



Michael Donalty, Town Supervisor  
3600 Lorraine Drive  
Walworth, NY 14568

315.986.1400  
315.926.9154  
Fax 315.986.1440

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**TOWN BOARD REGULAR MEETING – AGENDA  
DECEMBER 5, 2024 6:30 PM**

**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL**

**MINUTES:            November 21,2024    Regular Meeting**

**PRESENTATIONS:**

**REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)**

**RESOLUTIONS:**

Resolution -24: To accept Letter of Retirement from Sewer Department Account Clerk Linda Kleeman

Resolution -24: Authorization for the Town Supervisor to enter into a one year contract with Vanessa & Jesse Triou DBA Happy Home Helper for cleaning services for the Walworth Town Hall for 2025

Resolution -24: To obligate \$20,000 of ARPA funds to grant the Walworth Historical Society for the restoration of the mural and signage

Resolution -24 To obligate the use of ARPA funds for the purchase of crates, leads and other supplies as needed for Animal Control, not to exceed \$600

Resolution 24: To obligate the use of ARPA funds for the purchase of town apparel for the Town, Zoning, and Planning Boards, not to exceed \$5000

Resolution -24 : Authorize the hire of Aron Thompson as the Full-Time Building Inspector effective January 1, 2025

(Updated 12/04/2024)

### **COMMUNICATION:**

- Letter from New York State Homes and Community Renewal
- Animal Control Monthly report for November of 2024
- Walworth Wastewater Treatment Plant monthly report for November of 2024
- Monthly Activity call Statics for Walworth
- Letter From Ontario Fire Company- Regarding NY Senate Bill S2862A
- Letter from NYS Agriculture and Markets- Municipal Shelter Inspection

### **NEW AND OTHER BUSINESS**

- Summer Board meeting schedule
- Appointment to EMS Advisory Board (2-year term)

### **PUBLIC PARTICIPATION**

### **EXECUTIVE SESSION**

### **ADJOURNMENT**

### **ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

(Updated 12/04/2024)

**RESOLUTION -24: TO ACCEPT LETTER OF RETIREMENT FROM SEWER DEPARTMENT ACCOUNT CLERK LINDA KLEEMAN**

Council            offered the Resolution and moved its adoption. Seconded by Council    to wit:

**WHEREAS**, Linda Kleeman has faithfully served the residents of the Town of Walworth since 2006 in various departments, and

**WHEREAS**, Linda has provided by written notice her intent to retire on December 30, 2024, and

**WHEREAS**, the Walworth Town Board on behalf of the entire community wishes to express our gratitude to Linda for her many years of service,

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board accepts the letter of retirement from Sewer Department Account Clerk Linda Kleeman with regret, and wishes her well in her retirement.

Adopted this 5<sup>th</sup> day of December 2024 at the meeting of the Town Board.

Roll call vote:            Councilwoman Linson  
                                 Councilman Kelly  
                                 Councilman Harden  
                                 Councilman Johnson  
                                 Supervisor Donalty

Resolution carried/failed.

November 13, 2024

Attention:  
Supervisor Mike Donalty  
Walworth Town Board Members,

Dear Supervisor Donalty and Walworth Town Board,

After careful consideration and reflection on my years employed by the Town of Walworth, I have decided that it is time for me to retire. With this letter, I am providing formal notice with my last day of work being December 30, 2024.

I want to take this time to express my deep appreciation for the opportunity to serve the residents of the Town of Walworth. Since starting my employment in 2006, I have had the privilege of working in various departments for the town alongside dedicated colleagues, and I am grateful for the experience and opportunities this has provided me.

