



Michael Donalty, Town Supervisor
3600 Lorraine Drive
Walworth, NY 14568

315.986.1400
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TOWN BOARD REGULAR MEETING – AGENDA
AUGUST 17, 2023 6:30 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

MINUTES: **August 3, 2023 Regular Meeting**

PRESENTATIONS

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS:

Monthly Report of the Supervisor for the month of July
Monthly Report of the Town Clerk for the month of July

RESOLUTIONS:

- | | | |
|-------------------|-------------|---|
| Resolution | -23: | Budget Modifications |
| Resolution | -23: | Abstract 8, Approval |
| Resolution | -23: | Authorizing the Town Clerk to advertise to fill vacancy on Board of Assessment Review for term beginning October 1, 2023 |
| Resolution | -23: | To Adopt Town of Walworth Property Access Policy |
| Resolution | -23: | Acknowledging the appointment of school district officers by the Wayne Central School District Board of Education for the 2023-2024 school year |
| Resolution | -23: | Authorizing the Sewer Superintendent to order replacement platform grating and ladders for pump stations |
| Resolution | -23: | To clarify retiree health care benefits and modify internal administration of this benefit beginning with the 2024 benefit year |

(Updated 8/15/2023)

COMMUNICATION:

- **Assessment Department June and July 2023 Sales Reports**
- **Assessment Department Reports for May, June and July 2023**
- **Town of Walworth Waterwater Treatment Plant Report for the month of July 2023**
- **Letter from the Wayne Central School District regarding appointment of School District Tax Collector for 2023-2024 school year, dated July 7, 2023**
- **Monthly Building and Zoning Report for the month of July 2023**
- **Parks and Facilities Report, dated August 11, 2023**
- **Recreation Department Month End Report for July 2023**
- **Letter from Wayne Youth Lacrosse, dated August 11, 2023**

NEW AND OTHER BUSINESS

Policies, Procedures and Employee Handbook Review

Dolomite Park Update

Resolution -23: To authorize agreement regarding restoration of Dolomite Park

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT


ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of July, 2023:

DATED: August 11, 2023


 Deputy SUPERVISOR

	Balance 06/30/2023	Increases	Decreases	Balance 07/31/2023
A GENERAL FUND				
CONSOLIDATED CHECKING	1,143,811.95	181,629.33	261,284.90	1,064,156.38
CASH IN SAVINGS - NYCLASS	721,291.44	3,059.66	0.00	724,351.10
ARPA SAVINGS - NYCLASS	710,598.66	2,897.70	60,436.34	653,060.02
ARPA MONEY MARKET - LNB	0.74	0.00	0.00	0.74
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	46.00	0.25	0.00	46.25
BLDG EQUIPMENT/SOFTWARE	2,079.67	8.81	0.00	2,088.48
TOWN CLERK EQUIPMENT RESERVE	3,178.68	13.50	0.00	3,192.18
COMPUTER EQ RESERVE SAVINGS	69,570.36	295.13	0.00	69,865.49
TOWN HALL CAPITAL RESERVE	259,280.98	1,099.84	0.00	260,380.82
DOG ENUMERATION RESERVE FUND	3,469.60	14.74	0.00	3,484.34
EMPLOYEE BENEFIT RESERVE	2,009.28	8.52	0.00	2,017.80
PARK EQ RESERVE SAVINGS	107,169.92	454.60	0.00	107,624.52
RETIREMENT CONTRIBUTION RESERV	10,266.29	43.56	0.00	10,309.85
HAMLET SIDEWALK RESERVE FUND	28,219.07	119.70	0.00	28,338.77
RESERVE FOR RECORDS MANAGEMENT	63,783.00	270.58	0.00	64,053.58
TOTAL	3,125,595.64	189,915.92	321,721.24	2,993,790.32
CM1- PARK SPECIAL REVENUE FUND				
CONSOLIDATED CHECKING	133,824.01	32,530.00	40,272.37	126,081.64
TOTAL	133,824.01	32,530.00	40,272.37	126,081.64
CM6- CEMETERIES				
CONSOLIDATED CHECKING	17,410.42	0.00	2,051.33	15,359.09
TOTAL	17,410.42	0.00	2,051.33	15,359.09
DA HIGHWAY FUND				
CONSOLIDATED CHECKING	1,436,628.57	4,907.51	269,782.47	1,171,753.61
CASH IN SAVINGS - NYCLASS	474,958.46	2,014.73	0.00	476,973.19
EMPLOYEES BENEFITS RESERVE	6,679.00	28.33	0.00	6,707.33
MACHINERY RESERVE SAVINGS	259,730.97	1,101.72	0.00	260,832.69
RETIREMENT CONTRIBUTION RESERV	10,266.29	43.56	0.00	10,309.85
TOTAL	2,188,263.29	8,095.85	269,782.47	1,926,576.67
HA TO BE DETERMINED				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

