

Michael Donalty, Town Supervisor
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TOWN BOARD REGULAR MEETING – AGENDA

AUGUST 18, 2022 6:30 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

MINUTES: August 4, 2022 Regular Meeting

PRESENTATIONS: Costich/K2 Update

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)

Monthly Reports of the Supervisor, June and July 2022

Monthly Reports of the Town Clerk, July 2022

Town Clerk

- Fireworks Permits have been issued to the Ballroom at Carey Lake for private events, to be held August 28, 2022, September 3, 2022 and September 24, 2022 for 15 minutes between the hours of 9:15 and 9:45 PM (public notices have been posted)

RESOLUTIONS:

- Resolution -22:** Budget Modifications
- Resolution -22:** Abstract 8, Approval
- Resolution -22:** Standard Work Day and Reporting resolution for elected and appointed officials (RS2417-A)
- Resolution -22:** To amend the 2022 Town Fee Schedule for construction site inspections
- Resolution -22:** To promote Adam Jozwiak to the position of Sewer Superintendent at the rate of \$31.15 per hour, effective August 28, 2022
- Resolution -22:** To promote Timothy McMullen to the position of Chief Wastewater Treatment Plant Operator at the rate of \$29.24 per hour, effective August 28, 2022
- Resolution -22:** To promote Linda Kleeman to the position of Account Clerk at the rate of \$21.50 per hour, effective August 28, 2022

(Updated 8/17/2022)

- Resolution -22:** To hire Kyle Quigley to the position of Laborer in the Wastewater Treatment Plant at the rate of \$13.20 per hour, effective August 28, 2022, pending a negative drug screening
- Resolution -22:** To authorize search for two Wastewater Treatment Plant Operators for the Sewer Department
- Resolution -22:** To create the position of Assistant Building Inspector (part-time) at the rate of \$20.00 per hour, and advertise to fill the position
- Resolution -22:** To set public hearing and County referral – Local Law No. 4 of 2022 – To Update, Revise And Recodify The Walworth Town Code
- Resolution -22:** Set public hearing and County referral – Local Law No. 5 of 2022 – To Amend The Official Zoning Map Of The Town Of Walworth To Rezone Approximately 42+/- Acres Of Land At 4320 Canandaigua Road (Tax Map Parcel # 62115-00-376223), Commonly Known As The Freewill Elementary School Parcel, From “RR-1” District to “B” District

COMMUNICATION:

- E-mail from Marsha Smith, dated August 5, 2022
- Letter from James Lee, Wayne County 911 Project Manager regarding lease of communications tower on Town-owned land, dated August 2, 2022
- E-mail from David Grantham, dated August 5, 2022
- Town of Walworth Wastewater Treatment Facility summary report for third quarter 2022 Sewer Collection, dated August 10, 2022
- Letter from Phil Williamson, dated August 5, 2022
- Letter from Jon and Beth Bischopp, dated August 8, 2022
- Letter from Peter Fadden, dated August 9, 2022
- Town of Walworth Wastewater Treatment Facility Monthly Report, dated August 12, 2022
- Letter of Intent, Petition for Re-Zoning on behalf of K2 Brewing from Costich Engineering, dated August 4, 2022

NEW AND OTHER BUSINESS

- Discussion on next steps to take to regulate Cannabis dispensaries
- Update on revised Town Code and plan for completion

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT


ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of June, 2022:

DATED: July 21, 2022



 SUPERVISOR

	Balance 05/31/2022	Increases	Decreases	Balance 06/30/2022
A GENERAL FUND				
CASH - CLEARING ACCOUNT	505,595.18	222,904.33	301,439.62	427,059.89
CASH IN SAVINGS	32,417.70	217,513.69	273,685.51	-23,754.12
MONEY MARKET ACCT	672,124.05	57.27	0.00	672,181.32
ARPA FUNDS	69,539.88	0.56	0.00	69,540.44
CERTIFICATE OF DEPOSITS	400,408.89	0.00	0.00	400,408.89
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	64,521.32	5.50	0.00	64,526.82
BLDG EQUIPMENT/SOFTWARE	2,048.15	0.17	0.00	2,048.32
TOWN CLERK EQUIPMENT RESERVE	3,132.59	0.27	0.00	3,132.86
COMPUTER EQ RESERVE SAVINGS	66,562.07	5.67	0.00	66,567.74
TOWN HALL CAPITAL RESERVE	245,524.51	20.92	0.00	245,545.43
DOG ENUMERATION RESERVE FUND	3,419.28	0.29	0.00	3,419.57
EMPLOYEE BENEFIT RESERVE	1,980.09	0.17	0.00	1,980.26
PARK EQ RESERVE SAVINGS	95,620.27	8.15	0.00	95,628.42
RETIREMENT CONTRIBUTION RESERV	10,117.35	0.86	0.00	10,118.21
HAMLET SIDEWALK RESERVE FUND	27,809.66	2.37	0.00	27,812.03
RESERVE FOR RECORDS MANAGEMENT	60,858.66	5.19	0.00	60,863.85
TOTAL	2,262,499.65	440,525.41	575,125.13	2,127,899.93
CM1- PARK SPECIAL REVENUE FUND				
CASH - CLEARING ACCOUNT	0.00	655.35	4,305.35	-3,650.00
CASH - SAVINGS	112,950.19	11,015.00	655.35	123,309.84
TOTAL	112,950.19	11,670.35	4,960.70	119,659.84
CM2- PARK GROWTH				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
CM6- CEMETERIES				
CASH - CLEARING ACCOUNT	0.00	135.00	135.00	0.00
CASH - SAVINGS	18,250.20	0.00	135.00	18,115.20
TOTAL	18,250.20	135.00	270.00	18,115.20
DA HIGHWAY FUND				
CASH - CLEARING ACCOUNT	168,690.84	61,177.49	61,311.41	168,556.92
CASH IN SAVINGS	1,330,719.49	7,109.40	105,999.27	1,231,829.62
MONEY MARKET ACCT	543,028.77	46.27	0.00	543,075.04
EMPLOYEES BENEFITS RESERVE	6,582.10	0.56	0.00	6,582.66
MACHINERY RESERVE SAVINGS	181,001.74	15.42	0.00	181,017.16

