

Presiding Supervisor Donalty called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM. Supervisor Donalty led those present in the recitation of the Pledge of Allegiance.

PRESENT:

Michael Donalty	Supervisor
Rick Johnson	Councilman
Jim Harden	Councilman
Aimée Phillips	Town Clerk

ABSENT:

Alex Kelly	Councilman
Amber Linson	Councilwoman
Kevin Switzer	Highway Superintendent

OTHERS PRESENT: President Steven Matteson, Western Wayne Ambulance, Inc.; Christine Stanford, Town Comptroller; Jacqueline VanLare, Recreation Director; Michael Buckley, Parks Superintendent; Kevin Weiss, Assistant Recreation Director; eight (8) members of the public.

MINUTES

Motion by Councilman Johnson that the minutes of June 1, 2023 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Harden.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

PRESENTATIONS:

Norah Keeny, Girl Scout Gold Award Project

Miss Keeny gave a brief introduction of her background and reasoning behind her Gold Award project stating that she would like to fundraise for improvements to the dog park at Sherburne Road Park. She presented that she would like to purchase additional dog waste stations, signage for rules and reminders and an agility ladder. Miss. Keeny explained her plan for methods for fundraising, and discussion ensued regarding assisting Miss Keeny with a donation of funds from the Town of Walworth.

RESOLUTION 95-23: TO APPROVE DONATION NOT TO EXCEED \$300.00 FOR PROPOSED GIRL SCOUT GOLD PROJECT FOR SHERBURNE PARK DOG PARK TO BE COMPLETED BY NORAH KEENY

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

WHEREAS, Miss Keeny presented a proposal to the Town Board for fundraising for accessories for the dog park in Sherburne Park; and

WHEREAS, Miss Keeny petitioned for additional donated funds from the Town in support of his project;

BE IT RESOLVED, the Town Board of Walworth hereby approves a donation not to exceed \$300.00 toward the cost of accessories for the dog park at Sherburne Park.

Adopted this 15th day of June, 2023 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

Mike Cocquyt, LaBella Associates, Downtown Revitalization Initiative Grant

Mr. Cocquyt presented information pertaining to the New York State of Opportunity Downtown Revitalization Initiative Grant. He reviewed an overview of the initiative, including strategic investment planning, public improvements, branding and marketing and new development opportunities. Mr. Cocquyt shared past successful projects, the grant process timeline, and information on the NY Forward Program. Discussion ensued regarding the process for the Town of Macedon and Town of Walworth applications.

ELECTED OFFICIALS’ REPORTS:

TOWN CLERK

Town Clerk Phillips shared that a Fireworks Permit had been issued to the Walworth Lions Club for the Festival In The Park on July 22, 2023. The listing has been posted on the Town’s bulletin board and website. Permissive Referendum for Resolution 87-23 Authorize the use of additional Sewer Capital Reserve funds of \$51,000.00 to cover the associated costs for the 5/5/23 change order on the Dewberry Pump Station Upgrade Project resulted in no petitions opposing the resolution being received. Lastly, Town Clerk Phillips shared that the Town’s Comprehensive Plan Committee had met and will be collecting surveys from residents through the month of July.

HIGHWAY SUPERINTENDENT – No report.

COUNCILMAN KELLY – No report.

COUNCILWOMAN LINSON – No report.

COUNCILMAN JOHNSON

Councilman Johnson shared that the Cannabis Control Board had begun issuing licenses in the Finger Lakes and Rochester areas for cannabis dispensaries. He reiterated the progress of the Comprehensive Plan Committee survey and expressed that he was pleased with the demographics of respondents to date. Councilman Johnson also stated that work on the Employee Handbook and policies is progressing and the committee is meeting weekly.

COUNCILMAN HARDEN – No report.

SUPERVISOR DONALTY

Supervisor Donalty thanked Eagle Scout candidate Joseph Arcoraci for his work at the dog park in Sherburne Road Park and commended him on a job well done.

