



**Michael Donalty, Town Supervisor**  
**3600 Lorraine Drive**  
**Walworth, NY 14568**

**315.986.1400**  
**315.926.9154**  
**Fax 315.986.1440**

**TOWN BOARD REGULAR MEETING – AGENDA**  
**JANUARY 19, 2023 6:30 PM**

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**MINUTES:**                    **January 5, 2022**                    **Organizational Meeting**  
   **January 5, 2022**                    **Regular Meeting**

**PRESENTATIONS**

**REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)**

**Monthly Report of the Town Clerk, December 2022**  
**Town Clerk’s Annual Report for 2022**  
**Receiver of Taxes Monthly Report**  
**Building and Zoning Year End Report 2022**  
**Recreation Year End Report 2022**

**RESOLUTIONS:**

- Resolution    -23:    Abstract 13, Approval**
- Resolution    -23:    Abstract 1, Approval**
- Resolution    -23:    Authorize the Town Supervisor to sign Intermunicipal Agreement Regarding Cooperation To Comply With The Federal Phase II Stormwater Regulation In Ontario and Wayne Counties**
- Resolution    -23:    Authorization to present proclamation for the Auxiliary of the West Walworth Volunteer Fire Department’s 75<sup>th</sup> Anniversary**
- Resolution    -23:    To set Public Hearing for Local Law To Amend The Walworth Town Code To Increase Income Limits Relative To The Senior Citizen Tax Exemption (Local Law No. 2 of 2023)**
- Resolution    -23:    To set Public Hearing for Local Law No. 3 of 2023 To Provide Tax Exemption For Volunteer Firefighter And Ambulance Personnel**
- Resolution    -23:    Set Public Hearing – Local Law No. 4 of 2023 To Amend The Walworth Town Code To Address Short-Term Rentals**

(Updated 1/18/2023)

- Resolution -23:** Authorize the Town Board to sign resolution approving 2022 certified points for the West Walworth Fire Department Length Of Service Program
- Resolution -23:** To hire Amanda Cantwell to the position of Highway Clerk (part-time), effective January 30, 2023
- Resolution -23:** Appointment of Walworth-Seely Public Library Board of Trustees
- Resolution -23:** To re-obligate \$8,000 of unused ARPA monies to update the Parks building and install heat in the shop area

**COMMUNICATION:**

- **Town of Walworth Wastewater Treatment Plant Monthly Report, dated January 13, 2023**
- **Notice of Public Hearing, Wayne County Industrial Development Agency, dated January 12, 2023**

**NEW AND OTHER BUSINESS**

**Policies, Procedures and Employee Handbook Review Update**

**Knox Box Installations**

**Generators**

**PUBLIC PARTICIPATION**

**EXECUTIVE SESSION**

**ADJOURNMENT**

**ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

**ADJOURNMENT**

# TOWN CLERK'S MONTHLY REPORT

TOWN OF WALWORTH, NEW YORK

DECEMBER, 2022

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

<b>A1255</b>	<u>1</u>	DECALS	<u>11.28</u>	
	<u>1</u>	MISCELLANEOUS	<u>125.00</u>	
	<u>3</u>	B/D/M RECORDS SEARCH	<u>120.00</u>	
		<b>TOTAL TOWN CLERK FEES</b>		<b>256.28</b>
<b>A1689</b>	<u>3</u>	PERC/NEW/SEPTIC REPAIR	<u>500.00</u>	
		<b>TOTAL A1689</b>		<b>500.00</b>
<b>A2001</b>	<u>1</u>	RECREATION	<u>55.00</u>	
		<b>TOTAL A2001</b>		<b>55.00</b>
<b>A2110</b>	<u>1</u>	ZONING BOARD REVIEW	<u>50.00</u>	
		<b>TOTAL A2110</b>		<b>50.00</b>
<b>A2115</b>	<u>3</u>	PB REVIEW FEES/OTHER	<u>810.00</u>	
		<b>TOTAL A2115</b>		<b>810.00</b>
<b>A2544</b>	<u>71</u>	DOG LICENSES	<u>756.00</u>	
		<b>TOTAL A2544</b>		<b>756.00</b>
<b>A2555</b>	<u>16</u>	BUILDING PERMITS	<u>1,836.70</u>	
		<b>TOTAL A2555</b>		<b>1,836.70</b>
<b>A2590</b>	<u>1</u>	GALVIN TRAILER PARK	<u>425.00</u>	
		<b>TOTAL A2590</b>		<b>425.00</b>
<b>A2770B</b>	<u>5</u>	OTHER INCOME BUILDING	<u>552.00</u>	
		<b>TOTAL A2770B</b>		<b>552.00</b>
<b>A2770S</b>	<u>1</u>	INSPECTION	<u>40.00</u>	
		<b>TOTAL A2770S</b>		<b>40.00</b>
<b>CM2025</b>	<u>5</u>	FACILITY RENTALS	<u>1,100.00</u>	
		<b>TOTAL CM2025</b>		<b>1,100.00</b>

