



Michael Donalty, Town Supervisor
3600 Lorraine Drive
Walworth, NY 14568

315.986.1400
315.926.9154
Fax 315.986.1440

TOWN BOARD REGULAR MEETING – AGENDA
APRIL 4, 2024 6:30 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

MINUTES: **March 21,2024 Regular Meeting**

PRESENTATIONS:

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)

RESOLUTIONS:

Resolution -24: Authorize the Deputy Town Supervisor to sign the 2023 Service Award Program Sponsor submission form for the Lincoln Fire Department

Resolution -24: Accept the resignation of Amelia Devolder as Recreation Leader effective the April 17,2024

Resolution -24: Authorization to create the position of Recreation Supervisor within the Recreation Department and allow the Town to canvass the Civil Service List

Resolution -24: Authorize Parks Superintendent to place Jacobson 311T Rotary Mower for auction with Auctions International

Resolution -24: Authorize the Town Supervisor to sign contracts 26775g and 26776g contract renewals with the Metro Group for water treatment and full service

Resolution -24: Authorize the Town Supervisor to sign the Casco quote and contract to install Starlink Radio and agree to monthly monitoring

COMMUNICATION:

- Email from Ora Rothfuss, Agriculture Specialist Wayne County, regarding 1870 Walworth-Penfield Rd removal from Wayne County Agricultural District No. 1.
- Assessment Department Monthly Report for March 2024

(Updated 04/03/2024)

NEW AND OTHER BUSINESS

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT

ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

(Updated 04/03/2024)

RESOLUTION -24: AUTHORIZE THE DEPUTY TOWN SUPERVISOR TO SIGN THE 2023 SERVICE AWARD PROGRAM SPONSOR SUBMISSION FORM FOR THE LINCOLN FIRE DEPARTMENT

Council moved the following Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:

TO Firefly Admin Inc
FROM Town of Walworth Town Board
DATE _____
RE Submission of Calendar Year 2023 LOSAP Points & Service Credit

The Town Board has overseen and completed the annual process of certifying, approving, and posting the 2023 LOSAP points and service credit as required by Article 11-A of the New York State General Municipal Law.

In addition, the Board has ensured the accuracy of the transcription of points earned from the internal points-tracking system to the Firefly roster.

The Board releases the 2023 LOSAP points and service credit listing to Firefly Admin Inc for use in assisting the Board to administer the LOSAP in accordance with the terms of the Firefly Admin Inc Engagement Letter.

We understand that Firefly Admin Inc will be relying on the accuracy and reliability of the information now submitted by the Board on the Firefly-provided roster, and Firefly Admin Inc will use this information to determine benefit eligibility and contributions owed by the Town to fund the benefits accrued by the participating volunteers. We acknowledge that Firefly Admin Inc is not responsible for verifying the transcription of the points from the internal points-tracking system to the Firefly roster, and the information, or to uncover errors that may exist.

Respectfully submitted by the Town Supervisor

Signature

BE IT RESOLVED, that the Deputy Town Supervisor is authorized to sign the 2022 Service Award Program Sponsor Submission Form for the Lincoln Fire Department.

Adopted this 4th day of April, 2024 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed

RESOLUTION -24: ACCEPT THE RESIGNATION OF AMELIA DEVOLDER AS RECREATION LEADER EFFECTIVE THE APRIL 17,2024

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:

Amelia DeVolder
Recreation Leader Letter of Resignation

March 25, 2024

Town of Walworth
Recreation Department

Dear Jackie & Kevin,

Kindly accept this letter as my formal resignation as Recreation Leader for the Town of Walworth. My last day with the department will be Tuesday April 16th. This gives about 3 weeks and a few days.

This decision has not been made lightly and follows careful consideration of both personal and professional goals. I have had the opportunity to learn and grow in my career over the last 3 years and greatly appreciate all you have done for me. Walworth Recreation will always have a special place in my heart. We have done great things together as a team during my time with the town.

Over the next few weeks I am willing to finish out any programs I am in the middle of including our Solar Eclipse event and making sure the Health Department paper work is ready to be mailed out for summer day camp. Let me know how I can help in making this transition as seamless as possible for everyone involved.

Thank you again for the opportunity to be a part of the Walworth Recreation team.

Amelia DeVolder

Amelia DeVolder

📍 343 West Ave Newark, NY 14513

📞 315-729-0641

✉️ adevolder17@outlook.com

NOW THEREFORE IT BE RESOLVED, by the Town Board of the Town of Walworth that they accept the resignation of Amelia Devolder.

Adopted this 4th day of April, 2024 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed

RESOLUTION -24: AUTHORIZATION TO CREATE THE POSITION OF RECREATION SUPERVISOR WITHIN THE RECREATION DEPARTMENT AND ALLOW THE TOWN TO CANVASS THE CIVIL SERVICE LIST

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the Recreation Director has determined that the Recreation Department would benefit more from a Recreation Supervisor, due to specific requirements for the position; and

WHEREAS, there is a current opening in the Recreation Department;

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the creation of the position of Recreation Supervisor within the Recreation Department and for the Town to canvass the Civil Service list to fill the position.

Adopted this 4th day of April 2024 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed

**RESOLUTION -24: AUTHORIZE PARKS SUPERINTENDENT TO PLACE
JACOBSON 311T ROTARY MOWER FOR AUCTION WITH AUCTIONS
INTERNATIONAL**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, Jacobson Mower 311T is no longer in use, due to scheduled replacement,
BE IT RESOLVED, the Town Board approves the auction sale of the Jacobson Mower 311T.

Adopted this 4th day of April, 2024 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed.

