

Presiding Supervisor Donalty called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM. Supervisor Donalty led those present in the recitation of the Pledge of Allegiance.

<u>PRESENT:</u>	Michael Donalty	Supervisor
	Amber Linson	Councilwoman
	Jim Harden	Councilman
	Alex Kelly	Councilman
	Rick Johnson	Councilman
	Kevin Switzer	Highway Superintendent
	Aimée Phillips	Town Clerk

ABSENT: No members of the Town Board were absent.

OTHERS PRESENT: Christine Stanford, Town Comptroller; Donald Young, Esq., Town Attorney; Michael Buckley, Parks Superintendent; Adam Jozwiak, Sewer Superintendent; four (4) members of the public.

MINUTES

Motion by Councilman Johnson that the minutes of March 2, 2023 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

PRESENTATION: Presentation by Michael J. DeBadts, CPA – Mengel Metzger Barr & Co., LLP

Mr. DeBadts distributed a packet regarding the 2021 fiscal year audit conducted by his firm. He reviewed audit findings and associated issues, the financial position of the Town of Walworth and an update on the 2022 audit standings. Discussion ensued regarding found irregularities in payroll processing and control deficiencies, and Mr. Debadts discussed recommendations for moving forward.

After Mr. DeBadts had concluded his presentation, Supervisor Donalty read the following statement:

As Walworth Town Supervisor I speak on behalf of the entire board today. We are angered and saddened that the trust of the citizens of Walworth has been abused.

Shortly after the start of 2022, this board discovered significant discrepancies in the Town of Walworth’s financials. Due to the complexity created by the general disorder left behind by the outgoing administration, a forensic accountant was retained to determine the exact nature and extent of the problem. It was found that apparently, in the fourth quarter of 2021 nearly \$15,000 of tax payor funds went missing.

The current board then referred the matter to the State Comptroller for further analysis. They agreed with the forensic accountant’s assessment that money was indeed missing and to whom it was illegally disbursed but declined to pursue.

After much consideration and despite our outrage at the abuse of trust, this board has also decided not to pursue recovery. The unfortunate reason is that the cost to the Town to recover the money would far outstrip the money owed, resulting in further financial damage to the town.

What happened is wrong. Our only solace is that this incident may yet serve as an expensive reminder why it is essential to elect people of character to public office.

ELECTED OFFICIALS’ REPORTS:

The following reports were submitted to the Town Board:

Monthly Report of the Town Clerk, February 2023
Receiver of Taxes Monthly Report, dated February 15, 2023

Motion by Councilwoman Linson to accept all submitted Department Reports. Seconded by Councilman Johnson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

TOWN CLERK – No report.

HIGHWAY SUPERINTENDENT - No report.

COUNCILMAN KELLY

Councilman Kelly shared that the Memorial Day parade will begin at the Walworth Fire Department parking lot at 11:00 AM and will conclude in Ginegaw Park for a ceremony at 12:00 PM.

COUNCILWOMAN LINSON

Councilwoman Linson invited residents to attend the upcoming program at the Lodge in Ginegaw Park by the Walworth Historical Society on March 20, 2023 at 7:00 PM.

COUNCILMAN HARDEN – No report.

COUNCILMAN JOHNSON – No report.

SUPERVISOR DONALTY – No report.

RESOLUTIONS:

RESOLUTION 58-23: BUDGET MODIFICATIONS

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

Budget Modifications for March 16, 2023 Board Meeting

	\$		Acct #	Description		Acct #		Reason
General Fund								
Transfer	\$ 5,000.00	FROM	A1990.41	CONTINGENT	TO	A8140.44	MS4 - Membership / Dues	to cover Ontario Cnty Soil & Water membership
Transfer	\$ 13,441.00	FROM	A1990.41	CONTINGENT	TO	A1355.491	Shared Services - Ontario	to cover 2023 Assessor shared services contract
Sewer Fund								
Transfer	\$ 2,784.56	FROM	SS8130.406	Chemicals	TO	SS8110.43	Insurance	To cover 2023 NYMIR insurance
Transfer	\$611,638.00	FROM	SS9780.6	Debt Pymt to Public Authority	TO	SS8130.413	WCWSA - Regional Project	To put it in the proper place in the budget