**TOWN CLERK'S MONTHLY REPORT**

DECEMBER, 2022

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CM2089	<u>2</u>	PARK EXPENDABLE TRUST	<u>1,300.00</u>	
		<b>TOTAL CM2089</b>		<b>1,300.00</b>
<hr/>				
SS2122	<u>2</u>	SEWER APPLICATION WALWOR	<u>1,700.00</u>	
		<b>TOTAL SS2122</b>		<b>1,700.00</b>
<hr/>				
TA30I	<u>9</u>	ESCROW - BLDG PERMITS	<u>1,925.00</u>	
		<b>TOTAL TA30I</b>		<b>1,925.00</b>

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**TOWN CLERK'S MONTHLY REPORT**


DECEMBER, 2022

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**DISBURSEMENTS**

PAID TO SUPERVISOR FOR GENERAL FUND	5,269.70 ✓
DECALS SEPARATE MONTHLY REPORT	11.28 ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	1,925.00 ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	2,400.00 ✓
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	1,700.00 ✓
DECALS SEPARATE MONTHLY REPORT- EFT	925.72
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	103.00
<b>TOTAL DISBURSEMENTS</b>	<b>12,334.70</b>

JANUARY 3, 2023

  
\_\_\_\_\_, SUPERVISOR  
Michael Donalty

**STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH**

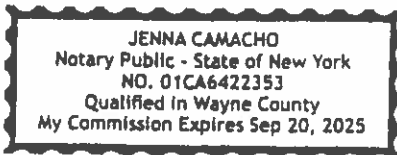
I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

  
\_\_\_\_\_  
Town Clerk

3<sup>rd</sup> day of January 2023

  
\_\_\_\_\_  
Notary Public



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TOWN OF WALWORTH

01/11/2023  
10:26:22

TOWN CLERK'S 2022 ANNUAL REPORT

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**RECEIPTS**

20	MISCELLANEOUS	2,873.61
41	B/D/M RECORDS SEARCH	1,320.00
38	MARRIAGE LICENSES	1,497.50
	DECALS	15,079.00
1	DOG PICK UP	50.74
10	PERC/NEW/SEPTIC REPAIR	1,500.00
65	RECREATION	19,773.75
1	OTHER REC REVENUES	832.50
13	ZONING BOARD REVIEW	650.00
36	PB REVIEW FEES/OTHER	15,369.60
1	BINGO LICENSES	18.75
2	BINGO PROCEEDS	13.46
305	BUILDING PERMITS	36,973.20
1	VOELCKERS AUTO SALV YARD	62.50
1	GALVIN TRAILER PARK	425.00
51	OTHER INCOME BUILDING	2,349.50
21	FARMER'S MARKET	1,000.00
4	SEPTIC INSP (NEW CONSTR)	300.00
1	INSPECTION	40.00
24	FACILITY RENTALS	9,580.00
90	PARK EXPENDABLE TRUST	34,635.00
1	CEMETERY FEES	1,200.00
35	SEWER APPLICATION WALWOR	29,750.00
3	SEWER APPLICATION MACEDN	2,550.00
141	ESCROW - BLDG PERMITS	32,775.00
1200	DOG LICENSES	14,319.00

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**TOTAL RECEIPTS:**

**\$224,938.11**

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**DISBURSEMENTS**

PAID TO SUPERVISOR FOR GENERAL FUND	96,766.36
DECALS SEPARATE MONTHLY REPORT	638.90
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	32,775.00
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	45,415.00
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	32,300.00
DECALS SEPARATE MONTHLY REPORT- EFT	14,440.10
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	1,759.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	832.50
PAID TO STATE COMPROLLER FOR BINGO LICENSES	11.25

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**TOTAL DISBURSEMENTS:**

**\$224,938.11**

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**Town of Walworth**  
**Tax dollars collected**

**Board Report**

**01/15/2023**

Principal	\$1,113,368.94
Interest	\$0.00
Mail fee	\$0.00
Total	<u>\$1,113,368.94</u>

**Tax dollars disbursed to the town**

Ck#	714	\$130.00	Brookside Light Dist
Ck#	715	\$500.00	Lehrwood Sidewalk Dist
Ck#	716	\$500.00	Lehrwood Light Dist
Ck#	717	\$1,500.00	Orchard View Light Dist
Ck#	718	\$2,332.20	Arbor/Tummonds #20
Ck#	719	\$2,500.00	Parkview Green Dist
Ck#	720	\$2,778.70	Omitted Town Tax
Ck#	721	\$6,000.00	Harvest Hill Light Dist
Ck#	722	\$7,000.00	Gananda Sidewalk Dist
Ck#	723	\$11,000.00	Walworth Light Dist
Ck#	724	\$11,670.00	Cemeteries
Ck#	725	\$16,000.00	Gananda Light Dist
Ck#	726	\$22,497.00	Walworth Ext #19
Ck#	727	\$85,543.19	Relevied Water
Ck#	728	\$219,100.00	Lincoln FD
Ck#	729	\$228,956.00	W Walworth FD
		<u>\$618,007.09</u>	