MONTHLY REPORT OF SUPERVISOR

	Balance 05/31/2022	Increases	Decreases	Balance 06/30/2022
RETIREMENT CONTRIBUTION RESERV	10,117.35	0.86	0.00	10,118.21
TOTAL	2,240,140.29	68,350.00	167,310.68	2,141,179.61
HA HIGHWAY EQUIPMENT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
HB DEWBERRY PUMP STATION UPGRADE				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
L LIBRARY FUND				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
MS SELF INSURANCE FUND				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,639.22	0.22	0.00	2,639.44
TOTAL	2,639.22	0.22	0.00	2,639.44
SD1- WALWORTH CONSOLIDATED				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	175,904.52	0.00	665.60	175,238.92
TOTAL	175,904.52	0.00	665.60	175,238.92
SD2- CRYSTAL CREEK DRAINAGE				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,319.73	0.00	0.00	2,319.73
CRYSTAL CREEK DRAINAGE RES SAV	6,720.56	0.57	0.00	6,721.13
TOTAL	9,040.29	0.57	0.00	9,040.86
SF1- WALWORTH FIRE DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SF2- WEST WALWORTH FIRE PROTECTION				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	215,524.83	15.43	34,433.00	181,107.26
TOTAL	215,524.83	15.43	34,433.00	181,107.26
SF3- LINCOLN FIRE PROTECTION				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	219,749.94	14.87	45,233.00	174,531.81
TOTAL	219,749.94	14.87	45,233.00	174,531.81

MONTHLY REPORT OF SUPERVISOR

	Balance 05/31/2022	Increases	Decreases	Balance 06/30/2022
SL1- WALWORTH LIGHT DISTRICT				
CASH - CLEARING ACCOUNT	0.00	331.78	331.78	0.00
CASH IN SAVINGS	27,787.44	0.00	331.78	27,455.66
TOTAL	27,787.44	331.78	663.56	27,455.66
SL2- HARVEST HILL LIGHT DISTRICT				
CASH - CLEARING ACCOUNT	0.00	599.36	599.36	0.00
CASH IN SAVINGS	10,023.00	0.00	599.36	9,423.64
TOTAL	10,023.00	599.36	1,198.72	9,423.64
SL3- GANANDA LIGHT DISTRICT				
CASH - CLEARING ACCOUNT	0.00	2,367.82	2,367.82	0.00
CASH IN SAVINGS	26,408.23	0.00	2,367.82	24,040.41
TOTAL	26,408.23	2,367.82	4,735.64	24,040.41
SL4- BROOKSIDE LIGHT DISTRICT				
CASH - CLEARING ACCOUNT	0.00	14.37	14.37	0.00
CASH IN SAVINGS	482.89	0.00	14.37	468.52
BROOKSIDE REPAIR RESERVE	4,717.50	0.40	0.00	4,717.90
TOTAL	5,200.39	14.77	28.74	5,186.42
SL5- ORCHARD VIEW LIGHT DISTRICT				
CASH - CLEARING ACCOUNT	0.00	156.53	156.53	0.00
CASH - SAVINGS	6,633.14	0.00	156.53	6,476.61
TOTAL	6,633.14	156.53	313.06	6,476.61
SL6- LEHRWOOD LIGHTING DISTRICT				
	0.00	0.00	0.00	0.00
CASH - SAVINGS	500.00	0.00	0.00	500.00
TOTAL	500.00	0.00	0.00	500.00
SM GANANDA SIDEWALK DISTRICT				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	44,279.21	0.00	0.00	44,279.21
TOTAL	44,279.21	0.00	0.00	44,279.21
SM1- LEHRWOOD SIDEWALK DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SP JOHN'S PARK DISTRICT				
	0.00	0.00	0.00	0.00
CASH - SAVINGS	3,184.29	0.00	0.00	3,184.29
TOTAL	3,184.29	0.00	0.00	3,184.29
SS WALWORTH SEWER DISTRICT #1				

MONTHLY REPORT OF SUPERVISOR

	Balance 05/31/2022	Increases	Decreases	Balance 06/30/2022
CASH - CLEARING ACCOUNT	452.00	36,580.79	40,658.79	-3,626.00
CASH IN SAVINGS	324,562.00	23,956.53	56,711.96	291,806.57
MONEY MARKET	100,820.92	16,265.09	0.00	117,086.01
PETTY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	202,907.62	17.29	0.00	202,924.91
SEWER EQ RESERVE SAVINGS	128,616.36	10.96	0.00	128,627.32
SEWER CAPITAL RESERVE	529,085.70	45.08	0.00	529,130.78
TOTAL	1,286,544.60	76,875.74	97,370.75	1,266,049.59
SW1- WALWORTH WATER DISTRICT #1				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	38,460.53	0.00	0.00	38,460.53
SPECIAL RESERVE, WATER STORAGE	2,320.88	0.20	0.00	2,321.08
TOTAL	40,781.41	0.20	0.00	40,781.61
SW19- WATER EXT #19 LIN/SWA/CO				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,492.43	0.00	0.00	2,492.43
TOTAL	2,492.43	0.00	0.00	2,492.43
SW20- WATER EXT #20 ARBOR/TUMMONDS				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	-324.84	0.00	0.00	-324.84
TOTAL	-324.84	0.00	0.00	-324.84
TA TRUST & AGENCY				
CASH	67,212.62	192,843.64	162,947.71	97,108.55
TOTAL	67,212.62	192,843.64	162,947.71	97,108.55
TC CUSTODIAL TRUST				
CASH - CHECKING	129,965.08	6,600.00	600.00	135,965.08
TOTAL	129,965.08	6,600.00	600.00	135,965.08
V DEBT SERVICE				
	0.00	0.00	0.00	0.00
ARBOR/TUMMONDS RESERVE SAVINGS	9,360.97	0.80	0.00	9,361.77
LIN/SWAD RESERVE SAVINGS	14,109.66	1.20	0.00	14,110.86
TOTAL	23,470.63	2.00	0.00	23,472.63
TOTAL ALL FUNDS	6,930,856.76	800,503.69	1,095,856.29	6,635,504.16