RESOLUTION -24: AUTHORIZE THE TOWN SUPERVISOR TO SIGN CONTRACTS 26775G AND 26776G CONTRACT RENEWALS WITH THE METRO GROUP FOR WATER TREATMENT AND FULL SERVICE

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:

Number: 26775G
METRO GROUP
 6000 BROADBENT DRIVE, SUITE 100
 WASHINGTON, DC 20040
 TEL: 202-462-1000
 FAX: 202-462-1001

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Water Treatment Contract Renewal Notice

CHTWS OF WALWORTH
 3600 Lantana Drive
 WALWORTH, NY 14154
 Mike Barkley

April 01, 2024
Customer ID: 704674
Contract: 26775G
 From: 05/23/2024 to 05/22/2025

Company Name: TOWN OF WALWORTH
 The Metro Group, Inc.
 By: _____
 Date: _____
 Email Address: _____
 P.O. #: _____

TRAC2 + CLEAN DBT
 6000 Broadbent Drive, Suite 100
 Washington, DC 20040

Provisional Maintenance Capital	\$2,000.00
Emergency Fund	\$2,000.00
Emergency Reserve	\$2,000.00
Pay This Amount	\$2,000.00

Should you wish to pay for your maintenance or capital items please pay the amount listed above
 a 10% fee of 1% per month + 0.5% per month plus hidden fees applies including attorney fees, subject for amounts under \$5000
 This will be waived separately for the amount due terms are 30 days
 Please Subject to Energy Surcharge

Number: 26776G
METRO GROUP
 6000 BROADBENT DRIVE, SUITE 100
 WASHINGTON, DC 20040
 TEL: 202-462-1000
 FAX: 202-462-1001

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Water Treatment Contract Renewal Notice

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 3600 Lantana Drive
 WALWORTH, NY 14154
 Mike Barkley

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Should you wish to pay for your maintenance or capital items please pay the amount listed above
 a 10% fee of 1% per month + 0.5% per month plus hidden fees applies including attorney fees, subject for amounts under \$5000
 This will be waived separately for the amount due terms are 30 days
 Please Subject to Energy Surcharge

Adopted this 4th day of April, 2024 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed

RESOLUTION -24: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE CASCO QUOTE AND CONTRACT TO INSTALL STARLINK RADIO AND AGREE TO MONTHLY MONITORING

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:



Adopted this 4th day of April, 2024 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

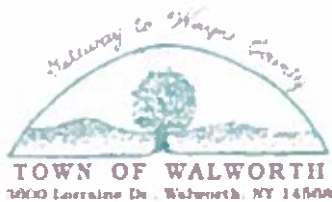
Resolution carried/failed

Jenna Camacho

From: Michael Donalty <supervisor@townofwalworthny.gov>
Sent: Monday, March 25, 2024 9:44 AM
To: Jenna Camacho (townclerk@townofwalworthny.gov)
Subject: FW: Wayne County Ag District change

Communication for the next Board meeting, please.

Michael R. Donalty
Supervisor, Town of Walworth
3600 Lorraine Drive
Walworth NY 14568
Office: (315) 986-1400, ext. 1
Fax: (315) 986-1440
supervisor@townofwalworthny.gov



From: PLAN- Rothfuss, Ora (ORothfuss@co.wayne.ny.us) <ORothfuss@co.wayne.ny.us>
Sent: Wednesday, March 20, 2024 1:12 PM
To: Town of Walworth <supervisor@townofwalworthny.gov>
Subject: FW: Wayne County Ag District change

March 19, 2024

Dear Town of Walworth

The following parcel was Removed from the Wayne County Agricultural District No. 1 as a result of a letter received from you.

Parcel ID	Address number	Street	Acres
63114-00-164410	1870	Penfield-Walworth Rd	19.83

Maps of the proposed District (without your property) are located at <https://web.co.wayne.ny.us/725/2023-Agricultural-District-Review>.

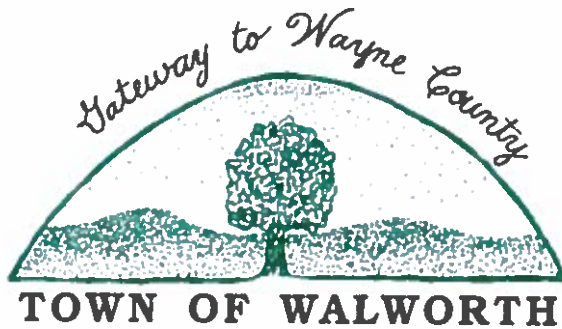
If this is in error, please contact me at the phone number below, or respond to the email.

Thank you,

Ora Rothfuss

orothfuss@co.wayne.ny.us

315-946-7692



TOWN OF WALWORTH
Assessor
3600 Lorraine Drive
Walworth, NY 14568
assessor@townofwalworthny.gov
(315) 986-1400 ext 5 phone
(315) 986-4342 fax

Assessment Department Report
March 2024

- Processed transfers and sales
- Updated bank codes and change of addresses
- Updated address book
- Updated business exemption values
- Updated 2024 agricultural assessment values per acre
- Updated telecommunication and special franchise values
- Calculated charge backs/confirmed amounts with county
- Legal notice published in Times of Wayne County
- Attended County Assessors meeting on March 12th:
 - Attended presentation/training on PILOT programs by Wayne County IDA
- For taxable status date (March 1, 2024), the following were processed by this date for the 2024 assessment roll:
 - Processed permits, C of Cs, and C of Os from building department
 - Entered all new builds/sketches
 - Processed all exemption applications received, sent approval/denial notices
 - Processed all splits/merges received by 3/1/204
- Currently preparing the Tentative Assessment Roll (May 1, 2024):
 - Sent out Notices Prior to Tentative Roll (Preliminary) for changes in assessments

Sincerely,

Emily Kunz

Emily Kunz
Assessor
Town of Walworth