Receiver of Taxes - *Deborah Amstutz* 1/15/23

**TOWN OF WALWORTH  
BUILDING DEPARTMENT**  
3600 Lorraine Drive  
Walworth, New York 14568  
Phone: (315) 986-1400

Norman Druschel  
Building Inspector

**YEAR END REPORT 2022**

To: Town Board Members

Date: January 12, 2023

310 Building Permits were issued of which 42 were new single-family.

11 Commercial Permits were issued.

6 Replacements of Antennas & Equipment Upgrades on Cell Towers

82 Certificates of Occupancy were issued.

199 Certificates of Compliance were issued.

There were 534 other inspections.

There were 6 MS4 meetings.

Annual required outfall inspections were done.

The annual MS4 report to the DEC was completed.

Erosion and drainage at Lehrwood Estates was reviewed.

Drainage project at Crystal Creek was partially completed.

Soil tests were witnessed on 15 lots.

Total fees collected for building permits were as follows:

A) New Building Permits	\$ 37438.20
B) Perk Tests	\$ 1500.00
C) Septic System Inspections	\$ 300.00
D) Other income (research fees & 911 numbers)	<u>\$ 1877.50</u>
	\$ 41115.70

There was 11 Notice of Building Code Violation.

There were 2 Notices to Remedy

There were 99 letters concerning building permits.

There were 15 Fire Marshal calls.

There were 34 Fire Inspections.

Annual Inspections-2

Property Maintenance Letters and Inspections-1

Drainage Issues- 13

Respectfully Submitted,

  
Norman Druschel  
Building Inspector





Jacqueline VanLare, Recreation Director  
Recreation Department  
Town of Walworth • Wayne County, NY

Date: January 12, 2023

To: Supervisor Donalty & the Walworth Town Board

Re: Year End Report for 2022

Last year the Recreation Department was able to serve our community at a pre COVID level. Here are some of the highlights from last year.

- With COVID we were forced to think outside of the box, and found some of the changes actually worked well and the community embraced them. One such program was our annual Corned Beef and Cabbage Dinner. Pre-COVID we had a sit down dinner which would draw around 50 people. Since COVID we implemented a drive thru dinner which people liked. We sold 93 dinners last year.
- Across the board from Pre-School programming to Adult Programming we saw an increase in the number of participants and found ourselves having to create a 2<sup>nd</sup> session for many classes being offered. Also, running 2 different programs at the same time occurred frequently. Both the lodge and the recreation area were used simultaneously.
- Our revenues for 2022 ended up being \$133,397.00. That is up a little over 14% compared to 2021 revenues of \$117,442.00.
- With 2022 we saw our special events return to normal such as our Harvest Moon Festival and Light the Night. Both functions exceeded our expectations. We also continued with our Summer Concerts in the Park. All our special events were well attended by the community.
- The Glnegaw Farmers Market continues to be a popular weekly event for the community. The market is a great resource in connecting local farmers with the community.
- The Lodge was rented every weekend in 2022. Besides the weekend rentals the lodge was used by community groups and our Recreation programs.



3600 Lorraine Drive  
Walworth, NY 14568



(p) 315 986 1400  
(f) 315 986 1440



walrec@townofwalworthny.gov  
www.townofwalworthny.gov



Town of Walworth Parks  
& Recreation Department

Respectfully submitted,

Jacqueline VanLare, Recreation Director

**RESOLUTION -23: ABSTRACT 13, APPROVAL**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

<b>TOWN OF WALWORTH</b>				
<b>Abstract # 013</b>				
<b>Summary by Fund</b>				
<b>Code</b>	<b>Fund</b>	<b>Prepays</b>	<b>Unpays</b>	<b>Totals</b>
A	GENERAL FUND	19,205.14	38,562.52	57,767.66
CM1-	PARK SPECIAL REVENUE FUND	68.40	5,456.74	5,525.14
DA	HIGHWAY FUND		55,582.54	55,582.54
HD	COMPREHENSIVE MASTER PLAN		7,852.00	7,852.00
SL1-	WALWORTH LIGHT DISTRICT		421.20	421.20
SL2-	HARVEST HILL LIGHT DISTRICT		693.46	693.46
SL3-	GANANDA LIGHT DISTRICT	1,302.58		1,302.58
SL4-	BROOKSIDE LIGHT DISTRICT		20.34	20.34
SL5-	ORCHARD VIEW LIGHT DISTRICT		229.14	229.14
SS	WALWORTH SEWER DISTRICT #1	514.09	23,731.55	24,245.64
TA	TRUST & AGENCY	5,868.91		5,868.91
TC	CUSTODIAL TRUST		3,367.50	3,367.50
<b>Total:</b>		<b>26,959.12</b>	<b>135,916.99</b>	<b>162,876.11</b>

Voucher Numbers 1892-2022, 108-111, 130-131

Abstract of audited vouchers is on file in the Town Clerk's office.

