



**Michael Donalty, Town Supervisor**  
**3600 Lorraine Drive**  
**Walworth, NY 14568**

**315.986.1400**  
**315.926.9154**  
**Fax 315.986.1440**

**TOWN BOARD REGULAR MEETING – AGENDA**  
**MAY 18, 2023 6:30 PM**

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**MINUTES:**            **May 4, 2023    Regular Meeting**

**PRESENTATIONS:**

**REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)**

**Monthly Report of the Supervisor for March 2023**  
**Monthly Report of the Town Clerk for April 2023**

**RESOLUTIONS:**

- Resolution    -23:    Budget Modifications**
- Resolution    -23:    Abstract 5, Approval**
- Resolution    -23:    To waive application fees for Western Wayne Ambulance, Inc. for site plan application and building permit**
- Resolution    -23:    Authorize the hire and set salary for four (4) seasonal Day Camp staff**
- Resolution    -23:    Authorize to hire and set salary for Austin Jacobs as Seasonal Support staff**
- Resolution    -23:    Authorization to advertise to fill the position of Motor Equipment Operator within the Highway Department**

**COMMUNICATION:**

- **Animal Control Officer Report, dated April 30, 2023**
- **Town of Walworth Wastewater Treatment Plant Monthly Report for April 2023**
- **Town of Walworth Wastewater Treatment Plant Summary Report for Sewer Collection, dated through May 3, 2023**
- **E-mail from Guy Bringley regarding Wreaths Across America event on December 16, 2023, dated April 27, 2023**
- **Assessment Department Monthly Sales Report for April 2023**
- **Monthly Building and Zoning Report for April 2023**
- **Recreation Department Month End Report for April 2023**
- **Letter of Resignation from Brian Parks, dated May 15, 2023**
- **Parks and Facilities Monthly Report, dated May 12, 2023**
- **E-mail from Kevin Rooney, P.E., dated May 16, 2023**
- **Wayne Central School District Budget Vote & Election Results**

(Updated 5/17/2023)

**NEW AND OTHER BUSINESS**

**Policies, Procedures and Employee Handbook Review**

**Knox Box Installations**

**PUBLIC PARTICIPATION**

**EXECUTIVE SESSION**

**ADJOURNMENT**


**ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

## MONTHLY REPORT OF SUPERVISOR

### TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of March, 2023:

DATED: May 5, 2023

  
 \_\_\_\_\_  
 SUPERVISOR

	Balance 02/28/2023	Increases	Decreases	Balance 03/31/2023
<b>A GENERAL FUND</b>				
CONSOLIDATED CHECKING	1,278,972.13	70,713.09	221,144.34	1,128,540.88
MONEY MARKET ACCT	711,942.91	1,511.64	0.00	713,454.55
ARPA FUNDS	92,108.33	195.57	0.00	92,303.90
CERTIFICATE OF DEPOSITS	638,301.00	0.00	0.00	638,301.00
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	45.29	45.30	45.20	45.39
BLDG EQUIPMENT/SOFTWARE	2,052.41	4.36	0.00	2,056.77
TOWN CLERK EQUIPMENT RESERVE	3,139.11	6.67	0.00	3,145.78
COMPUTER EQ RESERVE SAVINGS	68,703.87	145.88	0.00	68,849.75
TOWN HALL CAPITAL RESERVE	256,051.63	543.67	0.00	256,595.30
DOG ENUMERATION RESERVE FUND	3,426.40	7.28	0.00	3,433.68
EMPLOYEE BENEFIT RESERVE	1,984.22	4.21	0.00	1,988.43
PARK EQ RESERVE SAVINGS	105,835.10	224.72	0.00	106,059.82
RETIREMENT CONTRIBUTION RESERV	10,138.43	21.53	0.00	10,159.96
HAMLET SIDEWALK RESERVE FUND	27,867.59	59.17	0.00	27,926.76
RESERVE FOR RECORDS MANAGEMENT	62,988.57	133.74	0.00	63,122.31
TOTAL	3,264,376.99	73,616.83	221,189.54	3,116,804.28
<b>CM1- PARK SPECIAL REVENUE FUND</b>				
CONSOLIDATED CHECKING	126,820.04	2,870.00	376.55	129,313.49
TOTAL	126,820.04	2,870.00	376.55	129,313.49
<b>CM6- CEMETERIES</b>				
CONSOLIDATED CHECKING	17,785.20	0.00	0.00	17,785.20
TOTAL	17,785.20	0.00	0.00	17,785.20
<b>DA HIGHWAY FUND</b>				
CONSOLIDATED CHECKING	1,966,408.08	49,544.58	123,597.64	1,892,355.02
MONEY MARKET ACCT	469,042.85	995.91	0.00	470,038.76
EMPLOYEES BENEFITS RESERVE	6,595.82	14.00	0.00	6,609.82
MACHINERY RESERVE SAVINGS	256,496.02	544.62	0.00	257,040.64
RETIREMENT CONTRIBUTION RESERV	10,138.43	21.53	0.00	10,159.96
TOTAL	2,708,681.20	51,120.64	123,597.64	2,636,204.20
<b>HA TO BE DETERMINED</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

