

Presiding Supervisor Donalty called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM. Supervisor Donalty led those present in the recitation of the Pledge of Allegiance.

PRESENT:

Michael Donalty	Supervisor
Amber Linson	Councilwoman
Alex Kelly	Councilman
Jim Harden	Councilman
Rick Johnson	Councilman
Aimée Phillips	Town Clerk

ABSENT: Kevin Switzer Highway Superintendent

OTHERS PRESENT: Gene Bavis, Town Historian; Christine Stanford, Town Comptroller; Norman Druschel, Building Inspector; Phil Williamson, Code Enforcement Officer; Donald Young, Esq., Town Attorney; and five (5) members of the public.

EXECUTIVE SESSION:

Motion by Councilman Johnson to enter into executive session to discuss collective bargaining negotiations per Article 14 of Civil Service Law.

Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 6:31 PM.

RECONVENE:

Motion by Councilwoman Linson to reconvene the regularly scheduled meeting.

Seconded by Councilman Kelly.

Time: 6:40 PM.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

MINUTES

Motion by Councilwoman Linson that the minutes of December 1, 2022 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Kelly.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Abstain
	Councilman Johnson	Abstain
	Supervisor Donalty	Aye

Motion carried.

PROCLAMATIONS:

Supervisor Donalty presented the following proclamation to Phil Williamson:

PROCLAMATION

Honoring PHILIP WILLIAMSON upon his retirement

WHEREAS, Phil Williamson began his career as a Code Enforcement Officer with the Town of Walworth on June 1, 1998;

AND

WHEREAS, Phil has signified his intent to retire effective December 31, 2022, to enjoy time with his family in retirement;

AND

WHEREAS, for almost twenty-five years, Phil has distinguished himself as a hard-working and dedicated public servant, at all times committed to helping his community and has provided invaluable leadership and guidance on many significant projects;

AND

WHEREAS, Phil has been a valuable resource for our citizens and staff, especially the Zoning Board of Appeals and Planning Board, in providing advice on various matters pertaining to zoning regulations;

NOW, THEREFORE, BE IT RESOLVED THAT, the Walworth Town Board, together with the citizens of this community, do hereby express their sincere appreciation and gratitude for Mr. Williamson's dedication and commitment to the Town, and congratulate him on his retirement, and wish him the best, and continued success in his retirement and future endeavors.

Proclaimed this 15th day of December, 2022.

Supervisor Donalty presented the following proclamation to Norm Druschel:

PROCLAMATION

Honoring NORMAN DRUSCHEL upon his retirement

WHEREAS, Norm Druschel began his lengthy career as a Building Inspector with the Town of Walworth on August 24, 1987;

AND

WHEREAS, Norm has additionally served as the Fire Marshal for the Town for many years, providing a valuable service to the three Fire Departments in Town and the citizens of our Town;

AND

WHEREAS, Norm has signified his intent to retire effective December 30, 2022, to enjoy time with his family in retirement;

AND

WHEREAS, for over thirty-five years, Norm has distinguished himself as a hard-working and dedicated public servant, at all times committed to helping his community and has provided invaluable leadership and guidance on many significant projects;

AND

WHEREAS, his colleagues know him as a steady, dependable co-worker and friend, who takes pride in his work and in this community, and who is always ready to lend a helping hand when needed.

NOW, THEREFORE, BE IT RESOLVED THAT, the Walworth Town Board, together with the citizens of this community, do hereby express their sincere appreciation and gratitude for Mr. Druschel's dedication and commitment to the Town, and congratulate him on his retirement, and wish him the best, and continued success in his retirement and future endeavors.

Proclaimed this 15th day of December, 2022.

ELECTED OFFICIALS’ REPORTS:

TOWN CLERK’S REPORT

The Town Clerk’s Report for the **month of November 2022** was submitted to the Town Board.

