

Presiding Supervisor Donalty called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM and led those present in the recitation of the Pledge of Allegiance.

**PRESENT:**

Michael Donalty	Supervisor
Amber Linson	Councilwoman
Alex Kelly	Councilman
Rick Johnson	Councilman
Jenna Camacho	Town Clerk
Kevin Switzer	Highway Superintendent

**ABSENT:** James Harden, Councilman

**OTHERS PRESENT:** Nadine Seppeler, Deputy Town Clerk; Christine Stanford, Town Comptroller; Emily Kunz Assessor; Mike Buckley, Parks Superintendent.

**MINUTES**

Motion by Councilman Johnson that the minutes of **October 3,2024 Regular Meeting** are approved as submitted by the Town Clerk seconded by Councilwoman Linson

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried

Motion by Councilman Kelly that the minutes of

**October 8,2024 Budget Workshop**  
**October 9,2024(AM) Budget Workshop**  
**October 9,2024(PM) Budget Workshop**  
**October 10,2024 Budget Workshop**

approved as submitted by the Town Clerk. Seconded by Councilman Johnson

Roll call vote:	Councilwoman Linson	Abstain
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

**PUBLIC HEARING 6:30PM Public Hearing for Local Law NO. 6-2024 to provide for the placement Sewer Fees and charges of out-of-district users on Real Property Tax bills**

**Supervisor Donalty to state the procedures for the Public Hearing:**

Supervisor Presiding over Public Hearing:

**PUBLIC HEARING RULES AND PROCEDURES**

The purpose of this Public Hearing is to give everyone the opportunity to express their views on the subject of the public hearing. These views become part of the record, which the Town Board relies on for its findings, conclusions and decisions.

**PROCEDURE**

The Town Clerk will read the NOTICE OF PUBLIC HEARING.

The Supervisor presiding over the hearing will open the floor to public comments.

**Public Participation**

All comments before the Board must be given from the podium if possible.

Anyone wishing to speak must state their name and address for the record.

Individuals will be given a three minute time period to present their comments regarding the matter of the public hearing.

The Supervisor has the authority to take any necessary measures to control the hearing – spontaneous comments from the floor are not permitted.

If a speaker drifts off of the subject of the public hearing, you will be reminded to limit your comments to the matter of the public hearing.

**Supervisor Donalty asked Town Clerk Jenna Camacho to read Public Hearing Notice**

**Notice of Public Hearing for LOCAL LAW NO. 6-2024 TO PROVIDE FOR THE PLACEMENT SEWER FEES AND CHARGES OF OUT-OF-DISTRICT USERS ON REAL PROPERTY TAX BILLS**

Please take notice that a proposed Local Law is under consideration by Town Board of the Town of Walworth, New York, designated as Local Law No. 6-2024 to “Provide for the Placement of Sewer Fees and Charges of Out-of-District Users on Real Property Tax Bills,” and its purpose, generally, is to permit the Town to place fees and charges of out-of-district sewer users on Town real property tax bills.

PLEASE TAKE FURTHER NOTICE that said proposed Local Law is on file at the Walworth Town Clerk’s Office located at 3600 Lorraine Dr., Walworth, New York, where it is available for public inspection during regular business hours.

PLEASE TAKE FURTHER NOTICE that a public hearing upon said proposed Local Law has been scheduled for the 17th day of October 2024, at 6:30 PM, to be held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY. An opportunity to be heard in regard thereto will then and there be given to members of the public. Written comments may also be directed to the Walworth Town Clerk, Walworth Town Hall, 3600 Lorraine Dr., Walworth, NY.

Dated: October 3, 2024

BY ORDER OF THE

WALWORTH TOWN BOARD

Jenna Camacho

Town Clerk

**Supervisor declared public hearing open** 6:36PM

**Comments from the public or board members-** No comments

Motion to close Public Hearing made by Councilwoman Linson and seconded by Councilman Kelly.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

**Public hearing closed-** 6:36PM

**PUBLIC HEARING 6:30PM- Public Hearing for Town of Walworth Sewer District Special Assessment Rolls for 2024**

Supervisor Presiding over Public Hearing:

**PUBLIC HEARING RULES AND PROCEDURES**

The purpose of this Public Hearing is to give everyone the opportunity to express their views on the subject of the public hearing. These views become part of the record, which the Town Board relies on for its findings, conclusions and decisions.