Adopted this 19<sup>th</sup> day of January, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: ABSTRACT 1, APPROVAL**

Council offered the Resolution and moved its adoption. Seconded by Council  
to wit:

<b>TOWN OF WALWORTH</b>				
<b>Abstract # 001</b>				01/17/2023
<b>Summary by Fund</b>				12/30/24
<b>Code</b>	<b>Fund</b>	<b>Prepays</b>	<b>Unpays</b>	<b>Totals</b>
A	GENERAL FUND		15,822.59	15,822.59
HE	GINEGAW RESTROOMS		9,100.00	9,100.00
SS	WALWORTH SEWER DISTRICT #1		13,247.68	13,247.68
TA	TRUST & AGENCY	41,889.37		41,889.37
TC	CUSTODIAL TRUST		400.00	400.00
<b>Total:</b>		<b>41,889.37</b>	<b>38,570.27</b>	<b>80,459.64</b>

Voucher Numbers 1-28, 1-4, 1-4

Abstract of audited vouchers is on file in the Town Clerk's office.

Adopted this 19<sup>th</sup> day of January, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: AUTHORIZE THE TOWN SUPERVISOR TO SIGN INTERMUNICIPAL AGREEMENT REGARDING COOPERATION TO COMPLY WITH THE FEDERAL PHASE II STORMWATER REGULATION IN ONTARIO AND WAYNE COUNTIES**

Council offered the following Resolution and moved its adoption. Seconded by  
Council to wit:

The following was submitted:

INTERMUNICIPAL AGREEMENT  
REGARDING COOPERATION TO COMPLY WITH THE  
FEDERAL PHASE II STORMWATER REGULATION IN  
ONTARIO AND WAYNE COUNTIES

An INTERMUNICIPAL AGREEMENT among the Ontario-Wayne Counties Stormwater Coalition members of the Towns of FARMINGTON, 1000 County Road 8, Farmington, New York 14425, MACEDON, 32 Main Street, Macedon, New York 14502, ONTARIO, 1150 Ridge Road, Ontario, New York 14519, VICTOR, 15 East Main Street, Victor, New York 14364, WALWORTH, 3600 Lorraine Drive, Walworth, New York 14568, hereinafter referred to as "Towns", the Coalition members of the Village of VICTOR, 60 East Main Street, Victor, New York 14364, hereinafter referred to as "Village", ONTARIO COUNTY on behalf of its Department of Public Works with offices at 2962 County Road 48, Canandaigua, New York 14424, and WAYNE COUNTY on behalf of its Highway Department with offices at 7227 Route 31, Lyons, New York 14489, as authorized by Article 5-G of the General Municipal Law.

WHEREAS, the Phase II federal stormwater regulations require that regulated municipal separate storm sewer system operators comply with the SPDES General Permit for Stormwater Discharges (latest version) issued by the New York State Department of Environmental Conservation; and

WHEREAS, the Phase II federal stormwater regulations require that for each regulated municipal separate storm sewer system the municipality must prepare and implement a stormwater management program that includes six minimum control measures; and

WHEREAS, the municipalities recognize that, because watersheds and separate storm sewer systems cross municipal and county boundaries and because there are opportunities to save money and resources by working collaboratively, the municipalities should work cooperatively to comply with the requirements of the Phase II federal stormwater regulations; and

WHEREAS, the Ontario-Wayne Stormwater Coalition started holding meetings beginning in 2004 to identify and analyze options for pooling resources to meet the requirements of the Phase II Federal Stormwater Regulations; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. The term of this agreement shall be from February 1, 2023 through January 31, 2028. At such time, this agreement may be renewed, amended, or terminated. Any party may withdraw from this agreement upon 60 days written notice to the other parties with or without cause.
2. The work of the Ontario-Wayne Stormwater Coalition shall be to work collaboratively to:  
a. Comply with the latest Phase II Federal Stormwater Regulations and permit conditions placed on municipal separate storm sewer system operators and any future permit guidelines;

CONTINUED ON NEXT PAGE

- b. Protect and/or improve the water quality of local water ways in accordance with State, County, and local water quality planning documents and policies
- c. Facilitate the use of existing or future resources, organizations, and programs for the provision of the services necessary to comply with the Phase II regulations
- d. Research and implement an appropriate funding mechanism to meet the financial needs resulting from compliance with the Phase II Federal Stormwater Regulations
- e. Report annually to the Ontario County Board of Supervisors, Ontario County Water Resources Council, Wayne County Board of Supervisors, and Wayne County Water Quality Coordinating Committee on the Coalition's progress with compliance and funding issues.

3. Each Coalition member (Municipality or Agency) will pay an annual membership fee to the Coalition to fund the implementation of compliance activities, which are part of each Coalition member's stormwater management plan. This fee will be determined annually by the Stormwater Coalition and approved by the full membership of the Stormwater Coalition. The fee schedule is included in Appendix 'A'.