Adopted this 16th day of March, 2023 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 59-23: ABSTRACT 3, APPROVAL

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

TOWN OF WALWORTH				
Abstract # 003				03/10/23
Summary by Fund				13:47:49
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	19,255.54	120,424.01	139,679.55
CM1-	PARK SPECIAL REVENUE FUND	97.31	279.24	376.55
DA	HIGHWAY FUND	11,940.19	66,220.09	78,160.28
HD	COMPREHENSIVE MASTER PLAN		4,966.00	4,966.00
SD1-	WALWORTH CONSOLIDATED DRAINAGE		400.00	400.00
SL1-	WALWORTH LIGHT DISTRICT		387.85	387.85
SL2-	HARVEST HILL LIGHT DISTRICT		657.56	657.56
SL3-	GANANDA LIGHT DISTRICT	1,274.66		1,274.66
SL4-	BROOKSIDE LIGHT DISTRICT		18.04	18.04
SL5-	ORCHARD VIEW LIGHT DISTRICT		200.64	200.64
SS	WALWORTH SEWER DISTRICT #1	3,049.52	671,489.88	674,539.40
TA	TRUST & AGENCY	84,999.69		84,999.69
TC	CUSTODIAL TRUST		2,222.00	2,222.00
Total:		120,616.91	867,265.31	987,882.22

Voucher Numbers 167-304, 16-31, 19-25

Abstract of audited vouchers is on file in the Town Clerk’s office.

Adopted this 16th day of March, 2023 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 60-23: SET PUBLIC HEARING – LOCAL LAW NO. 5 OF 2023 TO AMEND THE WALWORTH TOWN CODE TO ADDRESS RESIDENTIAL STANDBY GENERATORS

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

WHEREAS, given that the Walworth Town Code does not adequately address residential standby generators, the Town Board now has before it a proposed Local Law “To Amend the Walworth Town Code to Address Residential Standby Generators;” said draft Local Law is on file with the Town Clerk.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be duly advertised for and held on April 6, 2023, at 6:30 p.m. for the purpose of permitting the public to speak relative to said proposed Local Law; and, be it further

RESOLVED, that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

Town Attorney Young stated the reasoning and need for this Local Law for those present.

Adopted this 16th day of March, 2023 at the meeting of the Town Board.

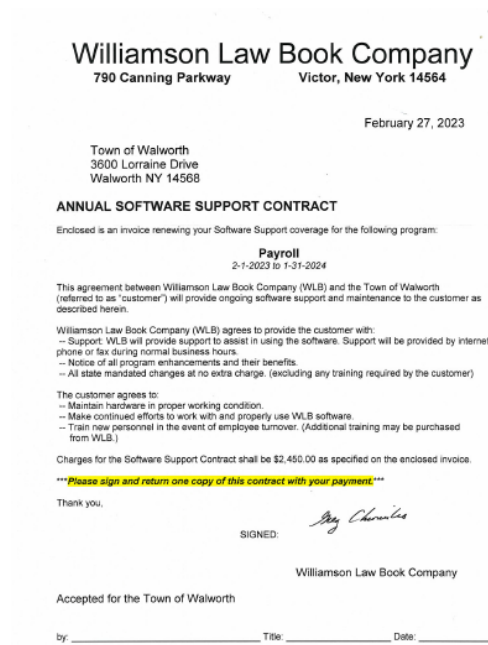
Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 61-23: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE WILLIAMSON LAW BOOK COMPANY ANNUAL SOFTWARE SUPPORT CONTRACT FOR PAYROLL

Councilman Johnson offered the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:



Adopted this 16th day of March, 2023 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 62-23: AUTHORIZE THE DEPUTY TOWN SUPERVISOR TO SIGN THE 2022 SERVICE AWARD PROGRAM SPONSOR SUBMISSION FORM FOR THE LINCOLN FIRE DEPARTMENT

Councilman Johnson moved the following Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

The following was submitted:

TO: Firefly Admin Inc.
 FROM: Town of Walworth Town Board
 DATE: _____
 RE: Submission of Calendar Year 2022 LOSAP Points & Service Credit

The Town Board has overseen and completed the annual process of certifying, approving and posting the 2022 LOSAP points and service credit as required by Article 11-A of the New York State General Municipal Law.

In addition, the Board has ensured the accuracy of the transcription of points earned from the internal points-tracking system to the Firefly roster.

The Board releases the 2022 LOSAP points and service credit listing to Firefly Admin Inc. for use in assisting the Board to administer the LOSAP in accordance with the terms of the Firefly Admin Inc. Engagement Letter.

We understand that Firefly Admin Inc. will be relying on the accuracy and reliability of the information now submitted by the Board on the Firefly-provided roster, and Firefly Admin Inc. will use this information to determine benefit eligibility and contributions owed by the Town to fund the benefits accrued by the participating volunteers. We acknowledge that Firefly Admin Inc. is not responsible to verify the transcription of the points from the internal points-tracking system to the Firefly roster, audit the information, or to uncover errors that may exist.

Respectfully submitted by the Town Supervisor:

 Signature

BE IT RESOLVED, that the Deputy Town Supervisor is authorized to sign the 2022 Service Award Program Sponsor Submission Form for the Lincoln Fire Department.

Adopted this 16th day of March, 2023 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Abstain

Resolution carried.

RESOLUTION 63-23: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE 2022 SERVICE AWARD PROGRAM SPONSOR SUBMISSION FORM FOR THE WEST WALWORTH FIRE DEPARTMENT

Councilman Johnson moved the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:

TO: Firefly Admin Inc.
 FROM: Town of Walworth Town Board
 DATE: _____
 RE: Submission of Calendar Year 2022 LOSAP Points & Service Credit

The Town Board has overseen and completed the annual process of certifying, approving and posting the 2022 LOSAP points and service credit as required by Article 11-A of the New York State General Municipal Law.

In addition, the Board has ensured the accuracy of the transcription of points earned from the internal points-tracking system to the Firefly roster.

The Board releases the 2022 LOSAP points and service credit listing to Firefly Admin Inc. for use in assisting the Board to administer the LOSAP in accordance with the terms of the Firefly Admin Inc. Engagement Letter.

We understand that Firefly Admin Inc. will be relying on the accuracy and reliability of the information now submitted by the Board on the Firefly-provided roster, and Firefly Admin Inc. will use this information to determine benefit eligibility and contributions owed by the Town to fund the benefits accrued by the participating volunteers. We acknowledge that Firefly Admin Inc. is not responsible to verify the transcription of the points from the internal points-tracking system to the Firefly roster, audit the information, or to uncover errors that may exist.

Respectfully submitted by the Town Supervisor:

 Signature

BE IT RESOLVED, that the Town Supervisor is authorized to sign the 2022 Service Award Program Sponsor Submission Form for the West Walworth Fire Department.

Adopted this 16th day of March, 2023 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 64-23: TO SET CALENDAR SEASON FOR SEASONAL PARK LABORER EMPLOYEES (2) AS APRIL 9, 2023 TO NOVEMBER 18, 2023, OR AS NEEDED PER APPROVAL BY TOWN SUPERVISOR

Councilwoman Linson offered the Resolution and moved its adoption as amended. Seconded by Councilman Kelly to wit:

WHEREAS, The Town of Walworth employees 2 seasonal park laborers; and

WHEREAS, the Town Board is required to set the calendar season for a 32-week period annually via resolution;

BE IT RESOLVED that the Walworth Town Board authorizes to set the calendar season for the 2 seasonal park laborers commencing April 9, 2023 and ending November 18, 2023, or as needed per approval by the Town Supervisor.

