

Presiding Supervisor Donalty called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM. Supervisor Donalty led those present in the recitation of the Pledge of Allegiance.

**PRESENT:**

Michael Donalty	Supervisor
Amber Linson	Councilwoman
Jim Harden	Councilman
Rick Johnson	Councilman
Kevin Switzer	Highway Superintendent
Aimée Phillips	Town

**ABSENT:** Alex Kelly Councilman

**OTHERS PRESENT:** Jacqueline VanLare, Recreation Director; three (3) members of the public.

**MINUTES**

Motion by Councilwoman Linson that the minutes of April 20, 2023 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Johnson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

**ELECTED OFFICIALS’ REPORTS:**

**Monthly Reports of the Supervisor for January and February 2023**

Motion by Councilman Johnson to accept **the monthly reports of the Supervisor for January and February 2023**. Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

**TOWN CLERK**

Town Clerk Phillips shared that a Fireworks Notice for The Ballroom at Carey Lake had been posted listing 2023 events and dates on the Town’s bulletin board and website. Also, she informed those present that Peddler’s permits had been issued to Fox Pest Control (2) and Highland Contractors of Western NY (1).

**HIGHWAY SUPERINTENDENT** – No report.

**COUNCILMAN KELLY** – No report.

**COUNCILWOMAN LINSON**

Councilwoman Linson shared that the Walworth Historical Society’s Spring Clean Up will take place on May 6<sup>th</sup>, 2023 at 9:00 AM and its annual meeting on May 15, 2023. She encouraged residents to participate and attend. She also informed those present that the Wayne County Bicentennial Gala will be fully attended as tickets are nearly sold out.

**COUNCILMAN HARDEN** – No report.

**COUNCILMAN JOHNSON**

Councilman Johnson stated that he will be attending the “Coffee Hour” with the Western Wayne County Chamber of Commerce on May 5, 2023, and that the Policy/Employee Handbook committee had met and roles had been assigned. Additionally, he shared that cannabis enforcement clauses had been inserted into the Governor’s budget and he would be attending the New York State Cannabis Control Board’s next meeting at which this would be discussed.

**SUPERVISOR DONALTY** - No report.

**RESOLUTIONS:**

**RESOLUTION 83-23: TO REASSERT THE ORIGINAL LOGO ADOPTED ON AUGUST 16, 1990 AS THE OFFICIAL TOWN LOGO FOR USE ON ALL SIGNS, STATIONERY, LETTERHEAD AND DIGITAL MEDIA OF THE TOWN OF WALWORTH**

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

**WHEREAS**, the Town of Walworth Town Board adopted the slogan “Welcome to Walworth-the Gateway to Wayne County” by Resolution on August 16, 1990; and

**WHEREAS**, the aforementioned slogan and tree graphic have been combined to create the official brand logo of the Town of Walworth; and

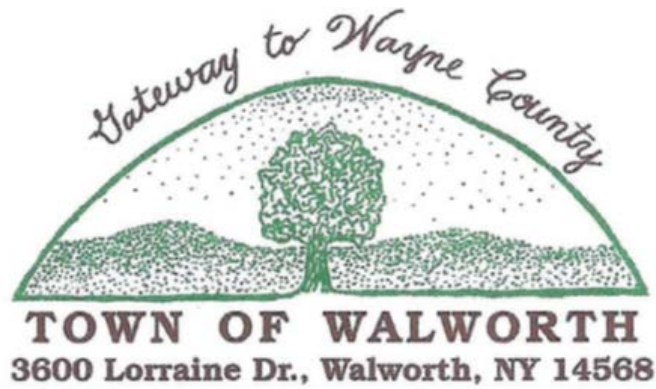
**WHEREAS**, over the years, this logo has been replaced without Board authorization, and discussion and debate has ensued regarding updating the branding logo of the Town;

**NOW THEREFORE BE IT RESOLVED**, that the Town Board resolves to reassert the original logo adopted on August 16, 1990 as the official brand logo of the Town of Walworth for use on all signs, stationery, letterhead and digital media of the Town.

Adopted this 4<sup>th</sup> day of May, 2023 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.



**RESOLUTION 84-23: AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN CONTRACT WITH CSG FORTE PAYMENTS, INC. FOR CREDIT CARD PROCESSING FOR RECREATION PROGRAM PAYMENTS**

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

**WHEREAS**, the Town of Walworth Recreation Department currently has a contract with CivicRec for program registration services; and

**WHEREAS**, CivicRec previously used Braintree for its online credit card processing; and

**WHEREAS**, CivicRec has switched to CSG Forte Payments, Inc. for its credit card processing service requiring a new contract;

**NOW THEREFORE BE IT RESOLVED**, that the Town Supervisor is hereby authorized to sign the contract with CSG Forte Payments, Inc. for payments for Recreations programs.

Adopted this 4<sup>th</sup> day of May, 2023 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 85-23: AUTHORIZATION TO PURCHASE 2019 FORD F250 PICK-UP TRUCK FROM THE HIGHWAY DEPARTMENT FOR USE BY THE BUILDING/CODE ENFORCEMENT DEPARTMENT**

Councilman Johnson offered the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

**WHEREAS**, the Highway Department replaced the Town of Walworth Highway Superintendent’s 2019 Ford F250 pick-up truck in March and budgeted to sell it for a minimum of \$25,000.00; and

**WHEREAS**, the Building/Code Enforcement Department has a need for a second vehicle;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Walworth authorizes the purchase of the 2019 Ford F250 pick-up truck from the Highway department for \$25,000.00 to be expended from the General Fund; and

**BE IT FURTHER RESOLVED THAT** the Town Board hereby approves the following budget modification to cover the cost:

Appropriate additional Fund Balance  
 Increase A3620.2 – Safety Inspection – Equipment to cover the purchase.