RESOLUTIONS:

RESOLUTION 96-23: BUDGET MODIFICATIONS

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

Budget Modifications for June 15, 2023

	\$		Acct#	Description		Acct#		Reason
General Fund								
Transfer	\$ 1,375.00	FROM	A1990.41	Contingent Account	TO	A1620.45	Town Office - Audit	to cover add'l audit fees There are still more coming
Transfer	\$ 400.00	FROM	A1355.47	Assessment - Review Board	TO	A1355.44	Assessment - Postage	to cover shortfall
Park Special Revenue Fund								
Transfer	\$ 1,000.00	FROM	CM1-7110.23	Parks - Equipment	TO	CM1-7110.44	Parks - Maint, Repairs, & Replace	take down trees at lodge
Appropriate Add'l Fund Bal	\$ 4,100.00	FROM	CM1-599	Appropriated Fund Balance	TO	CM1-7110.21	Parks - Capital Expense	purchase 2 benches for dog park
Sewer Fund								
Transfer	\$ 5.00	FROM	SS8110.24	Sewer Admin - Repair Projects	TO	SS9780.6	Debt Pymt to Public Auth.	Rounding issue

Adopted this 15th day of June, 2023 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 97-23: ABSTRACT 6, APPROVAL

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

TOWN OF WALWORTH				
Abstract # 006				06/14/23
Summary by Fund				15:28:38
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	17,833.37	55,787.49	73,620.86
CM1-	PARK SPECIAL REVENUE FUND	40.37	104.85	145.22
DA	HIGHWAY FUND	13,257.05	176,762.87	190,019.92
HB	DEWBERRY PUMP STATION UPGRADE		115,539.91	115,539.91
HD	COMPREHENSIVE MASTER PLAN		2,256.00	2,256.00
HE	GINEGAW RESTROOMS		2,098.55	2,098.55
SL1-	WALWORTH LIGHT DISTRICT		320.26	320.26
SL2-	HARVEST HILL LIGHT DISTRICT		592.08	592.08
SL3-	GANANDA LIGHT DISTRICT	1,189.08		1,189.08
SL4-	BROOKSIDE LIGHT DISTRICT		13.35	13.35
SL5-	ORCHARD VIEW LIGHT DISTRICT		142.70	142.70
SS	WALWORTH SEWER DISTRICT #1	3,626.63	9,807.12	13,433.75
TA	TRUST & AGENCY	83,404.46		83,404.46
TC	CUSTODIAL TRUST		5,527.50	5,527.50
Total:		119,350.96	368,952.68	488,303.64

Voucher Numbers 631-760, 66-81, 37-55

Abstract of audited vouchers is on file in the Town Clerk’s office.

Adopted this 15th day of June, 2023 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION -23: TO APPROVE RULES AND REGULATIONS FOR THE DOG PARK AT SHERBURNE ROAD PARK

The following was submitted:



**THE DOG PARK AT SHERBURNE ROAD PARK
RULES & REGULATIONS**

- Any person bringing a dog to the designated off-leash area must carry or keep in your vehicle a copy of their permit.
- All dogs must wear their tag that is issued annually when inside the unleashed area.
- The Dog Park at Sherburne Road Park is open April 1st-November 30th from 7:00am until Dusk.
- Any person who takes a dog(s) into the designated off-leash area **MUST**:
 1. Maintain voice control over their dog(s) and always keep your dog(s) in sight.
 2. Clean up after their dog(s).
 3. Immediately leash and remove from the off-leash area any dog(s) showing aggression toward a person(s) or other dog(s).
- Any person who takes a dog(s) into the designated off-leash area shall be responsible for the conduct of the animal and shall be responsible for all injury to person or property caused by the dog(s).
- No animal other than dog(s) are permitted in off-leash areas.
- No person shall bring more than three dogs to an off-leash area at one time.
- Professional dog trainers **MAY NOT** use the off-leash area for the conduct of business.
- No children under the age of 10 are allowed inside the off-leashed area. Children over the age of 10 must be accompanied by an adult person 18 years of age or older.
- The small dog area is for dogs weighing 25 pounds or less; the large dog area is open to dogs of all weights.
- Gates to the off-leash area must be kept closed and always latched.
- The following are not permitted within the off-leashed area:
 1. Dogs in heat
 2. Dogs that are ill or injured
 3. Pinch, spike, prong, or choke collars
 4. Puppies under 6 months of age
 5. Alcoholic beverages, smoking, food, or glass
 6. Dog treats and rawhide chews
 7. Bicycles, scooters, skateboards
- The Town may temporarily ban dogs or a specific dog from any off-leash area where the town determines the same may be a nuisance or is necessary to maintain peace and order, or necessary to protect the health and safety of the public.
- In the event of any emergency situation, call 911.



THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Walworth hereby approves the Rules and Regulations for the dog park at Sherburne Road Park.

Councilman Johnson made the motion to table this resolution until the July 6, 2023 Town Board meeting. Seconded by Councilman Harden.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

RESOLUTION -23: ADOPT AND SET 2023 USER FEE OF \$25.00 FOR THE DOG PARK AT SHERBURNE ROAD PARK

The following was submitted:



Jacqueline VanLare
Town of Walworth
Recreation Director

June 12, 2023

To: Michael Donalty, Town Supervisor & Walworth Town Board

Re: Adoption of Dog Park Fee

I am seeking approval for the user fee that will be charged to use the new dog park at Sherburne Road. This will be an annual user fee. I propose the fee be set at \$25.00 per dog.

The fees will be used to help offset the maintenance expenses of the dog park.

Respectfully submitted,

Jacqueline VanLare

Jacqueline VanLare

Recreation Director

3600 Lorraine Drive
Walworth, NY 14568

(t) 315 586 1400
(f) 315 586 1440

walrec@townofwalworthny.gov
www.townofwalworthny.gov

BE IT RESOLVED, the 2023 user fee of \$25.00 be adopted and set for the dog park at Sherburne Road Park. The user fee will be added to the 2023 Town Fee Schedule.

Councilman Johnson made the motion to table this resolution until the July 6, 2023 Town Board meeting. Seconded by Councilman Harden.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

RESOLUTION 98-23: TO OBLIGATE \$24,500.00 OF ARPA FUNDS TO FUND ONE-TIME RETENTION BONUS AS STIPULATED IN THE CURRENT COLLECTIVE BARGAINING AGREEMENT

Councilman Johnson offered the following Resolution and moved its adoption. Seconded by Councilman Harden to wit:

WHEREAS, the Town has entered into a three-year collective bargaining agreement; and

WHEREAS, said agreement stipulates that full and regular part-time employees receive a one-time retention bonus;

NOW, THEREFORE BE IT RESOLVED, that the Town Board authorizes the use of ARPA funds not to exceed \$24,500.00 to pay out the agreed upon bonuses in July.

Adopted this 15th day of June, 2023 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 99-23: TO INTRODUCE AND SET PUBLIC HEARING FOR LOCAL LAW NO. 6 OF 2023 TO ABOLISH THE OFFICE OF THE RECEIVER OF TAXES AND ASSESSMENTS OF THE TOWN OF WALWORTH AND TRANSFER THE POWERS AND DUTIES THEREOF TO THE OFFICE OF THE TOWN CLERK OF THE TOWN OF WALWORTH

Councilman Johnson the following Resolution and moved its adoption. Seconded by Councilman Harden to wit:

WHEREAS, The Walworth Town Board finds that it would be to the benefit of the public to abolish the Office of the Receiver of Taxes and Assessments of the Town of Walworth and transfer the powers and duties thereof to the Office of the Town Clerk of the Town of Walworth, primarily because it would allow much greater access to the public to those services customarily provided by the Office of the Receiver of Taxes and Assessments, given that the current Office of the Receiver of Taxes and Assessments is limited in the hours in which it is open to the public, while the Office of the Town Clerk is generally open and available to the public during regular business hours; and

WHEREAS, moreover, by combining two offices into one, the Town Board is hopeful that certain efficiencies might be realized, including the likelihood that modest cost savings could be achieved; and

WHEREAS, thus, a proposed Local Law is under consideration by Walworth Town Board, designated as Local Law No. 6 of 2023 to Abolish the Office of the Receiver of Taxes and Assessments of the Town of Walworth and Transfer the Powers and Duties Thereof to the Office of the Town Clerk of the Town of Walworth, which Local Law is on file in the Walworth Town Clerk’s Office located at 3600 Lorraine Dr., Walworth, New York, where it is available for public inspection during regular business hours.