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of July, 2022:

DATED: August 12, 2022



 SUPERVISOR

	Balance 06/30/2022	Increases	Decreases	Balance 07/31/2022
A GENERAL FUND				
CASH - CLEARING ACCOUNT	429,106.99	651,169.87	960,276.86	120,000.00
CASH IN SAVINGS	-23,754.12	384,198.48	291,020.69	69,423.67
MONEY MARKET ACCT	672,181.32	57.86	0.00	672,239.18
ARPA FUNDS	69,540.44	469,538.91	0.00	539,079.35
CERTIFICATE OF DEPOSITS	400,408.89	0.00	0.00	400,408.89
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	64,526.82	35,008.57	0.00	99,535.39
BLDG EQUIPMENT/SOFTWARE	2,048.32	0.18	0.00	2,048.50
TOWN CLERK EQUIPMENT RESERVE	3,132.86	0.27	0.00	3,133.13
COMPUTER EQ RESERVE SAVINGS	66,567.74	5.73	0.00	66,573.47
TOWN HALL CAPITAL RESERVE	245,545.43	21.14	0.00	245,566.57
DOG ENUMERATION RESERVE FUND	3,419.57	0.29	0.00	3,419.86
EMPLOYEE BENEFIT RESERVE	1,980.26	0.17	0.00	1,980.43
PARK EQ RESERVE SAVINGS	95,628.42	8.23	0.00	95,636.65
RETIREMENT CONTRIBUTION RESERV	10,118.21	0.87	0.00	10,119.08
HAMLET SIDEWALK RESERVE FUND	27,812.03	2.39	0.00	27,814.42
RESERVE FOR RECORDS MANAGEMENT	60,863.85	5.24	0.00	60,869.09
TOTAL	2,129,947.03	1,540,018.20	1,251,297.55	2,418,667.68
CM1- PARK SPECIAL REVENUE FUND				
CASH - CLEARING ACCOUNT	-3,650.00	3,938.83	288.83	0.00
CASH - SAVINGS	123,309.84	4,590.00	3,938.83	123,961.01
TOTAL	119,659.84	8,528.83	4,227.66	123,961.01
CM2- PARK GROWTH				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
CM6- CEMETERIES				
	0.00	0.00	0.00	0.00
CASH - SAVINGS	18,115.20	0.00	0.00	18,115.20
TOTAL	18,115.20	0.00	0.00	18,115.20
DA HIGHWAY FUND				
CASH - CLEARING ACCOUNT	168,556.92	60,868.70	109,425.62	120,000.00
CASH IN SAVINGS	1,231,829.62	57,098.22	97,114.61	1,191,813.23
MONEY MARKET ACCT	543,075.04	46.74	0.00	543,121.78
EMPLOYEES BENEFITS RESERVE	6,582.66	0.57	0.00	6,583.23
MACHINERY RESERVE SAVINGS	181,017.16	15.58	0.00	181,032.74

MONTHLY REPORT OF SUPERVISOR

	Balance 06/30/2022	Increases	Decreases	Balance 07/31/2022
RETIREMENT CONTRIBUTION RESERV	10,118.21	0.87	0.00	10,119.08
TOTAL	2,141,179.61	118,030.68	206,540.23	2,052,670.06
HA HIGHWAY EQUIPMENT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
HB DEWBERRY PUMP STATION UPGRADE				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	0.00	227,609.59	0.01	227,609.58
CERTIFICATES OF DEPOSIT	0.00	227,609.59	227,609.59	0.00
TOTAL	0.00	455,219.18	227,609.60	227,609.58
L LIBRARY FUND				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
MS SELF INSURANCE FUND				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,639.44	0.23	0.00	2,639.67
TOTAL	2,639.44	0.23	0.00	2,639.67
SD1- WALWORTH CONSOLIDATED				
CLEARING ACCOUNT	0.00	1,080.00	1,080.00	0.00
CASH IN SAVINGS	175,238.92	0.00	1,745.60	173,493.32
TOTAL	175,238.92	1,080.00	2,825.60	173,493.32
SD2- CRYSTAL CREEK DRAINAGE				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,319.73	0.00	0.00	2,319.73
CRYSTAL CREEK DRAINAGE RES SAV	6,721.13	0.58	0.00	6,721.71
TOTAL	9,040.86	0.58	0.00	9,041.44
SF1- WALWORTH FIRE DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SF2- WEST WALWORTH FIRE PROTECTION				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	181,107.26	15.59	0.00	181,122.85
TOTAL	181,107.26	15.59	0.00	181,122.85
SF3- LINCOLN FIRE PROTECTION				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	174,531.81	15.02	0.00	174,546.83

