



Michael Donalty, Town Supervisor
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Walworth, NY 14568

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TOWN BOARD REGULAR MEETING – AGENDA
JUNE 15, 2023 6:30 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

MINUTES: **June 1, 2023 Regular Meeting**

PRESENTATIONS: Nora Keeny, Girl Scout Silver Award Project
 Mike Cocquyt, LaBella Associates - Downtown Revitalization Initiative (DRI) grant

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)

Monthly Reports of the Supervisor for April and May 2023
Monthly Report of the Town Clerk for May 2023

**Town Clerk – Fireworks Permit issued to Walworth Lions Club for Festival In The Park
on July 22, 2023**

RESOLUTIONS:

- Resolution -23:** Budget Modifications
- Resolution -23:** Abstract 6, Approval
- Resolution -23:** To approve rules and regulations for the dog park at Sherburne Road Park
- Resolution -23:** Adopt and set 2023 user fee of \$25.00 for the dog park at Sherburne Road Park
- Resolution -23:** To obligate \$24,500.00 of ARPA funds to for one-time retention bonus as stipulated in the current collective bargaining agreement
- Resolution -23:** To introduce and set public hearing for Local Law No. 6 of 2023 to Abolish The Office of the Receiver of Taxes and Assessments of the Town of Walworth and Transfer the Powers and Duties Thereof to The Office of the Town Clerk of the Town of Walworth
- Resolution -23:** Authorizing the Town Supervisor to sign the letter of support regarding the Wayne county Water and Sewer Authority WQIP grant application
- Resolution -23:** Acknowledging / Authorizing the Town Supervisor to sign the grant documents and submit the application for the Farmland Protection Program Round 19 for Westfall Farm

(Updated 6/14/2023)

- Resolution -23:** Authorize the Town Supervisor to sign the easement allowing Rochester Gas and Electric to conduct maintenance and placement of utilities on town property located at 3451 Route 350 in the Town of Walworth
- Resolution -23:** Authorize the Town Supervisor to sign the New York State Snowmobile Grant-In-Aid Program Landowners permissions form
- Resolution 90-23:** To waive application fees for Western Wayne Ambulance, Inc. for site plan application and building permit (tabled at June 1, 2023 regular meeting)

COMMUNICATION:

- **Walworth Town Court Monthly Report for May 2023**
- **Certificate of the Final Equalization Rate for the 2023 Assessment Roll, New York State Department of Taxation & Finance**
- **Town of Walworth Wastewater Treatment Plant Monthly Report for May 2023**
- **Monthly Building and Zoning Report for May 2023**
- **Highway Summary Report for April and May 2023**
- **Notice regarding the Wayne County Western Regional Sanitary Sewer Force Main Project**
- **Town of Walworth Recreation Department Month End Report for May 2023**
- **Town of Walworth Parks and Facilities Monthly Report, dated June 12, 2023**
- **2023 Senior Farmers Market Coupon Program Notice, Wayne County Department of Aging & Youth**

NEW AND OTHER BUSINESS

Policies, Procedures and Employee Handbook Review

Knox Box Installations

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT

ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

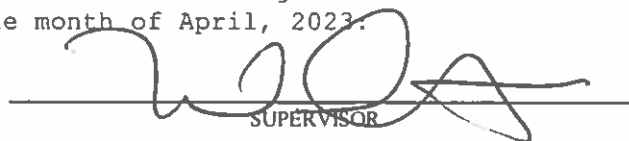
(Updated 6/14/2023)

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of April, 2023.

DATED: May 23, 2023



 SUPERVISOR

	Balance 03/31/2023	Increases	Decreases	Balance 04/30/2023
A GENERAL FUND				
CONSOLIDATED CHECKING	1,128,540.88	0.00	4,748.00	1,123,792.88
CASH IN SAVINGS - NYCLASS	0.00	713,454.55	0.00	713,454.55
ARPA SAVINGS - NYCLASS	0.00	92,351.72	0.00	92,351.72
MONEY MARKET SAVINGS - LNB	713,454.55	1,722.58	713,454.55	1,722.58
ARPA MONEY MARKET - LNB	92,303.90	211.16	92,303.90	211.16
CERTIFICATE OF DEPOSITS	638,301.00	0.00	0.00	638,301.00
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	45.39	0.11	0.00	45.50
BLDG EQUIPMENT/SOFTWARE	2,056.77	6.04	0.00	2,062.81
TOWN CLERK EQUIPMENT RESERVE	3,145.78	7.60	0.00	3,153.38
COMPUTER EQ RESERVE SAVINGS	68,849.75	166.23	0.00	69,015.98
TOWN HALL CAPITAL RESERVE	256,595.30	619.54	0.00	257,214.84
DOG ENUMERATION RESERVE FUND	3,433.68	8.29	0.00	3,441.97
EMPLOYEE BENEFIT RESERVE	1,988.43	4.80	0.00	1,993.23
PARK EQ RESERVE SAVINGS	106,059.82	256.08	0.00	106,315.90
RETIREMENT CONTRIBUTION RESERV	10,159.96	24.53	0.00	10,184.49
HAMLET SIDEWALK RESERVE FUND	27,926.76	67.43	0.00	27,994.19
RESERVE FOR RECORDS MANAGEMENT	63,122.31	152.41	0.00	63,274.72
TOTAL	3,116,804.28	809,053.07	810,506.45	3,115,350.90
CM1- PARK SPECIAL REVENUE FUND				
CONSOLIDATED CHECKING	129,313.49	2,205.00	531.58	130,986.91
TOTAL	129,313.49	2,205.00	531.58	130,986.91
CM6- CEMETERIES				
CONSOLIDATED CHECKING	17,785.20	0.00	155.25	17,629.95
TOTAL	17,785.20	0.00	155.25	17,629.95
DA HIGHWAY FUND				
CONSOLIDATED CHECKING	1,892,355.02	18,252.93	159,319.44	1,751,288.51
CASH IN SAVINGS - NYCLASS	0.00	470,038.76	0.00	470,038.76
MONEY MARKET SAVINGS - LNB	470,038.76	1,134.89	470,038.76	1,134.89
EMPLOYEES BENEFITS RESERVE	6,609.82	15.96	0.00	6,625.78
MACHINERY RESERVE SAVINGS	257,040.64	620.61	0.00	257,661.25
RETIREMENT CONTRIBUTION RESERV	10,159.96	24.53	0.00	10,184.49
TOTAL	2,636,204.20	490,087.68	629,358.20	2,496,933.68
HA TO BE DETERMINED				
	0.00	0.00	0.00	0.00