Adopted this 16th day of March, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson Aye
 Councilman Kelly Aye
 Councilman Harden Aye
 Councilman Johnson Aye
 Supervisor Donalty Aye

Resolution carried.

RESOLUTION 65-23: AUTHORIZE THE HIRE AND SET SALARY FOR TWO (2) SEASONAL PARK LABORERS

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS, annually the Town Board will hire and set the salary for seasonal employees; and

WHEREAS, the following rates were established by the 2023 budget and consistent increase from year to year as Collective Bargaining Employees’ Wages:

EMPLOYEE	POSITION	HOURS	WAGE
DAVE BARMASTER	SEASONAL PARKS LABORER	40 HOURS / WEEK MAXIMUM – TOTAL 1280 HOURS	\$16.50
DAVE BARMASTER	SEASONAL PARKS LABORER	LIGHT THE NIGHT	\$16.50
MARK KRITALL	SEASONAL PARKS LABORER	40 HOURS / WEEK MAXIMUM – TOTAL 1280	\$16.50
MARK KRITALL	SEASONAL PARKS LABORER	LIGHT THE NIGHT	\$16.50

WHEREAS, the calendar for seasonal employees is set through November 18, 2023, dependent on if budget has funding available;

BE IT RESOLVED, the hiring and the salaries of the two seasonal park laborers are authorized and set as presented, contingent on pre-hire drug and alcohol testing.

Adopted this 16th day of March, 2023 at the meeting of the Town Board.

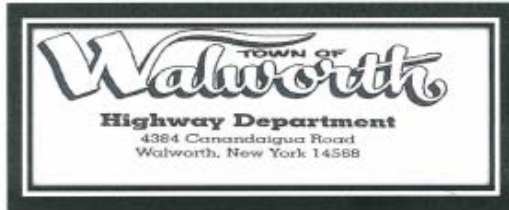
Roll call vote: Councilwoman Linson Aye
 Councilman Kelly Aye
 Councilman Harden Aye
 Councilman Johnson Aye
 Supervisor Donalty Aye

Resolution carried.

RESOLUTION 66-23: AUTHORIZE THE HIGHWAY SUPERINTENDENT TO IMPLEMENT HIGHWAY DEPARTMENT HOURS OF 4 10-HOUR WORKDAYS BEGINNING APRIL 9, 2023 TO OCTOBER 21, 2023

Councilwoman Linson offered the Resolution and moved its adoption as amended. Seconded by Councilman Kelly to wit:

The following was submitted:



Kevin Switzer
Highway Superintendent

Phone: (315) 524-3150
Fax: (315) 524-9247

TO: Michael Donalty, Town Supervisor
CC: Town Board Members
FROM: Kevin Switzer, Highway Superintendent
DATE: March 2, 2023
SUBJECT: Work Schedule

Be it resolved that the Town Board authorize Kevin Switzer, Highway Superintendent, to implement Highway Department work hours to consist of 4 10 hour workdays (Mon-Thurs) from April 9, 2023, to October 21, 2023. This is to include allowing for the town to reconsider the implemented schedule based on conditions, including weather.

Thank you,

Kevin Switzer
Highway Superintendent
Town of Walworth

BE IT RESOLVED that the Highway Superintendent is authorized to implement Highway Department hours of 4 10-hour work days from April 9, 2023 to October 21, 2023; and allowing the Town to reconsider the implemented schedule based on conditions including weather.