MONTHLY REPORT OF SUPERVISOR

	Balance 02/28/2023	Increases	Decreases	Balance 03/31/2023
<b>HB DEWBERRY PUMP STATION UPGRADE</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	261,506.88	555.25	0.00	262,062.13
TOTAL	261,506.88	555.25	0.00	262,062.13
<b>HC NEW PAVILION IN GINEGAW PARK</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
<b>HD COMPREHENSIVE MASTER PLAN</b>				
CASH - CHECKING	-4,490.00	9,456.00	4,966.00	0.00
TOTAL	-4,490.00	9,456.00	4,966.00	0.00
<b>HE GINEGAW RESTROOMS</b>				
CASH - CHECKING	72,710.00	0.00	0.00	72,710.00
TOTAL	72,710.00	0.00	0.00	72,710.00
<b>L LIBRARY FUND</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
<b>MS SELF INSURANCE FUND</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,644.72	5.62	0.00	2,650.34
TOTAL	2,644.72	5.62	0.00	2,650.34
<b>SD1- WALWORTH CONSOLIDATED</b>				
CONSOLIDATED CHECKING	162,315.23	0.00	400.00	161,915.23
TOTAL	162,315.23	0.00	400.00	161,915.23
<b>SD2- CRYSTAL CREEK DRAINAGE</b>				
CONSOLIDATED CHECKING	2,319.73	0.00	0.00	2,319.73
CRYSTAL CREEK DRAINAGE RES SAV	6,734.55	14.30	0.00	6,748.85
TOTAL	9,054.28	14.30	0.00	9,068.58
<b>SF2- WEST WALWORTH FIRE PROTECTION</b>				
CONSOLIDATED CHECKING	40,800.00	0.00	0.00	40,800.00
CASH IN SAVINGS	1,946.28	4.13	0.00	1,950.41
TOTAL	42,746.28	4.13	0.00	42,750.41
<b>SF3- LINCOLN FIRE PROTECTION</b>				
CONSOLIDATED CHECKING	50,800.00	0.00	0.00	50,800.00
CASH IN SAVINGS	11,360.82	24.12	0.00	11,384.94
TOTAL	62,160.82	24.12	0.00	62,184.94

**MONTHLY REPORT OF SUPERVISOR**

	Balance 02/28/2023	Increases	Decreases	Balance 03/31/2023
<b>SL1- WALWORTH LIGHT DISTRICT</b>				
CONSOLIDATED CHECKING	35,134.05	0.00	387.85	34,746.20
TOTAL	35,134.05	0.00	387.85	34,746.20
<b>SL2- HARVEST HILL LIGHT DISTRICT</b>				
CONSOLIDATED CHECKING	9,643.34	0.00	657.56	8,985.78
TOTAL	9,643.34	0.00	657.56	8,985.78
<b>SL3- GANANDA LIGHT DISTRICT</b>				
CONSOLIDATED CHECKING	28,935.70	0.00	1,233.44	27,702.26
TOTAL	28,935.70	0.00	1,233.44	27,702.26
<b>SL4- BROOKSIDE LIGHT DISTRICT</b>				
CONSOLIDATED CHECKING	448.22	0.00	18.04	430.18
BROOKSIDE REPAIR RESERVE	4,727.32	10.04	0.00	4,737.36
TOTAL	5,175.54	10.04	18.04	5,167.54
<b>SL5- ORCHARD VIEW LIGHT DISTRICT</b>				
CONSOLIDATED CHECKING	6,313.46	0.00	200.64	6,112.82
TOTAL	6,313.46	0.00	200.64	6,112.82
<b>SL6- LEHRWOOD LIGHTING DISTRICT</b>				
CONSOLIDATED CHECKING	1,000.00	0.00	0.00	1,000.00
TOTAL	1,000.00	0.00	0.00	1,000.00
<b>SM GANANDA SIDEWALK DISTRICT</b>				
CONSOLIDATED CHECKING	50,639.72	0.00	0.00	50,639.72
TOTAL	50,639.72	0.00	0.00	50,639.72
<b>SM1- LEHRWOOD SIDEWALK DISTRICT</b>				
CONSOLIDATED CHECKING	500.00	0.00	0.00	500.00
TOTAL	500.00	0.00	0.00	500.00
<b>SP JOHN'S PARK DISTRICT</b>				
CONSOLIDATED CHECKING	3,609.46	0.00	0.00	3,609.46
TOTAL	3,609.46	0.00	0.00	3,609.46
<b>SS WALWORTH SEWER DISTRICT #1</b>				
CONSOLIDATED CHECKING	1,081,542.99	18,325.09	693,435.41	406,432.67
MONEY MARKET	209,161.01	44,590.64	0.00	253,751.65
PETTY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	203,330.35	431.73	0.00	203,762.08
SEWER EQ RESERVE SAVINGS	128,884.30	273.66	0.00	129,157.96
SEWER CAPITAL RESERVE	302,143.22	641.54	0.00	302,784.76