4. Each Coalition member will designate an official representative to serve on the Stormwater Coalition. The designee shall be responsible to attend and participate in bimonthly meetings of the Coalition and the task groups created to facilitate compliance with different aspects of the regulations, and to transmit stormwater policy issues to his or her Coalition member. The designee shall also be responsible to obtain opinions on stormwater policy issues from the Coalition member and to share such opinions with the Stormwater Coalition membership. Every Coalition member entitled to vote or attend a meeting of the Stormwater Coalition may authorize another person to act by signed proxy.

5. The officers of the Stormwater Coalition shall be the Chair and Vice-Chair. The officers shall be elected to two-year terms by a majority of the members present at a regularly scheduled meeting. The duties and responsibilities of the Chair shall be to preside at meetings of the Coalition, and function as the official spokesperson for the Coalition. The Vice-Chair shall assist the Chair and subsequently assume the Chair position for a two-year term.

6. Membership fees, which are outlined in Appendix A, should be paid to the Ontario County Soil and Water Conservation District by the date established by the Coalition. If payment is not received within 30 days of this date (Feb 1), then membership will be revoked unless the Coalition has agreed to other payment arrangements.

7. Stormwater Coalition decisions and recommendations are generally made by consensus. Consensus is defined as all members of the Coalition being able to support the decision or recommendation.

When the Coalition cannot reach consensus, voting will be used for decision-making. Each Coalition member (municipality or agency), that has paid its Coalition membership fee in-full, shall have one vote. All decisions requiring voting shall be made by the majority of the members (or their officially designated alternates) present at a regularly scheduled meeting. In the case of a tie vote, the Chair shall cast the tie-breaking vote.

8. Staff from the local, regional, and state agencies may provide staffing services to the Ontario-Wayne Stormwater Coalition. This will include coordination of the Coalition, the task groups, management of Coalition projects, applying for grant funding, and coordination of awarded grants. The Coalition or its designated service provider may, with the approval of the Coalition, also manage the implementation of the membership fee and develop a template for the annual reports that must be submitted by each regulated Coalition member. The Ontario-Wayne Stormwater Coalition shall not be the employer of such staff.

9. This Agreement may be modified or amended only in writing duly executed by all parties, which shall be attached to and become a part of this Agreement.

10. Each party shall defend, indemnify and hold harmless the other, its officers, agents and assigns for all liability arising out of its activities under this Agreement. The obligations of this paragraph shall survive the expiration or termination of the Intermunicipal Agreement, whether occasioned by this Intermunicipal Agreement's expiration or earlier termination.

11. This Agreement constitutes the entire Agreement between the parties and supersedes any and all prior Agreements between the parties hereto for the services herein to be provided. The Agreement shall be governed by and construed in accordance with the laws of New York State without regard or reference to its conflict of laws and principles.

12. Each Coalition Member shall be solely responsible and liable for its own activities under this Agreement, for obtaining its permit coverage under the SPDES General Permit for Stormwater Discharges from MS4s (current permit) and for the preparation, implementation, operation and maintenance of its own stormwater management program including, but not limited to, the required minimum control measures.

**CONTINUED ON NEXT PAGE**

**THEREFORE, BE IT RESOLVED** that the Town Supervisor of the Town of Walworth is hereby authorized to sign the Intermunicipal Agreement Regarding Cooperation To Comply With The Federal Phase II Stormwater Regulation In Ontario and Wayne Counties.

Adopted this 19<sup>th</sup> day of January, 2023 at the meeting of the Town Board.

Roll call vote:            Councilwoman Linson  
                                 Councilman Kelly  
                                 Councilman Harden  
                                 Councilman Johnson  
                                 Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: AUTHORIZATION TO PRESENT PROCLAMATION FOR THE AUXILIARY OF THE WEST WALWORTH VOLUNTEER FIRE DEPARTMENT'S 75<sup>TH</sup> ANNIVERSARY**

Council offered the Resolution and moved its adoption. Seconded by Council to  
wit:

**PROCLAMATION**

*In recognition of*

**THE AUXILIARY OF THE WEST WALWORTH VOLUNTEER FIRE DEPARTMENT  
75<sup>TH</sup> ANNIVERSARY**

WHEREAS, the Auxiliary of the West Walworth Volunteer Fire Department achieved 75 years of service on November 3, 2022;

AND

WHEREAS, the Auxiliary of the West Walworth Volunteer Fire Department was formed in 1947 to help the firefighters by supplying refreshments to the Fire Department and neighboring Fire Companies;

AND

WHEREAS, for over seventy-five years, the members of the Auxiliary of the West Walworth Volunteer Fire Department have maintained their goal of providing assistance to the Firefighters in every way possible at all hours of the day and night in every type of weather;

AND

WHEREAS, the Auxiliary of the West Walworth Volunteer Fire Department is comprised wholly of local and loyal volunteers, including some multi-generational members, who have made enormous contributions to the Town of Walworth at great cost to themselves and their families,

