



**Michael Donalty, Town Supervisor**  
**3600 Lorraine Drive**  
**Walworth, NY 14568**

**315.986.1400**  
**315.926.9154**  
**Fax 315.986.1440**

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**TOWN BOARD REGULAR MEETING – AGENDA**  
**NOVEMBER 7, 2024 6:30 PM**

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**MINUTES:**

**October 17,2024 Regular Meeting**

**PUBLIC HEARING 6:30PM**  
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**Lincoln Fire Department**  
**West Walworth Fire Department**  
**2025 Town Budget**

**PRESENTATIONS:**

**REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)**

**RESOLUTIONS:**

Resolution -24: Authorizing the use of ARPA funds for the replacement of existing fence gates for Court and State Police parking areas not to exceed \$21,960.00

Resolution -24: Authorize the hourly rate correction and retro pay to Steven Taber

Resolution -24: Standard Work Day and Reporting Resolution for Elected and Appointed Officials (RS2417-A)- update

Resolution -24: Authorize the Town Clerk's office to purchase office furniture with ARPA funds not to exceed \$4500.00

Resolution -24: Authorize payment of the statement of levy of charges for town accounts

(Updated 11/06/2024)

## **COMMUNICATION:**

- October 2023-2024 Mortgage Tax Distribution- From the Wayne County Clerk's Office
- Wastewater Treatment Plant monthly Report for October of 2024
- Dog Control Report for October of 2024
- 911 call statistic monthly report for October of 2024
- Letter from Resident Allan and K9 Kora- regarding Ginegaw Park
- Letter from Wayne County Water and Sewer Authority proposed water rates for 2025
- Letter from Bob Seaman regarding the First Responders Pavilion at Ginegaw Park
- Highway Department monthly report for October 2024

## **NEW AND OTHER BUSINESS**

## **PUBLIC PARTICIPATION**

## **EXECUTIVE SESSION**

## **ADJOURNMENT**

## **ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

**RESOLUTION -24 AUTHORIZING THE USE OF ARPA FUNDS FOR THE  
REPLACEMENT OF EXISTING FENCE GATES FOR COURT AND STATE POLICE  
PARKING AREAS NOT TO EXCEED \$21,960.00**

Council    offered the following Resolution and moved its adoption. Seconded by Council    to wit:

**WHEREAS**, it is recommended that both gates need replacement and new operating systems as the gate operator has not been operational for years; and

**WHEREAS**, a quote was obtained by New York State Fence, Inc. for removal and disposal of old materials and furnish and install new industrial grade gate attached to the existing slide gate and new electric keypad; and

**WHEREAS**, ARPA funds are available to fund this project: now

**BE IT RESOLVED**, authorizing New York Fence for the Removal & Disposal of existing operator and to install a new operator on each gate in the State Trooper and Court parking areas, for the amount not to exceed \$21,960.

Adopted this 7th day of November, 2024 at a meeting of the Town Board.

Roll call vote:            Councilwoman Linson  
                                 Councilman Kelly  
                                 Councilman Harden  
                                 Councilman Johnson  
                                 Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -24: AUTHORIZE THE HOURLY RATE CORRECTION AND  
RETRO PAY TO STEVEN TABER**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

**WHEREAS**, Steven Taber was promoted to Groundskeeper effective January 1, 2024; and

**WHEREAS**, Mr. Taber's rate was set at \$18.00 per hour as indicated in the current Collective Bargaining Agreement (CBA) for Groundskeeper; and

**WHEREAS**, that starting rate was for 2023 and should have been increased by 2.5% for 2024, per the CBA; and

**WHEREAS**, the correct starting rate should have been \$18.45 per hour; now

**THEREFORE BE IT RESOLVED**, that the Town Comptroller is instructed to correct Mr. Taber's rate to \$18.45 per hour and to pay retro pay back to January 1, 2024.