MONTHLY REPORT OF SUPERVISOR

	Balance 03/31/2023	Increases	Decreases	Balance 04/30/2023
TOTAL	0.00	0.00	0.00	0.00
HB DEWBERRY PUMP STATION UPGRADE				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS - NYCLASS	262,062.13	296,180.26	410,152.26	148,090.13
MONEY MARKET SAVINGS - LNB	0.00	410,785.00	296,180.26	114,604.74
TOTAL	262,062.13	706,965.26	706,332.52	262,694.87
HC NEW PAVILION IN GINEGAW PARK				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
HD COMPREHENSIVE MASTER PLAN				
CASH - CHECKING	0.00	0.00	4,728.00	-4,728.00
TOTAL	0.00	0.00	4,728.00	-4,728.00
HE GINEGAW RESTROOMS				
CASH - CHECKING	72,710.00	0.00	56,600.10	16,109.90
TOTAL	72,710.00	0.00	56,600.10	16,109.90
L LIBRARY FUND				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
MS SELF INSURANCE FUND				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS - NYCLASS	2,650.34	0.00	2,650.34	0.00
MONEY MARKET SAVINGS - LNB	0.00	2,656.74	0.00	2,656.74
TOTAL	2,650.34	2,656.74	2,650.34	2,656.74
SD1- WALWORTH CONSOLIDATED				
CONSOLIDATED CHECKING	161,915.23	0.00	0.00	161,915.23
TOTAL	161,915.23	0.00	0.00	161,915.23
SD2- CRYSTAL CREEK DRAINAGE				
CONSOLIDATED CHECKING	2,319.73	0.00	0.00	2,319.73
CRYSTAL CREEK DRAINAGE RES SAV	6,748.85	16.29	0.00	6,765.14
TOTAL	9,068.58	16.29	0.00	9,084.87
SF2- WEST WALWORTH FIRE PROTECTION				
CONSOLIDATED CHECKING	40,800.00	0.00	0.00	40,800.00
CASH IN SAVINGS - NYCLASS	1,950.41	4.71	0.00	1,955.12
TOTAL	42,750.41	4.71	0.00	42,755.12
SF3- LINCOLN FIRE PROTECTION				

MONTHLY REPORT OF SUPERVISOR

	Balance 03/31/2023	Increases	Decreases	Balance 04/30/2023
CONSOLIDATED CHECKING	50,800.00	0.00	0.00	50,800.00
CASH IN SAVINGS - NYCLASS	11,384.94	27.49	0.00	11,412.43
TOTAL	62,184.94	27.49	0.00	62,212.43
SL1- WALWORTH LIGHT DISTRICT				
CONSOLIDATED CHECKING	34,746.20	0.00	427.68	34,318.52
TOTAL	34,746.20	0.00	427.68	34,318.52
SL2- HARVEST HILL LIGHT DISTRICT				
CONSOLIDATED CHECKING	8,985.78	0.00	696.59	8,289.19
TOTAL	8,985.78	0.00	696.59	8,289.19
SL3- GANANDA LIGHT DISTRICT				
CONSOLIDATED CHECKING	27,702.26	0.00	1,255.62	26,446.64
TOTAL	27,702.26	0.00	1,255.62	26,446.64
SL4- BROOKSIDE LIGHT DISTRICT				
CONSOLIDATED CHECKING	430.18	0.00	20.76	409.42
BROOKSIDE REPAIR RESERVE	4,737.36	11.44	0.00	4,748.80
TOTAL	5,167.54	11.44	20.76	5,158.22
SL5- ORCHARD VIEW LIGHT DISTRICT				
CONSOLIDATED CHECKING	6,112.82	0.00	234.89	5,877.93
TOTAL	6,112.82	0.00	234.89	5,877.93
SL6- LEHRWOOD LIGHTING DISTRICT				
CONSOLIDATED CHECKING	1,000.00	0.00	0.00	1,000.00
TOTAL	1,000.00	0.00	0.00	1,000.00
SM GANANDA SIDEWALK DISTRICT				
CONSLIDATED CHECKING	50,639.72	100.00	270.70	50,469.02
TOTAL	50,639.72	100.00	270.70	50,469.02
SM1- LEHRWOOD SIDEWALK DISTRICT				
CONSOLIDATED CHECKING	500.00	0.00	0.00	500.00
TOTAL	500.00	0.00	0.00	500.00
SP JOHN'S PARK DISTRICT				
CONSOLIDATED CHECKING	3,609.46	0.00	0.00	3,609.46
TOTAL	3,609.46	0.00	0.00	3,609.46
SS WALWORTH SEWER DISTRICT #1				
CONSOLIDATED CHECKING	406,432.67	106,389.88	53,947.93	458,874.62
MONEY MARKET	253,751.65	717.61	0.00	254,469.26
PETTY CASH	100.00	0.00	0.00	100.00

MONTHLY REPORT OF SUPERVISOR

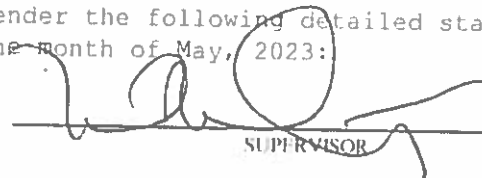
	Balance 03/31/2023	Increases	Decreases	Balance 04/30/2023
SEWER DIST BUILDING RESERVE	203,762.08	491.97	0.00	204,254.05
SEWER EQ RESERVE SAVINGS	129,157.96	311.85	0.00	129,469.81
SEWER CAPITAL RESERVE	302,784.76	731.06	0.00	303,515.82
TOTAL	1,295,989.12	108,642.37	53,947.93	1,350,683.56
SW1- WALWORTH WATER DISTRICT #1				
CONSOLIDATED CHECKING	38,460.53	0.00	0.00	38,460.53
SPECIAL RESERVE, WATER STORAGE	2,330.65	5.63	0.00	2,336.28
TOTAL	40,791.18	5.63	0.00	40,796.81
SW19- WATER EXT #19 LIN/SWA/CO				
CONSOLIDATED CHECKING	1,061.43	0.00	0.00	1,061.43
TOTAL	1,061.43	0.00	0.00	1,061.43
SW20- WATER EXT #20 ARBOR/TUMMONDS				
CONSOLIDATED CHECKING	1,157.16	0.00	0.00	1,157.16
TOTAL	1,157.16	0.00	0.00	1,157.16
TA TRUST & AGENCY				
CASH - CHECKING	73,709.32	170,680.59	167,120.56	77,269.35
TOTAL	73,709.32	170,680.59	167,120.56	77,269.35
TC CUSTODIAL TRUST				
CASH - CHECKING	124,721.22	700.00	4,942.50	120,478.72
TOTAL	124,721.22	700.00	4,942.50	120,478.72
V DEBT SERVICE				
	0.00	0.00	0.00	0.00
ARBOR/TUMMONDS RESERVE SAVINGS	7,089.16	17.12	0.00	7,106.28
LIN/SWAD RESERVE SAVINGS	11,859.58	28.63	0.00	11,888.21
TOTAL	18,948.74	45.75	0.00	18,994.49
TOTAL ALL FUNDS	8,208,290.75	2,291,202.02	2,439,779.67	8,059,713.10

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of May, 2023:

DATED: June 12, 2023



 SUPERVISOR

	Balance 04/30/2023	Increases	Decreases	Balance 05/31/2023
A GENERAL FUND				
CONSOLIDATED CHECKING	1,123,792.88	1,030,047.13	1,011,004.79	1,142,835.22
CASH IN SAVINGS - NYCLASS	713,454.55	4,944.15	0.00	718,398.70
ARPA SAVINGS - NYCLASS	92,351.72	631,496.39	14,409.28	709,438.83
MONEY MARKET SAVINGS - LNB	1,722.58	0.00	1,722.58	0.00
ARPA MONEY MARKET - LNB	211.16	642,374.69	642,022.82	563.03
CERTIFICATE OF DEPOSITS	638,301.00	3,510.66	641,811.66	0.00
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	45.50	0.25	0.00	45.75
BLDG EQUIPMENT/SOFTWARE	2,062.81	8.49	0.00	2,071.30
TOWN CLERK EQUIPMENT RESERVE	3,153.38	12.58	0.00	3,165.96
COMPUTER EQ RESERVE SAVINGS	69,015.98	275.36	0.00	69,291.34
TOWN HALL CAPITAL RESERVE	257,214.84	1,026.31	0.00	258,241.15
DOG ENUMERATION RESERVE FUND	3,441.97	13.74	0.00	3,455.71
EMPLOYEE BENEFIT RESERVE	1,993.23	7.97	0.00	2,001.20
PARK EQ RESERVE SAVINGS	106,315.90	424.21	0.00	106,740.11
RETIREMENT CONTRIBUTION RESERV	10,184.49	40.63	0.00	10,225.12
HAMLET SIDEWALK RESERVE FUND	27,994.19	111.70	0.00	28,105.89
RESERVE FOR RECORDS MANAGEMENT	63,274.72	252.48	0.00	63,527.20
TOTAL	3,115,350.90	2,314,546.74	2,310,971.13	3,118,926.51
CM1- PARK SPECIAL REVENUE FUND				
CONSOLIDATED CHECKING	130,986.91	1,940.00	1,359.02	131,567.89
TOTAL	130,986.91	1,940.00	1,359.02	131,567.89
CM6- CEMETERIES				
CONSOLIDATED CHECKING	17,629.95	0.00	219.53	17,410.42
TOTAL	17,629.95	0.00	219.53	17,410.42
DA HIGHWAY FUND				
CONSOLIDATED CHECKING	1,751,308.51	29,514.61	142,713.04	1,638,110.08
CASH IN SAVINGS - NYCLASS	470,038.76	3,014.89	0.00	473,053.65
MONEY MARKET SAVINGS - LNB	1,134.89	0.00	1,134.89	0.00
EMPLOYEES BENEFITS RESERVE	6,625.78	26.44	0.00	6,652.22
MACHINERY RESERVE SAVINGS	257,661.25	1,028.09	0.00	258,689.34
RETIREMENT CONTRIBUTION RESERV	10,184.49	40.63	0.00	10,225.12
TOTAL	2,496,953.68	33,624.66	143,847.93	2,386,730.41
HA TO BE DETERMINED				
	0.00	0.00	0.00	0.00

MONTHLY REPORT OF SUPERVISOR

	Balance 04/30/2023	Increases	Decreases	Balance 05/31/2023
TOTAL	0.00	0.00	0.00	0.00
HB DEWBERRY PUMP STATION UPGRADE				
CONSOLIDATED CHECKING	0.00	301,486.80	145,486.80	156,000.00
CASH IN SAVINGS - NYCLASS	148,090.13	591.55	30,882.06	117,799.62
MONEY MARKET SAVINGS - LNB	114,604.74	396.28	114,604.74	396.28
TOTAL	262,694.87	302,474.63	290,973.60	274,195.90
HC NEW PAVILION IN GINEGAW PARK				
TOTAL	0.00	0.00	0.00	0.00
HD COMPREHENSIVE MASTER PLAN				
CASH - CHECKING	-4,728.00	8,352.80	3,624.80	0.00
TOTAL	-4,728.00	8,352.80	3,624.80	0.00
HE GINEGAW RESTROOMS				
CASH - CHECKING	16,109.90	0.00	3,111.25	12,998.65
TOTAL	16,109.90	0.00	3,111.25	12,998.65
L LIBRARY FUND				
TOTAL	0.00	0.00	0.00	0.00
MS SELF INSURANCE FUND				
CONSOLIDATED CHECKING	9.90	0.00	9.90	0.00
MONEY MARKET SAVINGS - LNB	2,656.74	9.15	9.90	2,655.99
TOTAL	2,666.64	9.15	19.80	2,655.99
SD1- WALWORTH CONSOLIDATED				
CONSOLIDATED CHECKING	161,915.23	0.00	0.00	161,915.23
TOTAL	161,915.23	0.00	0.00	161,915.23
SD2- CRYSTAL CREEK DRAINAGE				
CONSOLIDATED CHECKING	2,319.73	0.00	0.00	2,319.73
CRYSTAL CREEK DRAINAGE RES SAV	6,765.14	27.00	0.00	6,792.14
TOTAL	9,084.87	27.00	0.00	9,111.87
SF2- WEST WALWORTH FIRE PROTECTION				
CONSOLIDATED CHECKING	40,800.00	0.00	39,000.00	1,800.00
CASH IN SAVINGS - NYCLASS	1,955.12	7.78	0.00	1,962.90
TOTAL	42,755.12	7.78	39,000.00	3,762.90
SF3- LINCOLN FIRE PROTECTION				
CONSOLIDATED CHECKING	50,800.00	0.00	49,000.00	1,800.00

MONTHLY REPORT OF SUPERVISOR

	Balance 04/30/2023	Increases	Decreases	Balance 05/31/2023
CASH IN SAVINGS - NYCLASS	11,412.43	45.55	0.00	11,457.98
TOTAL	62,212.43	45.55	49,000.00	13,257.98
SL1- WALWORTH LIGHT DISTRICT				
CONSOLIDATED CHECKING	34,318.52	0.00	323.47	33,995.05
TOTAL	34,318.52	0.00	323.47	33,995.05
SL2- HARVEST HILL LIGHT DISTRICT				
CONSOLIDATED CHECKING	8,289.19	0.00	595.00	7,694.19
TOTAL	8,289.19	0.00	595.00	7,694.19
SL3- GANANDA LIGHT DISTRICT				
CONSOLIDATED CHECKING	26,446.64	0.00	1,189.08	25,257.56
TOTAL	26,446.64	0.00	1,189.08	25,257.56
SL4- BROOKSIDE LIGHT DISTRICT				
CONSOLIDATED CHECKING	409.42	0.00	13.51	395.91
BROOKSIDE REPAIR RESERVE	4,748.80	18.96	0.00	4,767.76
TOTAL	5,158.22	18.96	13.51	5,163.67
SL5- ORCHARD VIEW LIGHT DISTRICT				
CONSOLIDATED CHECKING	5,877.93	0.00	145.41	5,732.52
TOTAL	5,877.93	0.00	145.41	5,732.52
SL6- LEHRWOOD LIGHTING DISTRICT				
CONSOLIDATED CHECKING	1,000.00	0.00	0.00	1,000.00
TOTAL	1,000.00	0.00	0.00	1,000.00
SM GANANDA SIDEWALK DISTRICT				
CONSOLIDATED CHECKING	50,469.02	0.00	0.00	50,469.02
TOTAL	50,469.02	0.00	0.00	50,469.02
SM1- LEHRWOOD SIDEWALK DISTRICT				
CONSOLIDATED CHECKING	500.00	0.00	0.00	500.00
TOTAL	500.00	0.00	0.00	500.00
SP JOHN'S PARK DISTRICT				
CONSOLIDATED CHECKING	3,609.46	0.00	0.00	3,609.46
TOTAL	3,609.46	0.00	0.00	3,609.46
SS WALWORTH SEWER DISTRICT #1				
CONSOLIDATED CHECKING	458,874.62	252,051.06	213,901.13	497,024.55
MONEY MARKET	254,469.26	15,177.58	0.00	269,646.84
PETTY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	204,254.05	814.97	0.00	205,069.02