With best regards,

*Linda Kleeman*

**RESOLUTION -24 AUTHORIZATION FOR THE TOWN SUPERVISOR TO ENTER INTO A ONE YEAR CONTRACT WITH VANESSA & JESSE TRIOU DBA HAPPY HOME HELPER FOR CLEANING SERVICES FOR THE WALWORTH TOWN HALL FOR 2025**

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

**WHEREAS**, the Town of Walworth would like to continue to contract with Happy Home Helper;

**WHEREAS**, the service has been satisfactory;

**WHEREAS**, Vanessa & Jesse Triou dba Happy Home Helper is a locally owned and operated cleaning service that has submitted a quote for \$42.50/hour, for approximately 40 hours per month, which has been determined to be the best value for the Town;

**NOW THEREFORE BE IT RESOLVED** that the Town Supervisor is hereby authorized to sign a one-year Contract with Vanessa & Jesse Triou dba Happy Home Helper to provide cleaning services to the Town Hall, effective January 1, 2025.

Adopted this 5th day of December, 2024 at a meeting of the Town Board.

Roll call vote:            Councilwoman Linson  
                                 Councilman Kelly  
                                 Councilman Harden  
                                 Councilman Johnson  
                                 Supervisor Donalty

Resolution carried/failed

**RESOLUTION -24 TO OBLIGATE \$20,000 OF ARPA FUNDS TO GRANT THE WALWORTH HISTORICAL SOCIETY FOR THE RESTORATION OF THE MURAL AND SIGNAGE**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

**WHEREAS**, the Town has ARPA funds remaining to be allocated; and

**WHEREAS**, a committee was formed to identify options and make recommendations to the Town Board; and

**WHEREAS**, it was determined that the Walworth Historical Society has a need for funding of the restoration of the mural and signage within the Town of Walworth; and

**WHEREAS**, the committee is recommending the Town Board obligate \$20,000 for this purpose, with appropriate controls in place, to purchase eligible equipment; now

**THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Walworth hereby obligates \$20,000 of ARPA funds to be disbursed to Walworth Historical Society for the restoration of the mural and signage within the Town.

Adopted this 5<sup>th</sup> day of December 2024 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -24 TO OBLIGATE THE USE OF ARPA FUNDS FOR THE PURCHASE OF CRATES, LEADS AND OTHER SUPPLIES AS NEEDED FOR ANIMAL CONTROL, NOT TO EXCEED \$600**

Council            offered the Resolution and moved its adoption. Seconded by Council            to wit:

**WHEREAS**, the Town has ARPA funds remaining to be allocated; and

**WHEREAS**, a committee was formed to identify options and make recommendations to the Town Board; and

**WHEREAS**, it was determined that the Animal Control Officer has a need for crates, leads and other supplies to effectively and safely fulfill her responsibilities; and

**WHEREAS**, the committee is recommending the Town Board obligate \$600 for this purpose; now

**THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Walworth hereby obligates no more than \$600 of ARPA funds to be used for the purchase of crates, leads and other supplies as needed for animal control.

Adopted this 5<sup>th</sup> day of December 2024 at the meeting of the Town Board.

Roll call vote:            Councilwoman Linson  
                                 Councilman Kelly  
                                 Councilman Harden  
                                 Councilman Johnson  
                                 Supervisor Donalty

Resolution carried/failed.

**RESOLUTION 24: TO OBLIGATE THE USE OF ARPA FUNDS FOR THE PURCHASE OF TOWN APPAREL FOR THE TOWN, ZONING, AND PLANNING BOARDS, NOT TO EXCEED \$5000.**

Council            offered the Resolution and moved its adoption. Seconded by Council        to wit:

**WHEREAS**, the Town has ARPA funds remaining to be allocated; and

**WHEREAS**, a committee was formed to identify options and make recommendations to the Town Board; and

**WHEREAS**, it was desired that members of the various town boards have Town apparel to identify them as representative of the Town at meetings, conferences and public events; and

**WHEREAS**, the committee is recommending the Town Board obligate not more \$5000 for this purpose; now

**THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Walworth hereby obligates no more than \$5000 of ARPA funds to be used for the purchase of Town apparel for the members of the Town, Zoning and Planning Board.

Adopted this 5<sup>th</sup> day of December 2024 at the meeting of the Town Board.