MONTHLY REPORT OF SUPERVISOR

	Balance 06/30/2023	Increases	Decreases	Balance 07/31/2023
HB DEWBERRY PUMP STATION UPGRADE				
CONSOLIDATED CHECKING	91,856.37	0.00	10,692.95	81,163.42
CASH IN SAVINGS - NYCLASS	118,294.74	501.81	0.00	118,796.55
TOTAL	210,151.11	501.81	10,692.95	199,959.97
HC NEW PAVILION IN GINEGAW PARK				
CONSOLIDATED CHECKING	0.00	375.84	375.84	0.00
TOTAL	0.00	375.84	375.84	0.00
HD COMPREHENSIVE MASTER PLAN				
CASH - CHECKING	0.00	2,498.20	2,498.20	0.00
TOTAL	0.00	2,498.20	2,498.20	0.00
HE GINEGAW RESTROOMS				
CASH - CHECKING	10,900.10	0.00	0.00	10,900.10
TOTAL	10,900.10	0.00	0.00	10,900.10
L LIBRARY FUND				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
MS SELF INSURANCE FUND				
CONSOLIDATED CHECKING	0.00	14.85	14.85	0.00
MONEY MARKET SAVINGS - LNB	2,677.50	9.08	14.85	2,671.73
TOTAL	2,677.50	23.93	29.70	2,671.73
SD1- WALWORTH CONSOLIDATED				
CONSOLIDATED CHECKING	162,315.23	0.00	0.00	162,315.23
TOTAL	162,315.23	0.00	0.00	162,315.23
SD2- CRYSTAL CREEK DRAINAGE				
CONSOLIDATED CHECKING	2,319.73	0.00	0.00	2,319.73
CRYSTAL CREEK DRAINAGE RES SAV	6,819.49	28.91	0.00	6,848.40
TOTAL	9,139.22	28.91	0.00	9,168.13
SF2- WEST WALWORTH FIRE PROTECTION				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS - NYCLASS	3,774.90	16.02	0.00	3,790.92
TOTAL	3,774.90	16.02	0.00	3,790.92
SF3- LINCOLN FIRE PROTECTION				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS - NYCLASS	13,308.21	56.44	0.00	13,364.65
TOTAL	13,308.21	56.44	0.00	13,364.65

MONTHLY REPORT OF SUPERVISOR

	Balance 06/30/2023	Increases	Decreases	Balance 07/31/2023
SL1- WALWORTH LIGHT DISTRICT				
CONSOLIDATED CHECKING	33,674.79	0.00	320.55	33,354.24
TOTAL	33,674.79	0.00	320.55	33,354.24
SL2- HARVEST HILL LIGHT DISTRICT				
CONSOLIDATED CHECKING	7,102.11	0.00	592.84	6,509.27
TOTAL	7,102.11	0.00	592.84	6,509.27
SL3- GANANDA LIGHT DISTRICT				
CONSOLIDATED CHECKING	24,061.97	0.00	1,192.21	22,869.76
TOTAL	24,061.97	0.00	1,192.21	22,869.76
SL4- BROOKSIDE LIGHT DISTRICT				
CONSOLIDATED CHECKING	382.56	0.00	13.29	369.27
BROOKSIDE REPAIR RESERVE	4,786.97	20.33	0.00	4,807.30
TOTAL	5,169.53	20.33	13.29	5,176.57
SL5- ORCHARD VIEW LIGHT DISTRICT				
CONSOLIDATED CHECKING	5,589.82	0.00	143.18	5,446.64
TOTAL	5,589.82	0.00	143.18	5,446.64
SL6- LEHRWOOD LIGHTING DISTRICT				
CONSOLIDATED CHECKING	1,000.00	0.00	0.00	1,000.00
TOTAL	1,000.00	0.00	0.00	1,000.00
SM GANANDA SIDEWALK DISTRICT				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS - NYCLASS	50,584.14	214.58	0.00	50,798.72
TOTAL	50,584.14	214.58	0.00	50,798.72
SM1- LEHRWOOD SIDEWALK DISTRICT				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS - NYCLASS	503.33	0.00	0.00	503.33
TOTAL	503.33	0.00	0.00	503.33
SP JOHN'S PARK DISTRICT				
CONSOLIDATED CHECKING	3,609.46	0.00	0.00	3,609.46
TOTAL	3,609.46	0.00	0.00	3,609.46
SS WALWORTH SEWER DISTRICT #1				
CONSOLIDATED CHECKING	479,983.88	125,413.20	70,009.86	535,387.22
MONEY MARKET	289,030.46	981.91	0.00	290,012.37
PETTY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	205,894.79	873.38	0.00	206,768.17
SEWER EQ RESERVE SAVINGS	130,509.81	553.62	0.00	131,063.43
SEWER CAPITAL RESERVE	97,936.78	415.43	0.00	98,352.21

MONTHLY REPORT OF SUPERVISOR

	Balance 06/30/2023	Increases	Decreases	Balance 07/31/2023
TOTAL	1,203,455.72	128,237.54	70,009.86	1,261,683.40
SW1- WALWORTH WATER DISTRICT #1				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS - NYCLASS	38,548.26	163.52	0.00	38,711.78
SPECIAL RESERVE, WATER STORAGE	2,354.98	9.98	0.00	2,364.96
TOTAL	40,903.24	173.50	0.00	41,076.74
SW19- WATER EXT #19 LIN/SWA/CO				
CONSOLIDATED CHECKING	0.00	3,429.43	0.00	3,429.43
CASH IN SAVINGS	1,063.83	2.75	1,066.43	0.15
TOTAL	1,063.83	3,432.18	1,066.43	3,429.58
SW20- WATER EXT #20 ARBOR/TUMMONDS				
CONSOLIDATED CHECKING	0.00	2,675.67	0.00	2,675.67
CASH IN SAVINGS - NYCLASS	1,159.82	3.01	1,162.67	0.16
TOTAL	1,159.82	2,678.68	1,162.67	2,675.83
TA TRUST & AGENCY				
CASH - CHECKING	73,772.84	192,309.36	260,102.73	5,979.47
TOTAL	73,772.84	192,309.36	260,102.73	5,979.47
TC CUSTODIAL TRUST				
CASH - CHECKING	120,765.72	2,750.00	4,948.22	118,567.50
TOTAL	120,765.72	2,750.00	4,948.22	118,567.50
V DEBT SERVICE				
	0.00	0.00	0.00	0.00
ARBOR/TUMMONDS RESERVE SAVINGS	7,163.39	27.89	1,513.00	5,678.28
LIN/SWAD RESERVE SAVINGS	11,983.72	46.90	2,363.00	9,667.62
TOTAL	19,147.11	74.79	3,876.00	15,345.90
TOTAL ALL FUNDS	7,468,923.06	563,933.88	990,852.08	7,042,004.86