TOWN CLERK'S MONTHLY REPORT			
TOWN OF WALWORTH, NEW YORK		NOVEMBER, 2022	
TO THE SUPERVISOR:		PAGE 1	
Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:			
A1255	1	DECALS	54.10
	2	MARRIAGE LICENSES NO. 22037 TO 22038	35.00
	4	MISCELLANEOUS	1,628.61
	5	B/D/M RECORDS SEARCH	150.00
		TOTAL TOWN CLERK FEES	1,867.71
A1689	1	PERC/NEW/SEPTIC REPAIR	400.00
		TOTAL A1689	400.00
A2001	3	RECREATION	542.00
		TOTAL A2001	542.00
A2110	1	ZONING BOARD REVIEW	50.00
		TOTAL A2110	50.00
A2115	7	PB REVIEW FEES/OTHER	1,027.10
		TOTAL A2115	1,027.10
A2544	168	DOG LICENSES	2,342.00
		TOTAL A2544	2,342.00
A2555	19	BUILDING PERMITS	2,075.00
		TOTAL A2555	2,075.00
A2770B	1	OTHER INCOME BUILDING	40.00
		TOTAL A2770B	40.00
CM2025	9	FACILITY RENTALS	2,325.00
		TOTAL CM2025	2,325.00
CM2089	1	PARK EXPENDABLE TRUST	650.00
		TOTAL CM2089	650.00
SS2122	1	SEWER APPLICATION WALWOR	850.00
		TOTAL SS2122	850.00

TOWN CLERK'S MONTHLY REPORT			
NOVEMBER, 2022		page 2	
TA301	12	ESCROW - BLDG PERMITS	1,600.00
		TOTAL TA301	1,600.00

TOWN CLERK'S MONTHLY REPORT

NOVEMBER, 2022

page 3

DISBURSEMENTS	
PAID TO SUPERVISOR FOR GENERAL FUND	8,289.71 ✓
DECALS SEPARATE MONTHLY REPORT	54.10 ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	1,600.00 ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	2,975.00 ✓
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	850.00 ✓
DECALS SEPARATE MONTHLY REPORT- EFT	927.90
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	398.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	45.00
TOTAL DISBURSEMENTS	15,139.71

DECEMBER 1, 2022


 _____, SUPERVISOR
 Michael Donalty

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

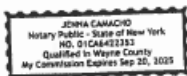
1st day of December 2022



 Notary Public



 Town Clerk



Motion by Councilman Johnson to accept the **Town Clerk's Report for the month of November 2022**. Seconded by Councilman Kelly.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

TOWN CLERK – No report.

HIGHWAY SUPERINTENDENT - No report.

COUNCILMAN KELLY

Councilman Kelly reported that plans for the Memorial Day parade and events are in process.

COUNCILWOMAN LINSON – No report.

COUNCILMAN HARDEN – No report.

COUNCILMAN JOHNSON – No report.

SUPERVISOR DONALTY

Supervisor Donalty shared the AARP Foundation Tax-Aide is providing free tax preparation in 2023. Information can be found in this season’s Town Topics mailing and on fliers found throughout the Town Hall. Supervisor Donalty also informed those present that the “Wreaths Across America” ceremony will take place on Saturday, December 17, 2022 at the Walworth Cemetery at 12:00 PM.

RESOLUTIONS:

RESOLUTION 208-22: BUDGET MODIFICATIONS

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

Budget Modifications for December 15, 2022 Board Meeting

\$	Acct #	Description	Acct #	Reason
General Fund				
Transfer \$ 200.00	FROM A5132.42	(Highway Garage - Uniforms)	TO A5010.41	(Superintendent of hwy) to cover Abstract 12 claims.
Transfer \$ 131.85	FROM A1110.42	(Justices - Training)	TO A1110.46	(Justices - Security) to cover Abstract 12 claims.
Transfer \$ 72.75	FROM A1110.42	(Justices - Training)	TO A1110.44	(Justices - Law Library) to cover Abstract 12 claims.
Transfer \$ 300.00	FROM A1330.42	(Rec of Taxes - Conference/AOT)	TO A1330.41	(Rec of Taxes - Office Expense) to prepare for upcoming purchases
Transfer \$ 1,100.00	FROM A1330.42	(Rec of Taxes - Conference/AOT)	TO A1330.43	(Rec of Taxes - Mailing expenses) to prepare for postage for upcoming tax bill mailing.
Transfer \$ 528.23	FROM A3620.43	(Safety Insp - Office Expense)	TO A3620.42	(Safety Insp - Maint/Fuel) for Abstract 12 claims and estimate for the remainder of the year.
Transfer \$ 2.55	FROM A3620.43	(Safety Insp - Office Expense)	TO A8010.41	(Zoning Bd of Appeals - signs/copies) to cover Abstract 12 claims.
Transfer \$ 189.05	FROM A3620.43	(Safety Insp - Office Expense)	TO A8020.42	(Planning Board - Signs/Expenses) to cover Abstract 12 claims.
Transfer \$ 976.05	FROM A8989.42	(Other Home & Comm Serv - Clean-up)	TO A1355.46	(Assessment - Consultation) to cover CERT case expenses.
Transfer \$ 1,939.27	FROM A1620.22	(Town Office - Equipment)	TO A1620.47	(Town Office - WGL PPA) to cover Abstract 12 claims.
Transfer \$ 100.40	FROM A5182.21	(Street Lights - Add Lights)	TO A5182.41	(Street Lights - Intersection) to cover Abstract 12 claims.
Transfer \$ 1,850.00	FROM A7310.42	(youth Rec - New/Special prgms)	TO A7310.41	(Youth Rec - Supplies/Shirts) to cover Abstract 12 claims and anticipated expenses for the remainder of the year.
Transfer \$ 3.00	FROM A1410.41	(Town Clerk - Conf & Training)	TO A1410.48	(Town Clerk - Postage) to cover Abstract 12 & anticipated cost for remainder of year.
Highway Fund				
Transfer \$ 10,000.00	FROM DA5142.41	(Snow Removal - plowing)	TO DA5142.42	(Snow Removal - Supplies) to stock up on blades in advance of supply issues and price increase.
Sewer Fund				
Transfer \$ 6,352.58	FROM S58130.405	(Maintenance)	TO S58130.23	(Pump Station) to cover abstract 12 claims.
Transfer \$ 526.25	FROM S58130.41	(Odor Control)	TO S58130.405	(Fuel) to cover abstract 12 claims.
Transfer \$ 4,176.00	FROM S58130.406	(Sludge Disposal)	TO S58130.406	(Chemicals) to cover abstract 12 claims.
Transfer \$ 3,500.00	from S58130.48	(sludge Disposal)	to S58110.41	(Training) to cover CDL training for Kyle Quigley
JOHN'S PARK				
Transfer \$ 174.83	FROM SP599	(Appropriated Fund Balance)	TO SP8810.41	(Contractual Maintenance) to cover 2022 Mowing

Adopted this 15th day of December, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 209-22: ABSTRACT 12, APPROVAL

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

TOWN OF WALWORTH

Abstract # 012

Summary by Fund

12/12/2022
13:47:23

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	34,753.57	47,383.85	82,137.42
CM1-	PARK SPECIAL REVENUE FUND	57.00	429.62	486.62
DA	HIGHWAY FUND	10,183.45	21,628.86	31,812.31
SD1-	WALWORTH CONSOLIDATED DRAINAGE		6,600.00	6,600.00
SL1-	WALWORTH LIGHT DISTRICT		438.90	438.90
SL2-	HARVEST HILL LIGHT DISTRICT		711.47	711.47
SL3-	GANANDA LIGHT DISTRICT	1,238.76		1,238.76
SL4-	BROOKSIDE LIGHT DISTRICT		21.46	21.46
SL5-	ORCHARD VIEW LIGHT DISTRICT		244.46	244.46
SP	JOHN'S PARK DISTRICT		2,074.83	2,074.83
SS	WALWORTH SEWER DISTRICT #1	4,003.52	44,758.56	48,762.08
TA	TRUST & AGENCY	42,930.43		42,930.43
TC	CUSTODIAL TRUST		4,786.50	4,786.50
V	DEBT SERVICE		66.98	66.98
Total:		93,166.73	129,145.49	222,312.22

Voucher Numbers 1752-1891, 100-107, 127-129

Abstract of audited vouchers is on file in the Town Clerk’s office.

Adopted this 15th day of December, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson Aye
 Councilman Kelly Aye
 Councilman Harden Aye
 Councilman Johnson Aye
 Supervisor Donalty Aye

Resolution carried.