**PROCEDURE**

The Town Clerk will read the NOTICE OF PUBLIC HEARING.

The Supervisor presiding over the hearing will open the floor to public comments.

**Public Participation**

All comments before the Board must be given from the podium if possible. Anyone wishing to speak must state their name and address for the record. Individuals will be given a three minute time period to present their comments regarding the matter of the public hearing. The Supervisor has the authority to take any necessary measures to control the hearing – spontaneous comments from the floor are not permitted. If a speaker drifts off of the subject of the public hearing, you will be reminded to limit your comments to the matter of the public hearing.

**Supervisor Donalty asked Town Clerk Jenna Camacho to read Public Hearing Notice**

**NOTICE OF PUBLIC HEARING FOR TOWN OF WALWORTH SEWER DISTRICT SPECIAL ASSESSMENT ROLLS FOR 2024**

PLEASE TAKE NOTICE THAT the Town of Walworth will be collecting revenues via special assessments against the Town of Walworth sewer districts to pay for costs of the Town of Walworth’s sewer districts.

PLEASE TAKE FURTHER NOTICE THAT the roll specifying such sewer special assessments has been filed with the Walworth Town Clerk where it is available for inspection by the public.

PLEASE TAKE FURTHER NOTICE that a public hearing will be had on the Town of Walworth Sewer District Special Assessment Roll for 2024 on October 17<sup>th</sup> at 6:30 p.m. at the Walworth Town Hall for the purpose of hearing the public in relation to the roll.

Dated October 3, 2024

BY THE ORDER OF THE  
WALWORTH TOWN BOARD

Jenna Camacho  
Town Clerk

**Supervisor declared public hearing open** 6:37PM

**Comments from the public or board members-** No comments

Motion to close public hearing made by Councilwoman Linson and seconded by Councilman Kelly.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried

**Public hearing closed at** 6:37PM

**PRESENTATIONS:**

**ELECTED OFFICIALS’ REPORTS:**

**TOWN CLERK –**

DEC- Doe permits will be available After November 1<sup>st</sup>  
Foodlink distribution on October 30<sup>th</sup> Walworth Town Hall Lower parking lot  
I will not be in office on November 5<sup>th</sup>- Nadine Will be in office that day  
Early voting for the General Election is October 26-November 3 with two locations Ontario Town Hall in the Town of Ontario and the Wayne County Public Safety Building.

**HIGHWAY SUPERINTENDENT –** No report

**JUSTICE COURT-** No report

**COUNCILMAN KELLY –**

Still looking to set up a CPR class for the New Year

**COUNCILWOMAN LINSON –** No report

**COUNCILMAN HARDEN –** No report.

**COUNCILMAN JOHNSON –** No report

**SUPERVISOR DONALTY –**

Supervisor Donalty advised of the grand opening for The Playpen on Mayberry Lane. October 24,2024 from 5:30-7:30. Ribbon cutting at 6:00pm  
The Town has a need for a drainage committee. Supervisor formed committee of Rick Johnson, Councilman; James Lemay, Deputy Highway Superintendent; Tim McMullen, Assistant Building Inspector, and Town Attorney.  
A new sign will be placed entering Walworth on Route 441. Supervisor Donalty had some examples of what the sign could potentially look like. Council members decided to have a voting poll with the different designs to get out to the Residents to decide what would be best for the sign.

**RESOLUTIONS:**

**RESOLUTION 164-24: AUTHORIZE THE OFFICAL NAME OF THE PARK ON SHERBURNE ROAD TO BE NAMED “SHERBURNE PARK” (TABLED)**

Councilwoman Linson offered to place Resoltion 164-24 on the table and seconded by Councilman Kelly

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Conversation ensured regarding Town Land on Sherburne Road. Land was purchased by the Town not donated.