TOWN CLERK'S MONTHLY REPORT

AUG 02 2023

TOWN OF WALWORTH, NEW YORK

JULY, 2023

TO THE SUPERVISOR:

RECEIVED

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>1</u>	DECALS	<u>10.66</u>
<u>5</u>	MARRIAGE LICENSES NO. 23016 TO 23020	<u>87.50</u>
<u>3</u>	B/D/M RECORDS SEARCH	<u>160.00</u>

TOTAL TOWN CLERK FEES 258.16

A1689

<u>1</u>	PERC/NEW/SEPTIC REPAIR	<u>100.00</u>
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TOTAL A1689 100.00

A2001

<u>6</u>	RECREATION	<u>895.00</u>
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TOTAL A2001 895.00

A2115

<u>4</u>	PB REVIEW FEES/OTHER	<u>900.00</u>
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TOTAL A2115 900.00

A2540

<u>1</u>	BINGO LICENSES	<u>7.50</u>
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TOTAL A2540 7.50

A2544

<u>103</u>	DOG LICENSES	<u>1,098.00</u>
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TOTAL A2544 1,098.00

A2555

<u>40</u>	BUILDING PERMITS	<u>4,610.00</u>
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TOTAL A2555 4,610.00

A2770B

<u>11</u>	OTHER INCOME BUILDING	<u>275.00</u>
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TOTAL A2770B 275.00

CM2025

<u>4</u>	FACILITY RENTALS	<u>505.00</u>
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TOTAL CM2025 505.00

CM2089

<u>11</u>	PARK EXPENDABLE TRUST	<u>7,150.00</u>
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TOTAL CM2089 7,150.00

SS2122

<u>11</u>	SEWER APPLICATION WALWOR	<u>9,350.00</u>
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TOTAL SS2122 9,350.00

TOWN CLERK'S MONTHLY REPORT

JULY, 2023

page 2

TA30I

21 ESCROW - BLDG PERMITS

7,000.00

TOTAL TA30I

7,000.00

TOWN CLERK'S MONTHLY REPORT

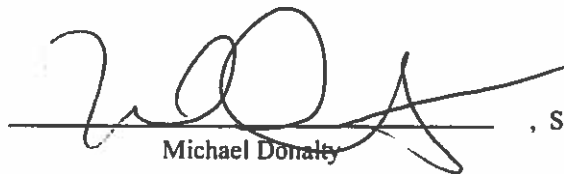
JULY, 2023

page 3

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	8,133.00
DECALS SEPARATE MONTHLY REPORT	10.66
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	7,000.00
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	7,655.00
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	9,350.00
DECALS SEPARATE MONTHLY REPORT- EFT	182.34
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	149.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	112.50
PAID TO STATE COMPTROLLER FOR BINGO LICENSES	11.25
TOTAL DISBURSEMENTS	32,603.75


AUGUST 1, 2023


_____, SUPERVISOR
Michael Donaty

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

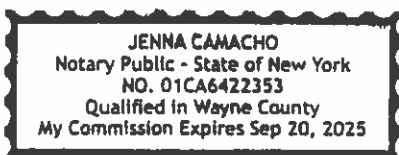


Town Clerk

1 day of August 2023



Notary Public



RESOLUTION -23: BUDGET MODIFICATIONS

Council offered the Resolution and moved its adoption. Seconded by Council
to wit:

Budget Modifications for AUG 17, 2023

	\$	Acct #	Description	TO	Acct #	Description	Reason
General Fund							
Transfer	\$ 18,000.00	FROM A7620.42	Adult Rec - Prog/Instructor fees	TO A7310.42	Youth Rec - Prog/instructor fees		projected amount needed for remainder of year
Highway Fund							
Transfer	\$ 60,363.92	FROM DAS110.43	General Repairs - Resurfacing	TO DAS112.22	Perm Improvements - paving/grinding		cover cost of Swadling Road resurfacing
CM1							
Transfer	\$ 191.00	FROM CM1-7110.23	Parks - Equipment	TO CM1-7110.44	Parks - Repair/Maint		to cover ORN176 for bee removal from lodge

Adopted this 17th day of August, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: ABSTRACT 8, APPROVAL

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

TOWN OF WALWORTH

**Abstract # 008
Summary by Fund**

08/14/2023
09:14:42

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	16,810.68	69,589.16	86,399.84
CM1-	PARK SPECIAL REVENUE FUND	22.77	2,122.21	2,144.98
DA	HIGHWAY FUND	67,824.40	95,691.66	163,516.06
HC	NEW PAVILION IN GINEGAW PARK		2,814.24	2,814.24
MS	SELF INSURANCE FUND		24.75	24.75
SD1-	WALWORTH CONSOLIDATED DRAINAGE		6,600.00	6,600.00
SL1-	WALWORTH LIGHT DISTRICT	632.58		632.58
SL2-	HARVEST HILL LIGHT DISTRICT	1,177.10		1,177.10
SL3-	GANANDA LIGHT DISTRICT	1,192.21		1,192.21
SL4-	BROOKSIDE LIGHT DISTRICT	25.99		25.99
SL5-	ORCHARD VIEW LIGHT DISTRICT	278.98		278.98
SS	WALWORTH SEWER DISTRICT #1	4,790.42	10,592.33	15,382.75
TA	TRUST & AGENCY	58,943.88		58,943.88
TC	CUSTODIAL TRUST		2,154.00	2,154.00
Total:		181,699.01	189,588.35	371,287.36

Voucher Numbers 944-1087, 98-114, 62-67

Abstract of audited vouchers is on file in the Town Clerk's office.