RESOLUTION 210-22: TO ACCEPT DONATION FROM THE FRIENDS OF THE WALWORTH PARKS, INC. IN THE AMOUNT OF \$900.60 TO BE USED TO OFFSET EXPENSES OF THE LIGHT THE NIGHT CELEBRATION

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

The following was submitted:

FRIENDS OF THE WALWORTH PARKS INC.

Walworth, New York

December 7, 2022

Walworth Town Board

The Friends of the Walworth Parks group is pleased to make a donation of \$900.60 to be used to offset expenses of the Light the Night celebration. Contributing funds were raised by the Friends Group throughout the course of the year by a variety of fundraising events.

The Friends of the Walworth Parks group is please to work in cooperation with the Walworth Recreation Department to provide opportunities for families to enjoy time together happily and safely. Our goal is to preserve, protect, improve and promote the use of the Town of Walworth's parks and recreational areas.

Friends of the Walworth Parks

BE IT RESOLVED, the following money be accepted as a donation from the Friends of the Walworth Parks, Inc., to be used to offset expenses of the Light the Night celebration.

Supervisor Donalty thanked the Friends of the Walworth Parks, Inc. for their donation and also thanked the Parks and Recreation Departments for their work and dedication to the Light the Night celebration. He also thanked the community for its attendance as it was a successful event. Councilman Johnson echoed Supervisor Donalty's sentiments.

Adopted this 15th day of December, 2022 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 211-22: TO APPROVE LOCAL LAW TO AMEND THE WALWORTH ZONING CODE TO ADDRESS ZONING FOR ADULT USE CANNABIS RETAIL DISPENSARIES (TABLED)

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, a public hearing was duly called for, and held on November 17, 2022, relative to a proposed local law to “Amend the Walworth Town Code to Address Zoning for Adult Use Cannabis Retail Dispensaries,” and all interested parties were permitted an opportunity to speak thereon; and

WHEREAS, the Town Board of the Town of Walworth, after due deliberation, finds it in the best interest of the Town to adopt said local law for the reasons set forth therein, and finds that the Walworth Town Code should thus be amended as set forth herein; now, therefore be it

RESOLVED, that, in accordance with the State Environmental Quality Review Act, the Town Board hereby approves the attached EAF Part 2 and 3, issuing a negative declaration relative to this matter; and, be it further

RESOLVED, that the Town Board hereby adopts said Local Law to “Amend the Walworth Town Code to Address Zoning for Adult Use Cannabis Retail Dispensaries,” all as set forth in the attached Local Law, which is incorporated herein and made a part hereof; and be it further

RESOLVED, that the Town Clerk be and hereby is directed to enter said Local Law into the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State of the State of New York.

Councilman Harden shared concerns regarding the possible misconception that the Town Board is supportive of marijuana use by passing this local law. Discussion ensued reaffirming the reasoning behind the need for the local law and the zoning implications.

Councilwoman Linson made the motion to table the resolution to be discussed at the Town Meeting held on January 5, 2023. Seconded by Councilman Kelly.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

RESOLUTION 212-22: AUTHORIZING THE TOWN CLERK TO ADVERTISE THE TOWN ORGANIZATIONAL AND REGULAR MEETINGS FOR JANUARY 2023

Councilwoman Linson offered Resolution 212-22 and moved its adoption. Seconded by Councilman Johnson to wit:

RESOLVED that the Town Clerk advertise the Town Organizational Meeting for Thursday, January 5, 2023 at 6:00 PM and the Town Board Regular Meeting for Thursday, January 5, 2023 at 6:30 PM.

Adopted this 15th day of December, 2022 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 213-22: AUTHORIZE NECESSARY 2022 YEAR-END BUDGET TRANSFERS

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS, at the end of the fiscal year it is necessary to transfer appropriations between departments and between line items to eliminate deficits; now therefore, be it

RESOLVED, that the Town Comptroller/Chief Fiscal Officer is hereby authorized and directed to transfer funds necessary to eliminate department and line item deficits at the end of the fiscal year; and be it further

RESOLVED, that a copy of such transfers shall be filed with the Town Clerk.