Roll call vote:            Councilwoman Linson  
                                 Councilman Kelly  
                                 Councilman Harden  
                                 Councilman Johnson  
                                 Supervisor Donalty

Resolution carried/failed.



**RESOLUTION -24 : AUTHORIZE THE HIRE OF ARON THOMPSON AS THE FULL-TIME BUILDING INSPECTOR EFFECTIVE JANUARY 1, 2025**

Council            offered the Resolution and moved its adoption. Seconded by Council    to wit:

**WHEREAS**, the full-time Building Inspector position will be vacant on January 1, 2025 and needs to be filled; and

**WHEREAS**, the Civil Service list was canvassed, and interviews of qualified applicants were conducted; and

**WHEREAS**, Aron Thompson is on the Civil Service list of eligibles; and

**WHEREAS**, the Personnel Committee is recommending the hire of Aron Thompson to fill this position at an hourly rate of \$31.75;

**NOW THEREFORE BE IT RESOLVED**, that Mr. Thompson be hired as the full-time Building Inspector, subject to passing the Alcohol and Drug screening as required by Town Policy, at the rate of \$31.75 per hour, effective January 1, 2025.

Adopted this 5<sup>th</sup> day of December 2024 at the meeting of the Town Board.

Roll call vote:            Councilwoman Linson  
                                 Councilman Kelly  
                                 Councilman Harden  
                                 Councilman Johnson  
                                 Supervisor Donalty

Resolution carried/failed.



# Homes and Community Renewal

Division of Housing  
and Community  
Renewal

KATHY HOCHUL

Governor

RUTHANNE VISNAUSKAS

Commissioner/CEO

November 21, 2024

Town of Walworth  
Attention: Mr. Michael R. Donalty  
3600 Lorraine Drive  
Walworth, New York 14568

Dear Michael R. Donalty,

Thank you for submitting the Town of Walworth's application to New York's Pro-Housing Communities Program. We are delighted to inform you that we have completed the review of your application and the Town of Walworth has been certified as a Pro-Housing Community.

The housing shortage that faces New Yorkers affects residents of all ages and income levels, and the urgent need to take action to address the issue is only growing. In New York State, rents have risen 40 to 60 percent since 2015 and home prices have risen 50 to 80 percent. More than half of New York renters are rent-burdened, meaning that they pay more than 30 percent of their income on rent – the second-highest rate in the nation. Here at HCR, we understand the nexus between supply and affordability. In order to achieve true equity of opportunity and to erase the gaps in access to health, education, and wealth-building, we must guarantee that people have a choice as to where they live and raise their families. So much of the housing progress we have made and want to make is dependent on the support of municipalities like yours who are on the front lines helping families fight for housing that meets their needs.

As a certified Pro-Housing Community, the Town of Walworth will now be eligible to apply for various discretionary funding programs with up to \$650 million in funding available. Please be on the lookout for additional details about how to maintain your certification for calendar year 2025.

We are excited that the Town of Walworth has chosen to join the Pro-Housing Communities Program and we look forward to continuing to work with the Town of Walworth to ensure that all New Yorkers have access to a safe, affordable, equitable place to live.

