



Michael Donalty, Town Supervisor
3600 Lorraine Drive
Walworth, NY 14568

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**TOWN BOARD REGULAR MEETING – AGENDA
OCTOBER 3, 2024 6:30 PM**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

<u>MINUTES:</u>	September 19th,2024	Regular Meeting
	September 25th,2024	Special Meeting

PRESENTATIONS:

Proclamation Presentation

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)

RESOLUTIONS:

Resolution -24: Authorizing the Sewer Superintendent to sell surplus items at the Sewer Plant

Resolution -24: Authorize the Parks Superintendent to contract with Suhr’s Professional Remodeling & Painting & Staining Service to paint the Town Hall’s meeting room, not exceed \$1,275, with the use of ARPA funds

Resolution -24: Authorize the Parks Superintendent to contract with Schumann Construction INC. To construct and install a knee wall and counter, not exceed \$8,680, with the use of ARPA funds.

Resolution -24: To waive building permit and topsoil removal fees for the County of Wayne EMS building at 1870 Walworth-Penfield Road

Resolution -24: Set Public Hearing – Local Law NO. 6-2024 to provide for the placement of sewer fees and charges of out-of-district users on Real Property Tax bills

Resolution -24: To set Public Hearing for Town of Walworth Sewer District Special Assessment Roll for 2024

Resolution -24: Authorize the official name of the park on Sherburne Road to be named “Sherburne Park”

(Updated 10/01/2024)

COMMUNICATION:

- Email from NYS Comptroller's Office regarding Town of Walworth Fiscal Stress Score
- Animal Control report for September of 2024
- Walworth Sewer Treatment Plant monthly report for September of 2024

NEW AND OTHER BUSINESS

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT

ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

RESOLUTION -24: AUTHORIZING THE SEWER SUPERINTENDENT TO SELL SURPLUS ITEMS AT THE SEWER PLANT

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the Sewer Department, to prepare for the dissolution of the Walworth Sewer District when the Regional Wastewater Treatment Plant is in operation: and

WHEREAS, the Town of Walworth Sewer Department would like authorization from the Town Board to sell the following list of items now, as they are no longer needed for operation at the sewer plant: and

Laboratory

Spectograph Meter
BOD Incubator
COD Reactor
Distiller for water
Laboratory furnace

Plant

Diaphragm Mud Pump
Titan Paint Sprayer
John Deere Lawn Tractor
75hp Blowers (2)
15kw Heater
Military Portable Generator #1

WHEREAS, monies from sale of items will become part of sewer fund: now

THEREFORE, BE IT RESOLVED that the Walworth Sewer Department Sewer Superintendent be authorized to sell the items listed above and deposit monies earned into the Sewer Fund.

Adopted this 3rd day of September, 2024 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed

RESOLUTION -24: AUTHORIZE THE PARKS SUPERINTENDENT TO CONTRACT WITH SUHR'S PROFESSIONAL REMODELING & PAINTING & STAINING SERVICE TO PAINT THE TOWN HALL'S MEETING ROOM, NOT EXCEED \$1,275, WITH THE USE OF ARPA FUNDS.

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS the meeting room's wall colors are undesirable, and

WHEREAS the Parks and Facilities Department did solicit 3 quotes for the work per the procurement policy, as follows:

Suhr's Professional Remodeling & Painting & Staining Service	\$1,275
Word of Mouth Painting LLC	\$3,250
Cutting Edge Painting	No Bid

WHEREAS ARPA funds are available to fund this project, Now

THEREFORE, BE IT RESOLVED that the Parks Superintendent is authorized to contract Suhr's Professional Remodeling & Painting & Staining Service to paint the Town Hall's meeting room, to be expended using ARPA funds in the amount of \$1,275.

Adopted this 3rd day of September, 2024 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -24: AUTHORIZE THE PARKS SUPERINTENDENT TO CONTRACT WITH SCHUMANN CONSTRUCTION INC. TO CONSTRUCT AND INSTALL A KNEE WALL AND COUNTER, NOT EXCEED \$8,680, WITH THE USE OF ARPA FUNDS.