MONTHLY REPORT OF SUPERVISOR

	Balance 04/30/2023	Increases	Decreases	Balance 05/31/2023
SEWER EQ RESERVE SAVINGS	129,469.81	516.59	0.00	129,986.40
SEWER CAPITAL RESERVE	303,515.82	898.69	156,000.00	148,414.51
TOTAL	1,350,683.56	269,458.89	369,901.13	1,250,241.32
SW1- WALWORTH WATER DISTRICT #1				
CONSOLIDATED CHECKING	38,460.53	0.00	0.00	38,460.53
SPECIAL RESERVE, WATER STORAGE	2,336.20	9.28	0.00	2,345.56
TOTAL	40,796.81	9.28	0.00	40,806.09
SW19- WATER EXT #19 LIN/SWA/CO				
CONSOLIDATED CHECKING	1,061.43	0.00	0.00	1,061.43
TOTAL	1,061.43	0.00	0.00	1,061.43
SW20- WATER EXT #20 ARBOR/TUMMONDS				
CONSOLIDATED CHECKING	1,157.16	0.00	0.00	1,157.16
TOTAL	1,157.16	0.00	0.00	1,157.16
TA TRUST & AGENCY				
CASH - CHECKING	77,269.35	172,052.90	176,250.29	73,071.96
TOTAL	77,269.35	172,052.90	176,250.29	73,071.96
TC CUSTODIAL TRUST				
CASH - CHECKING	120,478.72	3,650.00	2,235.50	121,893.22
TOTAL	120,478.72	3,650.00	2,235.50	121,893.22
V DEBT SERVICE				
	0.00	0.00	0.00	0.00
ARBOR/TUMMONDS RESERVE SAVINGS	7,106.28	28.35	0.00	7,134.63
LIN/SWAD RESERVE SAVINGS	11,888.21	47.44	0.00	11,935.65
TOTAL	18,994.49	75.79	0.00	19,070.28
TOTAL ALL FUNDS	8,059,743.00	3,106,294.13	3,392,780.45	7,773,256.68

TOWN CLERK'S MONTHLY REPORT

TOWN OF WALWORTH, NEW YORK

MAY, 2023

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

	<u>1</u>	DECALS	<u>7.40</u>
	<u>5</u>	MARRIAGE LICENSES NO. 23005 TO 23009	<u>87.50</u>
	<u>5</u>	MISCELLANEOUS	<u>328.00</u>
	<u>4</u>	B/D/M RECORDS SEARCH	<u>120.00</u>

TOTAL TOWN CLERK FEES 542.90

A1550

	<u>3</u>	DOG PICK UP	<u>75.00</u>
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TOTAL A1550 75.00

A1689

	<u>1</u>	PERC/NEW/SEPTIC REPAIR	<u>100.00</u>
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TOTAL A1689 100.00

A2001

	<u>4</u>	RECREATION	<u>1,493.00</u>
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TOTAL A2001 1,493.00

A2115

	<u>2</u>	PB REVIEW FEES/OTHER	<u>450.00</u>
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TOTAL A2115 450.00

A2544

	<u>124</u>	DOG LICENSES	<u>1,383.00</u>
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TOTAL A2544 1,383.00

A2555

	<u>39</u>	BUILDING PERMITS	<u>3,660.00</u>
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TOTAL A2555 3,660.00

A2770B

	<u>1</u>	OTHER INCOME BUILDING	<u>40.00</u>
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TOTAL A2770B 40.00

A2770F

	<u>2</u>	FARMER'S MARKET	<u>100.00</u>
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TOTAL A2770F 100.00

A2770S

	<u>1</u>	SEPTIC INSP (NEW CONSTR)	<u>75.00</u>
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TOTAL A2770S 75.00

CM2025

	<u>9</u>	FACILITY RENTALS	<u>1,775.00</u>
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TOTAL CM2025 1,775.00

TOWN CLERK'S MONTHLY REPORT

MAY, 2023

page 2

CM2089

1 PARK EXPENDABLE TRUST 650.00

TOTAL CM2089 650.00

SS2122

1 SEWER APPLICATION WALWOR 850.00

TOTAL SS2122 850.00

TA30I

9 ESCROW - BLDG PERMITS 1,600.00

TOTAL TA30I 1,600.00

TOWN CLERK'S MONTHLY REPORT


MAY, 2023

page 3

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	7,911.50 ✓
DECALS SEPARATE MONTHLY REPORT	7.40 ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	1,600.00 ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	2,425.00 ✓
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	850.00 ✓
DECALS SEPARATE MONTHLY REPORT- EFT	126.60
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	198.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	112.50
TOTAL DISBURSEMENTS	13,231.00

JUNE 1, 2023


 _____, SUPERVISOR
 Michael Donalty

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

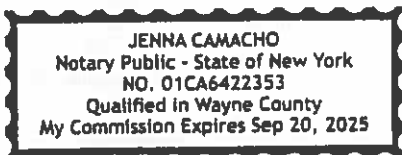


 Town Clerk

I day of June 2023



 Notary Public



RESOLUTION -23: BUDGET MODIFICATIONS

Council offered the Resolution and moved its adoption. Seconded by Council
to wit:

Budget Modifications for June 15, 2023

	\$	Acct #	Description	Acct #		Reason
General Fund						
Transfer	\$ 1,375.00	FROM A1990.41	Contingent Account	TO A1620.45	Town Office - Audit	to cover add'l audit fees
Transfer	\$ 400.00	FROM A1355.47	Assessment - Review Board	TO A1355.44	Assessment - Postage	There are still more coming to cover shortfall
Park Special Revenue Fund						
Transfer	\$ 1,000.00	FROM CM1-7110.23	Parks - Equipment	TO CM1-7110.44	Parks - Mant, Repairs, & Replace	take down trees at lodge
Appropriate Add'l Fund Bal	\$ 4,100.00	FROM CM1-599	Appropriated Fund Balance	TO CM1-7110.21	Parks - Capital Expense	purchase 2 benches for dog park
Sewer Fund						
Transfer	\$ 5.00	FROM 558110.24	Sewer Admn - Repair Projects	TO 559780.6	Debt Pyrnt to Public Auth	Rounding issue

Adopted this 15th day of June, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: ABSTRACT 6, APPROVAL

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

TOWN OF WALWORTH				
Abstract # 006				
Summary by Fund				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	17,833.37	55,787.49	73,620.86
CMI-	PARK SPECIAL REVENUE FUND	40.37	104.85	145.22
DA	HIGHWAY FUND	13,257.05	176,762.87	190,019.92
HB	DEWBERRY PUMP STATION UPGRADE		115,539.91	115,539.91
HD	COMPREHENSIVE MASTER PLAN		2,256.00	2,256.00
HE	GINEGAW RESTROOMS		2,098.55	2,098.55
SL1-	WALWORTH LIGHT DISTRICT		320.26	320.26
SL2-	HARVEST HILL LIGHT DISTRICT		592.08	592.08
SL3-	GANANDA LIGHT DISTRICT	1,189.08		1,189.08
SL4-	BROOKSIDE LIGHT DISTRICT		13.35	13.35
SL5-	ORCHARD VIEW LIGHT DISTRICT		142.70	142.70
SS	WALWORTH SEWER DISTRICT #1	3,626.63	9,807.12	13,433.75
TA	TRUST & AGENCY	83,404.46		83,404.46
TC	CUSTODIAL TRUST		5,527.50	5,527.50
Total:		119,350.96	368,952.68	488,303.64

Voucher Numbers 631-760, 66-81, 37-55

Abstract of audited vouchers is on file in the Town Clerk's office.