**MONTHLY REPORT OF SUPERVISOR**

	Balance 02/28/2023	Increases	Decreases	Balance 03/31/2023
TOTAL	1,925,161.87	64,262.66	693,435.41	1,295,989.12
<b>SW1- WALWORTH WATER DISTRICT #1</b>				
CONSOLIDATED CHECKING	38,460.53	0.00	0.00	38,460.53
SPECIAL RESERVE, WATER STORAGE	2,325.71	4.94	0.00	2,330.65
TOTAL	40,786.24	4.94	0.00	40,791.18
<b>SW19- WATER EXT #19 LIN/SWA/CO</b>				
CONSOLIDATED CHECKING	23,761.43	0.00	22,700.00	1,061.43
TOTAL	23,761.43	0.00	22,700.00	1,061.43
<b>SW20- WATER EXT #20 ARBOR/TUMMONDS</b>				
CONSOLIDATED CHECKING	6,832.16	0.00	5,675.00	1,157.16
TOTAL	6,832.16	0.00	5,675.00	1,157.16
<b>TA TRUST &amp; AGENCY</b>				
CASH - CHECKING	142,864.63	165,988.40	235,143.71	73,709.32
TOTAL	142,864.63	165,988.40	235,143.71	73,709.32
<b>TC CUSTODIAL TRUST</b>				
CASH - CHECKING	124,143.22	2,800.00	2,222.00	124,721.22
TOTAL	124,143.22	2,800.00	2,222.00	124,721.22
<b>V DEBT SERVICE</b>				
	0.00	0.00	0.00	0.00
ARBOR/TUMMONDS RESERVE SAVINGS	7,074.14	15.02	0.00	7,089.16
LIN/SWAD RESERVE SAVINGS	11,834.45	25.13	0.00	11,859.58
TOTAL	18,908.59	40.15	0.00	18,948.74
<b>TOTAL ALL FUNDS</b>	<b>9,149,721.05</b>	<b>370,773.08</b>	<b>1,312,203.38</b>	<b>8,208,290.75</b>

# TOWN CLERK'S MONTHLY REPORT

TOWN OF WALWORTH, NEW YORK

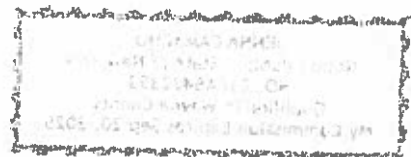
APRIL, 2023

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255				
	<u>1</u>	DECALS	<u>11.60</u>	
	<u>2</u>	MARRIAGE LICENSES NO. 23003 TO 23004	<u>35.00</u>	
	<u>3</u>	MISCELLANEOUS	<u>2,026.00</u>	
	<u>3</u>	B/D/M RECORDS SEARCH	<u>80.00</u>	
		<b>TOTAL TOWN CLERK FEES</b>		<b>2,152.60</b>
A2001				
	<u>2</u>	RECREATION	<u>140.00</u>	
		<b>TOTAL A2001</b>		<b>140.00</b>
A2115				
	<u>1</u>	PB REVIEW FEES/OTHER	<u>50.00</u>	
		<b>TOTAL A2115</b>		<b>50.00</b>
A2544				
	<u>98</u>	DOG LICENSES	<u>998.00</u>	
		<b>TOTAL A2544</b>		<b>998.00</b>
A2555				
	<u>29</u>	BUILDING PERMITS	<u>2,925.00</u>	
		<b>TOTAL A2555</b>		<b>2,925.00</b>
A2770B				
	<u>2</u>	OTHER INCOME BUILDING	<u>58.00</u>	
		<b>TOTAL A2770B</b>		<b>58.00</b>
CM2025				
	<u>6</u>	FACILITY RENTALS	<u>1,290.00</u>	
		<b>TOTAL CM2025</b>		<b>1,290.00</b>
CM2089				
	<u>1</u>	PARK EXPENDABLE TRUST	<u>650.00</u>	
		<b>TOTAL CM2089</b>		<b>650.00</b>
SS2122				
	<u>1</u>	SEWER APPLICATION MACEDN	<u>850.00</u>	
		<b>TOTAL SS2122</b>		<b>850.00</b>
TA301				
	<u>14</u>	ESCROW - BLDG PERMITS	<u>3,300.00</u>	
		<b>TOTAL TA301</b>		<b>3,300.00</b>



**TOWN CLERK'S MONTHLY REPORT**

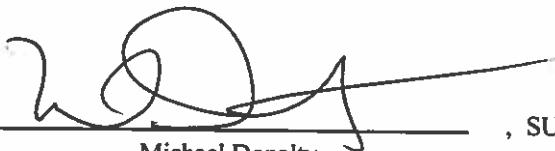
APRIL, 2023

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**DISBURSEMENTS**

PAID TO SUPERVISOR FOR GENERAL FUND	6,312.00 ✓
DECALS SEPARATE MONTHLY REPORT	11.60 ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	3,300.00 ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	1,940.00 ✓
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	850.00 ✓
DECALS SEPARATE MONTHLY REPORT- <u>EFT</u>	613.40
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	124.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	45.00
<b>TOTAL DISBURSEMENTS</b>	<b>13,196.00</b>

MAY 1, 2023

  
\_\_\_\_\_, SUPERVISOR  
Michael Donalty


**STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH**

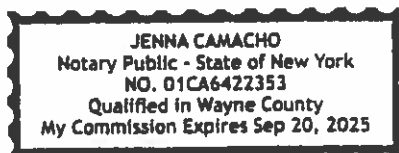
I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

1<sup>st</sup> day of May 2023

  
\_\_\_\_\_  
Town Clerk

  
\_\_\_\_\_  
Notary Public





**RESOLUTION -23: BUDGET MODIFICATIONS**

Council offered the Resolution and moved its adoption. Seconded by Council  
to wit:

\$	Acct #	Description	Acct #	Reason
<b>General Fund</b>				
Transfer \$ 1,085.00	FROM A7620.42	Adult Rec - Prg/ instruct fees	TO A7310.15	Pers Services - Seasonal / Summer PRGS To fund Rec Seasonal support staff
Transfer \$ 83.00	FROM A7620.42	Adult Rec - Prg/ instruct fees	TO A9030.81	Benefits - Soc Sec & Medicare To fund Rec Seasonal support staff
Transfer \$ 7.40	FROM A7620.42	Adult Rec - Prg/ instruct fees	TO A9055.81	Benefits - Disability To fund Rec Seasonal support staff
Transfer \$ 300.00	FROM A1990.4	Contingent Account	TO A7145.44	Joint Recreation Projects For Town Contrib toward Eagle Scout project
Transfer \$ 744.00	FROM A1990.4	Contingent Account	TO A1220.42	Supervisor - Office Expense Sit-Stand Desk for Comptroller

Adopted this 18<sup>th</sup> day of May, 2023 at the meeting of the Town Board.

Roll call vote:  
Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: ABSTRACT 5, APPROVAL**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

TOWN OF WALWORTH				
Abstract # 005				
Summary by Fund				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	22,892.86	77,892.08	100,784.94
CM1-	PARK SPECIAL REVENUE FUND	94.97	1,330.05	1,425.02
CM6-	CEMETERIES		219.53	219.53
DA	HIGHWAY FUND	13,257.05	88,477.66	101,734.71
HB	DFWBERRY PUMP STATION UPGRADE		145,486.80	145,486.80
HD	COMPREHENSIVE MASTER PLAN		3,624.80	3,624.80
HE	GINEGAW RESTROOMS		3,111.25	3,111.25
MS	SELF INSURANCE FUND	9.90		9.90
SF2-	WEST WALWORTH FIRE PROTECTION		39,000.00	39,000.00
SF3-	LINCOLN FIRE PROTECTION		49,000.00	49,000.00
SL1-	WAL WORTH LIGHT DISTRICT	323.47		323.47
SL2-	HARVEST HILL LIGHT DISTRICT	595.00		595.00
SL3-	GANANDA LIGHT DISTRICT	1,255.62		1,255.62
SL4-	BROOKSIDE LIGHT DISTRICT	13.51		13.51
SL5-	ORCHARD VIEW LIGHT DISTRICT	145.41		145.41
SS	WALWORTH SEWER DISTRICT #1	5,874.17	33,269.72	39,143.89
SW19	WATER EXT #19 LIN/SWA CO	22,700.00		22,700.00
SW20	WATER EXT #20 ARBOR/TUMMONDS	5,675.00		5,675.00
TA	TRUST & AGENCY	81,873.76		81,873.76
TC	CUSTODIAL TRUST		2,235.50	2,235.50
<b>Total:</b>		<b>154,710.72</b>	<b>443,647.39</b>	<b>598,358.11</b>

Voucher Numbers 478-630, 51-65, 35-36

Abstract of audited vouchers is on file in the Town Clerk's office.

Adopted this 18<sup>th</sup> day of May, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.



**RESOLUTION -23: AUTHORIZE THE HIRE AND SET SALARY FOR FOUR (4) SEASONAL DAY CAMP STAFF**

Council            offered the Resolution and moved its adoption. Seconded by Council            to wit:

**WHEREAS**, annually the Town Board will hire and set the salary for seasonal Day Camp employees; and

**WHEREAS**, the following rates were established by the 2023 budget:

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>HOURS</b>	<b>WAGE</b>
JILLIAN HANNOLD	DAY CAMP DIRECTOR	37.5 HOURS / WEEK MAXIMUM	\$17.00
CONNOR KERR	DAY CAMP COUNSELOR	32.5 HOURS/WEEK	\$14.40
ISABELLA MAJCHRZAK	DAY CAMP COUNSELOR	32.5 HOURS/WEEK	\$14.40
JOSEPHINE LADUKE	DAY CAMP COUNSELOR	32.5 HOURS/WEEK	\$14.40

**WHEREAS**, the calendar for seasonal Day Camp employees is set from July 10, 2023 through August 11, 2023;

**BE IT RESOLVED**, the hiring and the salaries of the four seasonal Day Camp staff are authorized and set as presented.

Adopted this 18<sup>th</sup> day of May, 2023 at the meeting of the Town Board.

Roll call vote:            Councilwoman Linson  
                                 Councilman Kelly  
                                 Councilman Harden  
                                 Councilman Johnson  
                                 Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: AUTHORIZE TO HIRE AND SET SALARY FOR AUSTIN JACOBS AS SEASONAL SUPPORT STAFF**

Council            offered the Resolution and moved its adoption. Seconded by Council            to wit:

**WHEREAS**, the Town Board approves the hire and sets the salary for seasonal support staff; and

**WHEREAS**, the Recreation Department has a need for a seasonal support staff member; and

**WHEREAS**, the Recreation Department has recommended the following:

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>HOURS</b>	<b>WAGE</b>
AUSTIN JACOBS	SEASONAL SUPPORT STAFF	70 HOURS MAXIMUM	\$15.50

**WHEREAS**, the calendar for seasonal support staff is set to be from May 4, 2023 through August 31, 2023;

**BE IT RESOLVED**, the hiring and the salary of Mr. Austin Jacobs as seasonal support staff is authorized and set as presented.