Adopted this 7<sup>th</sup> day of November, 2024 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -24: STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS (RS2417-A)- UPDATE**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:

NYSLERS Form RS 2417-A  
 Received Date: [ ]  
**Standard Work Day and Reporting Resolution for Elected and Appointed Officials**  
**RS 2417-A**  
 SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

BY IT RESOLVED, that the [ ] hereby establish the following standard work days for these [ ] and [ ] report this officials to the New York State and Local Management based on their record of activities

Name	State Employee Number	NYSLERS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Fee 1
<b>Elected Officials</b>									
							<input type="checkbox"/>		<input type="checkbox"/>
<b>Appointed Officials</b>									
Jonna Camacho			Town Clerk	7/6/2024 - 12/31/2024	6	27 B4	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
Michael Kunzer			Zoning Board Chair	1/1/2024 - 12/31/2024	6	0	<input type="checkbox"/>	Annually	<input type="checkbox"/>
Douglas Flye			Planning Board Member	1/1/2024 - 12/31/2024	6		<input checked="" type="checkbox"/>	Annually	<input type="checkbox"/>

Jonna Camacho, Secretary/Treasurer of the governing board of the **Town of Walworth** of the State of New York  
 do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the **7** day of **November**, 20**24**  
 and that all part of the members of such meeting and that same is a true copy thereof and the whole of such original  
 IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the **Town of Walworth** on this **7** day of **November**, 20**24**

Attest: [ ]  
 11/7/2024  
 Town of Walworth, 3000 Lorraine Drive Walworth, NY 14558  
 (seal)

**WHEREAS**, the original RS2417-A submitted by the Town Clerk and approved by Town Board on July 18,2024 was sent into NYSLERS

**WHEREAS**, the original RS2417-A had missing information when sent to NYSLERS,

**WHEREAS**, NYSLERS has requested a new form be approved by the Town Board and posted for 30 days,

**WHEREAS**, one NYSLERS Member Douglas Flye did not submit an ROA,

**NOW THEREFORE BE IT RESOLVED**, that the Town Clerk will post new RS2417-A for 30 days and resubmit information to NYSLERS

Adopted this 7<sup>th</sup> day of November, 2024 at a meeting of the Town Board.

- Roll call vote:
- Councilwoman Linson
  - Councilman Kelly
  - Councilman Harden
  - Councilman Johnson
  - Supervisor Donalty

Resolution carried/failed

**RESOLUTION -24: AUTHORIZE THE TOWN CLERKS OFFICE TO PURCHASE OFFICE FURNITURE WITH ARPA FUNDS NOT TO EXCEED \$4500.00**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

**WHEREAS**, the Town Clerks office has requested ARPA funds to purchase furniture,

**WHEREAS**, the Town Clerk has met with Board members to discuss need of furniture for the office,

**NOW, THEREFORE BE IT RESOLVED**, the Town Board authorizes the Town Clerks office to use ARAP fund not to exceed \$4,500.00 for office furniture.

Adopted this 7<sup>th</sup> day of November, 2024 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -24: AUTHORIZE PAYMENT OF THE STATEMENT OF LEVY OF CHARGES FOR TOWN ACCOUNTS**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

**WHEREAS**, the Town has received the annual statement of Town accounts in the amount of \$1,533.01 and;

**WHEREAS**, the amount must be paid in full by November 19, 2024 or else it will be levied through taxes in 2025; and

**WHEREAS**, the payment due date is before the next Town Board meeting; now

**THEREFORE BE IT RESOLVED** that the Town Board authorizes the Town Comptroller to pay the amount of \$1,533.01 as a prepay on Abstract 11, to ensure it is delivered to the County by the due date.

Adopted this 7<sup>th</sup> day of November, 2024 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.

# Wayne County Board of Supervisors

Court House  
26 Church Street, Lyons, NY 14489-1134  
315-946-5400

NOV 1 2024

RECEIVED

November 1, 2024

Mr. Michael Donalty, Supervisor  
Town of Walworth  
3600 Lorraine Drive  
Walworth, NY 14568

Dear Mike,

I have prepared the Statement of Levy of Charges for Town Accounts for the period of November 1, 2023 - October 31, 2024, to be submitted for adoption to the Board of Supervisors for the November Board Meeting.

Below is the activity that I have recorded for your Town for this period:

**Town of Walworth**

Cablevision Franchise Tax  
2024 Tax Roll Excess and Deficit  
Erroneous Taxes

1,531.70  
+1.31

**TOTAL WALWORTH: 1,533.01**

You have two options for payment:

- 1) Pay the charges in full by November 19, 2024 (This is County Board meeting day – you can bring your check in that morning)

OR

- 2) levy the charges in 2025

If you have any further questions please call or email me, I would be happy to help!