Adopted this 16th day of March, 2023 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 67-23: TO AWARD BID CONTRACT TO DAKKSCO PIPELINE CORP. FOR THE DEWBERRY PUMP STATION IMPROVEMENTS IN THE AMOUNT OF \$227,944.00

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

The following was submitted:



March 08, 2023

Mr. Michael Donalty, Town Supervisor
 Town of Walworth
 3800 Lorraine Drive
 Walworth, NY 14588

RE: Recommendation of Award for
 Dewberry Pump Station Improvements
 Town Bid 2023

Dear Mr. Donalty:

We reviewed the bids received for the Dewberry Pump Station Improvements Project and recommend that the Town of Walworth award the Contract to Dakksco Pipeline Corp. in the amount of \$227,844.

On March 02, 2023, two bids were received for the project (see attached Summary of Bids). At that time, Dakksco Pipeline Corp. submitted the apparent low bid in the amount of \$227,844.

We interviewed Dan Morin, the Owner for Dakksco Pipeline Corp., to ensure they understand the scope and are able complete the project within the contract duration and in accordance with the construction documents. In addition, we reviewed the list of previous work performed by the Contractor and contacted references associated with those projects. Based on this review, it is our opinion that Dakksco Pipeline Corp. is qualified to perform the work required to complete this project.

Upon the Town of Walworth's authorization, LaBella Associates will issue a Notice of Award to the contractor and prepare the necessary contract documents.

Regards,

LaBella Associates

Jason R. Ebbe, PE
 Project Manager / Engineer

Attachments:

Summary of Bids

\\Projects\projects\NY\Walworth, Town of\212140 Public Works\212140.015 - Pump Station Eval\Bidding\Bid Opening\Award Recommendation.docx

300 State Street, Suite 201 | Rochester, NY 14614 | p (585) 454-6110 | f (585) 454-3066
www.labellapc.com

BIDDER		TOTAL BASE BID	SUBMISSION		REMARKS/COMMENTS
Dakksco Pipeline <small>Name</small> 2 Eastman Place <small>Address</small> Leicester NY 14461 <small>City State Zip</small>		227,844.00	<input checked="" type="checkbox"/> Signed	<input checked="" type="checkbox"/> Sealed	
			<input checked="" type="checkbox"/> Acknowledgment of addenda	<input checked="" type="checkbox"/> Bid security	
			<input checked="" type="checkbox"/> Resolved Non-Collision Certificate	<input checked="" type="checkbox"/> Resolved Site Investigation Certification	
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
CP Ward Incorporated <small>Name</small> 100 W River Rd PO Box 900 <small>Address</small> Scottsville NY 14546 <small>City State Zip</small>		254,000.00	<input checked="" type="checkbox"/> Signed	<input checked="" type="checkbox"/> Sealed	
			<input checked="" type="checkbox"/> Acknowledgment of addenda	<input checked="" type="checkbox"/> Bid security	
			<input checked="" type="checkbox"/> Resolved Non-Collision Certificate	<input checked="" type="checkbox"/> Resolved Site Investigation Certification	
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

WHEREAS, the Sewer Superintendent has received two bids from vendors, Dakksco Pipeline Corp. and CP Ward Incorporated; and

WHEREAS, the Town Engineer has recommended awarding the contract to Dakksco Corp.;

WHEREAS, the Sewer Superintendent has met with the Town Engineer and vendor and also recommends the vendor to be awarded the contract;

BE IT RESOLVED that the bid contract for the Dewberry Pump Station Improvements Project be hereby awarded to Dakksco Corp. in the amount of \$227,944.00.

Sewer Superintendent Jozwiak shared components and plans for the project with members of the Town Board.

Adopted this 16th day of March 2023, at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 68-23: AUTHORIZE THE USE OF ADDITIONAL SEWER CAPITAL RESERVE FUNDS IN THE AMOUNT OF \$156,000.00, TO COVER THE INCREASED COST OF THE DEWBERRY PUMP STATION UPGRADE PROJECT, SUBJECT TO PERMISSIVE REFERENDUM

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

WHEREAS, Resolution 95-22 established a Capital Project to upgrade the Dewberry Pump Station; and

WHEREAS, Resolution 95-22 authorized the use of \$227,590.00 from the Sewer Capital Reserve Fund; and

WHEREAS, the bid opening resulted in a total project cost greater than estimated; and

WHEREAS, there are sufficient funds in the Sewer Capital Reserve Fund (SS231R) to cover the additional costs of the project;

NOW, THEREFORE IT BE RESOLVED, that the Town Board hereby authorizes the transfer of \$156,000.00 from the Sewer Capital Reserve fund, subject to permissive referendum, and approves the following modification to the Capital Project Budget.