Sincerely,



Ruthanne Visnauskas  
Commissioner/CEO

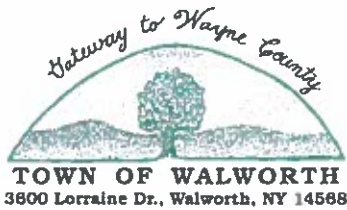
Date: November 30, 2024

Dog Control Officer's Name: Lea Dill

Calls for November 2024

| DESCRIPTION  | # OF CALLS:          |
|--|----------------------|
| 1) Reported Stray Sighting (Not picked up).                        | <u>1</u>             |
| 2) DL 18 processed & taken to Shelter.<br>(Strays picked up).      | <u>0</u>             |
| 3) DL 18 processed with local pick up charged<br>to the dog owner. | <u>1</u>             |
| 4) Nuisance Complaints   | <u>2</u>             |
| 5) The owner reported a lost dog.                                  | <u>1</u>             |
| (a) The owner reported the dog returned home.                      | <u>1</u>             |
| 6) Dog Bite Cases  | <u>0</u>             |
| (a) Issued ten-day confinement                                     | <u>0</u>             |
| (b) Follow up on 10-day confinement, released<br>from confinement. | <u>1</u><br><u>0</u> |
| 7) Court Appearance tickets issued.                                | <u>0</u>             |
| 8) Follow-ups on an expired license or no license.                 | <u>2</u>             |
| Other - (Please describe*)   |                      |

\*Will be going to court on December 4<sup>th</sup> for review of Adjudgment in Contemplation of Dismissal with 4 Conditions that were filed October 2023 with the courts and on the 16<sup>th</sup> for a resident with five violations that were filed with the courts last month.



**Walworth Wastewater Treatment Plant**  
3451 Ontario Center Road  
Walworth NY 14568  
315.986.1400 ext. 10  
[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov)

December 2, 2024

To: Supervisor Mike Donalty / Town Board Members

Re: Wastewater Treatment Plant Report - Month of November 2024

- Daily maintenance, monitoring, process, and sampling.
- Weekly pump station readings / monitoring.
- Weekly mowing / trimming of pump stations and plant.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 14 days.
- Completed October 2024 DMR's.
- Completed operator report for October.
- Sludge hauled: 45,000 gallons total (Sewer Department).
  - Canandaigua - 28,000 gallons
  - Van Larc - 17,000 gallons
  
- UFPO requests total: 15
  - Regular - 14
  - Emergency - 1
  
- After hours call in - 0
  
- Attended Regional Plant meeting at WCWSA.
- Cleaned filters #1 and #2 at WWTP
- Repaired filter drive support.
- Cleaned sludge truck.
- Cleaned all drains in the shop.
- Dewberry pump station troubleshooting.
- Worked on wiring Omni for plant alarm.
- Changed batteries in all pump stations for OmniSite.
- Replaced VFD at Dewberry P/S

Respectfully Submitted,  
Adam Jozwiak, Sewer Superintendent



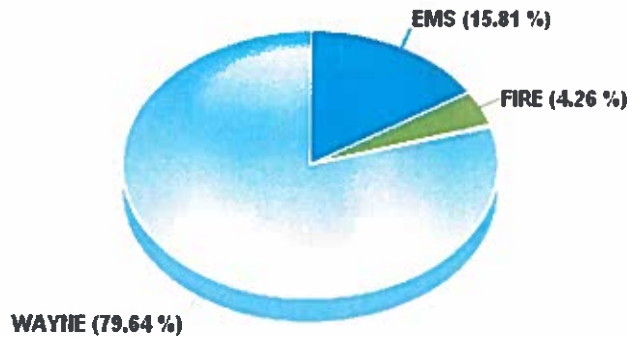
## Monthly Events by Township (and Incorporated Villages)

Date Range: 11/1/2024 - 11/30/2024  
Event City: WALWORTH

### Top 10 Event Totals

| Event Type                      | Event Count |
|---------------------------------|-------------|
| PROPERTY CHECK                  | 58          |
| TRAFFIC STOP                    | 50          |
| PROPERTY DAMAGE MVA             | 23          |
| DOMESTIC VIOLENCE (FAM TROUBLE) | 18          |
| ASSIST                          | 16          |
| PAPER SERVICE                   | 14          |
| VEHICLE OR TRAFFIC COMPLAINT    | 14          |
| SICK PERSON                     | 13          |
| 911 CALL - LIMITED INFORMATION  | 11          |
| DISTURBANCE                     | 11          |
| FALLS                           | 11          |