Adopted this 15th day of June, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: TO APPROVE RULES AND REGULATIONS FOR THE DOG PARK AT SHERBURNE ROAD PARK

Councilman _____ offered the Resolution and moved its adoption. Seconded by Councilman _____ to wit:

The following was submitted:



Town of Walworth
The Dog Park at Sherburne Road Park
Walworth Recreation Department • (315) 966-1400 (Option 7)

THE DOG PARK AT SHERBURNE ROAD PARK
RULES & REGULATIONS

- Any person bringing a dog to the designated off-leash area must carry or keep in your vehicle a copy of their permit
- All dogs must wear their tag that is issued annually when inside the un-leashed area
- The Dog Park at Sherburne Road Park is open April 1st-November 30th from 7:00am until Dusk
- Any person who takes a dog(s) into the designated off-leash area MUST:
 1. Maintain voice control over their dog(s) and always keep your dog(s) in sight.
 2. Clean up after their dog(s)
 3. Immediately leash and remove from the off-leash area any dog(s) showing aggression toward a person(s) or other dog(s)
- Any person who takes a dog(s) into the designated off-leash area shall be responsible for the conduct of the animal and shall be responsible for all injury to person or property caused by the dog(s)
- No animal other than dog(s) are permitted in off-leash areas
- No person shall bring more than three dogs to an off-leash area at one time
- Professional dog trainers MAY NOT use the off-leash area for the conduct of business
- No children under the age of 10 are allowed inside the off-leashed area. Children over the age of 10 must be accompanied by an adult person 18 years of age or older
- The small dog area is for dogs weighing 25 pounds or less; the large dog area is open to dogs of all weights
- Gates to the off-leash area must be kept closed and always latched
- The following are not permitted within the off-leashed area:
 1. Dogs in heat
 2. Dogs that are ill or injured
 3. Pinch, spike, prong, or choke collars
 4. Puppies under 6 months of age
 5. Alcoholic beverages, smoking, food, or glass
 6. Dog treats and rawhide chews
 7. Bicycles, scooters, skateboards
- The Town may temporarily ban dogs or a specific dog from any off-leash area where the town determines the same may be a nuisance or is necessary to maintain peace and order, or necessary to protect the health and safety of the public.
- In the event of any emergency situation, call 911.



THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Walworth hereby approves the Rules and Regulations for the dog park at Sherburne Road Park.

Adopted this 15th day of June, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: ADOPT AND SET 2023 USER FEE OF \$25.00 FOR THE DOG PARK AT SHERBURNE ROAD PARK

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:



Jacqueline VanLare
Town of Walworth
Recreation Director

June 12, 2023

To: Michael Donalty, Town Supervisor & Walworth Town Board

Re: Adoption of Dog Park Fee

I am seeking approval for the user fee that will be charged to use the new dog park at Sherburne Road. This will be an annual user fee. I propose the fee be set at \$25.00 per dog.

The fees will be used to help offset the maintenance expenses of the dog park.

Respectfully submitted,

Jacqueline VanLare
Recreation Director



Walworth Town
3070 Lorraine Dr.
Walworth, NY 14580



Use QR Code to view
or call 815.388.1400
or 815.388.1447



www.townofwalworth.com
www.facebook.com/walworthny

BE IT RESOLVED, the 2023 user fee of \$25.00 be adopted and set for the dog park at Sherburne Road Park. The user fee will be added to the 2023 Town Fee Schedule.

Adopted this 15th day of June, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: TO OBLIGATE \$24,500.00 OF ARPA FUNDS TO FOR ONE-TIME RETENTION BONUS AS STIPULATED IN THE CURRENT COLLECTIVE BARGAINING AGREEMENT

Council offered the following Resolution and moved its adoption. Seconded by
Council to wit:

WHEREAS, the Town has entered into a three-year collective bargaining agreement; and

WHEREAS, said agreement stipulates that full and regular part-time employees receive a one-time retention bonus;

NOW, THEREFORE BE IT RESOLVED, that the Town Board authorizes the use of ARPA funds not to exceed \$24,500.00 to pay out the agreed upon bonuses in July.

Adopted this 15th day of June, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalby

Resolution carried/failed.

RESOLUTION -23: AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE LETTER OF SUPPORT REGARDING THE WAYNE COUNTY WATER AND SEWER AUTHORITY WQIP GRANT APPLICATION

Councilman _____ offered the Resolution and moved its adoption. Seconded by Councilman to wit:

The following was submitted:

June 14, 2023

Mr. Martin J. Aman
Executive Director
Wayne County Water and Sewer Authority
3377 Daansen Road
Walworth, NY 14568

Re: Wayne County Water and Sewer Authority Water Quality Improvement Program Grant Application for a Regional Wastewater Treatment Project

Dear Mr. Aman,

I am pleased to lend my full support to the application submitted by the Wayne County Water and Sewer Authority (WCWSA) for a grant through the Consolidated Funding Application, Water Quality Improvement Program (WQIP) as administered by the New York State Department of Environmental Conservation.

I applaud the WCWSA, in conjunction with the Town and Village of Palmyra and the Towns of Macedon, Walworth and Marion, in proposing to construct a Regional Wastewater Treatment Project for the benefit of all parties. Currently Palmyra, Macedon, Walworth and Marion are each facing the need to replace or substantially upgrade their aging and outdated wastewater treatment facilities at great cost over the next few years.

These five municipalities are now working together with WCWSA to propose a regional solution that can provide long-term cost savings and significant environmental benefits to both existing and future sewer users in this area.

The potential benefits include lower operating costs and efficiencies of one new treatment plant, water quality benefits through a singular discharge point at a preferred location, extended asset life for the dollars spent, enhanced capabilities to handle growth and economic development in the area, and stabilization of future sewer rates.

This project is a great example of the regional cooperation and consolidation of municipal services that we are trying to promote in New York State. I enthusiastically lend my full support to this application and it is my hope that favorable consideration will be given to this most worthy request for funding.

Sincerely,

BE IT RESOLVED, for the Town Supervisor to sign the letter of support regarding the Wayne County Water and Sewer Authority WQIP grant application.

Adopted this 15th day of June, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: ACKNOWLEDGING / AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE GRANT DOCUMENTS AND SUBMIT THE APPLICATION FOR THE FARMLAND PROTECTION PROGRAM ROUND 19 FOR WESTFALL FARM

Councilman offered the Resolution and moved its adoption. Seconded by Councilman to wit:

WHEREAS, the Town Board of the Town of Walworth supports the Farmland Protection Program; and

WHEREAS, the Genesee Land Trust received the Farmland Protection Program Pre-Application from several landowners and recommended the Westfall farm; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Genesee Land Trust to submit and the Town Supervisor to execute any required grant documents for the Westfall Farm, as amended.