AND

WHEREAS, the Walworth Town Board, together with the citizens of this community, desires to congratulate and celebrate with the West Walworth Volunteer Fire Department on this milestone event as they remember their past and look forward to their future successes;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Walworth in the County of Wayne, State of New York, does hereby proclaim Saturday, January 28, 2023, as:

**THE AUXILIARY OF THE WEST WALWORTH VOLUNTEER FIRE DEPARTMENT 75<sup>TH</sup>  
ANNIVERSARY DAY**

*Proclaimed this 19<sup>th</sup> day of January 2023.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Adopted this 19<sup>th</sup> day of January, 2023 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: TO SET PUBLIC HEARING FOR LOCAL LAW TO AMEND  
THE WALWORTH TOWN CODE TO INCREASE INCOME LIMITS RELATIVE TO  
THE SENIOR CITIZEN TAX EXEMPTION (LOCAL LAW NO. 2 OF 2023)**

Council                      offered the following Resolution and moved its adoption. Seconded by  
Council                      to wit:

**WHEREAS**, the Town of Walworth previously enacted Town Code §154-4, permitting the senior citizen tax exemption in Town; and

**WHEREAS**, the State has since increased the maximum income limits relative to such exemption, but an amendment to the Town's Code is required to apply said limits to Town of Walworth residents; and

**WHEREAS**, the Town values its senior citizens, and, in accordance with NY State Law, wishes to increase the income limits of the senior citizen tax exemption to the maximum amount permitted by Law; and

**WHEREAS**, thus, the Town Board is considering the approval of a local law which would increase the income limits relative to the senior citizen tax exemption.

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be duly advertised for and held on **February 2, 2023, at 6:30 p.m.** for the purposes of permitting the public to speak relative to said proposed local law to increase the income limits relative to the senior citizen tax exemption; and

**BE IT FURTHER, RESOLVED**, that the proposed Local Law is available at the Town Clerk's Office for review by the public.

Adopted this 19<sup>th</sup> day of January, 2023 at the meeting of the Town Board.

Roll call vote:              Councilwoman Linson  
                                    Councilman Kelly  
                                    Councilman Harden  
                                    Councilman Johnson  
                                    Supervisor Donalty

Resolution carried/failed.



**RESOLUTION -23: TO SET PUBLIC HEARING FOR LOCAL LAW NO. 3 OF 2023  
TO PROVIDE TAX EXEMPTION FOR VOLUNTEER FIREFIGHTER AND  
AMBULANCE PERSONNEL**

Council                      offered the following Resolution and moved its adoption. Seconded by  
Council                      to wit:

**WHEREAS**, New York State has implemented Real Property Tax Law §466-a granting participating municipalities the authority to grant real property tax exemptions of up to 10% of property value for qualifying volunteer fire and ambulance personnel; and

**WHEREAS**, the Town values its Volunteer Fire Fighters and Volunteer Emergency Response Personnel and wishes to provide the opportunity to receive said partial exemption on their real property taxes; and

**WHEREAS**, the Town Board now has before it a proposed Local Law to implement such tax exemption; said draft Local Law is on file with the Town Clerk; now, therefore, be it

**RESOLVED**, that a public hearing be duly advertised for and held on **February 2, 2023 at 6:30 p.m.** for the purpose of permitting the public to speak relative to said proposed Local Law; and, be it further

**RESOLVED**, that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

Adopted this 19<sup>th</sup> day of January, 2023 at the meeting of the Town Board.

Roll call vote:              Councilwoman Linson  
                                    Councilman Kelly  
                                    Councilman Harden  
                                    Councilman Johnson  
                                    Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: SET PUBLIC HEARING – LOCAL LAW NO. 4 OF 2023 TO AMEND THE WALWORTH TOWN CODE TO ADDRESS SHORT-TERM RENTALS**

Council moved the following Resolution for adoption. Seconded by Council to wit:

**WHEREAS**, given the popularity of short-term rentals, such as via AirBNB, for example, and given that the Walworth Town Code does not currently sufficiently address the same, the Town Board finds that the Zoning Code of the Town of Walworth should address the same; and

**WHEREAS**, the Town Board now has before it a proposed Local Law to address zoning for short term rentals; said draft Local Law is on file with the Town Clerk; now, therefore, be it

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be duly advertised for and held on **February 16, 2023 at 6:30 p.m.** for the purpose of permitting the public to speak relative to said proposed Local Law; and, be it further

**RESOLVED**, that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

Adopted this 19<sup>th</sup> of January, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: AUTHORIZE THE TOWN BOARD TO SIGN RESOLUTION APPROVING 2022 CERTIFIED POINTS FOR THE WEST WALWORTH FIRE DEPARTMENT LENGTH OF SERVICE PROGRAM**

Council moved the following Resolution and moved its adoption. Seconded by  
 Council to wit:

The following was submitted:

Town of Walworth  
 Resolution of the Town Board  
 Resolution Number: \_\_\_\_\_

*In the matter of approving the 2022 certified points*

WHEREAS, the Town in the exercise of a Length of Service Award Program (LSAP) on behalf of the West Walworth Department in accordance with Article 11-A of the New York State General Municipal Law (GML), and