MONTHLY REPORT OF SUPERVISOR

	Balance 06/30/2022	Increases	Decreases	Balance 07/31/2022
TOTAL	174,531.81	15.02	0.00	174,546.83
SL1- WALWORTH LIGHT DISTRICT				
CASH - CLEARING ACCOUNT	0.00	312.78	312.78	0.00
CASH IN SAVINGS	27,455.66	0.00	312.78	27,142.88
TOTAL	27,455.66	312.78	625.56	27,142.88
SL2- HARVEST HILL LIGHT DISTRICT				
CASH - CLEARING ACCOUNT	0.00	586.93	586.93	0.00
CASH IN SAVINGS	9,423.64	0.00	586.93	8,836.71
TOTAL	9,423.64	586.93	1,173.86	8,836.71
SL3- GANANDA LIGHT DISTRICT				
CASH - CLEARING ACCOUNT	0.00	1,207.80	1,207.80	0.00
CASH IN SAVINGS	24,040.41	0.00	1,207.80	22,832.61
TOTAL	24,040.41	1,207.80	2,415.60	22,832.61
SL4- BROOKSIDE LIGHT DISTRICT				
CASH - CLEARING ACCOUNT	0.00	12.91	12.91	0.00
CASH IN SAVINGS	468.52	0.00	12.91	455.61
BROOKSIDE REPAIR RESERVE	4,717.90	0.41	0.00	4,718.31
TOTAL	5,186.42	13.32	25.82	5,173.92
SL5- ORCHARD VIEW LIGHT DISTRICT				
CASH - CLEARING ACCOUNT	0.00	137.00	137.00	0.00
CASH - SAVINGS	6,476.61	0.00	137.00	6,339.61
TOTAL	6,476.61	137.00	274.00	6,339.61
SL6- LEHRWOOD LIGHTING DISTRICT				
CASH - SAVINGS	0.00	0.00	0.00	0.00
CASH - SAVINGS	500.00	0.00	0.00	500.00
TOTAL	500.00	0.00	0.00	500.00
SM GANANDA SIDEWALK DISTRICT				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	44,279.21	0.00	0.00	44,279.21
TOTAL	44,279.21	0.00	0.00	44,279.21
SM1- LEHRWOOD SIDEWALK DISTRICT				
TOTAL	0.00	0.00	0.00	0.00
SP JOHN'S PARK DISTRICT				
CASH - SAVINGS	0.00	0.00	0.00	0.00
CASH - SAVINGS	3,184.29	0.00	0.00	3,184.29

MONTHLY REPORT OF SUPERVISOR

	Balance 06/30/2022	Increases	Decreases	Balance 07/31/2022
TOTAL	3,184.29	0.00	0.00	3,184.29
SS WALWORTH SEWER DISTRICT #1				
CASH - CLEARING ACCOUNT	-3,626.00	42,624.48	38,998.48	0.00
CASH IN SAVINGS	291,806.57	110,612.18	57,480.43	344,938.32
MONEY MARKET	117,086.01	9.94	0.00	117,095.95
PETTY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	202,924.91	17.47	0.00	202,942.38
SEWER EQ RESERVE SAVINGS	128,627.32	11.07	0.00	128,638.39
SEWER CAPITAL RESERVE	529,130.78	25.95	227,590.00	301,566.73
TOTAL	1,266,049.59	153,301.09	324,068.91	1,095,281.77
SW1- WALWORTH WATER DISTRICT #1				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	38,460.53	0.00	0.00	38,460.53
SPECIAL RESERVE, WATER STORAGE	2,321.08	0.20	0.00	2,321.28
TOTAL	40,781.61	0.20	0.00	40,781.81
SW19- WATER EXT #19 LIN/SWA/CO				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,492.43	2,300.00	0.00	4,792.43
TOTAL	2,492.43	2,300.00	0.00	4,792.43
SW20- WATER EXT #20 ARBOR/TUMMONDS				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	-324.84	1,800.00	0.00	1,475.16
TOTAL	-324.84	1,800.00	0.00	1,475.16
TA TRUST & AGENCY				
CASH	97,108.55	166,280.74	188,103.26	75,286.03
TOTAL	97,108.55	166,280.74	188,103.26	75,286.03
TC CUSTODIAL TRUST				
CASH - CHECKING	135,965.08	7,200.00	12,300.93	130,864.15
TOTAL	135,965.08	7,200.00	12,300.93	130,864.15
V DEBT SERVICE				
	0.00	0.00	0.00	0.00
ARBOR/TUMMONDS RESERVE SAVINGS	9,361.77	0.65	1,800.00	7,562.42
LIN/SWAD RESERVE SAVINGS	14,110.86	1.02	2,300.00	11,811.88
TOTAL	23,472.63	1.67	4,100.00	19,374.30
TOTAL ALL FUNDS	6,637,551.26	2,456,049.84	2,225,588.58	6,868,012.52

TOWN CLERK'S MONTHLY REPORT

TOWN OF WALWORTH, NEW YORK

JULY, 2022

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	<u>1</u>	DECALS	<u>15.47</u>	
	<u>5</u>	MARRIAGE LICENSES NO. 22017 TO 22021	<u>87.50</u>	
	<u>1</u>	MISCELLANEOUS	<u>0.25</u>	
	<u>3</u>	B/D/M RECORDS SEARCH	<u>70.00</u>	
		TOTAL TOWN CLERK FEES		173.22
A1689	<u>1</u>	PERC/NEW/SEPTIC REPAIR	<u>100.00</u>	
		TOTAL A1689		100.00
A2001	<u>4</u>	RECREATION	<u>516.00</u>	
		TOTAL A2001		516.00
A2110	<u>2</u>	ZONING BOARD REVIEW	<u>100.00</u>	
		TOTAL A2110		100.00
A2115	<u>3</u>	PB REVIEW FEES/OTHER	<u>550.00</u>	
		TOTAL A2115		550.00
A2544	<u>90</u>	DOG LICENSES	<u>848.00</u>	
		TOTAL A2544		848.00
A2555	<u>29</u>	BUILDING PERMITS	<u>4,105.00</u>	
		TOTAL A2555		4,105.00
CM2089	<u>5</u>	PARK EXPENDABLE TRUST	<u>1,050.00</u>	
		TOTAL CM2089		1,050.00
SS2122	<u>1</u>	SEWER APPLICATION WALWOR	<u>850.00</u>	
		TOTAL SS2122		850.00
TA30I	<u>10</u>	ESCROW - BLDG PERMITS	<u>1,200.00</u>	
		TOTAL TA30I		1,200.00



TOWN CLERK'S MONTHLY REPORT

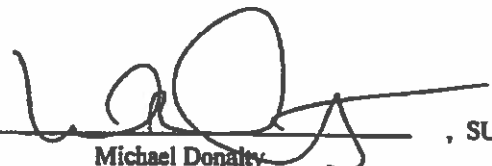
JULY, 2022

page 2

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	6,376.75 ✓
DECALS SEPARATE MONTHLY REPORT	15.47 ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	1,200.00 ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	1,050.00 ✓
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	850.00 ✓
DECALS SEPARATE MONTHLY REPORT- EFT	264.53
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	98.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	112.50
TOTAL DISBURSEMENTS	9,967.25