**WHEREAS**, the Parks Superintendent wishes to have an official sign made for the park on Sherburne Road; and

**WHEREAS**, the park on Sherburne Road does not hold an official name. The Park has been named The Sherburne Road Park or just Sherburne Park in past Town Records; and

**WHEREAS**, in order for a sign to be made for the park an official name needs to be approved for the park;

**NOW, THEREFORE BE IT RESOLVED**, that the Walworth Town Board approves the name of the park on Sherburne Road be named Sherburne Park.

Resolution to be tabled to verify how the land for the park became town property for the naming of the park.

Tabled this 3<sup>rd</sup> day of October 2024 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Adopted this 17<sup>th</sup> day of October 2024 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 165-24: BUDGET MODIFICATIONS**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

Budget Modifications for Oct 17, 2024

	\$		Acct #	Description	Acct #		Reason
<b>General Fund</b>							
Transfer	\$	120.00	From A1990.41	Contingent	TO A7110.43	Park - Veh/Equip Maintenance	cover repair to 2015 F250
Transfer	\$	11.00	From A7110.44	Park Maintainance	TO A7110.45	Park -Field Improvements	to cover anticipated shortfall
Transfer	\$	225.00	From A1410.49	T Clerk -EZ Pass	TO A1410.45	T Clerk - Software	to cover General code service
Transfer	\$	200.87	From A1410.44	T Clerk - Record mgmt	To A1410.45	T Clerk - Software	to cover General code service

Adopted this 17th day of October 2024 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 166 -24: ABSTRACT 10, APPROVAL**

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

TOWN OF WALWORTH				
Abstract # 010				
Summary by Fund				
10/15/2024 11:00:57				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	20,224.31	81,769.93	101,994.24
CM1-	PARK SPECIAL REVENUE FUND	25.51	309.89	335.40
DA	HIGHWAY FUND	9,492.06	266,696.71	276,188.77
HE	GINEGAW RESTROOMS		886.43	886.43
SF2-	WEST WALWORTH FIRE PROTECTION		35,205.18	35,205.18
SL1-	WALWORTH LIGHT DISTRICT		401.29	401.29
SL2-	HARVEST HILL LIGHT DISTRICT		760.20	760.20
SL3-	GANANDA LIGHT DISTRICT	1,439.97		1,439.97
SL4-	BROOKSIDE LIGHT DISTRICT		15.77	15.77
SL5-	ORCHARD VIEW LIGHT DISTRICT		167.92	167.92
SS	WALWORTH SEWER DISTRICT #1	1,415.06	69,536.48	70,951.54
TA	TRUST & AGENCY	71,240.58		71,240.58
TC	CUSTODIAL TRUST		5,327.00	5,327.00
<b>Total:</b>		<b>103,837.49</b>	<b>461,076.80</b>	<b>564,914.29</b>

Voucher Numbers 1359-1513, 141-153, 257-270

Abstract of audited vouchers is on file in the Town Clerk’s office.

Adopted this 17<sup>th</sup> day of October 2024 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 167-24: TO APPROVE LOCAL LAW NO.6 -2024 TO PROVIDE FOR THE PLACEMENT OF SEWER FEES AND CHARGES OF OUT-OF-DISTRICT USERS ON REAL PROPERTY TAX BILLS**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS, a public hearing was duly called for, and held on October 17, 2024, relative to a proposed local law to “Provide for the Placement of Sewer Fees and Charges of Out-of-District Users on Real Property Tax Bills,” and all interested parties were permitted an opportunity to speak thereon; and

WHEREAS, the Town Board of the Town of Walworth, after due deliberation, finds it in the best interest of the Town to adopt said local law for the reasons set forth therein, including that the Code of the Town of Walworth should thus be revised as set forth therein.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby adopts said Local Law to “Provide for the Placement of Sewer Fees and Charges of Out-of-District Users on Real Property Tax Bills,” all as set forth in the attached Local Law, which is incorporated herein and made a part hereof; and be it further

RESOLVED, that the Town Clerk be and hereby is directed to enter said Local Law into the minutes of this meeting, to give due notice of the adoption of said Local Law to the Secretary of State of the State of New York, and to have the physical and electronic Code updated in accord herewith.