Adopted this 15th day of December, 2022 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 214-22: APPROVAL OF TOWN EMPLOYEE REQUESTS FOR VACATION TIME CARRY OVER FROM 2022 TO 2023

Councilman Johnson offered Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, Town of Walworth part-time and full-time regular employees receive paid vacation time; and

WHEREAS, if any employee does not use the vacation time earned and wishes to carry over those hours into the new calendar year, that employee must submit a formal request for management approval, as per the Town of Walworth Employee Handbook;

WHEREAS, each employee making this request understands that he or she may only carry over a maximum of five (5) days, the total hours dependent on his or her work day;

BE IT RESOLVED, the Town of Walworth employee vacation time requests be approved to be carried over from 2022 to 2023.

Adopted this 15th day of December, 2022 at a meeting of the Town Board.

*Employee requests are on file in the Town Clerk’s Office.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 215-22: TO ABOLISH THE POSITION OF ASSISTANT BUILDING INSPECTOR (PART-TIME), AND CREATE THE POSITION OF BUILDING INSPECTOR (PART-TIME)

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS, on August 18, 2022, the Town Board authorized by Resolution the creation of the position of Assistant Building Inspector (part-time); and

WHEREAS, subsequent research indicates that this title does not exist within the Wayne County Civil Service Rules and Regulations and therefore must be modified; and

WHEREAS, the Town Board has determined that the position of Building Inspector (part-time) is necessary for the continued efficient operation of the Town’s Building Department;

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes that the title of Assistant Building Inspector (part-time) be abolished and replaced with the title of Building Inspector (part-time) to comply with Civil Service regulations.

Adopted this 15th day of December, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 216-22: TO RECLASSIFY BRETT MALAFEEW FROM ASSISTANT BUILDING INSPECTOR (PART-TIME) TO CODE ENFORCEMENT OFFICER (PART-TIME) EFFECTIVE JANUARY 1, 2023

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS, part-time Code Enforcement Officer Phil Williamson has indicated his intent to retire at the end of 2022; and

WHEREAS, on October 6, 2022, the Town Board authorized by Resolution the hiring of Brett Malafeew to the position of Assistant Building Inspector (part-time), a position which he currently occupies and has performed dutifully; and

WHEREAS, Brett Malafeew was found to be best qualified for the position of Code Enforcement Officer (part-time) and possesses the appropriate qualifications;

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the reclassification of Brett Malafeew to the position of Code Enforcement Officer (part-time) effective January 1, 2023.

Adopted this 15th day of December, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 217-22: TO HIRE NORMAN DRUSCHEL TO THE POSITION OF BUILDING INSPECTOR (PART-TIME), EFFECTIVE JANUARY 3, 2023

Councilman Kelly offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

WHEREAS, Building Inspector Norman Druschel is retiring at year’s end from his position as the full-time Building Inspector, but has agreed to remain employed by the Town in a part-time capacity; and

WHEREAS, Assistant Building Inspector (part-time) Brett Malafeew has agreed to accept the position of Code Enforcement Officer (part-time), effective January 1, 2023, thus leaving his current position vacant; and

WHEREAS, Norman Druschel has agreed to return to the Town’s employ as the Building Inspector (part-time), effective January 3, 2023;

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the hiring of Norman Druschel to the position of Building Inspector (part-time), effective January 3, 2023.

Adopted this 15th day of December, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 218-22: TO HIRE CHAD GOULETTE TO THE TEMPORARY POSITION OF CLERK IN THE TOWN CLERK’S OFFICE, EFFECTIVE JANUARY 3, 2023

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, the Town Clerk’s office and the Building Department have a backlog of records requiring digitizing; and

WHEREAS, the Town Clerk has budgeted for Temporary Records Management Support in 2023; and

WHEREAS, Mr. Goulette has been previously employed to provide labor related to digitizing records in the Building Department and has performed dutifully;

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the hiring of Chad Goulette as temporary Clerk in the Town Clerk’s office, effective January 3, 2023.

Adopted this 15th day of December, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 219-22: TO WAIVE APPLICATION FEE FOR WALWORTH UNITED METHODIST CHURCH FOR A BUILDING PERMIT AND ESCROW DEPOSIT FOR THE INSTALLATION OF AN ELEVATOR IN THE BUILDING

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

WHEREAS, past practice of the Town Board has been to waive the permit and escrow fees for local not-for-profit organizations; and

WHEREAS, the Walworth United Methodist Church is installing an elevator in the church for the convenience of their congregants, said project requiring by Town Code a Building Permit and Escrow deposit; and

WHEREAS, the Church is a not-for-profit organization and has requested that the fees be waived as is customary;

THEREFORE, BE IT RESOLVED that the Town Board hereby approves the request made by the Walworth United Methodist Church to waive the fee for a building permit and escrow deposit for the construction of an elevator within the church.

