



Michael Donalty, Town Supervisor
3600 Lorraine Drive
Walworth, NY 14568

315.986.1400
315.926.9154
Fax 315.986.1440

TOWN BOARD REGULAR MEETING – AGENDA
SEPTEMBER 21, 2023 6:30 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

PUBLIC HEARING (6:31 PM): **Local Law No. 7 of 2023, A Local Law To Override The Tax Levy Limit Established In General Municipal Law**

MINUTES: **September 7, 2023 Regular Meeting**

PRESENTATIONS: **Michael J. DeBadts, CPA – Mengel Metzger Barr & Co., LLP**

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS):

Monthly report of the Town Clerk for August 2023

RESOLUTIONS

- Resolution -23:** Budget Modifications
- Resolution -23:** Abstract 9, Approval
- Resolution -23:** Adoption of Proposed Local Law No. 7 of 2023, A Local Law To Override The Tax Levy Limit Established In General Municipal Law
- Resolution -23:** To set Public Hearing for Town of Walworth Sewer District Special Assessment Rolls for 2023
- Resolution -23:** To set Public Hearing for Lehrwood Lighting District Special Assessment Roll for 2023
- Resolution -23:** To set Public Hearing for Lehrwood Sidewalk District Special Assessment Roll for 2023
- Resolution -23:** To authorize the hire of Jonathon Switzer as Motor Equipment Operator for the Highway Department, effective September 25, 2023
- Resolution -23:** To accept restricted donation from the Friends of the Walworth Parks, Inc. In the amount of \$3500.00 to be used to offset expenses of the Harvest Moon and Light The Night celebrations

(Updated 9/20/2023)

- Resolution -23:** Adopt and set 2024 fee schedule for Ginegaw Lodge and open-air pavilions
- Resolution -23:** Authorize the use and appropriation of Computer Equipment Reserve funds in an amount not to exceed \$10,000.00 to upgrade video server and storage, subject to permissive referendum

COMMUNICATION:

- **Town of Walworth Wastewater Treatment Plant Report for August 2023**
- **Walworth Town Court Report for the month of August 2023**
- **Monthly Building and Zoning Report for August 2023**
- **Recreation Department Month End Report for August 2023**
- **Parks & Facilities Department Monthly Report, dated September 15, 2023**

NEW AND OTHER BUSINESS

Policies, Procedures and Employee Handbook Review

Dolomite Park Update

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT

ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

TOWN CLERK'S MONTHLY REPORT

TOWN OF WALWORTH, NEW YORK

AUGUST, 2023

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255				
	<u>1</u>	DECALS	<u>166.68</u>	
	<u>10</u>	MARRIAGE LICENSES NO. 23021 TO 23030	<u>175.00</u>	
	<u>1</u>	MISCELLANEOUS	<u>25.00</u>	
	<u>6</u>	B/D/M RECORDS SEARCH	<u>242.00</u>	
		TOTAL TOWN CLERK FEES		608.68
A2001				
	<u>3</u>	RECREATION	<u>512.00</u>	
		TOTAL A2001		512.00
A2115				
	<u>3</u>	PB REVIEW FEES/OTHER	<u>400.00</u>	
		TOTAL A2115		400.00
A2540				
	<u>2</u>	BINGO PROCEEDS	<u>19.06</u>	
		TOTAL A2540		19.06
A2544				
	<u>87</u>	DOG LICENSES	<u>881.00</u>	
		TOTAL A2544		881.00
A2555				
	<u>29</u>	BUILDING PERMITS	<u>2,725.00</u>	
		TOTAL A2555		2,725.00
A2770B				
	<u>3</u>	OTHER INCOME BUILDING	<u>80.00</u>	
		TOTAL A2770B		80.00
A2770S				
	<u>2</u>	SEPTIC INSP (NEW CONSTR)	<u>150.00</u>	
		TOTAL A2770S		150.00
CM2025				
	<u>5</u>	FACILITY RENTALS	<u>550.00</u>	
		TOTAL CM2025		550.00
CM2026				
	<u>7</u>	DOG PARK REGISTRATION	<u>445.00</u>	
		TOTAL CM2026		445.00
CM2089				
	<u>2</u>	PARK EXPENDABLE TRUST	<u>1,300.00</u>	
		TOTAL CM2089		1,300.00