AUGUST 1, 2022


 _____, SUPERVISOR
 Michael Donalty

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

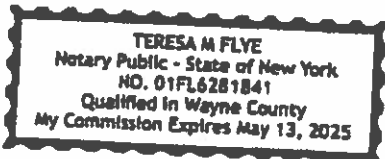


 Town Clerk

1st day of August 2022



 Notary Public



RESOLUTION -22: BUDGET MODIFICATIONS

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

Budget Modifications for August 18, 2022 Board Meeting

GENERAL FUND

- 1) **Transfer \$1400 as follows:**
 - \$500 FROM A1355.41 (Assessment – Cont Ed)**
 - \$75.00 FROM A1355.45 (Assessment – Contractual Dues)**
 - \$400.00 FROM A1355.47 (Assessment – Review Board)**
 - \$400.00 FROM A1355.49 (ASSESSMENT – Software Lease)**
 - \$25.00 FROM A1990.41 (Contingent Account)**

TO A1355.46 (Assessment – Consultation)

To cover expenditures to date related to a Real Property Grievance.
- 2) **Appropriate additional Fund Balance of \$410.00 and Increase A7110.11 (Park – Laborer) \$380. and Increase A9030.81 (Social Security /Medicare) \$30 to cover Laborer’s salary for remainder of the year.**
- 3) **Transfer \$60 from A1110.44 (Justices – Contractual Law Library) TO A1110.41 (Justices – Office) to cover MyFax charges for remainder of the year.**
- 4) **Transfer \$60 from A1110.44 (Justices – Contractual Law Library) TO A1110.46 (Justices – Security) to cover deficit in that line at July close.**
- 5) **Appropriate additional Fund Balance of \$14,088.33 and Increase A1620.12 (Town Office – Pers Svc Extra Help) to cover the salaries of Jean Johnson and Cheri LeMay for their work completing the 2021 books.**
- 6) **Transfer \$180.00 from A1220.41 (Supervisor – Conferences/Training) TO A8020.41 (Planning Board – Conferences & Training) to cover Abstract 8 claims.**
- 7) **Appropriate additional Fund Balance of \$14,394.48 and Increase A5010.21 to cover the change order for the Highway Sprinkler system and the cost of CASCO’s installation of the alarm on the system.**

Adopted this 18th day of August, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: ABSTRACT 8, APPROVAL

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

TOWN OF WALWORTH				
Abstract # 008				
Summary by Fund				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	23,209.37	57,515.33	80,724.70
CM1-	PARK SPECIAL REVENUE FUND	249.71	6,423.87	6,673.58
DA	HIGHWAY FUND	68,421.35	184,699.83	253,121.18
SL1-	WALWORTH LIGHT DISTRICT	258.91		258.91
SL2-	HARVEST HILL LIGHT DISTRICT	532.97		532.97
SL3-	GANANDA LIGHT DISTRICT	1,166.80		1,166.80
SL4-	BROOKSIDE LIGHT DISTRICT	9.11		9.11
SL5-	ORCHARD VIEW LIGHT DISTRICT	90.77		90.77
SM	GANANDA SIDEWALK DISTRICT		639.49	639.49
SS	WALWORTH SEWER DISTRICT #1	5,825.18	7,550.22	13,375.40
TA	TRUST & AGENCY	47,379.77		47,379.77
TC	CUSTODIAL TRUST	100.00	12,741.45	12,841.45
Total:		147,243.94	269,570.19	416,814.13

Voucher Numbers 1122-1257, 64-70, 95-96

Abstract of audited vouchers is on file in the Town Clerk's office.

Adopted this 18th day of August, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS (RS2417-A)

Council offered Resolution -22 and moved its adoption. Seconded by Council to wit:

The following was submitted:

Office of the New York State Comptroller
NYS LRS
 New York State and Local Retirement System
 110 South Street, Albany, New York 12244-0002
 Please type or print clearly on blue or green ink

Employer Location Code: **00010**

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

BE IT RESOLVED, that the State of New York, County of Albany, hereby established the following standard work days for these sites and all report the officers to the New York State and Local Retirement based on their record of activities:

Site	Standard Work Day (hrs. @ hrs. Max. @ hrs.)	Name (First and Last)	Social Security Number (Last 4 digits)	NYS LRS ID	Tier 1 (Check only if member in Tier 1)	Current Term Begin & End Dates (mm/dd/yyyy-mm/dd/yyyy)	Record of Activities Result**	Not Substantiated (Check only if official did not submit their Record of Activities)
Elected Officials:								
TOWN CLERK	6	AMEE PHILLIPS			<input type="checkbox"/>	08/01/2022 - 08/31/2022	26.32	<input type="checkbox"/>
ADULT SUPERVISOR	6	KEVIN SWITZER			<input type="checkbox"/>	08/01/2022 - 08/31/2022	00.16	<input type="checkbox"/>
Appointed Officials:								
ZONING BOARD MEMBER		CHRISTINE KUBICA			<input type="checkbox"/>	08/01/2022 - 08/31/2022	.58	<input type="checkbox"/>
PLANNING BOARD MEMBER		PATRICIA MARINI			<input type="checkbox"/>	08/01/2022 - 08/31/2022	1.23	<input type="checkbox"/>

I, AMEE PHILLIPS, Secretary/Clerk of the governing board of the TOWN OF WALWORTH of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 18th day of AUGUST, 2022 on the as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the TOWN OF WALWORTH on the 18 day of AUGUST, 2022.

Signature of Secretary or Clerk: _____
 Name of Secretary or Clerk: _____
 Date: _____
 and continued for at least 30 days. That the Resolution was available to the public on the _____

Employer's address at: _____
 Office sign board at: 300 LORRAINE DRIVE, WALWORTH, NEW YORK 14894
 Main entrance Secretary or Clerk's office at: _____

Page 1 of 1 (For additional rows, attach a RS 2417-B form.)