Yours truly,



Kelley P. Loveless, Clerk  
Wayne County Board of Supervisors

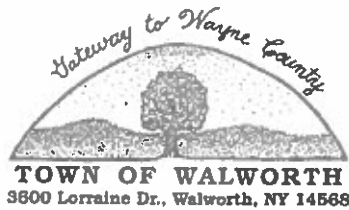


Mortgage Tax Comparison  
2024

10/22/2024

	A	B	C
1	Town	Oct-23	24-Oct
2			
3	Arcadia	102,319.72	118,384.48
4	Butler	3,309.04	11,510.06
5	Galen	19,172.54	24,220.97
6	Huron	20,853.97	22,621.65
7	Lyons	24,221.51	25,748.00
8	Macedon	66,706.24	168,196.70
9	Marion	40,557.17	39,681.46
10	Ontario	280,166.72	161,192.93
11	Palmyra	60,179.75	60,594.40
12	Rose	16,688.76	15,669.49
13	Savannah	4,733.25	7,470.41
14	Sodus	58,147.16	52,905.28
15	Walworth	104,617.12	131,391.09
16	Williamson	57,582.97	80,070.65
17	Wolcott	27,872.93	32,925.52
18			
19	Total	887,128.85	952,583.09

Town	Oct-18
Arcadia	70,596.49
Butler	12,233.79
Galen	22,271.94
Huron	28,959.26
Lyons	24,425.88
Macedon	76,106.25
Marion	38,894.44
Ontario	182,370.38
Palmyra	50,701.39
Rose	49,054.14
Savannah	13,455.65
Sodus	64,392.43
Walworth	108,822.35
Williamson	69,620.29
Wolcott	24,801.15
Total	836,705.83



**Walworth Wastewater Treatment Plant**  
3151 Ontario Center Road  
Walworth NY 14568  
315.986.1400 ext. 10  
[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov)

November 1, 2024

To: Supervisor Mike Donalty / Town Board Members

Re: Wastewater Treatment Plant Report - Month of October 2024

- Daily maintenance, monitoring, process, and sampling.
- Weekly pump station readings / monitoring.
- Weekly mowing / trimming of pump stations and plant.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 14 days.
- Completed September 2024 DMR's.
- Completed operator report for September.
- Sludge hauled: 48,000 gallons total (Sewer Department).
  - Canandaigua - 48,000 gallons
  - Van Lare - 0 gallons
- UFPO requests total: 43
  - Regular - 41
  - Emergency - 2
  
- After hours call in - 0
- Attended monthly Department Head meeting at Town Hall and Regional Plant meeting at WCWSA.
- Cleaned Walworth Palmyra pump station.
- Repaired broken clean-outs.
- Truck inspections at Ken's Auto.
- Replaced sump-pump in post air tank.
- Cleaned pump pit.
- Attended sewer budget meeting.
- Cleaned Walworth Ontario pump station.
- Attended training (Adam & Tim) in Batavia for continuing education credits.
- Changed batteries on old plant generator.
- Troubleshoot issues at Everwild Pump Station.
- Put the cab on the Ventrac machine for the Parks Department.
- Walworth Palmyra pump station issues; troubleshooting and changed transducer.
- Greased mixers and did fall maintenance on all basins.
- Fixed pump leak at Penfield 11.
- Adjusted blower belts and maintenance on blowers.
- Repaired decant weir heating element.

Respectfully Submitted,  
Adam Jozwiak, Sewer Superintendent

Date: October 31, 2024

Dog Control Officer's Name: Lea Dill

Calls for October 2024

DESCRIPTION	# OF CALLS:
1) Reported Stray Sighting (Not picked up).	<u>0</u>
2) DL 18 processed & taken to Shelter. (Strays picked up).	<u>0</u>
3) DL 18 processed with local pick up charged to the dog owner.	<u>1</u>
4) Nuisance Complaints	<u>1</u>
5) The owner reported a lost dog. (a) The owner reported the dog returned home.	<u>0</u> <u>0</u>
6) Dog Bite Cases (a) Issued ten-day confinement (b) Follow up on 10-day confinement, released from confinement.	<u>1</u> <u>0</u> <u>0</u>
7) Court Appearance tickets issued.	<u>2</u>
8) Follow-ups on an expired license or no license.	<u>1</u>

Other - (Please describe\*)

\*Removed a dead fox from Rte. 441 & Rte. 350 near Byrne Dairy that was going to cause an accident. It was in the middle of the road, with cars going over the double yellow line to avoid it.