TOWN CLERK'S MONTHLY REPORT

AUGUST, 2023

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SS2122

1 SEWER APPLICATION WALWOR

850.00

TOTAL SS2122

850.00

TA30I

12 ESCROW - BLDG PERMITS

2,420.00

TOTAL TA30I

2,420.00

TOWN CLERK'S MONTHLY REPORT

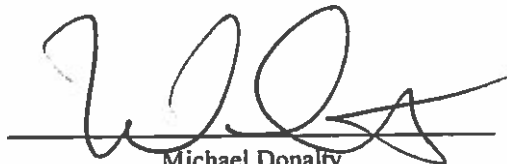
AUGUST, 2023

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>5,209.06</u> ✓
DECALS SEPARATE MONTHLY REPORT	<u>166.68</u> ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	<u>2,420.00</u> ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	<u>2,295.00</u> ✓
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	<u>850.00</u> ✓
DECALS SEPARATE MONTHLY REPORT- EFT	<u>2,854.32</u> -
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>105.00</u> -
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>225.00</u> -
TOTAL DISBURSEMENTS	14,125.06

SEPTEMBER 5, 2023


 _____, SUPERVISOR
 Michael Donalty

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

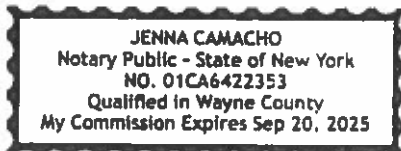


 Town Clerk

5th day of September, 2023



 Notary Public



RESOLUTION -23: BUDGET MODIFICATIONS

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

Budget Modifications for SEPT 21, 2023

	\$		Acc #	Description		Acc #	Reason
General Fund							
Transfer	\$ 9,500.00	FROM	A1990.41	Contingent	TO	A1620.45	Audit
							to cover balance of 2022 audit expense
							to amend budget to recognize restricted donation from Friends of the Park
Amend	\$ 1,500.00	Increase	A2707	Gifts/Donations	Increase	A8909.43	Celebrations
Highway Fund							
Transfer	\$ 30,423.90	FROM	DA5112.21	perm improvements - Wedge	TO	DA5110.43	General repairs - resurfacing
							to sign funds with upcoming expenses
Transfer	\$ 28.00	FROM	DA5112.22	Perm improvements - psv/grinding	TO	DA5110.43	General repairs - resurfacing
							to sign funds with upcoming expenses

Adopted this 21st day of September, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: ABSTRACT 9, APPROVAL

Council offered the Resolution and moved its adoption. Seconded by Council
to wit:

TOWN OF WALWORTH

**Abstract # 009
Summary by Fund**

09/20/2023
09/02/26

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	18,895.89	100,642.59	119,538.48
CM1-	PARK SPECIAL REVENUE FUND	195.84	9,885.60	10,081.44
CM6-	CEMETERIES		88.99	88.99
DA	HIGHWAY FUND	10,579.86	158,714.98	169,294.84
HC	NEW PAVILION IN GINEGAW PARK		50,768.70	50,768.70
HD	COMPREHENSIVE MASTER PLAN		2,245.00	2,245.00
SL1-	WALWORTH LIGHT DISTRICT	441.34		441.34
SL2-	HARVEST HILL LIGHT DISTRICT	708.18		708.18
SL3-	GANANDA LIGHT DISTRICT	1,194.48		1,194.48
SL4-	BROOKSIDE LIGHT DISTRICT	21.64		21.64
SL5-	ORCHARD VIEW LIGHT DISTRICT	244.85		244.85
SS	WALWORTH SEWER DISTRICT #1	5,015.13	34,052.23	39,067.36
SW19	WATER EXT #19 LIN SWA/CO	2,160.00		2,160.00
SW20	WATER EXT #20 ARBOR/TUMMONDS	540.00		540.00
TA	TRUST & AGENCY	92,630.32		92,630.32
TC	CUSTODIAL TRUST		4,918.25	4,918.25
Total:		132,627.53	361,316.34	493,943.87