Adopted this 15th day of December, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 220-22: TO OBLIGATE \$35,000.00 OF ARPA MONIES TO PAY LABELLA TO COMPLETE THE SANITARY SEWER MAPPING PROJECT

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, the Town, must provide current sanitary maps to the Regional Sewer Project and;

WHEREAS, the Town considers this in line with providing general government services an

NOW, THEREFORE BE IT RESOLVED, that the Town Board authorizes the use of ARPA funds not to exceed \$35,000.00 to complete the sanitary sewer mapping.

Councilman Johnson spoke in favor of this resolution stating that this project was a good use of ARPA funds. Councilwoman Linson echoed Councilman Johnson’s statements.

Adopted this 15th day of December, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 221-22: TO APPROVE LEASE FOR TOWN HISTORIAN OFFICE SPACE

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Kelly to wit:

WHEREAS, the Town of Walworth seeks to enter into a lease with the Walworth Historical Society at its building at 2257 Academy St. for the purposes of providing office space to the Walworth Town Historian there; and

WHEREAS, the Walworth Historical Society has offered to lease office space there for the total annual rent of \$1,625.00; and

WHEREAS, the Walworth Town Board now has before it a proposed lease for said office space at the proposed rent.

NOW, THEREFORE, BE IT, RESOLVED, that the proposed lease is hereby approved, the Supervisor is authorized to execute said Lease, and payment is authorized after execution of the same by the Walworth Historical Society.

Adopted this 15th day of December, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

COMMUNICATION:

- **Assessment Department Monthly Report for November 2022**
- **Recreation Department Monthly Report**, dated December 6, 2022
- **Town of Walworth Wastewater Treatment Plant Monthly Report**, dated December 9, 2022

TOWN BOARD MEETINGS:

DATE	TIME	MEETING TYPE
JANUARY 5, 2022	6:00 PM	ORGANIZATIONAL
JANUARY 5, 2022	6:30 PM	REGULAR

NEW AND OTHER BUSINESS:

Councilman Johnson requested that Town Code relating to short-term rentals be examined and addressed in the next few weeks. Town Attorney Young stated that he would research the topic and come to the Board with suggestions for moving forward in the month of January.

Supervisor Donalty stated that an agreement had been made regarding the Town’s union contract. He thanked all those involved with the negotiations process and the following resolution was presented:

RESOLUTION 222-22: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE COLLECTIVE BARGAINING AGREEMENT BETWEEN TOWN OF WALWORTH AND INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 118, EFFECTIVE JANUARY 1, 2023 THROUGH JUNE 30, 2025

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

*Agreement on file with the Town Clerk’s Office.

BE IT RESOLVED that the Town Supervisor is authorized to sign the Collective Bargaining Agreement between Town of Walworth and International Brotherhood of Teamsters, Local 118, Effective January 1, 2023 through June 30, 2025.

Adopted this 15th day of December, 2022 at a meeting of the Town Board.

Roll call vote:	Councilman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

PUBLIC PARTICIPATION:

Gene Bavis addressed the Town Board echoing the praise for the Light the Night celebration, sharing that a local cub scout troop would be assisting with the wreath ceremony and will take a tour of the Walworth Historical Society Museum; and informed those present that the Walworth Historical Society will aid in Memorial Day event planning.

RESOLUTION 223-22: TOWN BOARD APPOINTMENT OF MR. EUGENE BAVIS, TOWN HISTORIAN EFFECTIVE JANUARY 1, 2023 WITH A TERM EXPIRING DECEMBER 31, 2023

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

Town Historian	Eugene Bavis	Effective 1/1/2023 Term expires 12/31/2023
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Adopted this 15th day of December, 2022 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

ADJOURNMENT:

Motion by Councilwoman Linson to adjourn. Seconded by Councilman Kelly.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Kelly	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 7:33 PM

Respectfully Submitted,
Aimée Phillips
Town Clerk