A small 12-year-old Pug that had been missing for about 7 days, was found with the help of Deputy Andrea. The owner was grateful that he was found and returned to him.



## Monthly Events by Township (and Incorporated Villages)

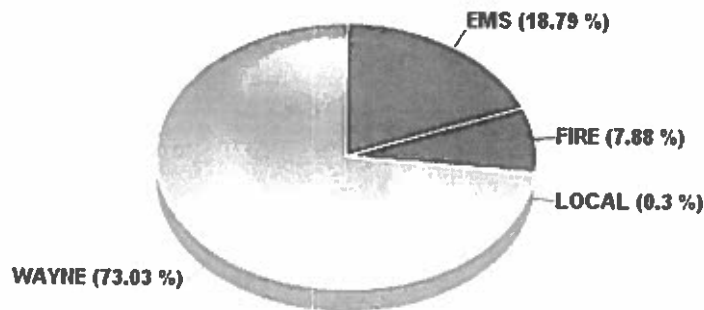
Date Range: 10/1/2024 - 10/31/2024

Event City: WALWORTH

### Top 10 Event Totals

Event Type	Event Count
PROPERTY CHECK	47
TRAFFIC STOP	40
911 CALL - LIMITED INFORMATION	24
PERSONAL INJURY MVA	20
PROPERTY DAMAGE MVA	18
ASSIST	16
FALLS	16
VEHICLE OR TRAFFIC COMPLAINT	16
ALARM ACTIVATION	10
PAPER SERVICE	10

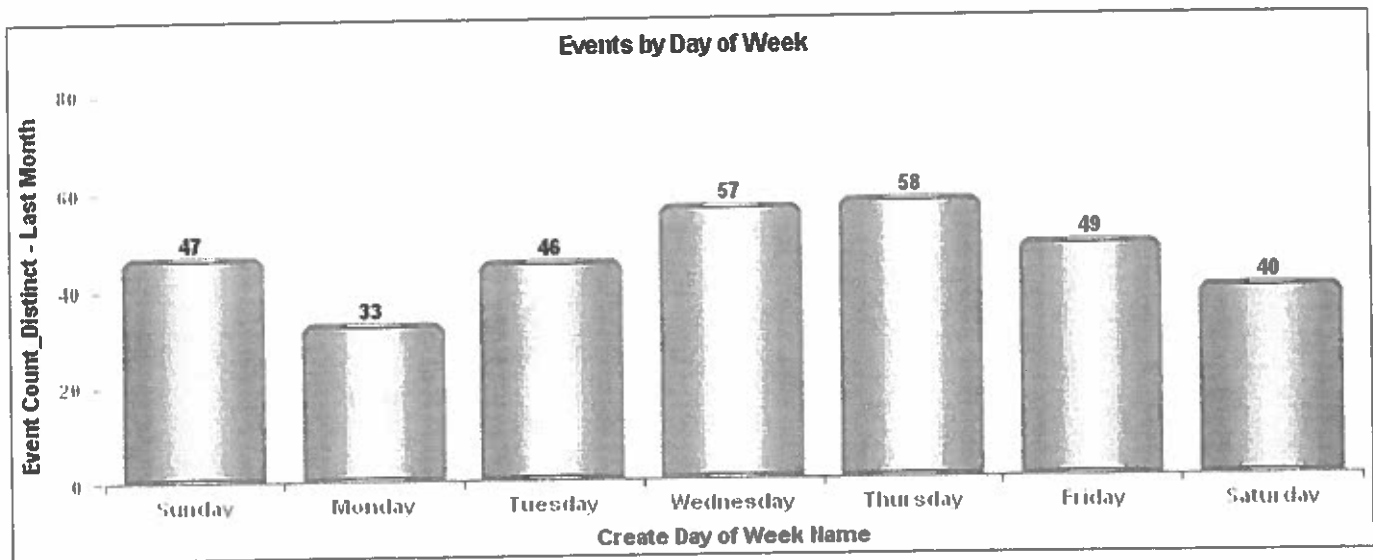
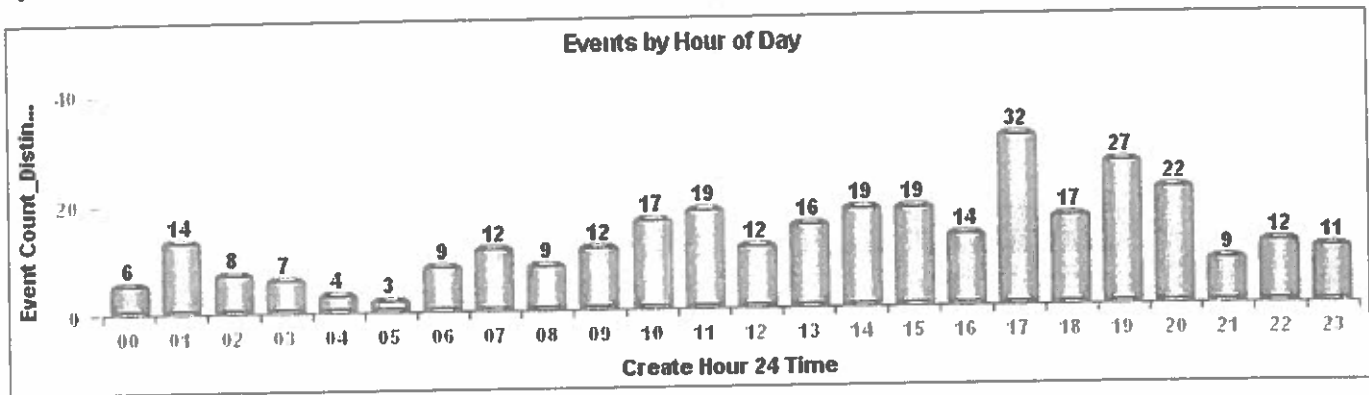
### Events by Dispatch Group