WHEREAS, as required by GML § 219-a(2)(c), the West Walworth Department has submitted the attached list, certified under oath, of active members of the Fire Department, indicating those members who earned at least fifty points during 2022 to qualify for service credit, and

WHEREAS, the certification made by the Fire Department includes a statement that the points recorded on the attached list have been calculated in accordance with the Point System adopted by the Town to be in effect during calendar year 2022, and to the best of the knowledge of the Fire Department, is a true and accurate reflection of the activities performed by the active members, and

WHEREAS, GML § 219-a(2)(d) requires the Town Board (Board) to review and approve the attached list, then return it to the Fire Department to be posted for thirty days, and

WHEREAS, the Board has completed its review of the attached list, **BE IT RESOLVED** that the Town Board approves the attached list of volunteer firefighters of the West Walworth Department and the points earned by those firefighters during calendar year 2022, and be it further

**RESOLVED**, that a copy of this adopted resolution and the attached list shall be returned to the Fire Department for posting for a minimum of thirty days.

Councilperson \_\_\_\_\_ raised the motion to approve, Councilperson \_\_\_\_\_ seconded the motion, and upon roll call the vote of the Board was as follows:

Town Supervisor _____	Aye / Nay / Absent
Councilperson _____	Aye / Nay / Absent
Councilperson _____	Aye / Nay / Absent
Councilperson _____	Aye / Nay / Absent
Councilperson _____	Aye / Nay / Absent

The resolution was thereupon declared duly adopted.

Dated: \_\_\_\_\_

Certified by Town Clerk (signature or seal): \_\_\_\_\_

**STEP 2**

**BE IT RESOLVED**, that the Town Board is authorized to sign resolution approving 2022 certified points for the West Walworth Fire Department Length of Service Program.

Adopted this 19<sup>th</sup> day of January, 2023 at the meeting of the Town Board.

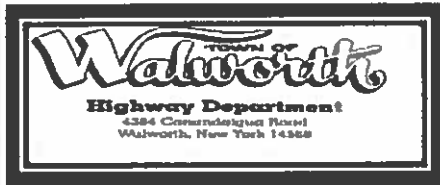
Roll call vote: Councilwoman Linson  
 Councilman Kelly  
 Councilman Harden  
 Councilman Johnson  
 Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: TO HIRE AMANDA CANTWELL TO THE POSITION OF HIGHWAY CLERK (PART-TIME), EFFECTIVE JANUARY 30, 2023**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:



Kevin Seltzer  
Highway Superintendent

Phone: (315) 524-3150  
Fax: (315) 524-9247

TO: MIKE DONALTY, TOWN SUPERVISOR  
CC: TOWN BOARD MEMBERS  
DATE: January 13, 2023  
SUBJECT: Part Time Highway Clerk

Be it resolved that the Town Board authorize Kevin Seltzer, Highway Superintendent, to hire Amanda Cantwell as the Part Time Highway Clerk to work 6 1/2 hours per week, starting January 30, 2023. Employ is pending candidate passing the mandatory drug screen required by the Town. Rate of pay will be \$16.50 per hour per union contract. Upon successful completion of her probationary period, and when the current Full Time Clerk retires in September, Amanda will then transition to Full Time at the same rate of pay.

Sincerely,

Kevin Seltzer

**NOW, THEREFORE BE IT RESOLVED** that the Town Board hereby authorizes the hiring of Amanda Cantwell to the position of Highway Clerk (part-time), effective January 30, 2023.

Adopted this 19<sup>th</sup> day of January, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: APPOINTMENT OF WALWORTH-SEELY PUBLIC LIBRARY BOARD OF TRUSTEES**

Council moved the following Resolution and moved its adoption. Seconded by  
Council to wit:

**WHEREAS**, the Walworth-Seely Public Library conducts its organizational business through a Board of Trustees; and

**WHEREAS**, the Walworth-Seely Public Library By-Laws, adopted on February 10, 1987 and amended on August 19, 2021, dictates that the members of the Board of Trustees be appointed by the Walworth Town Board; and

**WHEREAS**, the Walworth-Seely Public Library Board of Trustees seeks to fill one (1) Trustee position and has named Sandy Rutkowski to serve term January 1, 2023 through December 31, 2027;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby appoints Sandy Rutkowski to serve as a Trustee on the Walworth-Seely Public Library Board of Trustees.

Adopted this 19<sup>th</sup> day of January, 2023 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried/failed.

**RESOLUTION -23: TO RE-OBLIGATE \$8,000 OF UNUSED ARPA MONIES TO UPDATE THE PARKS BUILDING AND INSTALL HEAT IN THE SHOP AREA**

Council                      offered the Resolution and moved its adoption. Seconded by Council  
to wit:

**WHEREAS**, the Town, previously resolved (#99-22) to obligate \$100,000 of ARPA funds to award to local small businesses/ nonprofit organizations; and

**WHEREAS**, the Town only awarded \$51,257.05, leaving \$48,742.95 of unused ARPA funds for that purpose; and

**WHEREAS**, the parks building is in need of heat in the shop area for winter work on equipment etc.;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board authorizes the use of ARPA funds not to exceed \$8,000 to make building modifications needed and purchase and install heat to the shop area in the Parks Building.

