6-25: AUTHORIZE SPENDING LIMITS FOR BUDGETED EXPEDITURES ~~WITHDRAWN~~

Supervisor Donalty offered a motion for the resolution to be withdrawn. Seconded by Councilman Kelly to wit:

Resolution withdrawn due to more information needed before they can pass. Resolution unable to be tabled for another meeting.

Resolution withdrawn this 16th day of January 2025 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution withdrawn

BE IT RESOLVED that the following 2025 Budgeted Expenditures by Department heads is authorized prior to Town Board approval.

Town Supervisor	\$ 17,500
Highway Superintendent	\$ 10,000
Parks	\$ 7,500

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Recreation \$ 5,000

The combination of the Department Head and the Town Supervisor, spending limits for budgeted expenditures, is permitted to increase the total amount authorized.

Discussion ensued regarding spending limits for Supervisor. It was advised that the Sewer line no longer applicable and funds moved to Supervisor line. The Town Board choose to table resolution to received extra information from the Town Comptroller.

Tabled this 2nd day of January 2025 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson Aye
 Councilman Kelly Absent
 Councilman Harden Aye
 Councilman Johnson Absent
 Supervisor Donalty Aye

Resolution tabled

RESOLUTION 32-25: BUDGET MODIFICATIONS

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

\$	Acct #	Description	Acct #	Reason
General Fund				

							Re-allocate unused funds
Transfer	\$ 12,678.00	From A3620.15	Shared Acct Clerk	TO A1220.44	Supervisor - Software		for implementation of
Transfer	\$ 1,605.00	From A1220.41	Supervisor Conf & Training	TO A1220.44	Supervisor - Software		AccuFund financial Package
Transfer	\$ 17,281.00	From A1990.41	Contingent	TO A1220.44	Supervisor - Software		
							cover abstract #13
Transfer	\$ 2,798.00	From A7620.43	Rec- Adult Trips	TO A7620.42	Rec - Adult Instructors		expenses
Transfer	\$ 228.97	From A7620.41	Rec - Adult Supplies	TO A7550.4	Special Events		cover light the night exp.

SEWER FUND

Transfer \$ 17.63 From SS8130.409 Maintenance TO SS8130.406 Chemicals cover abstract #13 expenses - chlorine

Adopted this 16th day of January 2025 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson Absent
 Councilman Kelly Aye
 Councilman Harden Aye
 Councilman Johnson Aye
 Supervisor Donalty Aye

Resolution carried.

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RESOLUTION 33-25: ABSTRACT 13, APPROVAL

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

TOWN OF WALWORTH				
Abstract # 013				
Summary by Fund				
01/15/2025 09:22:06				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	2,025.63	66,556.73	68,582.36
CM1-	PARK SPECIAL REVENUE FUND	89.86	1,932.49	2,022.35
DA	HIGHWAY FUND		57,826.51	57,826.51
SL1-	WALWORTH LIGHT DISTRICT		450.14	450.14
SL2-	HARVEST HILL LIGHT DISTRICT		801.30	801.30
SL3-	GANANDA LIGHT DISTRICT	1,461.00		1,461.00
SL4-	BROOKSIDE LIGHT DISTRICT		19.18	19.18
SL5-	ORCHARD VIEW LIGHT DISTRICT		210.37	210.37
SM	GANANDA SIDEWALK DISTRICT		667.70	667.70
SP	JOHN'S PARK DISTRICT		2,432.88	2,432.88
SS	WALWORTH SEWER DISTRICT #1	2,602.45	41,103.02	43,705.47
TA	TRUST & AGENCY	52,097.13		52,097.13
TC	CUSTODIAL TRUST		11,342.50	11,342.50
Total:		58,276.07	183,342.82	241,618.89

Voucher Numbers: 1868-202, 187-198, 287-297

Abstract of audited vouchers is on file in the Town Clerk’s office.

Adopted this 16th day of January 2025 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 34-25: ABSTRACT 1, APPROVAL

Councilman Kelly offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

TOWN OF WALWORTH				
Abstract # 001				
Summary by Fund				
01/15/2025 09:24:57				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	378.65	55,632.36	56,011.01
DA	HIGHWAY FUND	49.95	204.42	254.37
SS	WALWORTH SEWER DISTRICT #1	22.80	4,491.50	4,514.30
TA	TRUST & AGENCY	30,528.35		30,528.35
Total:		30,979.75	60,328.28	91,308.03

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Voucher Numbers: 1-27, 1-2

Abstract of audited vouchers is on file in the Town Clerk’s office.

Adopted this 16th day of January 2025 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 35-25: AUTHORIZE THE TOWN BOARD TO SIGN RESOLUTION APPROVING 2024 CERTIFIED POINTS FOR THE WEST WALWORTH FIRE DEPARTMENT LENGTH OF SERVICE PROGRAM

Councilman Kelly moved the following Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

The following was submitted:

**Town of Walworth
Resolution of the Town Board
Resolution Number: _____**

In the matter of approving the 2024 certified points

WHEREAS, the Town is the sponsor of a Length of Service Award Program (LOSAP) on behalf of the West Walworth of Department in accordance with Article 11-A of the New York State General Municipal Law (GML);

WHEREAS, as required by GML § 219-a(2)(c), the West Walworth of Department has submitted the attached list, certified under oath, of active members of the Fire Department, indicating those volunteers who earned at least fifty (50) points during 2024 to qualify for service credit;