BE IT RESOLVED, that the Town Clerk post and submit as required.

Adopted this 18th day of August, 2022 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried.

RESOLUTION -22: TO AMEND THE 2022 TOWN FEE SCHEDULE FOR CONSTRUCTION SITE INSPECTIONS

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, the 2022 Town Fee Schedule specifies that Construction Site Inspections are billed to the developer at the rate of \$33.72/hr.;

INSPECTIONS		
Storm Water Control Facility Annual	\$100.00	
Construction Site	\$33.72/hr	Submit Daily Time Sheet

WHEREAS, this rate does not accurately reflect the true cost to the Town of the Building Inspector’s time, wages, benefits and administrative costs;

WHEREAS, it is sometimes necessary to engage the services of an outside firm to conduct these inspections;

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby amends the 2022 Fee Schedule as indicated below:

Inspections

Construction Site	By Town Employee \$50.00 Per Hour	By Professional Consultant Reimburse Per Chapter 74
-------------------	---	---

Adopted this 18th day of August, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Kelly
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried.

RESOLUTION -22: TO PROMOTE ADAM JOZWIAK TO THE POSITION OF SEWER SUPERINTENDENT AT THE RATE OF \$31.15 PER HOUR, EFFECTIVE AUGUST 28, 2022

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, Sewer Superintendent Robert Burns submitted his resignation to the Town Supervisor effective April 1, 2022;

WHEREAS, the Town Board agrees that filling the position vacated by Mr. Burns is necessary for the continued effective and efficient operation of the Town's Wastewater Treatment Plant;

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the promotion of Adam Jozwiak to the position of Sewer Superintendent at the rate of \$31.15 per hour, effective August 28, 2022.

Adopted this 18th day of August, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: TO PROMOTE TIMOTHY MCMULLEN TO THE POSITION OF CHIEF WASTEWATER TREATMENT PLANT OPERATOR AT THE RATE OF \$29.24 PER HOUR, EFFECTIVE AUGUST 28, 2022

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, Chief Wastewater Treatment Plant Operator John Pagliuso submitted his resignation to the Town Board effective August 12, 2022;

WHEREAS, the Town Board agrees that filling the position vacated by Mr. Pagliuso is necessary for the continued effective and efficient operation of the Town's Wastewater Treatment Plant;

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the promotion of Timothy McMullen to the position of Chief Wastewater Treatment Plant Operator at the rate of \$29.24 per hour, effective August 28, 2022.

Adopted this 18th day of August, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: TO PROMOTE LINDA KLEEMAN TO THE POSITION OF ACCOUNT CLERK AT THE RATE OF \$21.50 PER HOUR, EFFECTIVE AUGUST 28, 2022

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, Sewer Department employee Linda Kleeman is currently classified as a Clerk-Typist;

WHEREAS, a review of the job function being performed by Mrs. Kleeman is actually that which conforms to the job description for an Account Clerk;

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the promotion of Linda Kleeman to the position of Account Clerk at the rate of \$21.50 per hour, effective August 28, 2022.

Adopted this 18th day of August, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: TO HIRE KYLE QUIGLEY TO THE POSITION OF LABORER IN THE WASTEWATER TREATMENT PLANT AT THE RATE OF \$13.20 PER HOUR, EFFECTIVE AUGUST 28, 2022, PENDING A NEGATIVE DRUG SCREENING

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, Mr. Quigley applied for the Laborer position in the Wastewater Treatment Plant, and has been determined to be well-qualified for the position;

WHEREAS, the Town of Walworth policy requires that every new employee submit to a pre-employment drug screening test and return a negative result;

WHEREAS, the Wastewater Treatment Plant is currently severely understaffed and in immediate need of additional personnel;

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the hiring of Kyle Quigley as Laborer in the Wastewater Treatment Plant effective August 28, 2022, pending a negative pre-employment drug screening test.

Adopted this 18th day of August, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: TO AUTHORIZE SEARCH FOR TWO WASTEWATER TREATMENT PLANT OPERATORS FOR THE SEWER DEPARTMENT

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, employee John Pagliuso has retired, and employee Timothy McMullen has been promoted to the position of Chief Wastewater Treatment Plant Operator, resulting in a need for two additional Wastewater Treatment Plant Operators; and

WHEREAS, additional personnel are needed to complete the roles necessary to run the Wastewater Treatment Plant in the capacity of Wastewater Treatment Plant Operator;

THEREFORE, BE IT RESOLVED that the Town Board of the Town of Walworth authorizes the search for two Wastewater Treatment Plant Operators.

Adopted this 18th day of August, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: TO CREATE THE POSITION OF ASSISTANT BUILDING INSPECTOR (PART-TIME) AT THE RATE OF \$20.00 PER HOUR, AND ADVERTISE TO FILL THE POSITION

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

WHEREAS, on July 7, 2022, the Town Board authorized by Resolution the appointment of employee Timothy McMullen to the position of Assistant Building Inspector;

WHEREAS, due to recent retirements, the operation of the Town's Wastewater Treatment Plant is severely impacted by the resulting qualified personnel shortage, making it necessary to return Mr. McMullen to the Wastewater Treatment Plant full time;

WHEREAS, with the anticipated retirement of Building Inspector Norman Druschel at year's end, it is necessary to begin training a replacement for Mr. Druschel as soon as possible;

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby authorizes the creation of the position of Assistant Building Inspector (part-time) at the rate of \$20.00 per hour for up to 20 hours per week and authorizes the Town Clerk to advertise for applications for the position.