Adopted this 17th day of August, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: AUTHORIZING THE TOWN CLERK TO ADVERTISE TO FILL
VACANCY ON BOARD OF ASSESSMENT REVIEW FOR TERM BEGINNING
OCTOBER 1, 2023**

Council offered the Resolution and moved its adoption. Seconded by Council
to wit:

WHEREAS, the Board of Assessment Review carries terms of five (5) years; and

WHEREAS, a vacancy exists for the term beginning October 1, 2023;

BE IT RESOLVED, that the Town Clerk is authorized to advertise for the Board of Assessment Review vacancy for the five-year term beginning October 1, 2023.

Adopted this 17th day of August, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: TO ADOPT TOWN OF WALWORTH PROPERTY ACCESS POLICY

Council offered the Resolution and moved its adoption. Seconded by Council
to wit:

The following was submitted:

Town of Walworth Property Access Policy

The Town of Walworth (the “Town”) is committed to protecting the rights of and serving its citizens while also protecting the health, safety, welfare, and personal privacy of the Town’s employees and the public who do business with or use the services of the Town. This policy (“Policy”) addresses the delineation of those portions of the Town Property (i.e., any real property owned or controlled by the Town) that are accessible to the general public from those portions of Town Property that are not or are otherwise accessible on a limited basis, and issues related to the same.

A “Limited Access Area” means a designated area of Town Property that is not open to general public access and occupancy. However, it may include areas that may be open to or occupied by certain members of the public on a limited, as-needed, by-invitation basis. A “Public Access Area” means an area of Town Property that is generally open to general public access and occupancy that is not otherwise designated as a Limited Access Area. As a general matter, Public Access Areas within buildings that comprise Town Property (such as the lobby at Town Hall) are generally intended for the purpose of conducting business with / obtaining services from the Town during business hours (e.g., obtaining licenses, obtaining permits, paying taxes, etc.).

Access to Town Property shall only be permitted in accordance with applicable laws, rules, regulations and/or policies, including that recording devices shall not be utilized in limited or nonpublic forums (i.e., those areas inside of Town buildings intended for conducting or facilitating of Town business and not intended as public expressive forums, such as a lobby area for a reception desk) in a manner so as to capture highly sensitive personal information (e.g., social security numbers, credit card numbers, etc.) unless otherwise permitted/required by law.

Limited Access Areas may be designated by doors, signage, physical barriers, building design features, reception desks or stations, stanchions, ropes, fencing, bollards, or other visible indications. The lack of visible indications shall not necessarily prevent the Town from delineating an area as a Limited Access Area, and Town does retain the right to verbally instruct third parties that an area is a Limited Access Area, but the Town will strive to ensure Limited Access Areas are clearly delineated.

Without limiting the generality of the foregoing, Limited Access Areas generally include but are not necessarily limited to the following: Employees’ private offices, employee designated workspaces (including, e.g., copy rooms, mailrooms, break areas, and kitchens), maintenance areas/facilities, storage and warehousing areas/facilities, and other facilities that are intended only

for employees such as public works and public safety buildings and utility facilities intended for employee use/access only (except designated waiting or reception areas therein or otherwise used/designated as a Public Access Area).

Limited Access Areas shall not be and are not open and accessible to the general public. Instead, Limited Access Areas shall be generally accessible only to employees or officials of the Town. Those that are neither Town employees nor Town officials may access Limited Access Areas only upon invitation by an authorized Town employee or Town official, only for the purpose of conducting specified business with the Town, and only for the time(s) and purposes associated with such invitation.

NOW, THEREFORE BE IT RESOLVED, that the Town of Walworth hereby adopts the Town of Walworth Property Access Policy.

Adopted this 17th day of August, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: ACKNOWLEDGING THE APPOINTMENT OF SCHOOL DISTRICT OFFICERS BY THE WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION FOR THE 2023-2024 SCHOOL YEAR

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the Town of Walworth acknowledges §37 of Town Law, collection of school taxes in first class towns is the duty of the Town Receiver of Taxes and Assessments unless it is conveyed by Town Board Resolution to the Tax Collector appointed by the Board of Education; and

THEREFORE, BE IT RESOLVED that the Town Board of the Town of Walworth designates Ms. Shelley LaRocca as School Tax Collector the portion of Walworth within the Wayne Central School District for 2023-2024.

Adopted this 17th day of August, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: AUTHORIZING THE SEWER SUPERINTENDENT TO ORDER REPLACEMENT PLATFORM GRATING AND LADDERS FOR PUMP STATIONS

Council offered the Resolution and moved its adoption. Seconded by Council
to wit:

The following was submitted:



Walworth Wastewater Treatment Plant
Adam Jozwiak, Sewer Superintendent
3151 Ontario Center Road
Walworth NY 14568
315.086.1400 extension 10
sewer@townofwalworthny.gov

August 10, 2023

Attention: Michael Donalty, Town Supervisor
Walworth Town Board Members

Re: Replacement of platform grating and ladders in 5 pump stations

In an effort to be proactive and ensure that our pump stations are in good condition prior to the Wayne County Water and Sewer Authority completion of the Regional Wastewater Treatment Facility, please find attached quotes and procurement forms for the replacement of platforms and ladders in the pump stations.

We did receive quotes from 3 vendors; Strongwell, Koester, and Grainger.

PLATFORMS:

Strongwell	\$ 8,648.20 (fiberglass grating and structural support items)
Grainger	\$12,620.45 (fiberglass grating and structural support items)
Koester	\$21,614.30 (fiberglass grating and structural support items)

LADDER SYSTEM:

Strongwell	\$17,807.50 (Fiberglass)
Grainger	\$ 2,967.85 (Steel)
Koester	\$16,428.60 (Fiberglass)

Based on the quotes received, I would like Town Board approval to order the fiberglass material for the platforms from Strongwell for a cost of \$8,648.20 including shipping, and the fiberglass ladder kits from Koester for a cost of \$16,428.60 including shipping, to be expended from budget line 558110 24 (repair projects).