Adopted this 15th day of June, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE EASEMENT ALLOWING ROCHESTER GAS AND ELECTRIC TO CONDUCT MAINTENANCE AND PLACEMENT OF UTILITIES ON TOWN PROPERTY LOCATED AT 3451 ROUTE 350 IN THE TOWN OF WALWORTH

Councilman offered the Resolution and moved its adoption. Seconded by Councilman to wit:

EASEMENT

In consideration of the sum of One Dollar (\$1.00), and other good and valuable consideration or payment waived, the receipt and sufficiency of which is hereby acknowledged, **TOWN OF WALWORTH**, with a mailing address of 3600 Lorraine Dr, Walworth, New York 14568, (hereinafter collectively called "Grantor"), do hereby grant and convey unto **ROCHESTER GAS AND ELECTRIC CORPORATION**, a New York corporation, with offices at 180 South Clinton Avenue, Rochester, New York 14604 and **FRONTIER TELEPHONE OF ROCHESTER, INC.**, a New York corporation, with offices at 3441 West Henrietta Road, Rochester, New York 14623, (hereinafter called "Grantees"), their lessees, licensees, successors and assigns, for a permanent, non-exclusive easement and right of way (the "Easement Premises"), in, upon, over, under, above, across, along and through the property known as **3451 ROUTE 350, Tax Account No. 063.114-0000-022.1070000**, Town of **WALWORTH**, County of **WAYNE**, New York and being the same property described in a Deed recorded in the **WAYNE** County Clerk's Office in **Libel 782** of Deeds at **Page 525** (the "Property") to, from time to time: lay, construct, reconstruct, increase, enlarge, raise, lower, replace, erect, relocate, extend, operate, inspect, maintain, protect, move, repair and replace at its pleasure:

- A Any and all poles, guy wires, anchors, conduits, tunnels, manholes, wires, cables, meters, transformers, switching equipment, and all other appurtenances and fixtures which the Grantees shall require now and in the future underground the Easement Premises for the transmission and/or distribution of electricity or communication purposes; provided that manhole covers, transformer enclosures and service pedestals may be located at or above ground level within the Easement Premises.

The Easement Premises for all of the foregoing are more particularly described as follows:

3451 ROUTE 350; Also, a strip of land as shown on the sketch attached hereto and made a part hereof.

The Grantees, their employees, servants, agents, contractors and their successors and assigns, are hereby expressly given and granted the right to:

- A Assign this easement and right of way, or any part thereof, or interest therein, and the same shall be divisible among two or more owners as to any right or rights created hereunder, so that each assign or owner shall have the full rights and privileges herein granted, to be owned and enjoyed either in common or severally.

- B Free ingress and egress over the Easement Premises and other portions of the Property for all of the above purposes, as well as the right (but not the duty) to trim, cut, and remove at any time by manual, mechanical and chemical means, trees and other vegetation, structures and other obstructions, to use formulations registered with the environmental protection agency or its successors to eliminate vegetation, and modify the growth of trees, vegetation, growth, structures or obstructions within the Easement Premises and such other trees, vegetation, growth, structures or obstructions elsewhere on the Property that in the judgment of Grantees, may interfere with the construction, operation or maintenance of their equipment or facilities or otherwise endanger the rights and privileges granted herein; and the right to prohibit the construction of, and/or remove, any building(s), structure(s) or improvements (including parking of trees, construction of roads, paths or driveways) within the Easement Premises or within ten (10) feet of Grantees' equipment and facilities and the right to keep the surface of ground above their underground cables and other electrical or gas equipment and facilities free from structures, improvement and growth which, in the judgment of Grantees, may interfere with the proper construction, maintenance or operation of said underground equipment or facilities or that may interfere with the rights and privileges granted hereunder.

This grant is made and accepted upon the express condition that after any exercise of the rights and privileges granted hereunder, the Grantees shall leave the premises in as good condition as found and that the Grantees shall make reasonable compensation to the Grantor for any damage (except as permitted specifically hereunder) to the property of Grantor caused by their exercise of the rights and privileges granted hereunder.

This instrument shall be binding on and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

The Grantor hereby warrants the title to the rights above granted.

(SIGNATURE PAGE FOLLOWS)

BE IT RESOLVED, the Town Supervisor is hereby authorized to sign the easement allowing Rochester Gas and Electric to conduct maintenance and placement of utilities on Town property located at 3451 Route 350 in the Town of Walworth.

Adopted this 15th day of June, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE NEW YORK STATE SNOWMOBILE GRANT-IN-AID PROGRAM LANDOWNERS PERMISSIONS FORM

Councilman _____ offered the Resolution and moved its adoption. Seconded by Councilman _____ to wit:

The following was submitted:



Agency, Landowner or Administrator Permissions

Where land owned or administered by any agency such as DEC, DOT, or a private landowner is impacted, the following statement must be signed by the respective agency, landowner, or administrator AND signed by the appropriate Trail Maintenance Entity (TME) or Snowmobile Club. The TME must submit one copy of this form to the Local Sponsor for each agency, landowner, or administrator impacted*. If a TME signs this form and the NYS Office of Parks, Recreation, and Historic Preservation (OPRHP) later discovers that permission was not granted or necessary permits or agreements were not current and valid, funding for the trail(s) in question may be affected, and this may be grounds for denial of future trail requests.

I, _____ of _____ Town of Walworth _____ have received and approved this application for the use and maintenance of snowmobile trails by _____ Webster Ridge Runners _____ on property under the ownership/management of this agency. This permission is valid for the period of time covering April 1, 2023 _____ through March 31, 2024 _____.

This is approved provided that the following stipulations and conditions are met: _____

(Authorized Agency Representative Signature and Title) (Date)


(TME / Snowmobile Club Representative Signature and Title) 06.12.23
(Date)

*The Local Sponsor, Wayne County, also requests a copy of any applicable permit, agreement, or other relevant documentation that may be required by the landowner.

THEREFORE, BE IT RESOLVED, that the Town Supervisor is authorized to sign the Landowners Permissions form for the New York State Snowmobile Grant-In-Aid Program.

Adopted this 15th day of June, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION 90-23: TO WAIVE APPLICATION FEES FOR WESTERN WAYNE
AMBULANCE, INC. FOR SITE PLAN APPLICATION AND BUILDING PERMIT
(TABLED)**

Council made the motion to take Resolution 90-23 from the table and to re-open
discussion. Council seconded the motion.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Motion carried/failed.

At the previous meeting:

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by
Councilman Johnson to wit:

The following was submitted:



WESTERN WAYNE AMBULANCE, INC.

2180 Church Street P.O. Box 36
Walworth, New York 14568
315-866-5555

5-5-23

To: The Walworth Town Board
From: Western Wayne Ambulance, Inc.

Subject: Waiver of Fees

The Walworth Fire Department has given our agency permission to build on their property, a garage to house emergency 4 medical response vehicles adjacent to our current building on their property. The precise details will be forthcoming with the approval of the fire department and the Town of Walworth. We have building blue prints and a site plan and are working closely with the Fire Commissioners.