Dispatch Group	Last Month	Percentage of Monthly Total
EMS	62	18.79%
FIRE	26	7.88%
LOCAL	1	0.30%
WAYNE	241	73.03%
<b>Total Events:</b>	<b>330</b>	



# Monthly Events by Township (and Incorporated Villages)





## Monthly Events by Township (and Incorporated Villages)

Date Range: 10/1/2024 - 10/31/2024

Event City: WALWORTH

### WALWORTH

Event Type	Count
911 CALL - LIMITED INFORMATION	24
ABDOMINAL PAIN-PROBLEM	2
ALARM ACTIVATION	10
ANIMAL COMPLAINT	4
ASSIST	16
BREATHING PROBLEMS	3
CHEST PAIN-CHEST DISCOMFORT	9
CRIMINAL MISCHIEF	1
DETAIL	3
DISTURBANCE	7
DOMESTIC VIOLENCE (FAM TROUBLE)	9
FALLS	16
HARASSMENT	5
HAZARDOUS CONDITIONS	2
HEADACHE	2
HEART PROBLEM-A.I.C.D.	2
HEMORRHAGE-LACERATION	2
HYDRANT NOTIFICATION	1
LARCENY	4
OTHER UNCLASSIFIED INCIDENT	6
OUTSIDE FIRE	1
PAPER SERVICE	10
PERSONAL INJURY MVA	20
PROBATION ACTIVITY	7
PROPERTY CHECK	47
PROPERTY DAMAGE MVA	18
RADIO-EMERGENCY	1
REFER CALL TO ANOTHER JURISDICTION	1
ROBBERY	1
SICK PERSON	6
SPECIAL INVESTIGATION	4
STANDBY/FILL-IN	1
STROKE (CVA)	1
STRUCTURE FIRE	2
SUSPICIOUS CONDITION	6



## Monthly Events by Township (and Incorporated Villages)

Event Type	Count
TRAFFIC STOP	40
TRAUMATIC INJURIES	1
TREE PROBLEM	8
TRESPASS/PROWLER	3
UNCONSCIOUS-FAINTING	3
VEHICLE OR TRAFFIC COMPLAINT	16
WELFARE CHECK OF INDIVIDUAL	5
<b>Total:</b>	<b>330</b>



Supervisor Donalty,

This is a thank you letter to park grounds keeper Mark.

I was on the bridge over Red Creek very close to 3pm on Friday, October 25th. I was there to fish pieces of the bridge that had been kicked into the creek a couple weeks before that were still floating on top of aquatic plants.

Right about 3pm, there was an adult with two small children crossing the bridge, heading east. A child of two to three of year of age was in the lead. It took a tumble coming off the eastern ramp. The child of about four years of age turned back to me to suggest that I take care not to fall down. I said "thank you."