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS an update to the meeting room is desired, and

WHEREAS the Parks and Facilities Department did solicit 3 quotes for the work per the procurement policy, as follows:

Schumann Construction Inc.	\$8,680
Finger Lakes Construction	No Bid
Best Construction	No Bid

WHEREAS ARPA funds are available to fund this project, Now

THEREFORE, BE IT RESOLVED that the Parks Superintendent is authorized to contract Schumann Construction Inc. to construct and install a knee wall and counter in the Town Hall's meeting room, to be expended using ARPA funds in the amount of \$8,680.

Adopted this 3rd day of September, 2024 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -24: TO WAIVE BUILDING PERMIT AND TOPSOIL REMOVAL FEES FOR THE COUNTY OF WAYNE EMS BUILDING AT 1870 WALWORTH-PENFIELD ROAD

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, Wayne County has been approved to construct an EMS ambulance base on property located at 1870 Walworth-Penfield Road; and

WHEREAS, said construction will require a Building Permit and a permit to remove topsoil, both of which would carry a specified fee according to the Town of Walworth 2024 Fee Schedule; and

WHEREAS, the taxpayers of this County would benefit from the waiver of these fees;

THEREFORE, BE IT RESOLVED that the Town Board hereby agrees to waive the fees for a building permit and topsoil removal permit for Wayne County to construct an ambulance base on Walworth-Penfield Road.

Adopted this 3rd day of October, 2024 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed

RESOLUTION -24:SET PUBLIC HEARING – LOCAL LAW NO. 6-2024 TO PROVIDE FOR THE PLACEMENT OF SEWER FEES AND CHARGES OF OUT-OF-DISTRICT USERS ON REAL PROPERTY TAX BILLS

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the Town Board has before it, for its consideration, a proposed Local Law “to Provide for the Placement of Sewer Fees and Charges of Out-of-District Users on Real Property Tax Bills.”

NOW, THEREFORE, BE IT, RESOLVED, that a public hearing be duly advertised for and held on October 17, 2024 at 6:30 p.m. for the purpose of permitting the public to speak relative to said proposed Local Law; and, be it further

RESOLVED, that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

Adopted this 3rd day of October, 2024 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -24: TO SET PUBLIC HEARING FOR TOWN OF WALWORTH
SEWER DISTRICT SPECIAL ASSESSMENT ROLL FOR 2024**

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the costs in connection with the Town of Walworth's sewer districts must be paid for in accordance with law, including in relation to the transition from the dated Walworth Treatment Plant in the Town of Walworth to the planned regional treatment plant to be run by the Wayne County Water and Sewer Authority; and

WHEREAS, in connection with the payment of such costs, the Town of Walworth will be collecting revenues via special assessments against the Town of Walworth sewer districts; and

WHEREAS, such special assessments will be imposed based upon the number of equivalent dwelling units ("EDUs") assigned to each tax parcel, as defined and determined in accordance with the Walworth Town Code; and

WHEREAS, the roll specifying such special assessments has been filed with and is available for review by the public at the Office of the Walworth Town Clerk.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing shall be had on the Town of Walworth Sewer District Special Assessment Roll for 2024 on October 17th at 6:30 p.m. for the purpose of hearing the public in relation to the roll; and

BE IT FURTHER, RESOLVED, that the Town Clerk shall advertise said public hearing as required under New York State Law.

Adopted this 3rd day of September, 2024 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -24: AUTHORIZE THE OFFICAL NAME OF THE PARK ON
SHERBURNE ROAD TO BE NAMED "SHERBURNE PARK"**

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the Parks Superintendent wishes to have an official sign made for the park on Sherburne Road; and

WHEREAS, the park on Sherburne Road does not hold an official name. The Park has been named The Sherburne Road Park or just Sherburne Park in past Town Records; and

WHEREAS, in order for a sign to be made for the park an official name needs to be approved for the park;

NOW, THEREFORE BE IT RESOLVED, that the Walworth Town Board approves the name of the park on Sherburne Road be named Sherburne Park.

Adopted this 3rd day of October, 2024 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

User Name: 540386700000
Password: XG24K5WAL3

Dear Town Supervisor Donalby:

The Office of the State Comptroller uses the Fiscal Stress Monitoring System to examine the annual financial information reported by your Town. This analysis provides an objective assessment of the fiscal challenges facing individual local governments and school districts, identifying situations where corrective action may be needed. These 2023 scores are based on fiscal year-end results.