Due to the highly corrosive environment found in a pumpstation, steel is not the best choice because it will deteriorate rapidly in this environment and need to be replaced again in the near future; while fiberglass will be a one time purchase and will not be subject to corrosion.

These quotes are for materials only and does not include the installation. We will work to get them installed, either by staff at the plant or contracting out for installation over the next year and a half.

Should you have any questions please contact me

Respectfully submitted,

Adam Jozwiak, Sewer Superintendent

BE IT RESOLVED, that the Sewer Superintendent is hereby authorized to order fiberglass material for platforms and ladder kits for a total cost of \$25,076.80 from budget line SS8110.24 (repair projects).

Adopted this 17th day of August, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: TO CLARIFY RETIREE HEALTH CARE BENEFITS AND
MODIFY INTERNAL ADMINISTRATION OF THIS BENEFIT BEGINNING WITH
THE 2024 BENEFIT YEAR**

Council offered the Resolution and moved its adoption. Seconded by Council
to wit:

WHEREAS, Resolution 180-17 revised the employee handbook to change the qualifying criteria for the retiree healthcare benefit; and

WHEREAS, since the time of this revision, there are many more resources for individuals to obtain affordable medical and dental coverage and Medicare supplemental insurance; and

WHEREAS, The Town wishes to streamline the administration of this benefit to reduce costs; and

WHEREAS, The Town wishes to administer this benefits as follows:

RETIREE HEALTH/DENTAL INSURANCE BENEFIT

Each full-time retired employee and each full-time retired elected official, who are at least 55 years old and have 20 or more years of continuous service with the Town of Walworth will receive a monthly reimbursement, up to \$300 per month, towards their individual Health and/or Dental Insurance until the death of the employee or elected official. The retiree will be responsible for acquiring their own health and/or dental insurance and submitting a request for reimbursement to the Town of Walworth. Each request shall include a reimbursement request form, copy of bill or statement showing the covered month and proof of payment.

NOW, THEREFORE BE IT RESOLVED, that effective January 1, 2024, the retiree healthcare benefit will be administered as described above and the employee handbook will be revised as such. Affected retirees will be notified so they can plan for the change.

Adopted this 17th day of August, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

June 2023 Sales

	A		B		C		D		E		F		G		H		I		P	
	TAX ID	School code	Street #	Street Name	Prop Class	Sale Price	Sale Date	Prior Owner	New Owner	street_address										
1	61113-07-579937	264201 589	589	Beaver	210	1	5/25/2023	Fell, Timothy W	Fell, Timothy W & Amy J Irrevocable Trust	589 Beaver Creek Rd Macedon, NY 14502										
3	63115-00-957496	543401 4597	4597	Boynton	240	1	5/24/2023	Seavert, Randall M	Seaver Family Irrev. Trust	58 Pine Brook Cir Penfield, NY 14526										
4	61114-17-210191	264201 270	270	Farmview	210	132000	6/13/2023	Clevenger, Betty J	R&J WNY Property Improvement, LLC	995 East Henrietta Rd Rochester, NY 14623										
5	61116-00-465536	265401 493	493	Haley	240	350000	6/23/2023	Olmstead, Thomas	Van Dyne, Trenton Martin	493 Haley Rd Ontario, NY 14519										
6	61114-18-349023	264201 410	410	Parkside	210	359000	6/1/2023	Horowitz, Daniel	Moran, Emilio	410 Parkside Trl Macedon, NY 14502										
7	61116-00-811049	543401 776	776	Plank	312	20000	2/22/2021	Knorr, James	Costanzo, Vincent	786 Plank Rd Ontario, NY 14519										
8	63116-00-007070	543401 1732	1732	Plank	210	1	6/8/2023	Riedman, Andrew	Riedman, Cathy	1732 Plank Rd Walworth, NY 14568										
9	61114-09-126513	264201 263	263	Ponds	210	1	6/7/2023	Murphy, William M	Murphy, Danielle	263 Ponds Way Macedon, NY 14502										
10	61114-20-833024	543002 669	669	Rookery	210	399900	5/24/2023	Stokes, Brianna	Osman, Amir	669 Rookery Way Macedon, NY 14502										
11	61114-20-883016	543002 705	705	Rookery	210	1	6/12/2023	Deyo, Lisa	Deyo, Lisa	705 Rookery Way Macedon, NY 14502										
12	63114-00-038873	543401 4061	4061	Route 350	210	309000	6/23/2023	Pasquini, Joseph F	Strub, Steven A	4061 Route 350 Walworth, NY 14568										
13	63115-00-118282	543401 4395	4395	Route 350	240	1	5/18/2023	Wilbert, David J	David J Wilbert Irrev Trust	11 Belle Terre Ln Rochester, NY 14626										
14	63115-00-371372	543401 4418	4418	Route 350	151	1	5/18/2023	Wilbert, David J	David J Wilbert Irrev. Trust	11 Belle Terre Ln Rochester, NY 14626										

