



Michael Donalty, Town Supervisor
3600 Lorraine Drive
Walworth, NY 14568

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TOWN BOARD REGULAR MEETING – AGENDA
MARCH 2, 2023 6:30 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

MINUTES: February 16, 2023 Regular Meeting

PRESENTATIONS

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)

RESOLUTIONS:

- Resolution -23:** To approve Local Law No. 4 of 2023 To Amend The Walworth Town Code To Address Short-Term Rentals
- Resolution -23:** To authorize the use of Town Hall Capital Reserve funds to replace a heat pump in the Town Hall, subject to permissive referendum

COMMUNICATION:

- Highway Report for January 2023
- Parks Department Monthly Report for February 2023
- Letter from the State of New York Unified Court System, dated February 23, 2023

NEW AND OTHER BUSINESS

Policies, Procedures and Employee Handbook Review

Knox Box Installations

Generators

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT

ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

ADJOURNMENT

(Updated 3/1/2023)

RESOLUTION -23: TO APPROVE LOCAL LAW NO. 4 OF 2023 TO AMEND THE WALWORTH TOWN CODE TO ADDRESS SHORT-TERM RENTALS

Council offered the following Resolution and moved its adoption. Seconded
by Council to wit:

WHEREAS, a public hearing was duly called for, and held on February 16, 2023, relative to a proposed local law to “Amend the Walworth Town Code to Address Short-Term Rentals,” and all interested parties were permitted an opportunity to speak thereon; and

WHEREAS, the Town Board of the Town of Walworth, after due deliberation, finds it in the best interest of the Town to adopt said local law for the reasons set forth therein, and finds that the Walworth Town Code should thus be amended as set forth herein; now, therefore be it

RESOLVED, that, in accordance with the State Environmental Quality Review Act, the Town Board hereby approves the attached EAF Part 2 and 3, issuing a negative declaration relative to this matter; and, be it further

RESOLVED, that the Town Board hereby adopts said Local Law to “Amend the Walworth Town Code to Address Short-Term Rentals,” all as set forth in the attached Local Law, which is incorporated herein and made a part hereof; and be it further

RESOLVED, that the Short Term Rental Permit Fee shall be \$ _____, and the Short Term Permit Renewal Fee shall be \$ _____, and such fees shall be so included in the Town fee schedule; and, be it further

RESOLVED, that the Town Clerk be and hereby is directed to enter said Local Law into the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State of the State of New York.

Adopted this 2nd day of March, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

RESOLUTION -23: TO AUTHORIZE THE USE OF TOWN HALL CAPITAL RESERVE FUNDS TO REPLACE A HEAT PUMP IN THE TOWN HALL, SUBJECT TO PERMISSIVE REFERENDUM

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, a heat pump serving a section of the library in the town hall has failed; and

WHEREAS, the heat pump is 30 years old and repairing it is not a viable option; and

WHEREAS, there are sufficient funds in the Town Hall Capital Reserve Fund (A231CR) to cover the estimated costs of the project;

NOW, THEREFORE IT BE RESOLVED, that the Town Board hereby authorizes the use of up to \$15,000.00 from the Town Hall Capital Reserve fund, subject to permissive referendum, to replace the heat pump and repair the ceiling as needed once the replacement is complete.

Adopted this 2nd day of March, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried/failed.

Highway Report January 2023:

We had 23 plow runs for the month.

We replaced some of the plow blades on some of our trucks with spring loaded plow blades, which offer better plowing ability and a reduction in material that needs to be used. So far it has worked out very well.

We have been mowing roadsides with the Excavator.

We have done some clean up from plow damage in some of the Subdivisions.

We did an inventory of our stock and parts.

We did a much needed cosmetic renovation to the employee rest room by adding fresh paint and wall splash.



3600 Lorraine Drive, Walworth, NY 14568

Mike Buckley, Parks & Facilities Superintendent

(315) 926-9170

parkssuper@townofwalworthny.gov

February 24, 2023,

To: Supervisor Mike Donalty

Re: Parks Monthly Report

This report is for February 1, 2023, through February 24, 2023:

Daily inspection and maintenance of the Ginegaw Park lodge and pavilions

Minor Town Hall maintenance

Work with Van Hook Services to resolve heating issue in Library

Snow/ice removal

Began construction on Parks building to enclose and heat shop area

Removal of fallen tree across Ginegaw Park trail

Ice storm damage cleanup

Respectfully Submitted,

Mike Buckley, Parks & Facilities Superintendent

*State of New York
Unified Court System*



Tamiko A. Amaker
Acting Chief Administrative Judge

*25 Beaver Street
New York, N.Y. 10004
(212) 428-2100*

February 23, 2023

Supervisor Michael Donalty
Town of Walworth
3600 Lorraine Drive
Walworth, NY 14568

Dear Supervisor Donalty:

Section 2019-a of the Uniform Justice Court Act requires that town justices annually provide their court records and dockets to the auditing board of the town, and that such records then be examined, and that fact be entered into the minutes of the board's proceedings.

The Unified Court System's Internal Audit office is responsible for monitoring town board compliance with Section 2019-a. Accordingly, I am requesting that you provide a copy of the audit of your local court's records for fiscal year ending in 2022 and a copy of your board resolution acknowledging that the required examination was conducted. Please email the report and resolution to jcasazza@nycourts.gov or mail to Daniel Johnson, Chief Internal Auditor, NYS Unified Court System, 185 Jordan Road, Suite 1, Troy, NY 12180. Please respond by March 31, 2023.

If you have any questions, please contact Joan Casazza at (518) 238-4303 or at the email listed above. Thank you for your cooperation.

Very truly yours,

Tamiko Amaker

smw

c: Daniel Johnson, CPA
Joan Casazza, CIA