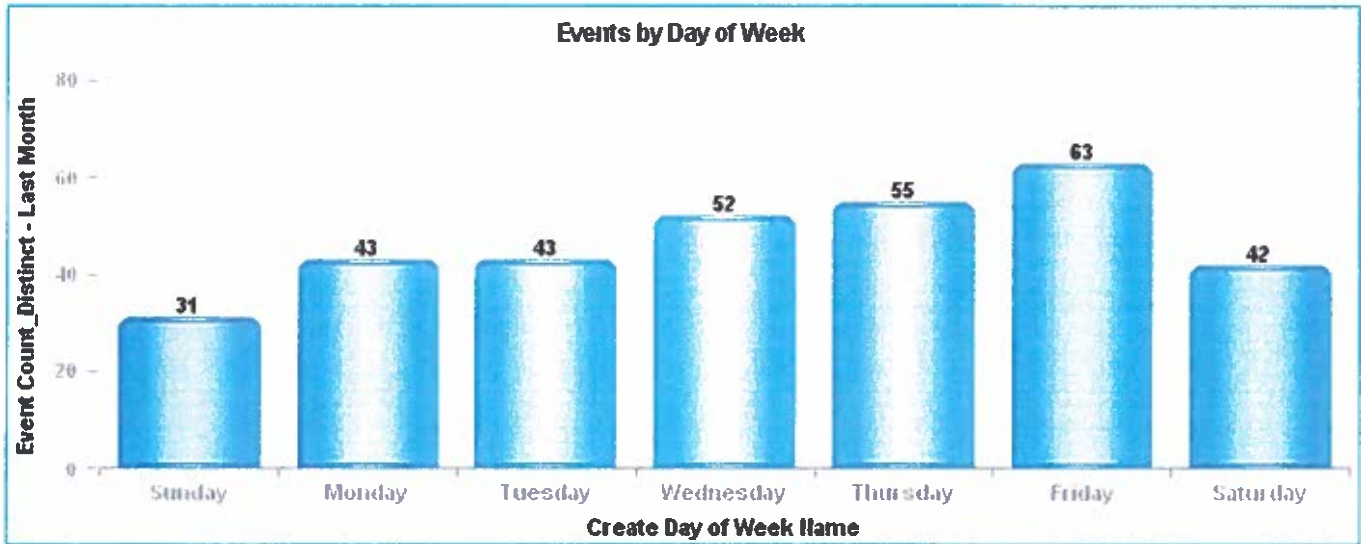
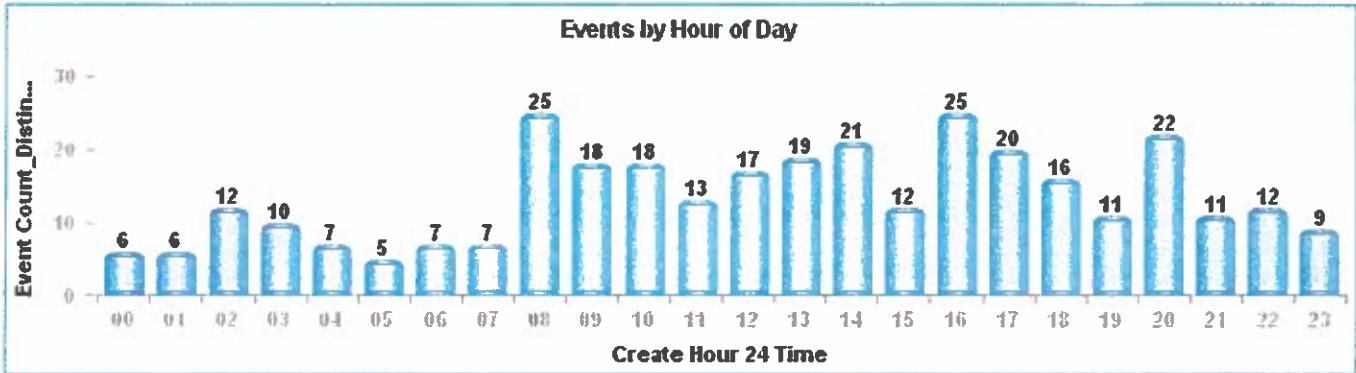
### Events by Dispatch Group



| Dispatch Group       | Last Month | Percentage of Monthly Total |
|----------------------|------------|-----------------------------|
| EMS                  | 52         | 15.81%                      |
| FIRE                 | 14         | 4.26%                       |
| LOCAL                | 1          | 0.30%                       |
| WAYNE                | 262        | 79.64%                      |
| <b>Total Events:</b> | <b>329</b> |                             |