June 2023 Sales

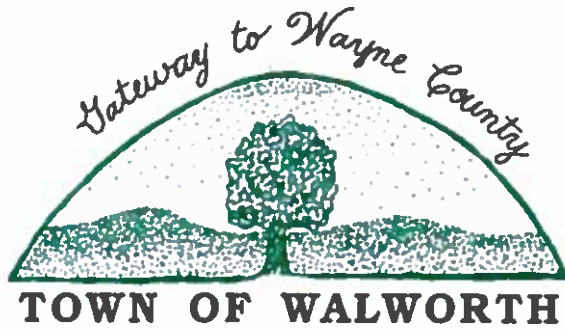
	A	B	C	D	E	F	G	H	I	P
15	63115-00-288559	543401	4610	Route 350	151	1	5/18/2023	Wilbert, David J	David J Wilbert Irrev Trust	11 Belle Terre Ln Rochester, NY 14626
16	63116-00-082506	543401	5362	Route 350	311	1	#####	Duemmel, Raymond A	County of Wayne	16 Church St Lyons, NY 14489
17	63114-00-136165	543002	1840	Sherburne	210	225000	6/15/2023	Schmitt, Matthew	Mazzo, Jessica L	1840 Sherburne Rd Walworth, NY 14568
18	63115-00-604035	543401	4191	Wal-Ontario	230	275000	5/25/2023	Villa, David J	Kaskela, Peter Aarno	116 Parce Ave Apt 1 Fairport, NY 14450
19	63115-00-515451	543401	4547	Wal-Ontario	105	1	5/18/2023	Wilbert, David J	David J Wilbert Irrev.Trust	11 Belle Terre Ln Rochester, NY 14626
20	62114-20-990039	543002	1696	Waterford	210	280000	6/23/2023	Skellen, Danielle L	Filo, Adrienne D	60F Whitney Ridge Rd Apt 9 Fairport, NY 14450

July Sales 2023

TAX ID#	School Code	Street #	Street Name	prop_class	Sale Price	Sale Date	Prior Owner	New Owner	Mailing Address
62113-07-710916	543002	1528	Aster	210	149000	7/26/2023	Whalen, John	Caputo, Michael J.	1528 Aster Ter race Walworth, NY 14568
60115-00-992324	544400	161	Atlantic	311	48000	7/6/2023	Calder, William A	Lagoyda, Joseph	6179 Southbrook Drive Ontario, NY 14519
61115-00-441213	543401	VL	Atlantic	311	35000	7/17/2023	New Life Bible Church of,	Marlowe, Robert & Lisa	135 Gilbert Dr Rochester, NY 14609
61114-19-640057	264201	645	Bayberry	210	350000	7/6/2023	Moore, Stacy L	Pettis, Molly S. & Jeffrey D Gordon	645 Bayberry Ln Macedon, NY 14502
63115-00-977590	543401	4613	Boynton	210	350000	7/6/2023	Monte, Christopher	Dooley, Tamara & Loren Morse	4613 Boynton Rd Walworth, NY 14568
61113-06-494908	264201	3304	Eagles Roost	210	240000	7/14/2023	Seaman, Melina	Ferreira, Dale R. & Nicole M	3304 Eagles Roost Ln Macedon, NY 14502
62113-07-522958	543002	VL	Fairway 5	311	100000	7/7/2023	Geoca Homes LLC,	Greyfin Properties LLC,	1418 Hidde Pond Ln Walworth, NY 14568
63116-00-522199	543401	2161	Finley	210	243500	7/5/2023	Schneider, Michael J	Devries, Clive R. & Margaret Handel- Devries	2161 Finley Rd Walworth, NY 14568
62116-00-805652	543401	1579	Hennessey	210	1	7/3/2023	Hosenfeld, Donald	Hosenfeld Family Trust, 05/08/2023 Jennifer L Rothaar as TTEE	1579 Hennessey Rd Ontario, NY 14519
63114-10-370618	543401	3853	Orchard	210	202000	7/5/2023	Rzepka, Lynn J	Burris, Johnathan	3853 Orchard St Walworth, NY 14568
63114-00-103435	543401	1828	Penfield- Walworth	220	70000	7/11/2023	Holtz, Arthur E	Gorsky, Michael R.	1224 Victor Rd Macedon, nY 14502
61114-17-163017	264201	208	Plumegrass	311	58300	7/28/2023	Lehrwood Estates LLC,	NVR, Inc. d/b/a Ryan Homes,	One Fishers Rd Ste 100 Pittsford, NY 14534
61114-17-165042	264201	213	Plumegrass	311	58300	7/7/2023	Lehrwood Estates LLC,	NVR, Inc. d/b/a Ryan Homes,	One Fishers Rd Ste 100 Pittsford, NY 14534

July Sales 2023

61114-17-191051	264201	229	Plumegrass	311	58300	7/14/2023	Lehrwood Estates LLC,	NVR, Inc. d/b/a Ryan Homes,	One Fishers Rd Ste 100 Pittsford, NY 14534
61114-17-216040	264201	236	Plumegrass	311	58300	7/28/2023	Lehrwood Estates LLC,	NVR, Inc. d/b/a Ryan Homes,	One Fishers Rd Ste 100 Pittsford, NY 14534
61114-17-197067	264201	241	Plumegrass	311	58300	7/18/2023	Lehrwood Estates LLC,	NVR, Inc. d/b/a Ryan Homes,	One Fishers Rd Ste 100 Pittsford, NY 14534
63116-00-082506	543401	5362	Route 350	311	2000	7/19/2023	County of Wayne,	Amsler, Deborah	5232 Route 350 Ontario, NY 14519
62114-00-726451	543002	1516	Route 441	210	153500	7/12/2023	Thompson, Mary Lou	Roessel, Rachel L.	1516 Route 441 Walworth, NY 14568
61114-00-505171	543002	3488	West Walworth	210	420000	7/14/2023	Blejwas, Mark J	Urban, Lacie Marie & Christopher S Brenner	3488 West Walworth Rd Macedon, NY 14502



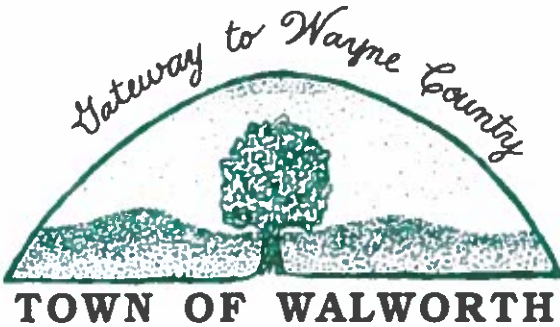
TOWN OF WALWORTH
Assessor
3600 Lorraine Drive
Walworth, NY 14568
assessor@townofwalworthny.gov
(315) 986-1400 ext 5 phone
(315) 986-4342 fax