Adopted this 18<sup>th</sup> day of May, 2023 at the meeting of the Town Board.

Roll call vote:            Councilwoman Linson  
                                 Councilman Kelly  
                                 Councilman Harden  
                                 Councilman Johnson  
                                 Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: AUTHORIZATION TO ADVERTISE TO FILL THE POSITION OF MOTOR EQUIPMENT OPERATOR WITHIN THE HIGHWAY DEPARTMENT**

Council                      offered the Resolution and moved its adoption. Seconded by Council  
to wit:

**WHEREAS**, a Motor Equipment Operator within the Highway Department has tendered his resignation effective June 3, 2023, leaving the position of Motor Equipment Operator vacant;  
and

**WHEREAS**, the Highway Superintendent has determined that filling the position is necessary to continue to provide efficient and effective operation of his Department;

**NOW, THEREFORE BE IT RESOLVED** that the Town Board hereby authorizes the Highway Superintendent to fill the vacant position as soon as possible and further authorizes the Town Clerk to advertise for applications for the position.

Adopted on the 18<sup>th</sup> day of May, 2023 at the meeting of the Town Board.

Roll call vote:              Councilwoman Linson  
                                    Councilman Kelly  
                                    Councilman Harden  
                                    Councilman Johnson  
                                    Supervisor Donalty

Resolution carried/failed.

Date: April 30, 2023

***Dog Control Officer's Name: Lea Dill***  
***ANIMAL CONTROL OFFICER REPORT***

Calls for the month of: April 2023

<u>DESCRIPTION</u>	<u># OF CALLS</u>
1) Reported Stray Sighting on the run. (Not found)	<u>1</u>
a) Owner reported lost dog.	<u>2</u>
b) Owner reported dog returned home.	<u>2</u>
2) DL 18 processed & taken to Shelter. (Strays picked up, owner not found)	<u>0</u>
3) DL 18 processed with found stray, returned to owner. The owner charged a fee for pick-up.	<u>1</u>
4) Complaints. (Barking, defecating on neighbor's lawn, off property - off leash).	<u>0</u>
5) Dog Bite Cases.	<u>1</u>
6) Court Appearance tickets issued.	<u>0</u>
7) Follow ups on expired license or no license.	<u>1</u>
8) Other - (Please describe *)	<u>4</u>

\* Deputy Andrea Colocillo (who was just hired by the Wayne County DA for position of Cruelty Investigator for the east side of Wayne County recently) and I picked up a severely neglected (as far as grooming) small mixed 15-year-old dog named Teddy in Gananda. We took the dog to my groomer as the dog could not see as it was severely matted on the face, eyes and body that we didn't think the dog had eyes, it certainly could not see at all. My groomer cleaned up the dog around his face, then the next day I took the dog back for a full groom. Pictures were taken before and after, Andrea took possession of the dog for a possible neglect investigation. The dog was surrendered to the Wayne County shelter per Wayne County DA instructions. We found the owner, come to find out dog had been missing for three days, as the owner was out of town and his kids in their 20's never called anyone about the lost dog. The owner was ordered to get dog licensed and pay for the grooming. The owner is now required to have the dog groomed on a regular schedule with the groomer per DA orders.

**\*\*Call from 911 to meet up with Wayne County Deputy with possible neglect of a dog that was reported paralyzed on his backend and starved. The deputy wanted a second opinion determining the condition of the dog. The dog is paralyzed due to a medical condition and not starved. The owner explained to us the dog is going to the vet for his condition. The dog has adapted to his not being able to walk on his backend and does very well getting along.**

**\*\*\*Received a call about an injured Possum on Rte. 441 & West Walworth Road. Possum was injured in the AM and still alive at the side of the road in the afternoon. The caller wanted me to go help the poor thing! For sure I am not going to help an injured Possum!! I have had my fair share of run-ins with those nasty varmints when getting grain for the horses out of the grain barrel when I had my horse farm. Talk about running out of the barn screaming and the dang thing running behind me!!**

**\*\*\*\*Called to Gananda by 911 for an aggressive pit bull mix going after a miniature Dachshund being walked on a leash by the owner. Pit bull mix was being walked on leash by two people (13 yrs. and 20 yrs. both with limitations as stated by the parents. The pit got away from the kids, owner of the doxi got between the two dogs and was injured as well as both dogs, all injuries were minor. I informed the doxi owner that he could file dangerous dog charge with the Walworth Town Court, owner declined!**

**Pit owners were combative including filming the conversation with Wayne County Deputy Blair and myself. Pix owner went as far as posting the video on Gananda Communicates Facebook group. Pit mix is very dog aggressive and truly not in the right environment for proper management of its behavior in my opinion. I am sure this encounter will happen again! This dog came from Lollypop farm, I am doing a follow-up with Lollypop farms to see why this dog was adopted out with the issues it carries towards other dogs. This incident is all documented including Deputy's report in case it happens again I will file dangerous dog charge!**





**Walworth Wastewater Treatment Plant**  
3451 Ontario Center Road  
Walworth NY 14568  
315.986.1400 ext. 10  
[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov)

Adam Jozwiak, Sewer Superintendent

May 3, 2023

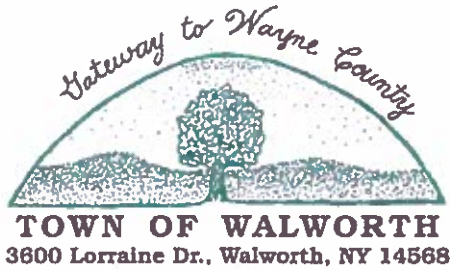
To: Supervisor Mike Donalty  
Re: Wastewater Treatment Plant Monthly Report

Please see following the April 2023 monthly report for the Wastewater Treatment Plant.