NOW, THEREFORE, BE IT RESOLVED by the Walworth Town Board that a public hearing shall be had on the 6th day of July, 2023, at 6:30 p.m., for the purpose of considering the adoption of Local Law No. 6 of 2023 to Abolish the Office of the Receiver of Taxes and

Assessments of the Town of Walworth and Transfer the Powers and Duties Thereof to the Office of the Town Clerk of the Town of Walworth. An opportunity for members of the public to be heard in regard thereto will then and there be given; and be it further

RESOLVED, that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

Adopted this 15th day of June, 2023 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 100-23: AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE LETTER OF SUPPORT REGARDING THE WAYNE COUNTY WATER AND SEWER AUTHORITY WQIP GRANT APPLICATION

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

The following was submitted:

June 14, 2023

Mr. Martin J. Aman
 Executive Director
 Wayne County Water and Sewer Authority
 3377 Daansen Road
 Walworth, NY 14568

Re: Wayne County Water and Sewer Authority Water Quality Improvement Program Grant Application for a Regional Wastewater Treatment Project

Dear Mr. Aman,

I am pleased to lend my full support to the application submitted by the Wayne County Water and Sewer Authority (WCWSA) for a grant through the Consolidated Funding Application, Water Quality Improvement Program (WQIP) as administered by the New York State Department of Environmental Conservation.

I applaud the WCWSA, in conjunction with the Town and Village of Palmyra and the Towns of Macedon, Walworth and Marion, in proposing to construct a Regional Wastewater Treatment Project for the benefit of all parties. Currently Palmyra, Macedon, Walworth and Marion are each facing the need to replace or substantially upgrade their aging and outdated wastewater treatment facilities at great cost over the next few years.

These five municipalities are now working together with WCWSA to propose a regional solution that can provide long-term cost savings and significant environmental benefits to both existing and future sewer users in this area.

The potential benefits include lower operating costs and efficiencies of one new treatment plant, water quality benefits through a singular discharge point at a preferred location, extended asset life for the dollars spent, enhanced capabilities to handle growth and economic development in the area, and stabilization of future sewer rates.

This project is a great example of the regional cooperation and consolidation of municipal services that we are trying to promote in New York State. I enthusiastically lend my full support to this application and it is my hope that favorable consideration will be given to this most worthy request for funding.

Sincerely,

BE IT RESOLVED, for the Town Supervisor to sign the letter of support regarding the Wayne County Water and Sewer Authority WQIP grant application.

Adopted this 15th day of June, 2023 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 101-23: ACKNOWLEDGING / AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE GRANT DOCUMENTS AND SUBMIT THE APPLICATION FOR THE FARMLAND PROTECTION PROGRAM ROUND 19 FOR WESTFALL FARM

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

WHEREAS, the Town Board of the Town of Walworth supports the Farmland Protection Program; and

WHEREAS, the Genesee Land Trust received the Farmland Protection Program Pre-Application from several landowners and recommended the Westfall farm; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Genesee Land Trust to submit and the Town Supervisor to execute any required grant documents for the Westfall Farm, as amended.

Discussion ensued regarding transfer of land and program details.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	No
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution failed.

RESOLUTION 102-23: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE EASEMENT ALLOWING ROCHESTER GAS AND ELECTRIC TO CONDUCT MAINTENANCE AND PLACEMENT OF UTILITIES ON TOWN PROPERTY LOCATED AT 3451 ROUTE 350 IN THE TOWN OF WALWORTH

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

EASEMENT

In consideration of the sum of One Dollar (\$1.00), and other good and valuable consideration or payment waived, the receipt and sufficiency of which is hereby acknowledged, **TOWN OF WALWORTH**, with a mailing address of 3600 Lorraine Dr, Walworth, New York 14568, (hereinafter collectively called "Grantor"), do hereby grant and convey unto **ROCHESTER GAS AND ELECTRIC CORPORATION**, a New York corporation, with offices at 180 South Clinton Avenue, Rochester, New York 14604 and **FRONTIER TELEPHONE OF ROCHESTER, INC.**, a New York corporation, with offices at 3441 West Henrietta Road, Rochester, New York 14623, (hereinafter called "Grantees"), their lessees, licensees, successors and assigns, forever a permanent, non-exclusive easement and right of way (the "Easement Premises"), in, upon, over, under, above, across, along and through the property known as **3451 ROUTE 350, Tax Account No. 063.114-0000-022.1070000**, Town of **WALWORTH**, County of **WAYNE**, New York and being the same property described in a Deed recorded in the **WAYNE** County Clerk's Office in **Liber 782** of Deeds at **Page 525**, (the "Property") to, from time to time, lay, construct, reconstruct, increase, enlarge, raise, lower, replace, erect, relocate, extend, operate, inspect, maintain, protect, move, repair and replace at its pleasure:

A. Any and all poles, guy wires, anchors, conduits, tunnels, manholes, wires, cables, meters, transformers, switching equipment, and all other appurtenances and fixtures which the Grantees shall require now and in the future underground the Easement Premises for the transmission and/or distribution of electricity or communication purposes; provided that manhole covers, transformer enclosures and service pedestals may be located at or above ground level within the Easement Premises.

The Easement Premises for all of the foregoing are more particularly described as follows:

3451 ROUTE 350; Also, a strip of land as shown on the sketch attached hereto and made a part hereof.

The Grantees, their employees, servants, agents, contractors and their successors and assigns, are hereby expressly given and granted the right to:

A. Assign this easement and right of way, or any part thereof, or interest therein, and the same shall be divisible among two or more owners as to any right or rights created hereunder, so that each assignee or owner shall have the full rights and privileges herein granted, to be owned and enjoyed either in common or severally.

B. Free ingress and egress over the Easement Premises and other portions of the Property for all of the above purposes, as well as the right (but not the duty) to trim, cut, and remove at any time by manual, mechanical and chemical means, trees and other vegetation, structures and other obstructions, to use formulations registered with the environmental protection agency or its successors to eliminate vegetation, and modify the growth of trees, vegetation, growth, structures or obstructions within the Easement Premises and such other trees, vegetation, growth, structures or obstructions elsewhere on the Property that, in the judgment of Grantees, may interfere with the construction, operation or maintenance of their equipment or facilities or otherwise endanger the rights and privileges granted herein; and the right to prohibit the construction of, and/or remove, any building(s), structure(s) or improvements (including planting of trees, construction of roads, paths or driveways) within the Easement Premises or within ten (10) feet of Grantees' equipment and facilities and the right to keep the surface of ground above their underground cables and other electrical or gas equipment and facilities free from structures, improvement and growth which, in the judgment of Grantees, may interfere with the proper construction, maintenance or operation of said underground equipment or facilities or that may interfere with the rights and privileges granted hereunder.

This grant is made and accepted upon the express condition that after any exercise of the rights and privileges granted hereunder, the Grantees shall leave the premises in as good condition as found, and that the Grantees shall make reasonable compensation to the Grantor for any damage (except as permitted specifically hereunder) to the property of Grantor caused by their exercise of the rights and privileges granted hereunder.

This instrument shall be binding on and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

The Grantor hereby warrants the title to the rights above granted.

(SIGNATURE PAGE FOLLOWS)

BE IT RESOLVED, the Town Supervisor is hereby authorized to sign the easement allowing Rochester Gas and Electric to conduct maintenance and placement of utilities on Town property located at 3451 Route 350 in the Town of Walworth.

Adopted this 15th day of June, 2023 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 103-23: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE NEW YORK STATE SNOWMOBILE GRANT-IN-AID PROGRAM LANDOWNERS PERMISSIONS FORM

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

The following was submitted:



Agency, Landowner or Administrator Permissions

Where land owned or administered by any agency such as DEC, DOT, or a private landowner is impacted, the following statement must be signed by the respective agency, landowner, or administrator and signed by the appropriate Trail Maintenance Entity (TME) or Snowmobile Club. The TME must submit one copy of this form to the Local Sponsor for each agency, landowner, or administrator impacted*. If a TME signs this form and the NYS Office of Parks, Recreation, and Historic Preservation (OPRHP) later discovers that permission was not granted or necessary permits or agreements were not current and valid, funding for the trail(s) in question may be affected, and this may be grounds for denial of future trail requests.

I, _____ of Town of Walworth _____ have received and approved this application for the use and maintenance of snowmobile trails by Webster Ridge Runners _____ on property under the ownership/management of this agency. This permission is valid for the period of time covering April 1, 2023 through March 31, 2024.