Assessment Department Report
For May 2023

- Processed 19 ransfers
- Assessor sat with tentative roll on 4 separate occasions per RPTL
- Updated bank codes
- Updated change of addresses
- Updated STAR Maximums
- Dept completed NYS Compliance Discrimination& Harassment Prevention.
- Permits on hold for next year's processing.
- C of C's & C of O's on hold for next year processing
- Prepared board report for May
- Ran assessor edits reports
- 2023 tentative roll completed by 5/01/23.
- Legal notice sent to paper for 2023 tentative roll completion.
- Assessor held informal meetings regarding residents' assessment in person and/or via phone
- Assessor held grievance day May 25th, 2023, from 4-8pm
- 4 stipulations were agreed upon between assessor & residents after tentative roll was filed with county.
- 0 grievances were presented to the BAR

Sincerely,

Melissa Halstead
NYS Certified Assessor
Town of Walworth



TOWN OF WALWORTH
Assessor
3600 Lorraine Drive
Walworth, NY 14568
assessor@townofwalworthny.gov
(315) 986-1400 phone
(315) 986-1440 fax

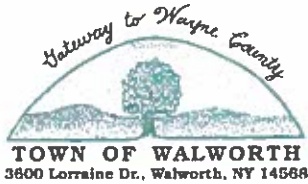
Assessment Department Report
for June & July 2023

- All determinations by the Board of Assessment Review (BAR) were updated in RPS
- Grievance day determinations by the BAR were sent to residents.
- All paperwork for the county following determinations by the BAR was completed and submitted to the county
- Any additional changes to the Tentative Roll, such as name changes, mailing address updates, bank codes, tax payment information, etc. were completed and processed.
- Address Book has been updated with April, May & June sales/transfers.
- Final Roll back up was completed and turned into the county June 16th.
- May and June's sales and transfers were processed sales verification forms were mailed to residents.
- Ran STAR Reports 5, 6 7 & 8 to update STAR eligibility & voluntary removal.
- Received Final Special Franchise/Telecommunication Values from the State.
- Update IVP exemptions on state website and RPSV4.
- Data entry of building permits, certificates of occupancy/compliance, etc. has begun.
- Sketching of improvements, Single Family homes etc. has been completed to date.
- Valuation of improvements, Single Family homes etc., has also begun.
- Sent a request to the county for a special district code for out of district sewer users.
- The Final Assessment Roll was received June 30, 2023, and is available for review in the Town Clerk's Office (with the appropriate legal notice to be published in the Times of Wayne County).

Respectfully submitted,

Mel Halstead

Mel Halstead
Sole Assessor



Walworth Wastewater Treatment Plant
3451 Ontario Center Road
Walworth NY 14568
315.986.1400 ext. 10
sewer@townofwalworthny.gov

August 4, 2023

To: Supervisor Mike Donalty
Re: Wastewater Treatment Plant Report - Month of July

- Daily maintenance and monitoring.
- Daily process and required sampling.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 10 days.
- Hauled 32,000 gallons of thickened sludge for disposal to Canandaigua.
- Completed June 2023 DMR's.
- Responded to 71 UFPO requests: 71 Regular and 0 Emergency.
- Responded to 1 after hour call ins.
- Completed operator report for June.
- Weekly mowing / maintenance of grass / weeds at sewer plant, pump stations, and cemeteries.
- Monthly Department Head meeting.
- Finished cleaning post air tank. Re-set post air mixer.
- Replaced digital display at Pheasant Run ps.
- Changed post air motor. Changed electrical box for post air mixer.
- Test runs of back-up generator and back up probe at Dewberry pump station.
- Checked / inspected manholes in Gananda.
- Regional project meetings.
- Maintenance check on F-800 sludge truck and International Paystar.
- Completed annual FROSI reports for Baldwin Richardson Foods and McAlpin and mailed to DEC.
- Took F-800 and International Paystar to Williamson Automotive for annual inspections.
- Tim attended training in Ithaca for continuing education credits.
- Sewer inspections at Lehrwood estates for new homes.
- Swept sidewalks in town for Festival in the Park.
- Siewert Equipment loaded information into OmniSite for Dewberry Pump Station.
- Measured clean-outs at Lehrwood Estates.
- Cleaned oil room at WWTP.
- Serviced 2001 Ford F250.

Respectfully Submitted,
Adam Jozwiak, Sewer Superintendent

Board of  *Education*

P.O. Box 155
6200 Ontario Center Road
Ontario Center, NY 14520
315-524-1011

July 7, 2023

Ms. Amiee Phillips
Walworth Town Clerk
3600 Lorraine Drive
Walworth, NY 14568

Dear Amiee:

At the annual reorganizational meeting held on July 5, 2023 the Wayne Central Board of Education appointed Town of Ontario as school tax collector for the 2023-2024 school year. The address is:

Shelley LaRocca
Town of Ontario
1850 Ridge Road
Ontario, NY 14519

I am requesting that your town adopt a resolution designating Town of Ontario as school tax collector for the portion of Walworth in the Wayne Central School District.

If you have any further questions, please do not hesitate to contact me at 315-524-1011..

Sincerely,



Nanette M. Landis-Coro
District Clerk

**TOWN OF WALWORTH
BUILDING DEPARTMENT**
3600 Lorraine Drive
Walworth, New York 14568

Monthly Building and Zoning Report

There were 56 other inspections completed during the month of July 2023.