- Daily maintenance and monitoring.
- Daily process and required sampling.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 14 days.
- Hauled 44,000 gallons of thickened sludge for disposal to Canandaigua.
- Completed March 2023 DMR's.
- Responded to 109 UFPO requests: 107 Regular and 2 Emergency.
- Responded to 1 after hour call ins.
- Completed operator report for March.
- Cleaned salter, greased, oiled, and removed it after winter season.
- Observe sewer main installation at Orchard View throughout the month.
- Continuous work on plant inventory and pictures.
- Dewberry Pump Station Upgrade pre-construction meeting.
- Sinkhole problem at Fairway 7.
- New pumps unloaded for Dewberry Pump Station Upgrade.
- Baker Road cemetery clean up.
- Repair head gasket on Bobcat.
- Locate force main at Dewberry Pump Station.
- Regional Wastewater Treatment Plant meeting at WCWSA.
- OSHA training.
- Cleaned Dewberry Pump Station with vac truck. Brought old panel and pumps from Dewberry to plant.
- MS4 erosion and sediment 4-hour course for Kyle.
- Maintenance on mowers and trailer for mowing season.
- Removed trees and debris from fence at WWTP. Mowed WWTP.
- Cleaned Walworth Palmyra pump station.
- Weekly mowing of pump stations, cemeteries, and sewer plant.
- Meeting at Lehrwood Estates regarding Phase 11

Respectfully Submitted,

Adam Jozwiak, Sewer Superintendent



**Walworth Wastewater Treatment Plant**  
**3451 Ontario Center Road Walworth NY 14568**  
**Adam Jozwiak, Sewer Superintendent**  
**315.986.1400 extension 10**  
[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov)

Attention:  
Mike Donalty, Walworth Town Supervisor  
Walworth Town Board Members

Following is the summary report for the 2023 Sewer collection (payment due date May 3, 2023). This encompasses 2S-090 through 2S-139. 2S-063 through 2S-089 was collected between billing periods and included with this report.

Total dollar amount of billable rents:	\$180,317.57 (1697 Accounts)
Total dollar amount of rents received:	\$126,045.08
Less adjustments	(\$85.00)
Total dollar amount paid to Town Comptroller:	\$125,960.08

Ck 491 - \$ 5,985.32  
Ck 492 - \$20,346.93  
Ck 493 - \$30,201.43  
Ck 496 - \$27,212.57  
Ck 498 - \$42,213.83

If you should have any questions, please give me a call.

Respectfully submitted,

Linda Kleeman,  
Sewer Department Account Clerk

**From:** Guy Bringley ([ic636g@gmail.com](mailto:ic636g@gmail.com)) <[ic636g@gmail.com](mailto:ic636g@gmail.com)>  
**Sent:** Thursday, April 27, 2023 4:01 PM  
**To:** Norm Druschel ext 4 <[bldginsp@townofwalworthny.gov](mailto:bldginsp@townofwalworthny.gov)>  
**Cc:** [Region1@wreathscrossamerica.org](mailto:Region1@wreathscrossamerica.org)  
**Subject:** Fwd: Wreaths Across America Location Approval

Barb,

This is the email you may have received. I've filled out the form attached and submitted it.

You can email me or Wreaths Across America if any concerns arise. My cell # is [REDACTED] for future reference as needed.  
Again thank you for your help.

Guy Bringley

----- Forwarded message -----

**From:** Region 1 Liaison Team <[region1@wreathscrossamerica.org](mailto:region1@wreathscrossamerica.org)>  
**Date:** Thu, Apr 13, 2023, 1:57 PM  
**Subject:** Wreaths Across America Location Approval  
**To:** IC636G <[ic636g@gmail.com](mailto:ic636g@gmail.com)>, Bldginsp <[bldginsp@townofwalworthny.gov](mailto:bldginsp@townofwalworthny.gov)>

Dear Norm,

Thank you so much for choosing to support Wreaths Across America at !

The volunteer Location Coordinator planning the wreath-laying ceremony at this location on December 16th, 2023 is Guy Bringley. They will be responsible for the event and clean up. We want to be good guests, so I have copied them on this email to help you connect to discuss your preferences so that we can ensure the rules and requirements at this location are followed.

Please confirm your approval for the Wreaths Across America event to take place at Walworth, Freewill, Baker, Gould, and West Walworth Cemeteries on National Wreaths Across America Day, December 16th, 2023.

[Click here to sign the approval form](#)

We are always happy to help and want to make sure that everything runs smoothly at this location at the event. Please reach out to us if you have any questions or concerns.

Thank you for allowing your local community to participate in our mission to REMEMBER, HONOR, and TEACH!