Adopted this 17<sup>th</sup> day of October 2024 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 168 -24: TO ADOPT AND APPROVE THE TOWN OF WALWORTH SEWER DISTRICTS SPECIAL ASSESSMENT ROLLS FOR 2024**

Councilwoman Linson offered resolution and moved its adoption. Seconded by Councilman Kelly to wit:

**WHEREAS**, the costs in connection with the Town of Walworth’s sewer districts must be paid for in accordance with law, including in relation to the costs incurred as a result of the planned transition from the dated Walworth Treatment Plant in the Town of Walworth to the planned regional treatment plant to be run by the Wayne County Water and Sewer Authority; and

**WHEREAS**, in connection with the payment of such costs, the Town of Walworth will be collecting revenues via special assessments against the Town of Walworth sewer districts; and

**WHEREAS**, such special assessments will be imposed based upon the number of equivalent dwelling units (“EDUs”) assigned to each tax parcel, as defined and determined in accordance with the Walworth Town Code; and

**WHEREAS**, rolls specifying such special assessments have been duly filed with the Walworth Town Clerk; and

**WHEREAS**, a public hearing was duly advertised and held on such rolls where the public was permitted to speak on the same.

**NOW, THEREFORE, BE IT, RESOLVED**, that that the Walworth Town Board hereby adopts and approves the 2024 special assessment rolls for the Town of Walworth sewer districts; and be it further

**RESOLVED**, that such rolls be filed with the Town Clerk and transmitted to the Wayne County Board of Supervisors.

Adopted this 17<sup>th</sup> day of October 2024 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried

**RESOLUTION 169-24: RESCIND RESOLUTION 129 -24 AND AUTHORIZE THE PARKS SUPERINTENDENT TO CONTRACT WITH SANTELLI LUMBER TO WRAP THE GINEGAW PAVILION IN STEEL INCLUDING GABLES, SOFFITS HEADERS AND CEILING, NOT EXCEED \$14,115.28, WITH THE USE OF AVAILABLE FUNDS IN CM1 7110.21**

Councilwomen Linson offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

**WHEREAS** The pavilion in Ginegaw Park is in need of repair, and

**WHEREAS** Finger Lakes Construction will not honor its original quote, and

**WHEREAS** Santelli Lumber’s quote is now lower, and

**WHEREAS** the Parks and Facilities Department did solicit 3 quotes for the work per the procurement policy, as follows:



Santelli Lumber	\$14,115.28
Finger Lakes Construction	\$16,465.52
Secor	No Bid

WHEREAS funds are available in CM1 7110.21 to fund this project, Now

**THEREFORE, BE IT RESOLVED** the Parks Superintendent is authorized to contract with Santelli Lumber to furnish and install metal liners for gables, soffits, headers and ceiling using available funds in CM1 71110.21 at a cost not to exceed \$14,115.28.

Discussion ensued regarding resolution 129-24. Previous quotes were not honored and needed to get new quotes.

Adopted this 17<sup>th</sup> day of October 2024 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried

**RESOLUTION 170 -24: AUTHORIZE THE PARKS SUPERINTENDENT TO CONTRACT WITH INTEGRATED SYSTEMS TO PROVIDE AND INSTALL FOUR 65” LED DIGITAL DISPLAYS, ONE 86” COMMERCIAL INTERACTIVE DISPLAY AND ALL NECESSARY INSTALLATION EQUIPMENT, NOT EXCEED \$26,780.20, WITH THE USE OF ARPA FUNDS**

Councilman Kelly offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS an upgrade to the Town Hall’s digital media devices is desired, and

WHEREAS the Parks and Facilities Department did solicit a quote from the Town’s professional services agreement provider for information technology, as follows:

Integrated Systems	\$26,780.20
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WHEREAS the devices are being provided via a piggyback bid from Broome County contract 2362-4, and

WHEREAS ARPA funds are available, Now

**THEREFORE, BE IT RESOLVED** the Parks Superintendent is authorized to contract with Integrated systems to provide and install four 65” digital displays, one 86” interactive display, and necessary installation equipment using available ARPA funds at a cost not to exceed \$26,780.20.

Adopted this 17<sup>th</sup> day of October 2024 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye

Supervisor Donalty                      Aye

Resolution carried.

