

Presiding Supervisor Donalty called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM and led those present in the recitation of the Pledge of Allegiance.

<u>PRESENT:</u>	Michael Donalty	Supervisor
	Amber Linson	Councilwoman
	Alex Kelly	Councilman
	Jim Harden	Councilman
	Rick Johnson	Councilman
	Kevin Switzer	Highway Superintendent
	Aimée Phillips	Town Clerk

ABSENT: No members of the Town Board were absent.

OTHERS PRESENT: Teresa Flye, Clerk to the Supervisor; Gene Bavis, Town Historian; Town newspaper reporter; one (1) attendee.

MINUTES

Motion by Councilman Kelly that the minutes of December 21, 2023 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Johnson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

ELECTED OFFICIALS’ REPORTS:

TOWN CLERK

Town Clerk Phillips reported that tax collection was underway with collection hours being Monday through Fridays 8:00 AM through 3:00 PM. She reminded those present that the deadline for payments without interest is February 2, 2024.

HIGHWAY SUPERINTENDENT

Highway Superintendent Switzer reminded the public to not park on Town roads during the winter months.

COUNCILMAN KELLY – No report.

COUNCILWOMAN LINSON – No report.

COUNCILMAN HARDEN – No report.

COUNCILMAN JOHNSON

Councilman Johnson reported that the Personnel Committee was currently interviewing candidates for the open positions at the Town.

SUPERVISOR DONALTY

Supervisor Donalty shared that K2 Brothers Brewing was opening that coming weekend and invited the public to join in the grand opening taking place on Saturday, January 6, 2024.

RESOLUTIONS:

RESOLUTION 25-24: AUTHORIZATION FOR TOWN BOARD TO SIGN THE AGREEMENT TO SPEND HIGHWAY FUNDS

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS, the Town Highway Superintendent has received the Agreement to Spend Highway Funds pursuant to the provision of Section 284 of the Highway Law; and

WHEREAS, the sum of \$849,273.00 may be expended for general repairs upon 58.74 miles of Town highways, included sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof;

NOW THEREFORE BE IT RESOLVED, that the Town Board is hereby authorized to sign the Agreement to Spend Highway Funds.

Adopted this 4th day of January, 2024 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

COMMUNICATIONS:

- **Summary of Highway Work for December 2023**
- **Animal Control Officer Report for December 2023**

TOWN BOARD MEETINGS:

DATE	TIME	MEETING TYPE
JANUARY 18, 2024	6:30 PM	REGULAR
FEBRUARY 1, 2024	6:30 PM	REGULAR
FEBRUARY 15, 2024	6:30 PM	REGULAR

NEW AND OTHER BUSINESS:

➤ **Employee Handbook/Policies and Procedures Manual Updates**

It was noted that the updated Employee Handbook had been approved by the union. Councilman Johnson thanked Councilwoman Linson, Teresa Flye and Comptroller Stanford for their work on the Handbook.

PUBLIC PARTICIPATION – No members of the public wished to address the Town Board.

ADJOURNMENT:

Motion by Councilwoman Linson to adjourn. Seconded by Councilman Kelly.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 6:37 PM

Respectfully Submitted,
Aimée Phillips
Town Clerk