April 2023 Sales

TAX ID #	School Code	Street #	Street Name	Prop Class	Sale Price	Sale Date	Prior Owner	New Owner	Mailing Address
62113-07-719910	543002	1522	Aster	210	150000	4/14/2023	Affronti, Tina Bianca	Vojtush, Carolyn	1522 Aster Ter Walworth, NY 14568
61115-00-018331	543401	171	Atlantic	210	275000	4/10/2023	Ziffer, Judith M	Allen, Gail	171 Atlantic Ave Fairport, NY 14450
61115-00-959382	543401	905	Atlantic	210	185000	4/14/2023	McGill, David A	Christmas, Meghan L	905 Atlantic Ave Walworth, NY 14568
62114-00-507396	543002	VL	Baker	837	198000	3/25/2023	Capital Telecom Holdings LLC,	Diamond Towers IV LLC	120 Moubtain Ave Springfield, NJ 07081
62114-00-509231	543002	VL	Baker	105	126425	4/4/2023	Darron, Carlyle G	Dill, Helene	3590 Baker Rd Walworth, NY 14568
61114-13-086459	264201	3734	Deer Meadow	210	265000	4/13/2023	Milne, Brian K	Miller, Patricia A & Eric J Nelson	3734 Deer Meadow Run Macedon, NY 14502
61114-17-117222	264201	236	Farmview	210	1	4/28/2023	Webster, Jerold A	Jerold A Webster Irrevocable Trust-Jo Ann D O'Neill & David A Woodward as Trustees	236 Farmview Dr Macedon, NY 14502
61114-17-189088	264201	271	Longleaf	311	425795	3/31/2023	NVR, Inc. d/b/a Ryan,	Gupta, Kanupriya	271 Longleaf Ln Macedon, NY 14502
62116-00-078126	543401	999	Plank	240	1	4/10/2023	Weber, Emil J	Weber Land LLC	991 Whitney Rd Ontario, NY 14519
62116-00-114190	543401	1025	Plank	105	1	4/10/2023	Weber, Emil J	Weber Land LLC	991 Whitney Rd Ontario, NY 14519
60114-00-931237	264201	105	Route 441	323	284000	4/17/2023	Peterson, Dennis W	Pietranton, Dante & Jennifer	2090 Watson-Hulburt Rd Macedon, NY 14502
61116-00-989026	543401	4976	Schoolhouse	210	368000	4/18/2023	Hannold, Christopher	Interlicchia, Jackalyn	4976 Schoolhouse Rd Ontario, NY 14519
63114-00-272196	543002	1965	Sherburne	210	1	4/6/2023	Valerio, Vincenzo	Valerio, Giovanna	1959 59th St Brooklyn, NY 11204
62114-20-793021	543002	1564	Starflower	210	250000	4/14/2023	Bauer, Ashlie	Simpson, Micheal S & Chelsy	1564 Starflower Ct Walworth, NY 14568
63115-00-755344	543401	4444	Wal-Ontario	240	1	4/5/2023	Knoebel, Daniel	Gathering Hills Farm LLC	4444 Wal-Ontario Rd Walworth, NY 14568

April 2023 Sales

63115-00-469157	543401	VL	Wal-Ontario	105	460000	4/6/2023	Galvin, Co-Trustee, Lillian B	Wilbert Fruit Farm LLC	4418 Ontario Center Rd Walworth, NY 14568
63114-15-633320	543401	3618	Walworth	210	141598	4/20/2023	Kazmirski, Adam P	U.S. Bank National Association	900 Merchants Concourse Westbury, NY 11590
61114-00-670593	543002	VL	West Walworth	117	30000	3/31/2023	Calder, Jason	Callahan, Zachary	263 Longleaf Ln Macedon, NYH 14502
61114-00-646593	543002	VL	West Walworth	311	30000	3/31/2023	Calder, Jason	Callahan, Zachary	263 Longleaf Ln Macedon, NYH 14502

**TOWN OF WALWORTH  
BUILDING DEPARTMENT**  
3600 Lorraine Drive  
Walworth, New York 14568

**Monthly Building and Zoning Report**

There were 28 other inspections completed during the month of April 2023.

Notice of Violation: 0

Notice to Remedy: 0

Letters regarding Building Permits: 36

Permits Issued: 30

Certificates of Occupancy Issued:

23-008	Safelite Auto Glass	2140 Penfield-Walworth Rd
23-009	Hartman, Margaret	4240 West Walworth Road
23-010	NVR/Ryan Homes	250 Turtle Run

Certificates of Compliance Issued: 41

Soil Test completed: 0

Septic Repair completed: 0

Fire calls: 1

Fire Inspections: 12

Fire Marshall Correspondence: 5

Annual Inspection: 0


Property Maintenance: 10

Drainage Issues: 3

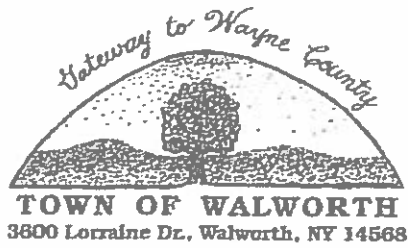
Projects in process:

- Installation of Knox Boxes at businesses and apartments
- Orchard View infrastructure inspections