This is approved provided that the following stipulations and conditions are met: _____

_____ (Authorized Agency Representative Signature and Title)	_____ (Date)
 (TME / Snowmobile Club Representative Signature and Title)	06.12.23 (Date)

*The Local Sponsor, Wayne County, also requests a copy of any applicable permit, agreement, or other relevant documentation as may be required by the landowner.

THEREFORE, BE IT RESOLVED, that the Town Supervisor is authorized to sign the Landowners Permissions form for the New York State Snowmobile Grant-In-Aid Program.

Adopted this 15th day of June, 2023 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 90-23: TO WAIVE APPLICATION FEES FOR WESTERN WAYNE AMBULANCE, INC. FOR SITE PLAN APPLICATION AND BUILDING PERMIT

Councilman Johnson made the motion to take Resolution 90-23 from the table and to re-open discussion. Councilman Harden seconded the motion.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

At the previous meeting:

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

The following was submitted:



WESTERN WAYNE AMBULANCE, INC.
 2180 Church Street P.O. Box 36
 Walworth, New York 14568
 315-986-5555

5/5/23

To: The Walworth Town Board
 From: Western Wayne Ambulance, Inc.
 Subject: Waiver of Fees

The Walworth Fire Department has given our agency permission to build on their property, a garage to house emergency 4 medical response vehicles adjacent to our current building on their property. The precise details will be forthcoming with the approval of the fire department and the Town of Walworth. We have building blue prints and a site plan and are working closely with the Fire Commissioners.

This letter is seeking a waiver of financial cost for the Site Plan Application and the Building Permit from the Town of Walworth. As you may know Western Wayne Ambulance is a 501 C-3 not for profit agency and responds to over 900 calls annually.

Thank you for your consideration.

Steven G. Matteson
 President, Western Wayne Ambulance
medicwwa@gmail.com
 315.576.1202

THEREFORE, BE IT RESOLVED that the Town Board hereby approves the request made by the Western Wayne Ambulance, Inc. to waive the fees for a site plan application and building permit to build a garage to house emergency response vehicles.

Adopted this 15th day of June, 2023 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

COMMUNICATION:

- **Walworth Town Court Monthly Report for May 2023**
- **Certificate of the Final Equalization Rate for the 2023 Assessment Roll, New York State Department of Taxation & Finance**
- **Town of Walworth Wastewater Treatment Plant Monthly Report for May 2023**
- **Monthly Building and Zoning Report for May 2023**
- **Highway Summary Report for April and May 2023**
- **Notice regarding the Wayne County Western Regional Sanitary Sewer Force Main Project**
- **Town of Walworth Recreation Department Month End Report for May 2023**
- **Town of Walworth Parks and Facilities Monthly Report, dated June 12, 2023**
- **2023 Senior Farmers Market Coupon Program Notice, Wayne County Department of Aging & Youth**

Discussion ensued regarding project details and traffic concerns for Wayne County Western Regional Sanitary Sewer Force Main Project beginning June 19, 2023.

TOWN BOARD MEETINGS:

DATE	TIME	MEETING TYPE
JULY 6, 2023	6:30 PM	REGULAR
JULY 20, 2023	6:30 PM	REGULAR
AUGUST 3, 2023	6:30 PM	REGULAR

NEW AND OTHER BUSINESS:

- **Employee Handbook/Policies and Procedures Manual Updates**

Councilman Johnson shared an update in his report earlier in the meeting.

- **Knox Box Installations**

Supervisor Donalty stated that the Town is now the lead agency for Know Box and procedures are being drafted for installations, in cooperation with local fire departments and contractors.

PUBLIC PARTICIPATION:

Mr. Jim Byron addressed the Board regarding a concern with a vehicle in the Town Hall upper parking lot.

EXECUTIVE SESSION:

Motion by Councilman Johnson to enter into executive session to discuss the proposed acquisition/sale/lease of real property when publicity might affect value.

Seconded by Councilman Harden.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 7:25 PM.

RECONVENE:

Motion by Councilman Johnson to reconvene the regularly scheduled meeting.

Seconded by Councilman Harden.

Time: 7:46 PM.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

ADJOURNMENT:

Motion by Councilman Johnson to adjourn. Seconded by Councilman Harden.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 7:46 PM

Respectfully Submitted,
Aimée Phillips
Town Clerk