Adopted this 18th day of August, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: SET PUBLIC HEARING AND COUNTY REFERRAL – LOCAL LAW NO. 4 OF 2022 – TO UPDATE, REVISE AND RECODIFY THE WALWORTH TOWN CODE

Council offered the following Resolution and moved its adoption, seconded by
Council to wit:

WHEREAS, given the age of the Town of Walworth’s Town Code, the current version having been adopted in 1994, the Walworth Town Board sought to generally review and update the Code to ensure that its provisions were sufficiently updated, clear and effective some 27 years later; and

WHEREAS, after comprehensive review of the Code, including with the assistance of General Code Publishing, the Town has developed an update, revision and recodification to its Code, such updated reflected in and directed by proposed Local Law #4 of 2022 to Update, Revise and Recodify the Walworth Town Code; and

WHEREAS, such draft Local Law is now before the Town Board on file with the Town Clerk where it is available for review by the public, and would, in accordance with the NY Municipal Home Rule Law, revise/update/recodify the Walworth Town Code, wherein certain provisions thereof will be updated, modified, revised and/or repealed, including, but not limited to, for example:

- Revising and updating definitions,
- Updating junkyard provisions,
- Updating subdivision regulations, and
- Updating zoning regulations; and

WHEREAS, in addition to the above, the changes resulting from the Local Law are fully set forth in the Local Law, including that all listed changes are set forth at Schedule A (enumerating the revisions) and Schedule B thereto (reflecting the resultant revised Code), which can be located online at www.townofwalworthny.gov and which are available at the Town Clerk’s Office.

NOW, THEREFORE, BE IT, RESOLVED, that said Local Law be referred to the County of Wayne Planning Board in accordance with NY General Municipal Law Section 239-m; and be it further

RESOLVED, by the Town Board of the Town of Walworth that a Public Hearing shall be had on the 15th day of September, 2022, at 6:35 PM, all for the purpose of hearing the public regarding Local Law; and be it further

RESOLVED, that the Town Clerk duly advertise for said Public Hearing in pursuant to law.

Adopted this 18th of August, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: SET PUBLIC HEARING AND COUNTY REFERRAL – LOCAL LAW NO. 5 OF 2022 –TO AMEND THE OFFICIAL ZONING MAP OF THE TOWN OF WALWORTH TO REZONE APPROXIMATELY 42+/- ACRES OF LAND AT 4320 CANANDAIGUA ROAD (TAX MAP PARCEL # 62115-00-376223), COMMONLY KNOWN AS THE FREEWILL ELEMENTARY SCHOOL PARCEL, FROM “RR-1” DISTRICT TO “B” DISTRICT

Council offered the following Resolution and moved its adoption, seconded by
Council to wit:

WHEREAS, K2 Brewing, Inc., has made application relative to a 42 +/- parcel of property at 4320 Canandaigua Rd. Walworth, NY (Tax Map Parcel # 62115-00-376223) (the “Property”) to rezone the same from RR-1 district zoning to B district zoning, all in furtherance of its intent to re-use the existing school building there and develop the same into a craft brewery/restaurant/event center; and

WHEREAS, a proposed draft Local Law has been prepared that would implement such rezoning request; and

WHEREAS, such draft Local Law is now before the Town Board, and is on file (along with related application materials) with the Town Clerk where it is available for review by the public.

NOW, THEREFORE, BE IT, RESOLVED, that said Local Law be referred to the County of Wayne Planning Board in accordance with NY General Municipal Law Section 239-m; and be it further

RESOLVED, by the Town Board of the Town of Walworth that a Public Hearing shall be had on the 15th day of September, 2022, at 6:45 PM, all for the purpose of hearing the public regarding such Local Law; and be it further

RESOLVED, that the Town Clerk duly advertise for said Public Hearing in pursuant to law.

Adopted this 18th of August, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Kelly
Councilman Harden
Councilman Johnson
Supervisor Donalby

Resolution carried.

Aimee Phillips

From: Marsha Smith (mas2019@outlook.com) <mas2019@outlook.com>
Sent: Friday, August 5, 2022 11:02 AM
To: Michael Donalty; Amber Linson; Jim Harden; Rick Johnson; akelly@townofwalworthny.gov
Cc: Town Clerk
Subject: follow up on Board meeting August 4th

Hello all,

Thanks for a very informative Board meeting yesterday regarding the wastewater treatment plant plans.

I am writing to say that I would personally support staying with the regional program. I believe that benefits outweigh the small savings that might be realized by going on our own.

My thinking:

-- there is an economy of scale as Marty Aman so clearly pointed out, and Walworth would benefit from this over the long term as other townships add waste water plant customers (I believe the term is EDU). The presentations from Marty, Mike, and Brad added clarity to this.

-- there is a benefit in understanding Walworth as part of the greater region. At present, it would seem that other townships might benefit more from our being part of the program-- however, in the future in other public works and concerns, this may be reversed. Since the other townships put their plans on hold for Walworth, I believe that we should act in good faith and remain part of the regional project.

-- the personnel issue needs to be highlighted as well, it is difficult to find and train people for this field and so again the economy of scale would be in Walworth's favor in sharing qualified personnel.

My thoughts for now, thanks again for the information at the meeting and for the article in advance in the Times of Wayne County.

Marsha Smith

Marsha A. Smith
1513 Aster Terrace, Walworth
585-748-2357
mas2019@outlook.com



WAYNE COUNTY 911
EMERGENCY COMMUNICATIONS DEPARTMENT
7376 Route 31; Suite 911, Lyons New York 14489
(315) 946-5003



911 Operations Manager
Katie Dean
(315) 946-5782
kdean@co.wayne.ny.us

**Supervisor/Training
Coordinator**
Jennifer Almekinder
jalmekinder@co.wayne.ny.us

Supervisor / QA/QI
Andrew Meyer
ameyer@co.wayne.ny.us

Supervisor
Darlene Catteau
dcatteau@co.wayne.ny.us

Supervisor
Daniel DeWolf
ddewolf@co.wayne.ny.us

Supervisor
Joe Sirianno
jsirianno@co.wayne.ny.us

Supervisor
Marc Taylor
mtaylor@co.wayne.ny.us

Supervisor
Christopher Wilson
cwilson@co.wayne.ny.us

911 Project Manager
James Lee
(315) 946-5712
jlee@co.wayne.ny.us

**Public Safety Technology
Coord.**
Daniel DiSanto
(315) 946-5719
ddisanto@co.wayne.ny.us

Sr. Account Clerk
Debbie Weis
(315) 946-5640
dweis@co.wayne.ny.us

Office Fax: 315-946-5661

August 2, 2022

Supervisor Michael Donalty
Town of Walworth
3600 Lorraine Drive
Walworth, NY 14568