**RESOLUTION 171-24: TO PROMOTE HIGHWAY EMPLOYEE SILAS AMSLER TO MEO AND SET SALARY TO \$20.50 PER HOUR, EFFECTIVE OCTOBER 15, 2024**

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

**WHEREAS, Mr. Amsler** was hired as a full time laborer on July 22, 2024 with continued employment subject to his successful acquisition of a CDL license within six months of hire.

**WHEREAS, Mr. Amsler** has successfully completed his CDL licensing requirements,

**BE IT RESOLVED,** upon recommendation of the Highway Superintendent, to promote Mr. Amsler to MEO at \$20.50 per hour effective 10/15/24.

Adopted this 17th day of October 2024 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 172-24: TO AUTHORIZE THE USE OF ARPA FUNDS TO PURCHASE A FIRE-SAFE LATERAL FILING CABINET FOR THE ASSESSMENT DEPARTMENT**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

**WHEREAS,** the Assessment Department is in need of an additional fire-safe filing cabinet to store the permanent property files; and

**WHEREAS,** the Town has ARPA funds remaining to be allocated; now

**THEREFORE BE IT RESOLVED,** that the Town Board of the Town of Walworth hereby authorized the use of ARPA funds, not to exceed \$6,765.00, to be used to purchase the fire-safe filing cabinet for the Assessment Department.

Council members question the Assessment Department on the needs for fire safe cabinets. Assessor Kunz explained documents are required to be kept for a certain amount of time and kept in fire safe to avoid destruction.

Adopted this 17th day of October 2024 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 173-24: TO AUTHORIZE THE USE OF ARPA FUNDS TO PURCHASE A FIRE-SAFE LATERAL FILING CABINETS FOR THE TOWN CLERKS OFFICE**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

**WHEREAS**, the Town Clerks Office is in need of an additional fire-safe filing cabinet to store the permanent property files; and

**WHEREAS**, the Town has ARPA funds remaining to be allocated; now

**THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Walworth hereby authorized the use of ARPA funds, not to exceed \$13,530, to be used to purchase 2 fire-safe filing cabinet for the Town Clerks Office.

Adopted this 17th day of October 2024 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 174-24: TO ABSORB THE CEMETERY FUND (CM6) INTO THE GENERAL FUND**

Councilman Johnson offered the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

**WHEREAS**, the cemetery fund has historically been accounted for separately; and

**WHEREAS**, the personnel responsible for maintaining the cemeteries are paid out of the General fund; and

**WHEREAS**, the number of transactions and reporting requirements do not justify having a separate fund;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Walworth directs the Town Comptroller to close the Cemetery Fund (CM6) and transfer all assets and fund balance to the General Fund at the end of the 2024 fiscal year.

Adopted this 17th day of October 2024 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 175-24:TO AUTHORIZE THE RECREATION DIRECTOR TO PURCHASE A DEER FAMILY PHOTO OP DISPLAY USING ARPA FUNDS NOT TO EXCEED \$1,340.00**

Councilman Kelly offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

**WHEREAS**, the Town has ARPA funds remaining to be allocated; and

**WHEREAS**, the deer family photo op display will be used as part of the holiday decorations in Ginegaw Park; and

**WHEREAS**, three written quotes were received and the Recreation Director recommends purchasing from Christmas Designers.

Christmas Designers	\$1340.00
Holiday Outdoor Decor	\$1670.00
Mosca Designs	\$1699.00

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Walworth hereby authorizes the Recreation Director to expend \$1340.00 of ARPA funds to purchase the deer family photo op from Christmas Designers.

Adopted this 17th day of October 2024 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 176-24:TO AUTHORIZE THE RECREATION DIRECTOR TO PURCHASE A DELUXE ANIMATED SANTA SLEIGH USING ARPA FUNDS NOT TO EXCEED \$6863.20, PLUS THE FREIGHT NOT TO EXCEED \$1,000.00.**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

**WHEREAS**, the Town has ARPA funds remaining to be allocated; and

**WHEREAS**, the Animated Santa Sleigh will be used as part of the holiday decorations in Ginegaw Park; and

**WHEREAS**, three written quotes were received and the Recreation Director recommends purchasing from Mosca Designs; and

**WHEREAS**, the shipping freight is not to exceed \$1,000.00

Mosca Designs	\$6,863.20
Bronners	\$7,295.00
Holiday Outdoor Decor	\$8,545.00

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Walworth hereby authorizes the Recreation Director to expend \$6863.20, plus the cost of shipping of ARPA funds to purchase the animated Santa’s Sleigh from Mosca Designs.