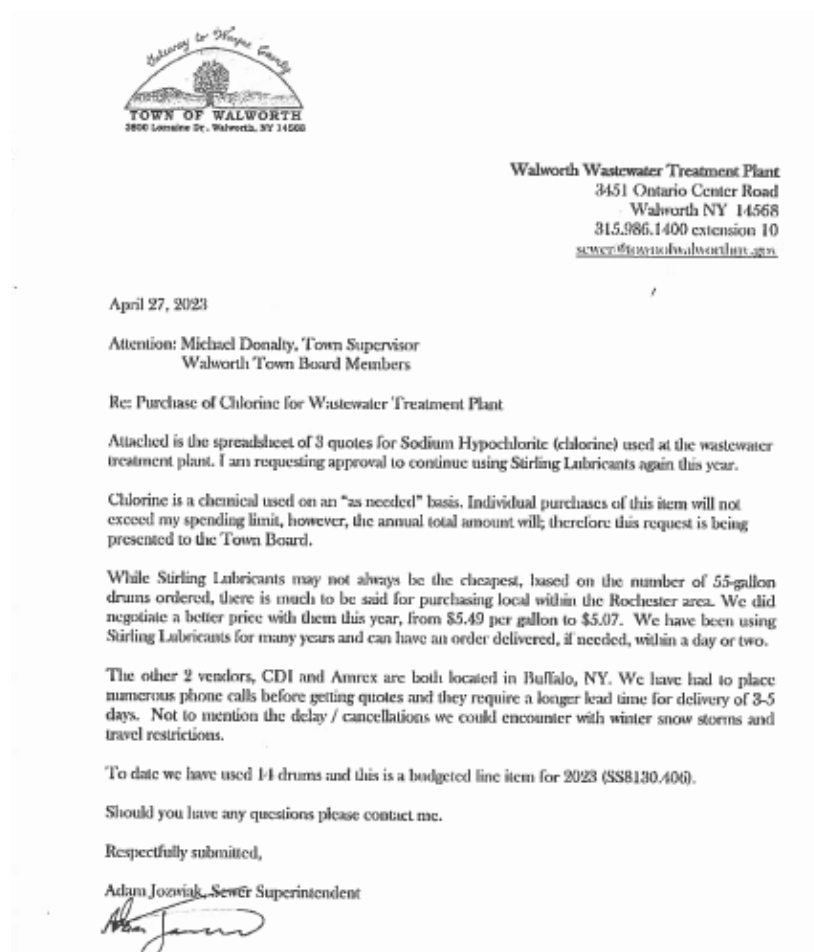
Adopted this 4<sup>th</sup> day of May, 2023 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 86-23: TO APPROVE STIRLING LUBRICANTS AS SUPPLIER FOR CHLORINE FOR THE WASTEWATER TREATMENT PLANT**

Councilman Johnson offered the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:



SODIUM HYPOCHLORITE - 55 GALLON DRUMS										
VENDOR	Cost p/ gallon	55gallon cost	delivery fee per trip	surcharge per trip	Total (1)	Total (2)	Total (3)	Total (4)	Lead Time	drum deposit
Stirling Lubricants Rochester NY	\$3.07	\$279.00	\$0.00	\$0.00	\$279.00	\$558.00	\$837.00	\$1,116.00	2-3 days	\$50.00
CDI - Buffalo NY	\$4.25	\$233.75	\$95.00	\$0.00	\$328.75	\$657.50	\$986.25	\$1,030.00	3-5 days	\$0.00
Amvax - Buffalo NY	\$3.85	\$211.75	\$120.00	12% - \$12.00 max	\$341.75	\$683.50	\$767.50	\$979.00	3-5 days	\$35.00

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Walworth hereby approves Stirling Lubricants as the supplier for chlorine for the Town of Walworth Wastewater Treatment Plant.

Adopted this 4<sup>th</sup> day of May, 2023 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

**COMMUNICATION:**

- **Assessment Department Report for March 2023**
- **Annual Report for West Walworth and Lincoln Fire Protection Districts Length of Service Award Programs from Firefly Admin Inc, dated January 1, 2023**
- **2023 Wayne County Bicentennial Arbor Day Tree Proclamation**
- **Walworth Town Court Report, dated May 1, 2023**

**TOWN BOARD MEETINGS:**

DATE	TIME	MEETING TYPE
MAY 18, 2023	6:30 PM	REGULAR
JUNE 1, 2023	6:30 PM	REGULAR
JUNE 15, 2023	6:30 PM	REGULAR

Supervisor Donalty shared that the Town of Walworth Comprehensive Plan survey is active on the Town’s website and is available at the Town Clerk’s office. He encouraged residents to participate in the completion of the survey.

**NEW AND OTHER BUSINESS:**

- **Employee Handbook/Policies and Procedures Manual Updates** – No update as this was discussed during Councilman Johnson’s report earlier in the meeting.
- **Knox Box Installations** – No update.

**PUBLIC PARTICIPATION:**

Ms. Michelle Tullock addressed the Town Board regarding a complaint about garbage on her property originating from the area of McAlpin Industries and the Tri-County Sports Complex.

**ADJOURNMENT:**

Motion by Councilwoman Linson to adjourn. Seconded by Councilman Johnson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Absent
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 6:55 PM

Respectfully Submitted,  
Aimée Phillips  
Town Clerk