Voucher Numbers 1088-1273, 115-134, 68-84

Abstract of audited vouchers is on file in the Town Clerk's office.

Adopted this 21st day of September, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: ADOPTION OF PROPOSED LL NO. 7 OF 2023 A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:

WHEREAS, a Public Hearing was held on September 21, 2023 at a meeting of the Town Board,

Proposed Local Override Law

Proposed Local Law No. 7 of the year 2023
Town of Walworth, County of Wayne

A local law to override the tax levy limit established in General Municipal Law § 3-c

Section 1. Legislative Intent

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Walworth, County of Wayne pursuant to General Municipal Law § 3-c, and to allow the Town of Walworth, County of Wayne to adopt a town budget for (a) town purposes (b) fire protection districts and (c) any other special or improvement district governed by the town board for the fiscal year 2024 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the town board.

Section 3. Tax Levy Limit Override

The Town Board of the Town of Walworth, County of Wayne is hereby authorized to adopt a budget for the fiscal year 2023 that requires a real property tax levy in excess of the limit specified in General Municipal Law, §3-c.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date.

This local Law shall take effect immediately upon filing with the Secretary of State.

Adopted this 21st day of September, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: TO SET PUBLIC HEARING FOR TOWN OF WALWORTH
SEWER DISTRICT SPECIAL ASSESSMENT ROLLS FOR 2023**

Council offered Resolution -23 and moved its adoption. Seconded by Council to wit:

WHEREAS, the costs in connection with the Town of Walworth’s sewer districts must be paid for in accordance with law, including in relation to the transition from the dated Walworth Treatment Plant in the Town of Walworth to the planned regional treatment plant to be run by the Wayne County Water and Sewer Authority; and

WHEREAS, in connection with the payment of such costs, the Town of Walworth will be collecting revenues via special assessments against the Town of Walworth sewer districts; and

WHEREAS, such special assessments will be imposed based upon the number of equivalent dwelling units (“EDUs”) assigned to each tax parcel, as defined and determined in accordance with the Walworth Town Code; and

WHEREAS, rolls specifying such special assessments have been filed with and are available for review by the public at the Office of the Walworth Town Clerk.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing shall be had on the Town of Walworth Sewer District Special Assessment Rolls for 2023 on **October 5th at 6:30 p.m.** for the purpose of hearing the public in relation to such rolls; and

BE IT FURTHER, RESOLVED, that the Town Clerk shall advertise said public hearing as required under New York State Law.

Adopted this 21st day of September, 2023, at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: TO SET PUBLIC HEARING FOR LEHRWOOD LIGHTING DISTRICT SPECIAL ASSESSMENT ROLL FOR 2023

Council offered Resolution -23 and moved its adoption. Seconded by Council to wit:

WHEREAS, the costs in connection with the Lehrwood Lighting District must be paid for in accordance with law, including in relation to the costs to operate and maintain the same; and

WHEREAS, in connection with the payment of such costs, the Town of Walworth will be collecting revenues via special assessments against the lands within the Lehrwood Lighting District; and

WHEREAS, such special assessments will be imposed as set forth in the Lehrwood Lighting District Map, Plan and Report, which has been filed with and is available for review by the public at the Office of the Walworth Town Clerk; and

WHEREAS, a roll specifying such special assessments has been filed with and is available for review by the public at the Office of the Walworth Town Clerk.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing shall be had on the Lehrwood Lighting District Special Assessment Roll for 2023 on **October 5th at 6:30 p.m.** for the purpose of hearing the public in relation to such roll; and

BE IT FURTHER, RESOLVED, that the Town Clerk shall advertise said public hearing as required under New York State Law.