WHEREAS, the certification made by the Fire Department includes a statement that the points recorded on the attached list have been tabulated in accordance with the Point System adopted by the Town to be in effect during calendar year 2024, and to the best of the knowledge of the Fire Department, is a true and accurate reflection of the activities performed by the active members;

WHEREAS, GML § 219-a(2)(d) requires the Town Board (Board) to review and approve the attached list, then return it to the Fire Department to be posted for thirty (30) days; and

WHEREAS, the Board has completed its review of the attached list; NOW, THEREFORE BE IT

RESOLVED, that the Town Board approves the attached list of volunteer firefighters of the West Walworth of Department and the points earned by these firefighters during calendar year 2024; and be it further

RESOLVED, that a copy of this adopted resolution and the attached list shall be returned to the Fire Department for posting for a minimum of thirty (30) days.

Councilperson _____ raised the motion to approve, Councilperson _____ seconded the motion, and upon roll call the vote of the Board was as follows:

Town Supervisor	_____	Aye / Nay / Absent
Councilperson	_____	Aye / Nay / Absent
Councilperson	_____	Aye / Nay / Absent
Councilperson	_____	Aye / Nay / Absent
Councilperson	_____	Aye / Nay / Absent

The resolution was thereupon declared duly adopted.

Dated: _____

Certified by Town Clerk (signature or seal): _____

STEP 2

BE IT RESOLVED, that the Town Board is authorized to sign resolution approving 2023 certified points for the Lincoln Fire Department Length of Service Program.

Adopted this 16th day of January 2025 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

WALWORTH TOWN BOARD – 16 JANUARY 2025 REGULAR MEETING**RESOLUTION 36-25: AUTHORIZE 37 MEETING ROOM CHAIRS TO BE DECLARED AS SURPLUS AND SOLD USING AUCTIONS INTERNATIONAL**

Councilman Johnson moved the following Resolution for adoption. Seconded by Councilman Kelly to wit:

WHEREAS, the Town of Walworth owns the items; and,

WHEREAS, the Town-owned property is hereby declared to be surplus to the needs of the Town of Walworth; and

WHEREAS, The Town of Walworth has as current contract agreement with Auctions International for the sale of government assets by online auction.

NOW, THEREFORE, BE IT RESOLVED that the Parks & Facilities Superintendent is hereby authorized to dispose of the listed items using an internet auction. The Town will utilize the services of Auctions International, an internet auction service.

Adopted this 16th day of January, 2025 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 37-25: AUTHORIZE THE HIGHWAY SUPERINTENDENT TO PURCHASE A NEW 2026 INTERNATIONAL 6-WHEEL TRUCK MODEL HV515 SFAWITH VIKING PLOW EQUIPMENT, (EXPECTED DELIVERY IN 2026,) FROM RESERVES, FOR AN AMOUNT NOT TO EXCEED \$266,334

Councilman Kelly moved the following Resolution for adoption. Seconded by Councilman Johnson to wit:

WHEREAS, this request was approved on December 20, 2024, by Regional International; and

WHEREAS, the Town was able to secure a price via piggyback by Onadaga County OGS contract 8996;

BE IT RESOLVED that the Highway Superintendent is authorized to purchase a new 2026 International 6- wheel truck model HV515 SFA with Viking Plow equipment, expected in 2026, from reserves, for an amount not to exceed \$266,334.00.

Adopted this 16th day of January 2025 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

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RESOLUTION 38-25: APPOINTMENT TO WALWORTH-SEELY PUBLIC LIBRARY BOARD OF TRUSTEES

Councilman Johnson moved the following Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS, the Walworth-Seely Public Library conducts its organizational business through a Board of Trustees; and

WHEREAS, the Walworth-Seely Public Library By-Laws, adopted on February 10, 1987, and amended on August 19, 2021, dictates that the members of the Board of Trustees be appointed by the Walworth Town Board; and

WHEREAS, the Walworth-Seely Public Library Board of Trustees seeks to fill one (1) Trustee position and has named David Teetsel to serve term January 1, 2025, through December 31, 2029;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby appoints David Teetsel to serve as a Trustee on the Walworth-Seely Public Library Board of Trustees.

Adopted this 16th day of January 2025 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

COMMUNICATIONS

- Animal Control Officer monthly report for December 2024
- Animal Control Officer yearly report for 2024
- Wayne County 911 December monthly activity report for Walworth
- Monthly Building and Zoning report for December 2024
- Building and Zoning annual report for 2024
- Walworth Wastewater Treatment Plant monthly report for December 2024
- Walworth wastewater Treatment Plant annual report for 2024
- Letter to NYS DOT- From Senator Helming and Assemblyman Manktelow
- Letter from NYS DOT regarding Swalding Road, Baker Road and Walworth Penfield Road
- Assessment Department monthly report for December 2024
- Highway Department monthly report for December 2024
- Highway Yearly report for 2024
- Parks and Facilities Monthly report for December 2024
- Letter from NYSEG and RG&E Energy Manager

Conversation ensued regarding the Town and speed limit reductions. Supervisor Donalty said he will continue to work on the speed limits and going up to the State with the support of the Board.

NEW AND OTHER BUSINESS:

No new and other business to discuss

ADJOURNMENT:

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Motion by Councilman Johnson to adjourn.
Seconded by Councilman Kelly.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 6:48 PM.

Respectfully Submitted,

Jenna Camacho