Increase Revenues – HB5031 \$156,000.00

Increase Appropriations – HB5130.2 \$156,000.00

For a Total Project Budget \$417,000.00

Adopted this 16th day of March, 2023 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 69-23: TO RE-OBLIGATE \$35,000.00 OF ARPA FUNDS TO CONSTRUCT A DOG PARK IN THE SHERBURNE ROAD PARK

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS, for her Community Service project, a local Girl Scout proposed that a dog park be constructed in a Town park, and has offered to assist in the construction of said dog park; and

WHEREAS, the Parks and Facilities Superintendent, along with the Recreation Director, have recommended that the dog park be constructed in the Sherburne Road Park for the use of our residents and their canine companions; and

WHEREAS, the Town previously obligated up to \$100,000.00 of ARPA funds to award to local small businesses/ nonprofit organizations; and

WHEREAS, the Town only awarded \$51,257.05, leaving \$48,742.95 of unused ARPA funds for that purpose; and

WHEREAS, it is estimated that the total cost to complete this project will not exceed \$35,000.00;

NOW, THEREFORE BE IT RESOLVED, that the Town Board authorizes the use of ARPA funds not to exceed \$35,000.00 to construct a dog park.

Adopted this 16th day of March, 2023 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

COMMUNICATION:

- **Recreation Department Monthly Report for February 2023**
- **Animal Control Officer Report**, dated March 7, 2023
- **Building and Zoning Report for February 2023**
- **Walworth Town Court Monthly Report for February 2023**
- **Uniform Code and Energy Code Administration and Enforcement Report** (Reporting Year 2022)
- **Assessment Department Board Report for February 2023**
- **Assessment Department Monthly Sales Report for January 2023**
- **Town of Walworth Wastewater Treatment Plant Monthly Report**, dated March 9, 2023
- **February 2023 Highway Summary Report**
- **Letter from LaBella Associates regarding the recommendation of award for the Dewberry Pump Station Improvements town bid 2023**, dated March 9, 2023
- **E-mail from Rob Richardson of Clean Energy Communications**, dated March 10, 2023

Motion by Councilman Johnson to acknowledge the correspondence as received.

Seconded by Councilwoman Linson.

Roll call vote: Councilwoman Linson Aye
 Councilman Kelly Aye
 Councilman Harden Aye
 Councilman Johnson Aye
 Supervisor Donalty Aye

Motion carried.

TOWN BOARD MEETINGS:

DATE	TIME	MEETING TYPE
APRIL 6, 2023	6:30 PM	REGULAR
APRIL 20, 2023	6:30 PM	REGULAR
MAY 4, 2023	6:30 PM	REGULAR

NEW AND OTHER BUSINESS:

- **Employee Handbook/Policies and Procedures Manual Updates** – No update.
- **Knox Box Installations** – No update.
- **Generators**

It was noted that this discussion item is in process and may be removed from future Town Board agendas.

PUBLIC PARTICIPATION: No members of the public wished to address the Town Board.

ADJOURNMENT:

Motion by Councilwoman Linson to adjourn. Seconded by Councilman Kelly.

Roll call vote: Councilwoman Linson Aye
 Councilman Kelly Aye
 Councilman Harden Aye
 Councilman Johnson Aye
 Supervisor Donalty Aye

Motion carried.

Time: 7:08 PM

Respectfully Submitted,
 Aimée Phillips
 Town Clerk