Adopted this 21st day of September, 2023, at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: TO SET PUBLIC HEARING FOR LEHRWOOD SIDEWALK DISTRICT SPECIAL ASSESSMENT ROLL FOR 2023

Council offered Resolution -23 and moved its adoption. Seconded by Council to wit:

WHEREAS, the costs in connection with the Lehrwood Sidewalk District must be paid for in accordance with law, including in relation to the costs to maintain the same; and

WHEREAS, in connection with the payment of such costs, the Town of Walworth will be collecting revenues via special assessments against the lands within the Lehrwood Sidewalk District; and

WHEREAS, such special assessments will be imposed as set forth in the Lehrwood Sidewalk District Map, Plan and Report, which has been filed with and is available for review by the public at the Office of the Walworth Town Clerk; and

WHEREAS, the roll specifying such special assessments has been filed with and is available for review by the public at the Office of the Walworth Town Clerk.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing shall be had on the Lehrwood Sidewalk District Special Assessment Roll for 2023 on **October 5th at 6:30 p.m.** for the purpose of hearing the public in relation to such roll; and

BE IT FURTHER, RESOLVED, that the Town Clerk shall advertise said public hearing as required under New York State Law.

Adopted this 21st day of September, 2023, at a meeting of the Town Board.

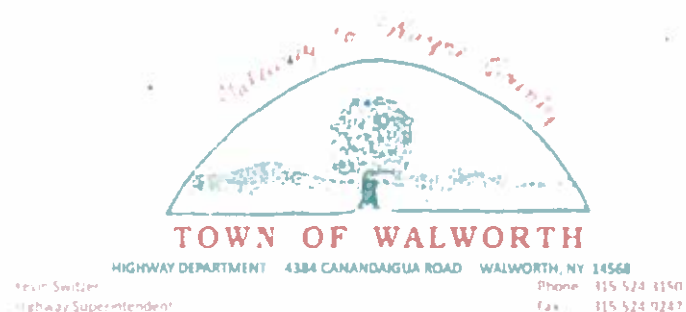
Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: TO AUTHORIZE THE HIRE OF JONATHON SWITZER AS MOTOR EQUIPMENT OPERATOR FOR THE HIGHWAY DEPARTMENT, EFFECTIVE SEPTEMBER 25, 2023

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:



DATE: September 13, 2023
TO: Michael Donalty, Town Supervisor
CC: Town Board Members
FROM: Kevin Switzer, Highway Superintendent
RE: New Hire

Dear Mike,
Re: It is resolved that the Town Board authorize Kevin Switzer, Highway Superintendent, to hire Jonathon Switzer as MFEI for the Town of Walworth Highway Department. Employee is to start effective September 25, 2023 upon completion of successful drug test. Rate of pay at time of hire is \$20.00 per hour per union contract.

Sincerely,
Kevin Switzer
Kevin Switzer
Highway Superintendent

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the hiring of Jonathon Switzer as Motor Equipment Operator in the Town of Walworth Highway Department, effective September 25, 2023, upon completion of a successful drug test and at a rate of pay of \$20.00 per hour, per union contract.

Adopted this 21st day of September, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: TO ACCEPT RESTRICTED DONATION FROM THE FRIENDS OF THE WALWORTH PARKS, INC. IN THE AMOUNT OF \$3500.00 TO BE USED TO OFFSET EXPENSES OF THE HARVEST MOON AND LIGHT THE NIGHT CELEBRATIONS

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:

FRIENDS OF THE WALWORTH PARKS INC.

Walworth, New York

September 18, 2023



Walworth Town Board

The Friends of the Walworth Parks group is pleased to make a donation of \$3500.00 to be used to offset expenses for the Harvest Moon and the Light the Night celebrations. Contributing funds were raised by the Friends Group throughout the course of the year by a variety of fundraising events.