Adopted this 19<sup>th</sup> day of January, 2023 at the meeting of the Town Board.

Roll call vote:              Councilwoman Linson  
                                    Councilman Kelly  
                                    Councilman Harden  
                                    Councilman Johnson  
                                    Supervisor Donalty

Resolution carried/failed.



3451 Ontario Center Road  
Walworth NY 14568  
Phone 315.986.1400 extension 10  
[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov)

Adam Jozwiak, Sewer Superintendent  
[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov).

315-986-1400 ext. 10

January 13, 2023

To: Supervisor Mike Donalty

Subject: Wastewater Treatment Plant Monthly Report

Please see following the January 2023 monthly report for the Wastewater Treatment Plant, December 10, 2022, through January 12, 2023.

- Daily maintenance and monitoring.
- Daily process and required sampling.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 18 days.
- Hauled 92,000 gallons of thickened sludge for disposal to Canandaigua.
- Completed Baldwin Richardson Foods billing & December 2022 DMR's.
- Responded to 37 UFPO requests.
- Responded to 0 after hour call ins.
- Plow & Salted Town Hall - 4 trips
- Snow Blow sidewalks in Gananda and Hamlet - (1 trip Gananda only)
- Repaired chlorine line at WWTP
- Registered Kyle for Wastewater Treatment Operators License through SUNY Ulster / remote learning. Training began Jan 3.
- Registered Kyle for CDL license training through BOCES Newark. In progress now.
- Prepared Ventrac's for snow removal / replaced battery in one.
- Camera' d sewer line on Stalker Road.
- Replaced alternator relay on Palmyra Road Pump Station
- Cleaned out salt truck.
- Fixed vacuum trailer.
- Cleaned disc filters in filter room.

- Fixed Collagen Unit.
- Submitted ELAP Renewal Application.
- Out of District User Permits bills mailed for the Regional Project (these are not collected on property tax bill).
- First quarter sewer collections have begun.
- 2023 Industrial User Permits signed and received by Baldwin Richardson Foods and McAlpin Industries.
- Changed Hy-Core brush on screen at WWTP.
- Meetings regarding Regional Project (2)
- Submitted Waste Transporter Permit Annual Report

Respectfully submitted,

Adam Jozwiak, Sewer Superintendent



**WAYNE  COUNTY**  
**Industrial Development Agency**

**NOTICE OF PUBLIC HEARING**

January 12, 2023

*VIA CERTIFIED MAIL –  
RETURN RECEIPT REQUESTED*

Michael C. Donalty  
Town Supervisor  
3600 Lorraine Drive  
Walworth, New York 14568

Dr. Joseph Siracuse  
Superintendent of Schools  
Wayne CSD  
6200 Ontario Center Road  
Ontario Center, New York 14520

Richard House  
Wayne County Administrator  
26 Church Street  
Lyons, New York 14489

Mrs. Susan Newman  
Board of Education, President  
Wayne CSD  
6200 Ontario Center Road  
Ontario Center, New York 14520

Re: Wayne County Industrial Development Agency and  
4320 Canandaigua Rd LLC Project – K2 Brewing, Inc.  
Town of Walworth, Wayne County, New York

Notice of Public Hearing

Gentlemen:

On January 24, 2023 at 10:00 a.m. at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, New York 14568, the Wayne County Industrial Development Agency (the "Agency") will conduct a public hearing regarding the above-referenced project and the financial assistance contemplated by the Agency. Attached is a copy of the Notice of Public Hearing describing the project and the financial assistance contemplated by the Agency. The Notice has been submitted to the Times of Wayne County for publication.

In accordance with Section 859-a of the Act, a representative of the Agency will be at the above-stated time and place to present a copy of the Company's project Application (including a cost-benefit analysis), which is also available for viewing on the Agency's website at: <https://web.co.wayne.ny.us/269/Projects>. The Agency will also live stream the public hearing through its webpage and also encourages all interested parties to submit written comments to the Agency, which will all be included within the public hearing record. Any written comments may be sent to Wayne County Industrial Development Agency, 9 Pearl Street Lyons, New York 14489, Attn: Brian Pincelli, Executive Director and/or via email at [bpincelli@co.wayne.ny.us](mailto:bpincelli@co.wayne.ny.us).

The public hearing is being conducted pursuant to Section 859-a of the General Municipal Law. We are providing this notice to you, pursuant to General Municipal Law Section 859-a, as the chief executive officer of an affected tax jurisdiction within which the project is located.

Sincerely,



Katie Bronson, Deputy Director  
Wayne County Industrial Development Agency

Attach:  
Notice of Public Hearing  
Initial Project Resolution