Adopted this 17th day of October 2024 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 177-24:TO AUTHORIZE THE RECREATION DIRECTOR TO PURCHASE A 8’X11’ CELESTIAL ARCH USING ARPA FUNDS NOT TO EXCEED \$695.00, PLUS THE FREIGHT NOT TO EXCEED \$400.00**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

**WHEREAS**, the Town has ARPA funds remaining to be allocated; and

**WHEREAS**, the 8’X11’ Celestial Arch will be used as part of the holiday decorations in Ginegaw Park; and

**WHEREAS**, three written quotes were received and the Recreation Director recommends purchasing from Bronner’s Christmas Decorations; and

**WHEREAS**, the shipping freight is not to exceed \$400.00

Bronners Christmas Decorations \$695.00

Christmas Designers \$662.00

Holiday Outdoor Decor \$790.00

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Walworth hereby authorizes the Recreation Director to expend \$695.00, plus the cost of shipping of ARPA funds to purchase the 8’x11’ Celestial Arch from Bronners Christmas Decorations.

Adopted this 17th day of October 2024 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 178-24: AUTHORIZING THE TOWN SUPERVISOR TO SIGN SERVICE ORDER WITH SPECTRUM ENTERPRISE FOR A NEW PHONE SYSTEM AND APPROVE THE INSTALLATION FEES AND THE PURCHASE OF PHONES UTILIZING ARPA FUNDS**

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

**WHEREAS**, the Towns current contract with Avaya will expire on November 16, 2024, the Town wishes to contract with Spectrum Enterprises; and

**WHEREAS**, Spectrum’s monthly services will be more cost effective for the Town; and

**WHEREAS**, the cost of installation and phone purchases can be covered with ARPA funds as they are available to fund this project; now

Discussion ensued regarding Spectrum services compared to current Avaya phone services.

**BE IT RESOLVED**, subject to Town Attorney approval as to form, to allow the Town Supervisor to sign the contract with Spectrum Enterprise for phone service for Town sites and the purchase of new phones and installation fees to be paid with ARPA funds.

Adopted this 17th day of October 2024 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 179-24: AUTHORIZING THE USE OF ARPA FUNDS FOR THE UPGRADE OF TOWN SERVER AND SWITCHES NOT TO EXCEED \$14,000**

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

**WHEREAS**, as recommended by our IT company, Integrated Systems, the Towns server and switches are at the end of their life according to Microsoft standards; and

**WHEREAS**, the operating system is out of date; and

**WHEREAS**, the Towns systems are not receiving software updates; and

**WHEREAS**, ARPA funds are available to fund this project: now

**BE IT RESOLVED**, the Town Supervisor is authorized to contact Integrated Systems for the upgrade the server, Microsoft operating system, and replace the Towns switches for the amount not to exceed \$14,000.

Adopted this 17th day of October 2024 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 180-24: TO SET PUBLIC HEARING FOR 2025 PRELIMINARY BUDGET**

Councilwoman Linson offered resolution and moved its adoption. Seconded by Councilman Johnson to wit:

**WHEREAS**, the Town Board desires to schedule a Public Hearing on **Thursday, November 7, 2024 at 6:30 PM** for the purpose of hearing comments regarding the 2025 Preliminary Budget; and

**WHEREAS**, the Town Board directs the Town Clerk to publish the notice stating compensation proposed to be paid to each Elected Official (Town Law§108), effective January 1, 2025; and

**BE IT RESOLVED**, that the Town Board will hold a Public Hearing on said 2025 Preliminary Budget at the Walworth Town Hall, 3600 Lorraine Drive, in the Town of Walworth, New York at **6:30 PM on Thursday, November 7, 2024;**

**BE IT FURTHER RESOLVED**, that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of said public hearing at least five (5) days prior thereto.