This letter is seeking a waiver of financial cost for the Site Plan Application and the Building Permit from the Town of Walworth. As you may know Western Wayne Ambulance is a 501(C)-3 not for profit agency and responds to over 900 calls annually.

Thank you for your consideration.

Steven G. Matteson
President, Western Wayne Ambulance
medicwya@gmail.com
315 576 1302

THEREFORE, BE IT RESOLVED that the Town Board hereby approves the request made by the Western Wayne Ambulance, Inc. to waive the fees for a site plan application and building permit to build a garage to house emergency response vehicles.

Adopted this 15th day of June, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried/failed.

Aimee Phillips

From: Walworth Court <court@townofwalworthny.gov>
Sent: Thursday, June 1, 2023 9:05 AM
To: 'Aimee Phillips'
Subject: Monthly report

Morning!!! The Judges will be sending \$6203.00 to NYS. Thank you!!

Tracie Henning
Walworth Court Clerk
3600 Lorraine Drive
Walworth, NY 14568
1-315-960-7680 (Phone)
1-888-848-0841 (Fax)

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544400

New York State Dept of Taxation & Finance
Office of Real Property Tax Services
WA Harriman State Campus
Albany, New York 12227

6/1/2023

Certificate of the Final State Equalization Rate
for the 2023 Assessment Roll

Mr. Michael C. Donalty, Supervisor
Town of Walworth
3600 Lorraine Drive
Walworth, NY 14568 9311

County of Wayne
Town of Walworth
Municipal Code: 544400
Final State Equalization Rate: * 82.00 *

I, Brian F. Moon, hereby certify that on June 01, 2023 the State Office of Real Property Tax Services established a final State equalization rate of 82.00 for the above named municipality.



Brian F. Moon
Real Property Analyst 2

Note: Since your locally stated level of assessment has been confirmed, it has been established as the final state equalization rate pursuant to RPTL § 1211. Notice of final rate will be filed with the clerk of the county legislative body and in the office of the State Comptroller.

Mrs. Melissa Halstead, Appointed Assessor
Town of Walworth
3600 Lorraine Drive
Walworth, NY 14568



Walworth Wastewater Treatment Plant
3451 Ontario Center Road
Walworth NY 14568
315.986.1400 ext. 10
sewer@townofwalworthny.gov

June 2, 2023

Adam Jozwiak, Sewer Superintendent

To: Supervisor Mike Donalty

Re: Wastewater Treatment Plant Report – Month of May

- Daily maintenance and monitoring.
- Daily process and required sampling.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 12 days.
- Hauled 48,000 gallons of thickened sludge for disposal to Canandaigua.
- Completed April 2023 DMR's.
- Responded to 94 UFPO requests: 90 Regular and 4 Emergency.
- Responded to 3 after hour call ins.
- Completed operator report for April.
- Weekly mowing of sewer plant, pump stations, and cemeteries.
- Monthly Department Head meeting.
- Repaired polymer pump on thickener.
- Dewberry p/s panel meeting at Colacino.
- Repaired head gasket on Bobcat (again).
- LaBella meeting at sewer plant regarding town wide sewer mapping progress.
- Replaced carburetor on weed eater.
- Cleaned Walworth Ontario pump station.
- Raised manhole on View Pointe Drive.
- Changed oil in generators at Penfield II and Pheasant Run.
- Emergency meeting for Dewberry Pump Station Upgrade.
- Regional WWTP meeting.
- Changed oil in pump stations at Stalker Road and Everwild.
- Sharpened blades on mowers.
- Cleaned tank truck.
- Changed 6" valve on sludge truck.
- Repair air leak on SBR #1 basin at plant over a period of a few days.
- Operated sewer plant manually until air leak fixed.
- Returned borrowed Highway Department equipment used for repair of air leak.
- Dewberry P/S start up and test runs.

**TOWN OF WALWORTH
BUILDING DEPARTMENT
3600 Lorraine Drive
Walworth, New York 14568**

Monthly Building and Zoning Report

There were 42 other inspections completed during the month of May 2023.

Notice of Violation: 1

Notice to Remedy: 0

Letters regarding Building Permits: 16

Permits Issued: 39

Certificates of Occupancy Issued:

23-011	NVR/Ryan Homes	268 Mildahn Road
23-012	NVR/Ryan Homes	274 Mildahn Road
23-013	NVR/Ryan Homes	280 Mildahn Road
23-014	NVR/Ryan Homes	192 Plumegrass Run
23-015	NVR/Ryan Homes	269 Longleaf Lane
23-016	Tobin, Robert	4640 Boynton Road
23-017	Nowaski, Amy	220 Route 441
23-018	Keenan, Thomas	2080 Finley Road

Certificates of Compliance Issued: 18

Soil Test completed: 2

Septic Repair completed: 0

Fire calls: 0

Fire Inspections: 8

Fire Marshall Correspondence: 0

Annual Inspection: 0

Property Maintenance: 10

Drainage Issues: 3

Projects in process:

- Installation of Knox Boxes at businesses and apartments
- Orchard View infrastructure inspections
- Scan Planning, Zoning, and Building Department documents

Respectfully submitted,



Norman Druschel

Building Inspector



Brett Malafeew

Code Enforcement Officer

APRIL 2023 HIGHWAY SUMMARY

Continue repairing lawns that were damaged by snowplowing.

Took down the remainder of our snow fence.

Rebuilt stone boxes for trucks.

Completed sign inventory.

Started sweeping roads.

Started striping trucks of winter equipment.

OSHA Training

Ginna Training (Ontario Highway Dept)

NYMIR Training (Palmyra Town Hall)

MAY 2023 HIGHWAY SUMMARY

Started roadside mowing.

Continuing to sweep roads of excess debris.

Filled our salt barn.

Took scrap to Alpo.

Hung the Hometown Heroes Banners.

Completed a pipe job on Whitney Road.

Helped the Sewer Plant fix a broken pipe they had at the Plant.

Finished stripping all trucks of winter equipment.

Started working on Swadling Road to prepare it for oil and stone job in June. Some of the work we have done so far is ditching and piping work, boxing out shoulders with stone and millings, and grinding the road. We had assistance from the Towns of Wolcott and Huron with shoulder work and appreciate all their help.

Advertised for an MEO on the Town Website, as we lost an employee who moved on to another job. We have had no applicants to date.



Specializing in Excavating, Asphalt Paving, Milling and Heavy Highway

NOTICE – 5/30/2023

For The

Wayne County Western Regional Sanitary Sewer Force Main Project

Work has begun on the Walworth to Macedon Branch of the above project (see map on other side). Preliminary work to setup the Project will be occurring over the next several weeks with minimal disruptions.

Major installation work will begin on or about June 19, 2023 at Quaker/O'Neil Road & Rt. 350/Scott Road and proceed North to the Walworth Wastewater Treatment Plant. Work on this branch is anticipated to take 2 to 3 months. **There will be access through the work zones, but disruptions and changes in traffic patterns should be expected. Driveways will need to be temporarily closed for a short period as pipe is installed across them. Additional notice will be given 1 to 2 days prior to work beginning in affected areas. Work hours will be between 6:00 am & 4:00 pm weekdays. Saturday and after hour work is expected for special situations on a limited basis.**

Currently, there are no provisions for connections along the route.