# Monthly Events by Township (and Incorporated Villages)





## Monthly Events by Township (and Incorporated Villages)

Date Range: 11/1/2024 - 11/30/2024  
Event City: WALWORTH

### WALWORTH

| Event Type                      | Count |
|---------------------------------|-------|
| 911 CALL - LIMITED INFORMATION  | 11    |
| ABDOMINAL PAIN-PROBLEM          | 1     |
| ALARM ACTIVATION                | 10    |
| ANIMAL COMPLAINT                | 2     |
| ASSIST                          | 16    |
| BEHAVIORAL DISORDER-PSYCH PROB  | 3     |
| BREATHING PROBLEMS              | 4     |
| CHIEF INVESTIGATION             | 1     |
| CONVULSIONS-SEIZURES            | 4     |
| DIABETIC PROBLEMS               | 2     |
| DISTURBANCE                     | 11    |
| DOMESTIC VIOLENCE (FAM TROUBLE) | 18    |
| FALLS                           | 11    |
| HARASSMENT                      | 1     |
| HAZARDOUS CONDITIONS            | 1     |
| HEART PROBLEM-A.I.C.D.          | 1     |
| JUVENILE PROBLEM                | 2     |
| LARCENY                         | 6     |
| NOTIFICATION                    | 1     |
| OTHER UNCLASSIFIED INCIDENT     | 10    |
| OUTSIDE FIRE                    | 1     |
| PAPER SERVICE                   | 14    |
| PERSONAL INJURY MVA             | 10    |
| PROBATION ACTIVITY              | 5     |
| PROPERTY CHECK                  | 58    |
| PROPERTY DAMAGE MVA             | 23    |
| SICK PERSON                     | 13    |
| SPECIAL INVESTIGATION           | 7     |
| STROKE (CVA)                    | 1     |
| SUSPICIOUS CONDITION            | 6     |
| TRAFFIC STOP                    | 50    |
| TRANSPORT                       | 1     |
| TRAUMATIC INJURIES              | 1     |
| UNCONSCIOUS-FAINTING            | 2     |
| VEHICLE OR TRAFFIC COMPLAINT    | 14    |



## Monthly Events by Township (and Incorporated Villages)

| Event Type                     | Count      |
|--------------------------------|------------|
| WELFARE CHECK OF INDIVIDUAL    | 5          |
| WIRES,UTILITY POLE,TRANSFORMER | 2          |
| <b>Total:</b>                  | <b>329</b> |





# Ontario Fire Company

6160 WALTER CONE DRIVE  
ONTARIO, NEW YORK 14519

Supervisor  
Town Of Walworth

25 November 2024

Dear Supervisor Donalty,

On Sep 27, 2024 NY Senate Bill S2862A was amended and a new section 466-1 was added to read as follows:  
§ 466-1. Extension of benefits. Any governing body of a city, village, town, county, or school district that has provided a real property tax exemption to volunteer firefighters and volunteer ambulance workers serving the municipality in which they reside as authorized by this chapter, notwithstanding any provision of this title to the contrary, is hereby authorized to adopt a local law or resolution to extend such real property tax exemption to any volunteer firefighter or volunteer ambulance worker who provides such volunteer services to a neighboring city, village, town, county, or school district. This act took effect immediately.

The Ontario Fire Company is respectfully requesting the Town of Walworth to adopt such a law or resolution so that our members who reside in your town can benefit from this amendment. Should you have any questions or concerns please do not hesitate to call me 585-309-7256. On behalf of the Members of the Ontario Fire Company we thank you for your consideration of the proposed requests and look forward to your response.