As of August 30, 2024, our review of the 2023 Annual Financial Report (AFR) for your Town has been completed. Detailed information about your Town's fiscal stress condition is available on our [website](#) by using the user name and password above.

Your Town's fiscal stress scores and designations are summarized below:

FYE	Fiscal Stress		Environmental Stress	
	Score	Designation	Score	Designation
2021	0.0	No Designation	3.3	No Designation
2022	3.3	No Designation	10.0	No Designation
2023	3.3	No Designation	0.0	No Designation

We encourage you to closely monitor your financial condition in the current and upcoming budget cycles. Our [self-assessment tool](#) allows you to calculate fiscal stress scores based on current and future financial assumptions, and can be a powerful tool.

Fiscal stress scores for all calendar fiscal year-end local governments will be released to the public in the near future and you may receive questions about your score/designation as well as any notable changes and trends. We recently conducted a webinar to help local government officials understand how to interpret their scores and to prepare for public inquiries and media reaction. If you were unable to participate, you may view it [here](#).

More information about the System is available on our [website](#).

Please contact the Data Management Unit at 866-321-8503, option 4 with any questions.

Sincerely,

Date: September 27th, 2024

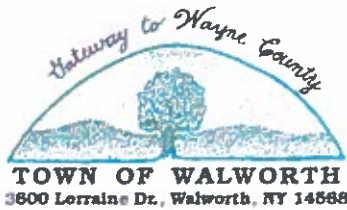
Dog Control Officer's Name: Lea Dill

Calls for September 2024

DESCRIPTION	# OF CALLS:
1) Reported Stray Sighting (Not picked up).	<u>0</u>
2) DL 18 processed & taken to Shelter. (Strays picked up).	<u>0</u>
3) DL 18 processed with local pick up charged to the dog owner.	<u>2</u>
4) Nuisance Complaints - Barking	<u>0</u>
5) The owner reported a lost dog. (a) The owner reported the dog returned home.	<u>0</u> <u>0</u>
6) Dog Bite Cases. (a) Issued 10-day confinement (b) Follow up on 10-day confinement, released from confinement.	<u>0</u> <u>0</u>
7) Court Appearance tickets issued.	<u>1</u>
8) Follow-ups on an expired license or no license.	<u>2</u>

Other - (Please describe*)

*Call from Recreation Department person having two dogs off leash in the park, on the soccer field. I got to the park before the person left and let them know that they were not allowed to have the dogs off-leash and needed to pick up after their dogs. It seems that we are having a lot less occurrence of dogs off-leash in the park. I feel the updated sign stating the violation with a fine of up to \$250 is sending the message that off-leash will not be tolerated by the town.



Walworth Wastewater Treatment Plant
3451 Ontario Center Road
Walworth NY 14568
315.986.1400 ext. 10
sewer@townofwalworthny.gov

October 1, 2024

To: Supervisor Mike Donalty / Town Board Members

Re: Wastewater Treatment Plant Report - Month of September 2024

- Daily maintenance, monitoring, process, and sampling.
- Weekly pump station readings / monitoring.
- Weekly mowing / trimming of pump stations and plant.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 10 days.
- Completed August 2024 DMR's.
- Completed operator report for August.

- Sludge hauled: 32,000 gallons total (Sewer Department).
 - Canandaigua - 32,000 gallons
 - Van Lare - 0 gallons

 - UFPO requests total: 60
 - Regular - 57
 - Emergency - 3

- After hours call in = 0
- Attended monthly Department Head meeting at Town Hall and Regional Plant meeting at WCWSA.
- Cleaned Ginegaw Park pump station.
- Took delivery of materials for manhole replacements on Church Street.
- NYS Inspection on both sludge trucks.
- Jetted 4 sewer house laterals.
- Repaired seal on pump at Penfield 11 Pump Station.
- Worked on inventory list in preparation of selling items / created resolution for some items.
- Cleaned filters at WWTP.
- Camera'd 3 houses sewer lines at Lehrwood Estates.
- Manhole replacement project on Church Street.

Respectfully Submitted,
Adam Jozwiak, Sewer Superintendent