Notice of Violation: 3

Notice to Remedy: 0

Letters regarding Building Permits: 19

Permits Issued: 29

Certificates of Occupancy Issued:

23-021	1612 Hennessey Rd Lot 94
23-022	157 Route 441

Certificates of Compliance Issued: 27

Soil Test completed: 2

Septic Repair completed: 0

Fire calls: 2

Fire Inspections: 6

Fire Marshall Correspondence: 7

Annual Inspection: 0


Property Maintenance: 4


Drainage Issues: 3

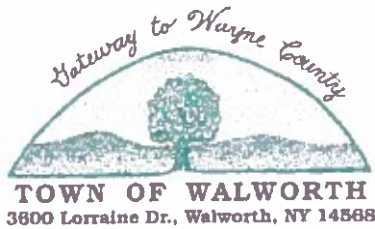
Projects in process:

- Installation of Knox Boxes at businesses and apartments
- Orchard View infrastructure inspections
- Scan Planning, Zoning, and Building Department documents
- Scan and copy documents for FOIL and Research requests

Respectfully submitted,


Norman Druschel
Building Inspector


Brett Malafeew
Code Enforcement Officer



Parks & Facilities Department
3600 Lorraine Drive, Walworth, NY 14568
Mike Buckley, Parks & Facilities Superintendent
(315) 986-1400 ext.12
parkssuper@townofwalworthny.gov

August 11, 2023,

To: Supervisor Mike Donalty

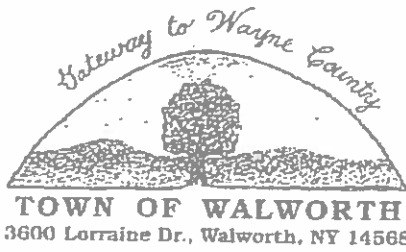
Re: Parks & Facilities Monthly Report

This report is for July 18, 2023, through August 11, 2023:

- Daily inspection and maintenance of the Ginegaw Park lodge and pavilions,
- Had new garage door cables installed for the NYS Trooper garage door,
- Continued seasonal mowing and string trimming,
- Continued grooming and lining of Baseball and Softball fields,
- Continued lining of soccer fields,
- Performed trail maintenance at Sherburne Rd. Park,
- Installed new signs for the Sherburne Rd. Dog Park,
- Finished installation of the new Ga-ga ball pit in Ginegaw playground,
- Installed a new historical marker commemorating the creation of the Town of Walworth,
- Performed mid-season maintenance on equipment.

Respectfully Submitted,

Mike Buckley, Parks & Facilities Superintendent



Jacqueline VanLare
Town of Walworth
Recreation Director

Date: August 14, 2023

To: Supervisor Donalty & the Walworth Town Board

Re: Month End Report for July 2023.

- Financial Summary for July
 - Recreation Registration Fees \$6,634.00
 - Lodge Fees \$400.00
 - Open Air Pavilion Fees \$105.00

Respectfully submitted,

Jacqueline Van Lare
Recreation Director



3600 Lorraine Drive
Walworth, NY 14568



(p) 315 986 1400
(f) 315 986 1440



walrec@townofwalworthny.gov
www.townofwalworthny.gov



Wayne Youth Lacrosse
PO Box 133
Walworth, NY 14568
Email: WayneYouthLax@gmail.com



11 August 2023

The Town of Walworth

Mrs. Amber Linson,

I am writing on behalf of the Wayne Youth Lacrosse (WYL) organization to request approval from the town board of Walworth New York, for the plan outlined below to reverse construction progress of a lacrosse box field at Dolomite Park. Based on discussions with WYL members and you and per your request, the WYL is being held responsible for removing the stone base from the location based at Dolomite park.

The WYL club proposes the following steps for the requested actions:

- WYL will contract with a 3rd party contractor to carefully remove the stone base placed at Dolomite park for the WYL box field
 - The contractor will use care to minimize damage to the park's grass and 90' baseball diamond
 - That contractor will transport the rocks and materials from off of the premises of Dolomite park
 - Though the plan is to remove the stone as soon as possible, WYL is requesting that they have until the end of September 2023 to allow these activities to plan for equipment, personnel and possible weather to ensure minimal impact to the park
 - Upon completion of these removal efforts, the town of Walworth agrees not to hold this contractor liable for any additional efforts or actions.
- WYL will review the condition of the grass fields at Dolomite park following the removal of the stone base and attempt to minimize the effects of the construction and removal of stone, then will contact the town for review
- WYL and the appointed town representative will review the condition of the park grass and 90' diamond and agree to closure of the requested actions.
- At the point of approval, the WYL requests that the town of Walworth provide written approval and release from any further actions or responsibility.

Please use this outlined plan to discuss with the Walworth Town Board. If you have any questions please let me know, you can contact me by cell at (585) 230-8367.

Sincerely,

Daniel J Wildey

Dan Wildey

Equipment Manager, Wayne Youth Lacrosse

RESOLUTION -23: TO AUTHORIZE AGREEMENT REGARDING RESTORATION OF DOLOMITE PARK

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, in response to the Town Board’s concerns relative to the location of a proposed box lacrosse field at Dolomite Park in the Town of Walworth, and in furtherance of resolving those concerns, a representative of Wayne Youth Lacrosse (“WYL”) has recently proposed to remove the stone/base/materials installed by WYL, and to restore the baseball diamond there; and

WHEREAS, the Town Board wishes to have the materials removed and the baseball diamond restored, and thus seeks to formalize the proposal to do the same.

NOW, THEREFORE, BE IT RESOLVED, that the Walworth Town Board hereby approves the attached agreement whereby WYL would remove the stone/base/materials installed by WYL and restore the field for use as a baseball diamond, all at no cost to the Town, and all as more specifically set forth therein.

Adopted this 17th day of August, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.