After fishing out the bits of the bridge, I saw that Mark was loading up the tractor after seeding the lower ball diamond. I headed to him with the bridge bits. He waited for me and I handed the bits to him and told him of the child taking a tumble.

I had mentioned the crumbling board at the base of the eastern ramp the previous week (Oct 14th to 18th) to a member of the grounds crew. I understand that the bridge and trail are deemed a low priority. There is a lot to be done to put the sports fields to bed for the winter. My dog and I are probably the only ones that use the bridge nearly every day. Sometimes rubber boots and once hip boots. I think this bridge & trail is valuable as I see adults taking children over it with the children pointing to things. Perhaps frogs or grasshoppers, maybe a fish. Sometimes Great Blue Herons. It is a much more "wild" trail than the Ginegaw Trail wrapping around The Lodge.

I mentioned the small child taking a tumble to Mark around 3:20pm on Friday, October 25th. I was happily surprised to find that two planks had been replaced when my dog and I crossed the bridge less than 24h later. It must have been Mark that took care of the issue. Mike was out/off for the last few days of that week.

I very much appreciate the work of the Parks Crew. I grew up in Walworth and have been back here for several years. My dog & I walk in Ginegaw Park nearly every day. Prior to her injuries, we walked Sherburne Rd Park most days as well. We do occasionally walk Sherburne these days when with her best buddy (Little Louie).

Allan & Kora(K9)



TO: Michael Donalty, Town of Walworth Supervisor

From: Martin J. Aman, Executive Director, W.C.W. & S.A.

RE: Proposed Water Rates and Charges for 2024

Date: October 29, 2024

Dear Michael,

This letter shall serve as notification of the proposed water rates and charges for next year. There will be changes to the rates for 2025. The cost of water within this service area of the W.C.W. & S.A. will **increase from \$5.25 to \$5.50** per thousand gallons purchased. Also, the basic service charge will **increase from \$30.00 to \$32.00** per quarter.

Please note that these charges will result in an increase of approximately \$20.50 per year (\$1.71/month) for a typical residential customer using 50,000 gallons per year.

We look forward to a continuation of the strong relationship that we have enjoyed with the towns within our Service Areas. Please feel free to call me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Martin J. Aman", written over a light blue horizontal line.

Martin J. Aman  
Executive Director, W.C.W. & S.A.

Faint, illegible text, possibly a stamp or header information.

Faint, illegible text, possibly a stamp or footer information.

## Jenna Camacho

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**From:** supervisor@townofwalworthny.gov  
**Sent:** Wednesday, November 6, 2024 9:09 AM  
**To:** Jenna Camacho (townclerk@townofwalworthny.gov)  
**Subject:** FW: WFD Picnic at First Responders Pavilion

Please include in Communications for Thursday – thanks.

**From:** vicepresident (vicepresident@walworthfd.org) <vicepresident@walworthfd.org>  
**Sent:** Tuesday, November 5, 2024 7:41 AM  
**To:** supervisor@townofwalworthny.gov  
**Cc:** parkssuper@townofwalworthny.gov; walrec@townofwalworthny.govx; Chris Morabito <president@walworthfd.org>; chief walworthfd.org <chief@walworthfd.org>  
**Subject:** WFD Picnic at First Responders Pavilion

Hello Mike,

On behalf of the Walworth Fire Department, thank you and the Town of Walworth for allowing us to hold our picnic on 24-Sep-2024. Jackie Van Lear made it easy to reserve the First Responders Pavilion. A special thanks to Mark Kittle for his help in setting up and cleaning up afterwards. The Pavilion and area was clean when we arrived and we trust it was that way afterwards.

Again thank you!

Bob Seaman  
305-495-6364 (c)  
Vice President  
Walworth Fire Department  
Walworth, NY 14568

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## Highway Department October 2024 Monthly Summary

Sent two trucks to the Town of Macedon Highway Department to help with milling and paving for two days

Helped the Sewer Department with manholes on Church Street

Filled in around the first responders pavilion at the town park with dirt

Cut down trees on Haley Road

Completed roadside mowing for 2024

Cleaned up trees in various places around town that fell from the storm

Did work in the shop

Worked on trucks to start getting them ready for plowing

Put in a water line at the Town Hall

Sent two trucks to the Town of Perrington to help them with milling and paving for two days

Sweeping gutters in the subdivisions