The Friends of the Walworth Parks group is pleased to work in cooperation with the Walworth Recreation Department to provide opportunities for families to enjoy time together happily and safely. Our goal is to preserve, protect, improve and promote the use of the Town of Walworth's parks and recreational areas.

Friends of the Walworth Parks

BE IT RESOLVED, the following money be accepted as a restricted donation from the Friends of the Walworth Parks, Inc., to be used to offset expenses of the Harvest Moon and Light the Night celebrations.

Adopted this 21st day of September, 2023 at a meeting of the Town Board.

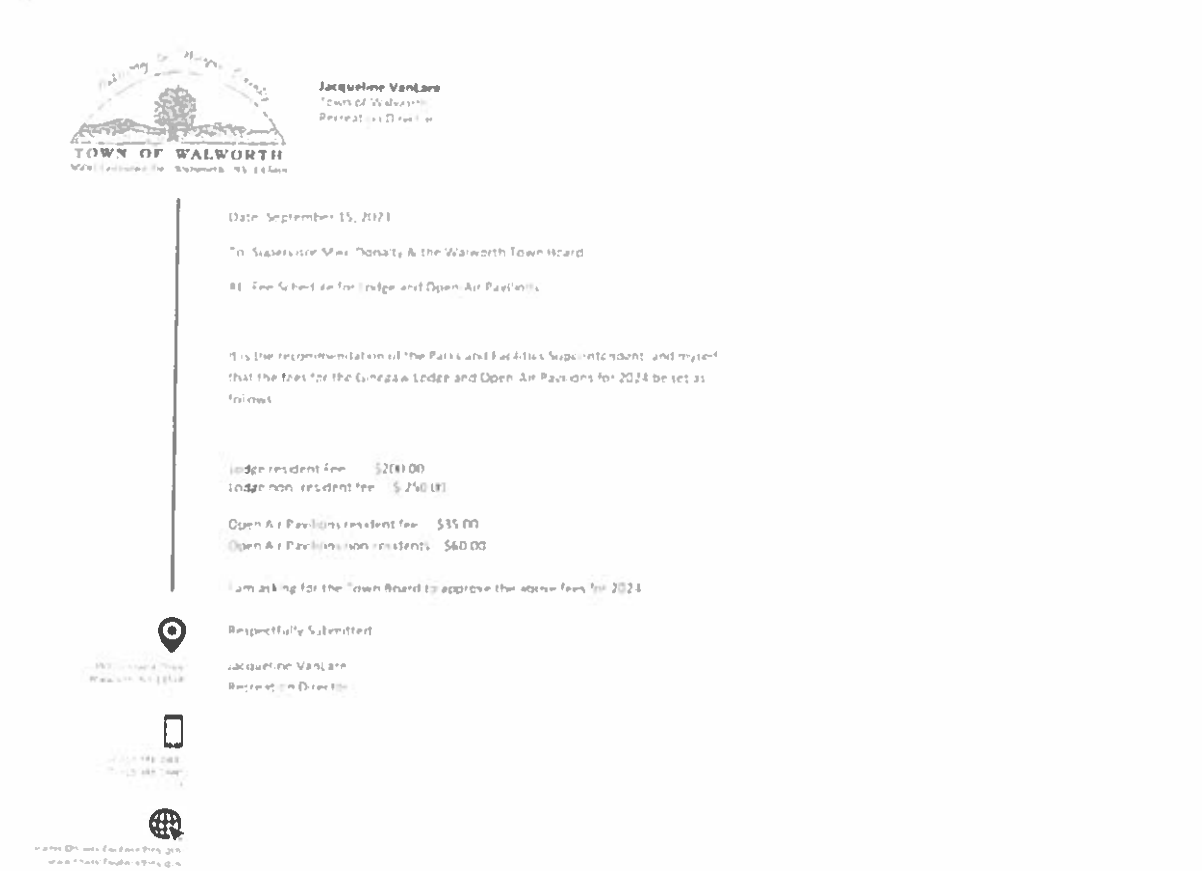
Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: ADOPT AND SET 2024 FEE SCHEDULE FOR GINEGAW LODGE AND OPEN-AIR PAVILIONS

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:



BE IT RESOLVED, the 2024 fee schedule be adopted and set for Ginegaw Lodge and open-air pavilions.