Richard C Cassano  
Secretary  
Ontario Fire Company

**MUNICIPAL SHELTER INSPECTION REPORT - DL-90**

Rating: **Satisfactory365**

Purpose: **Inspection**

DATE/TOA: **11/19/24 3:09 pm**

**WAYNE COUNTY HUMANE SOCIETY  
1475 COUNTY HOUSE ROAD  
LYONS NY 14485**

Inspector: **Caitlyn Hanlon**

Inspector #: **070**

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These are the findings of an inspection of your facility on the date(s) indicated above:

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- |   |            |
|---|------------|
| <b>1. Shelter is structurally sound</b>   | <b>Yes</b> |
| <b>2. Housing area and equipment is sanitized regularly</b>                           | <b>Yes</b> |
| <b>3. Repairs are done when necessary</b>   | <b>Yes</b> |
| <b>4. Dogs are handled safely</b>   | <b>Yes</b> |
| <b>5. Adequate space is available for all dogs</b>                                    | <b>Yes</b> |
| <b>6. Light is sufficient for observation</b>   | <b>Yes</b> |
| <b>7. Ventilation is adequate</b>   | <b>Yes</b> |
| <b>8. Drainage is adequate</b>  | <b>Yes</b> |
| <b>9. Temperature extremes are avoided</b>  | <b>Yes</b> |
| <b>10. Clean food and water is available and in ample amount</b>                      | <b>Yes</b> |
| <b>11. Veterinary care is provided when necessary</b>                                 | <b>Yes</b> |
| <b>12. Dogs are euthanized humanely, by authorized personnel</b>                      | <b>Yes</b> |
| <b>13. Complete intake and disposition records are maintained for all seized dogs</b> | <b>Yes</b> |
| <b>14. Dogs transferred for purposes of adoption in compliance with Article 7</b>     | <b>Yes</b> |
| <b>15. Redemption period is observed before adoption, euthanasia or transfer</b>      | <b>Yes</b> |
| <b>16. Owners of identified dogs are properly notified</b>                            | <b>Yes</b> |
| <b>17. Redeemed dogs are licensed before release</b>                                  | <b>Yes</b> |
| <b>18. Proper impoundment fees paid before dogs are released</b>                      | <b>Yes</b> |
| <b>19. Written contract or lease with municipality</b>                                | <b>Yes</b> |



## Agriculture and Markets

November 26, 2024

Michael Donalty  
Town Supervisor - Town of Walworth  
3600 Lorraine Drive  
Walworth, NY 14568

Enclosed is the **Municipal Shelter Inspection Report** completed on 11/19/2024. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, dog shelter services were rated "Satisfactory". Please make note of any comments listed on the report.

Municipal dog shelters are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in municipal shelter services.

If you have any questions regarding this inspection, please call me.

Caitlyn Hanlon  
Animal Health Inspector  
(315) 907-7634

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Town - City - Village Information for Inspection:

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| <b>TCV CODE</b> | <b>TCV NAME</b>    |
|-----------------|--------------------|
| 5401            | Town of Arcadia    |
| 5402            | Town of Butler     |
| 5403            | Town of Galen      |
| 5404            | Town of Huron      |
| 5405            | Town of Lyons      |
| 5406            | Town of Macedon    |
| 5407            | Town of Marion     |
| 5408            | Town of Ontario    |
| 5409            | Town of Palmyra    |
| 5410            | Town of Rose       |
| 5411            | Town of Savannah   |
| 5412            | Town of Sodus      |
| 5413            | Town of Walworth   |
| 5414            | Town of Williamson |
| 5415            | Town of Wolcott    |
| 5416            | Village of Newark  |

REMARKS:

REPRESENTATIVE PRESENT FOR INSPECTION: **Mark Plyter**  
TITLE: **Exec. Director**

REVIEWED BY: **Emily Cacchione**  
REVIEWED DATE: **11/21/2024**