Respectfully submitted,

  
Norman Druschel  
Building Inspector

  
Brett Malafeew  
Code Enforcement Officer



Jacqueline VanLare  
Town of Walworth  
Recreation Director

Date: May 11, 2023

To: Supervisor Donalty & the Walworth Town Board

Re: Month End Report for April 2023

- Out of 200 total spots available over 5 weeks for Summer Day Camp, we have 8 spots left. It has been a strong start to summer registrations
- Financial Summary for April
  - Recreation Registration Fees \$13,914.88
  - Lodge Fees \$1,150.00
  - Open Air Pavilion Fees \$140.00

Respectfully submitted,

Jacqueline VanLare  
Recreation Director



3600 Lorraine Drive  
Walworth, NY 14568



(p) 315 986 1400  
(f) 315 986 1440



walrec@townofwalworthny.gov  
www.townofwalworthny.gov

May 15, 2023

Kevin Switzer  
Highway Superintendent  
Town of Walworth Highway Department  
4384 Canandaigua Road  
Walworth, NY 14568

Dear Kevin:

Please accept this letter as my formal resignation from my position at Walworth Highway Department effective June 3, 2023.

I appreciate all the opportunities this job has afforded me, and I am thankful for the guidance and support.

Please let me know if there is anything additional needed from me during this transition period.

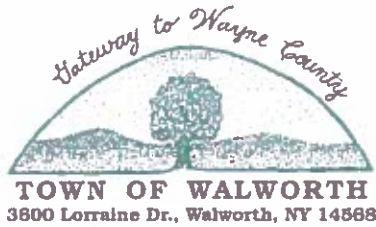
Thanks again, and I wish you all the best.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Parks", with a long, sweeping horizontal line extending to the right.

Brian Parks





**Parks & Facilities Department**  
3600 Lorraine Drive, Walworth, NY 14568  
Mike Buckley, Parks & Facilities Superintendent  
(315) 986-1400 ext.12  
[parkssuper@townofwalworthny.gov](mailto:parkssuper@townofwalworthny.gov)

May 12, 2023,

To: Supervisor Mike Donalty

Re: Parks & Facilities Monthly Report

This report is for April 15, 2023, through May 12, 2023:

Daily inspection and maintenance of the Ginegaw Park lodge and pavilions

Minor Town Hall maintenance

Finished construction on Parks building to enclose and heat shop area

Finished spring equipment maintenance

Began mowing and string trimming for the season

Finished Baseball and softball field spring renovations

Grooming and lining of Baseball and Softball fields

Layout and lining of soccer fields

Opened drinking fountains in Ginegaw and Sherburne Parks

Respectfully Submitted,

Mike Buckley, Parks & Facilities Superintendent

## Aimee Phillips

---

**From:** Michael Donalty <supervisor@townofwalworthny.gov>  
**Sent:** Tuesday, May 16, 2023 11:40 AM  
**To:** Aimee Phillips (townclerk@townofwalworthny.gov)  
**Subject:** FW: Gananda Parkway

Please add as communications- I will comment on it at the meeting. Thanks.

**From:** HW- Rooney, Kevin (KRooney@co.wayne.ny.us) <KRooney@co.wayne.ny.us>  
**Sent:** Tuesday, May 16, 2023 10:44 AM  
**To:** Michael Donalty <supervisor@townofwalworthny.gov>  
**Subject:** Gananda Parkway

Supervisor Donalty,

Thanks for the brief chat today about the roundabout. We recognize the challenges surrounding the property acquisition, and have decided to suspend progress on this alternative.

Since motorist safety is still a concern at this intersection, we will likely explore some other means to reduce crashes.

Kevin Rooney, P.E.  
Superintendent Of Public Works  
Wayne County Public Works Department  
7227 Rt. 31 Lyons NY 14489  
Phone: 315.946.5608  
Fax: 315.946.5610  
[KRooney@co.wayne.ny.us](mailto:KRooney@co.wayne.ny.us)

 Go Green! Print this email only when necessary. Thank you for helping the County of Wayne be environmentally responsible.

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**Aimee Phillips**

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**From:** Coro, Nanette (ncoro@waynecsd.org) <ncoro@waynecsd.org>  
**Sent:** Tuesday, May 16, 2023 9:51 PM  
**To:** roc-source@gannett.com; Cindy Murray; WayneBOE; Times of Wayne County; 4CountySBA; yournews@messengerpostmedia.com; newsroom@rochesterhomepage.net; Spectrum News; Suellen Terranova; News10NBC; Wayne County Post ( Messenger) Suzi Brozell; allstaff; Town Clerk Walworth; news@13wham.com; fltimes@fltimes.com; Town Clerk Ontario  
**Subject:** 2023-24 WAYNE CENTRAL SCHOOL DISTRICT ELECTION AND BUDGET VOTE

Below are the Wayne Central School District 2022-24 Budget Vote & Election results:

**Proposition #1 - 2023-2024 School Budget - Passed**

YES - 479  
NO - 211

**Proposition #2 - Bus Purchase - Passed**

YES - 541  
NO -148

**Election of School Board Members:**

The three candidates that receive the most votes will be elected to three-year terms beginning July 1, 2023-June 30, 2026

Alba Vandelinder - 402  
Kelly Corey - 406  
Steve Gallaher - 506

--  
Nanette M. Landis-Coro  
Secretary to Business Office  
District Clerk  
Wayne Central School District  
315-524-1011

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