Adopted this 21st day of September, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: AUTHORIZE THE USE AND APPROPRIATION OF
COMPUTER EQUIPMENT RESERVE FUNDS IN AN AMOUNT NOT TO EXCEED
\$10,000.00 TO UPGRADE OUR VIDEO SERVER AND STORAGE, SUBJECT TO
PERMISSIVE REFERENDUM**

Council offered the following Resolution to appoint the following:
Seconded by Council to wit:

WHEREAS, the Town Hall utilizes a building surveillance camera system which requires a server; and

WHEREAS, the server which supports the camera system is no longer working and needs to be upgraded;

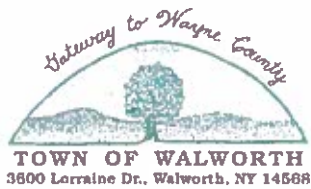
WHEREAS, the Town of Walworth has funds available in its Computer Equipment Reserve to cover this cost, subject to a 30-day permissive referendum;

NOW, THEREFORE, IT BE RESOLVED, that the Town Board hereby authorizes the use and appropriation of funds not to exceed \$10,000.00 from the Computer Equipment Reserve fund, subject to permissive referendum.

Adopted this 21st day of September, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.



Walworth Wastewater Treatment Plant
3451 Ontario Center Road
Walworth NY 14568
315.986.1400 ext. 10
sewer@townofwalworthny.gov

September 5, 2023

To: Supervisor Mike Donalty
Re: Wastewater Treatment Plant Report – Month of August

- Daily maintenance and monitoring.
- Daily process and required sampling.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 14 days.
- Hauled 48,000 gallons of thickened sludge for disposal to Canandaigua.
- Completed July 2023 DMR's.
- Responded to 81 UFPO requests: 79 Regular and 2 Emergency.
- Responded to 1 after hour call ins. Dewberry Pump Station.
- Completed operator report for July.
- Weekly mowing / maintenance of grass / weeds at sewer plant, pump stations, and cemeteries.
- Fixed chlorine pump.
- Cleaned mowers.
- Organized laboratory.
- Repaired chlorine line to #1 basin.
- Repaired exhaust on 10-wheel sludge truck.
- Conducted sewer lateral inspections at Lehrwood Estates.
- Dewberry p/s meeting with LaBella and GA Fleet.
- Replaced battery cables on sludge truck.
- Replaced belt on Ferris mower.
- Budget meeting with Christine.
- Fixed pump in basement.
- Prepared for annual lab inspection with DOH on August 24th.
- Showed Jerry and Jake from WCWSA around the plant and pump stations.
- Replaced bug zappers and replaced pump in pit.
- Repaired water line in screen room.
- Dewberry p/s alarms. Adam on Saturday to troubleshoot, reset panel, clean probe, and transducer.
- Cleaned Walworth Ontario Pump Station. Cleaned Dewberry pump station still well.
- Cleaned post air tank.
- Meeting regarding cemetery / sidewalk / Town Hall responsibilities.
- Repaired air compressor at WWTP. Electrical repair in thickener room at WWTP.
- Regional Wastewater meeting.

Respectfully Submitted,
Adam Jozwiak, Sewer Superintendent

Aimee Phillips

From: Tracie Henning (thenning@nycourts.gov) <thenning@nycourts.gov>
Sent: Wednesday, September 6, 2023 10:16 AM
To: townclerk@townofwalworthny.gov
Subject: Monthly update

I wasn't sure if I sent you this already but the Judges are sending \$3077 to NYS for the month of August.