Should you have questions or concerns please contact:

Mark Vitale, Project Manager – (585) 330-0903 or mvitale@villagerci.com

Additional Information is on the Project Website: wcwsaregionalwwtp.org

Thank You for your patience, understanding, and cooperation as we make these improvements.

425 Old Macedon Center Road • Fairport, New York 14450

Phone: (585) 223-7697 • Fax: (585) 223-7787

Email: vci@villagerci.com

Equal Employment Opportunity Employer

Villager Construction, Inc.

Specializing in Excavating, Asphalt Paving, Milling and Heavy Highway

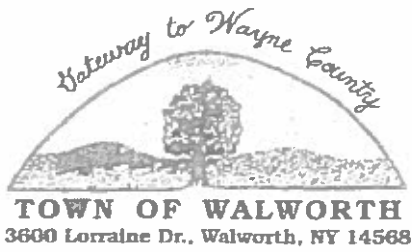


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Equal Employment Opportunity Employer



Jacqueline VanLare
Town of Walworth
Recreation Director

Date: June 8, 2023

To: Supervisor Donalty & the Walworth Town Board

Re: Month End Report for May 2023.

- Financial Summary for May
 - Recreation Registration Fees \$4,821.40
 - Lodge Fees \$1,325.00
 - Open Air Pavilion Fees \$450.00

Respectfully submitted,

Jacqueline VanLare
Recreation Director



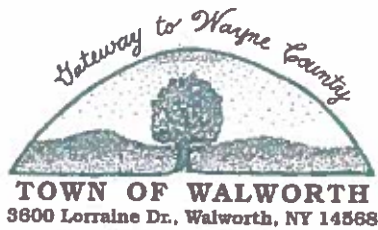
3600 Lorraine Drive
Walworth, NY 14568



(p) 315 986 1400
(f) 315 986 1440



walrec@townofwalworthny.gov
www.townofwalworthny.gov



Parks & Facilities Department
3600 Lorraine Drive, Walworth, NY 14568
Mike Buckley, Parks & Facilities Superintendent
(315) 986-1400 ext.12
parkssuper@townofwalworthny.gov

June 12, 2023,

To: Supervisor Mike Donalty

Re: Parks & Facilities Monthly Report

This report is for May 13, 2023, through June 12, 2023:

- Daily inspection and maintenance of the Ginegaw Park lodge and pavilions,
- Minor Town Hall maintenance,
- Renovated and mulched flower beds and tree rings,
- Continued seasonal mowing and string trimming,
- Grooming and lining of Baseball and Softball fields,
- Lining of soccer fields,
- Removal of dead ash trees in front of Ginegaw Lodge,
- Planted Orangeola Japanese maple and Dragon's Eye Pine trees,
- Moved and rebuilt Ginegaw Farm Market gateway sign,
- Sherburne Road Dog Park fencing installed.

Respectfully Submitted,

Mike Buckley, Parks & Facilities Superintendent

**WAYNE COUNTY
DEPARTMENT OF AGING & YOUTH**

1519 Nye Road, Suite 300, Lyons, NY 14489
(315) 946-5624 Fax (315) 946-5649

Amy Haskins, Director
AHaskins@co.wayne.ny.us

Kelly Beaudette, Deputy Director
KBeaudette@co.wayne.ny.us

2023 SENIOR FARMERS MARKET COUPON PROGRAM

The Senior Farmers Market Nutrition Program, sponsored by NYS Department of Agriculture and Markets, NYS Department of Health, NYS Office for the Aging, Cornell Cooperative Extension and USDA Food and Nutrition Services, give **low income senior citizens** the opportunity to improve their nutritional health by increasing their consumption of locally grown fresh fruits and vegetables. Each coupon book contains five \$5 coupons.

COUPON BOOKS ARE NOT AN ENTITLEMENT. THERE IS A LIMITED SUPPLY OF COUPON BOOKS. COUPON BOOKS ARE HANDED OUT ON A FIRST COME FIRST SERVE BASIS TO **AGE AND INCOME ELIGIBLE** SENIOR CITIZENS.

Seniors must qualify in ONE of the following categories:

1. **60 years of age or older AND a gross monthly income at or below:**
 \$2,248/month for a one-person household
 \$3,040/month for a two-person household
 \$3,833/month for a three-person household
 Income levels increase by \$792/month based on the number of persons in the applicant's household
OR
2. **60 years of age or older AND currently receiving or eligible to receive:** Medicaid, SSI, HEAP, public assistance, or Section 8 housing subsidy.

Each eligible Senior in a household may receive a coupon book and must sign for their own coupon book. **POA's** may sign for and pick up a coupon book with proof of POA. A **Proxy**, presenting a proxy form and eligibility form signed by the eligible senior, may pick up a coupon book for the eligible senior.

Please follow current CDC, State, and/or County COVID guidelines on masks and social distancing when getting your coupons.

A representative from the Wayne County Department of Aging & Youth will be distributing coupon books according to the following schedule:

Monday, July 10	10:30 AM - 12:30 PM	Sodus Lunch Club 60- 47 Maple Ave.	
	1:00 PM- 3:00 PM	Sodus Estates -7 Newark St. Building A	Community Room
Tuesday, July 11	10:30 AM - 12:30 PM	Ontario- 2100 Browns Square Apartments	Community Room
	1:00 PM- 3:00 PM	Macedon - The Gardens, Canandaigua Rd.	Community Room
Wednesday, July 12	10:30 AM - 12:30 PM	Palmyra Lunch Club 60 -Park & Club Rooms, Main St.	
	1:00 PM - 3:00 PM	Palmyra - Towpath Apartments, 200 Canal St.	Community Room
Thursday, July 13	10:30 AM - 12:30 PM	Clyde Lunch Club 60- United Methodist Church, 84 Sodus St.	
	1:00 PM- 3:00 PM	Savannah - Spring Valley Apartments, Lopez Ln.	Community Room
Friday, July 14	10:30 AM - 12:30 PM	Newark Lunch Club 60 - Emmanuel Methodist Church, E. Miller St.	
	1:00 PM-3:00 PM	Newark High Rise, 200 East Miller St.	Community Room
Monday, July 17	10:30 AM-12:30 PM	Wolcott Meadows, Alport St.	Community Room
	1:00 PM- 3:00 PM	Wolcott Estates, New Hartford St.	Community Room
Tuesday, July 18	10:30 AM- 12:30 PM	Williamson-Orchard Estates-Arrowbend Dr. Building C	Community Room
	1:00 PM- 3:00 PM	Marion- Drumlin Estates, Sunset Dr.	Community Room
Wednesday, July 19	10:30 AM -12:30 PM	Lyons Manor Apartments, Pearl St. Lyons	Community Room
	1:00 PM-3:00 PM	Lyons-CanalView Apartments, Canalview Dr.	Community Room
July 20 - August 31 Monday - Friday	9 AM-4:00 PM	Department of Aging & Youth, 1519 Nye Rd., 2nd floor, Lyons	

SCHEDULE IS SUBJECT TO CHANGE WITHOUT NOTICE BASED ON COUPON BOOK AVAILABILITY

If you have questions or need Proxy forms call the Wayne County Department of Aging & Youth at 315-946-5624.