Adopted this 17<sup>th</sup> day of October 2024 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 181-24: AUTHORIZING ISSUANCE OF REQUEST FOR PROPOSALS FOR PLANNING AND ENGINEERING SERVICES**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

**WHEREAS**, the Town of Walworth frequently contracts with various professional service providers for specialty services to be performed on an occasional basis; and

**WHEREAS**, while the current providers of these services have done so satisfactorily, the contracts have not been updated in several years; and

**WHEREAS**, the Town Board wishes to act with due diligence in ensuring that the Town is receiving the best value for the services provided; and

**WHEREAS**, thus, the Town of Walworth seeks proposals from qualified professional service providers for the following service:

- Planning and Engineering.

**NOW, THEREFORE, BE IT RESOLVED**, that the Walworth Town Board hereby approves the issuance of a request for proposal (“RFP”) from qualified professional service

providers in the aforementioned field of service in accordance with the requirements of New York State Law; and be it further

**RESOLVED**, that such RFP be in the form attached hereto.

Discussion ensued regarding current Engineering services. Labella is willing to serve ties at the end of the year with the Town. However, Supervisor Donalty advised that at this time Labella will continue with any current planning board projects already in the works.

Adopted this 17<sup>th</sup> day of October 2024 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson  
 Councilman Harden  
 Councilman Johnson  
 Councilman Kelly  
 Supervisor Donalty

Resolution carried/failed.

**COMMUNICATIONS:**

- Letter from New York State Municipal Insurance Reciprocal- regarding damaged traffic light
- Letter from Wayne County Department of Aging and Youth- Youth Hope (homelessness, outreach, education and prevention)
- Letter from NYS Department of Health- Approval letter for Ginegaw Park Watermain
- Report of inspection Wet and Dry Automatic Fire Sprinkler System completed by Colonial Fire Protection Systems INC. for Carey Lake
- Building and Zoning monthly report for September 2024
- Recreation monthly report for September 2024
- Parks and Facilities monthly report for September 2024
- Justice Court monthly report for September 2024
- Highway monthly report for September 2024
- Letter from Wayne County Industrial Development Agency- Annual Pilot Audit

**TOWN BOARD MEETINGS:**

DATE	TIME	MEETING TYPE
NOVEMBER 7,2024	6:30PM	REGULAR MEETING
NOVEMBER 20,2024	6:30 PM	<b>SPEICAL MEETING BUDGET ADOPTION</b>
NOVEMBER 21,2024	6:30PM	REGULAR MEETING

**NEW AND OTHER BUSINESS:**

Supervisor Donalty congratulated the Town’s Parks and Recreation Department on the awesome turn out with the Harvest Moon Festival.



**RESOLUTION 182-24: TO SET PUBLIC HEARING FOR LINCOLN FIRE DEPARTMENT 2025 CONTRACT**

Supervisor Donalty offered Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

**BE IT RESOLVED**, that a public hearing is scheduled for **Thursday, November 7, 2024 at 6:30 PM** for the purpose of hearing comments regarding the Lincoln Fire Department 2024 Contract.

Adopted this 17<sup>th</sup> day of October 2024, at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 183-24: AUTHORIZE PUBLIC HEARING FOR THE WEST WALWORTH FIRE DEPARTMENT 2025 CONTRACT**

Supervisor Donalty offered Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

**BE IT RESOLVED**, that a public hearing is scheduled for **Thursday, November 7, 2024 at 6:30 PM** for the purpose of hearing comments regarding the West Walworth Fire Department 2024 Contract.

Adopted this 17<sup>th</sup> day of October 2023 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

Discussion between Board Member regarding Western Wayne Ambulance and the contract for 2025. It was advised that Western Wayne was supposed to provide the Town Board Members with justification for the amount being requested with the 2025 Contract. Western Wayne was to give any information to the Town Board by October 16,2024. No information was provided to the Town Board. It was then discussed that the Walworth Toan Board will not provide financial support to Western Wayne Ambulance.

Motion by Councilwoman Linson to discontinue funding of Western Wayne Amblualce  
Seconded by Councilman Kelly

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried

**PUBLIC PARTICIPATION** –

No public participation

**ADJOURNMENT:**

Motion by Councilwoman Linson to adjourn. Seconded by Councilman Johnson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Absent
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 7:26 P.M.

Respectfully Submitted,  
Jenna Camacho  
Town Clerk