Tracie Henning
Walworth Court Clerk
3600 Lorraine Drive
Walworth, NY 14568
1-315-960-7680 (Phone)
1-888-848-0841 (Fax)

**TOWN OF WALWORTH
BUILDING DEPARTMENT
3600 Lorraine Drive
Walworth, New York 14568**

Monthly Building and Zoning Report

There were 51 other inspections completed during the month of August 2023.

Notice of Violation: 0

Notice to Remedy: 0

Letters regarding Building Permits: 1

Permits Issued: 30

Certificates of Occupancy Issued:

23-023	4343 Downs Road
23-024	3291 Evergreen Circle

Certificates of Compliance Issued: 20

Soil Test completed: 3

Septic Repair completed: 2

Fire calls: 1

Fire Inspections: 5

Fire Marshall Correspondence: 4

Annual Inspection: 0

Property Maintenance Complaints: 7

Other Complaints: 2

Drainage Issues: 4

Projects in process:

- Installation of Knox Boxes at businesses and apartments
- Implementing Short Term Rental Permit management
- Orchard View infrastructure inspections
- Scan Planning, Zoning, and Building Department documents
- Scan and copy documents for FOIL and Research requests
- Drainage Improvement Project: Everwild Lane
- Drainage Improvement Project: County Line Road

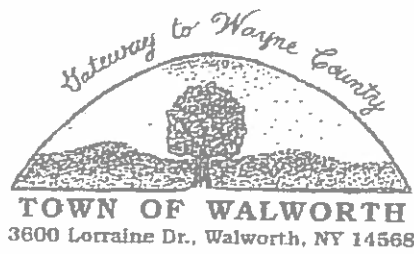
Respectfully submitted,



Norman Druschel
Building Inspector



Brett Malafeew
Code Enforcement Officer



Jacqueline VanLare
Town of Walworth
Recreation Director

Date: September 14, 2023

To: Supervisor Donalty & the Walworth Town Board

Re: Month End Report for August 2023

- Financial Summary for August
 - Recreation Registration Fees \$6289.00
 - Lodge Fees \$350.00
 - Open Air Pavilion Fees \$ 200.00
 - Dog Park Fees as of 8/22 – 9/14/2023) \$ 950.00

Respectfully submitted,

Jacqueline Van Lare
Recreation Director



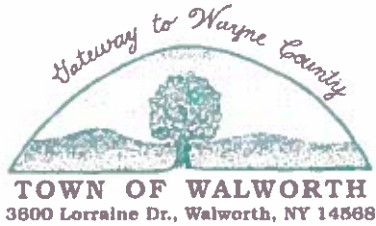
3600 Lorraine Drive
Walworth, NY 14568



(p) 315 986 1400
(f) 315 986 1440



walrec@townofwalworthny.gov
www.townofwalworthny.gov



Parks & Facilities Department
3600 Lorraine Drive, Walworth, NY 14568
Mike Buckley, Parks & Facilities Superintendent
(315) 986-1400 ext.12
parkssuper@townofwalworthny.gov

September 15, 2023,

To: Supervisor Mike Donalty

Re: Parks & Facilities Monthly Report

This report is for August 12, 2023, through September 15, 2023:

- Daily inspection and maintenance of the Ginegaw Park lodge and pavilions,
- Performed minor Town Hall maintenance,
- Continued seasonal mowing and string trimming,
- Continued grooming and lining of Baseball and Softball fields,
- Continued lining of soccer fields,
- Performed trail maintenance on Ginegaw Park Trail,
- Assembled and stained new picnic tables for the new Ginegaw Pavilion,
- Removal of dead ash trees,
- Planted Green Vase Zelkova and Dawn Redwood Trees,
- Installed new park benches at Sherburne Road Dog Park.

Respectfully Submitted,

Mike Buckley, Parks & Facilities Superintendent