Re: County of Wayne Parcel Lease

Dear Supervisor Donalty,

In 2000, the County of Wayne executed a lease agreement with the Town of Walworth authorizing the County to lease a portion of Town owned land on Lorraine Drive for the purpose of construction of a communications tower. As per this lease, the initial term was for five years, with each of up to five renewal terms to extend for a period of five years from the expiration of the prior term. The lease also specifies that the County shall have the option to renew the lease, with "such option being exercisable by giving notice to Landlord not less than one (1) month prior to the expiration of (each renewal) term."

Although it is commonly understood that the lease has continued uninterrupted since its commencement, the County, in 2020, did not provide notification to the Town of its intent to exercise its option to renew the lease for the fourth renewal term, as specified in the lease. Therefore, please accept this correspondence as evidence that the County intends to renew the parcel lease with the Town of Walworth for the entire fourth renewal term, which is scheduled to expire in 2025. This action has also been reviewed and approved by the Public Safety Committee of the Board of Supervisors.

Please contact me directly if you have any questions or issues with the lease, or its extension.

Sincerely,


James Lee
Wayne County 911 Project Manager

Aimee Phillips

From: Michael Donalty <supervisor@townofwalworthny.gov>
Sent: Wednesday, August 10, 2022 9:47 AM
To: Aimee Phillips-Lomb (townclerk@townofwalworthny.gov)
Subject: FW: Wayne County Regional Waste Water treatment plant

Please add to next week's agenda as Communications. Thanks.

From: David Grantham (davidgrantham1157@gmail.com) <davidgrantham1157@gmail.com>
Sent: Friday, August 5, 2022 5:01 PM
To: supervisor@townofwalworthny.gov; akelly@townofwalworthny.gov; rjohnson@townofwalworthny.gov; jharden@townofwalworthny.gov; alinson@townofwalworthny.gov
Subject: Wayne County Regional Waste Water treatment plant

All,

I just finished watching the board meeting on facebook from August 4th regarding the plan for a regional wastewater treatment plant. It was a very good presentation by all involved. I favor staying in the plan for several reasons.

It sounds as if money that would have to be repaid has already been spent in the planning process.

Even though the costs will be higher to begin with as the area grows those costs will be split between more users, and may decrease as the area grows.

Who knows how the requirements will change over the next several years and the plant may need to be upgraded again on something that wasn't done with this upgrade and repair.

I look forward to seeing the documents that were presented when they come up on the web site.

Sincerely,

Dave Grantham

2112 Mykola Road

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3451 Ontario Center Road
Walworth NY 14568
315-986-1400 ext 10
sewer@townofwalworthny.gov.

August 10, 2022

Attention:
Mike Donalty, Walworth Town Supervisor
Walworth Town Board Members

Following is the summary report for the third quarter 2022 Sewer collection (payment due date August 1, 2022). This encompasses 2S-164 through 2S-218.

Total dollar amount of billable rents:	\$195,634.49 (1674 Accounts)
Total dollar amount of rents received:	\$129,837.84
Less adjustments	\$ 292.84
Total dollar amount paid to Account Clerk:	\$129,545.00

Check 461 = \$31,782.36
Check 462 = \$23,367.53
Check 464 = \$26,163.99
Check 467 = \$48,231.12

If you should have any questions, please give me a call.

Respectfully submitted,

Linda Kleeman, Sewer Department
Billing Collection Clerk

To: Rick Johnson

From: Phil Williamson - 43 year resident.

Date: August 5, 2022

Re: Regional Sewer Project - Town owned wastewater facility.

After listening to the discussion at the August 4, 2022 Town Board meeting I respectfully submit the following:

The Town of Walworth wastewater processing plant currently serves approximately 2,286 users. The users were and will have paid a cumulative total of \$1,592,428 dollars for the WWTP Capital Project from 2021 thru 2023 property taxes.

If the town pulls out of the agreement there is an additional obligation of \$2.0 to \$2.5 million that will have to be paid by the users.

By pulling out of the agreement and upgrading the current town owned plant the users will have to pay an estimated \$15.2 million dollars in addition to the amounts paid to the Regional Sewer Project, or approximately \$19,292,428.

The upgrade numbers are for design and construction only.

Operating costs are an ongoing expense which should be addressed.

- Staffing costs, hourly rates plus benefits.
- Maintenance and/or replacement (includes 9 pump stations and generators) of equipment and buildings.
- Purchase and maintenance of vehicles, construction type equipment and/or power, & other tools.
- Uniforms and footwear.
- Purchase of chemicals and laboratory equipment used in wastewater treatment and testing.
- Costs of compliance with Future EPA & DEC regulations.

After upgrading the town will still own a 52-year-old facility (including infrastructure) with some new parts, but unknown future costs of failures.

The Regional Sewer Project benefits from economies of scale.

As an example; The project will have a high initial investment due to the impact of the last few years and current inflation rate. However, by spreading the costs over a user base of several thousand the average cost(s) will be less per user.

Regional facility will have capacity to handle more users at reasonable costs as sewer districts are added in areas not presently served.

Areas served by sewers may have higher property values when sold which then generate additional tax revenue to the benefit of all town residents.

The decision to honor the Regional Sewer Project commitment carries with it town wide impact, its growth as a community and should be supported with that in mind.

Phil Williamson

8/8/2022

**Jon & Beth Bishopp
4165 West Walworth Road
Macedon, New York 14502**

**Walworth Town Board
3700 Lorraine Drive
Walworth, New York 14568**

August 8, 2022

Gentlemen:

Myself, my wife and family have lived in the great town of Walworth since the 1980's....But, for many years I have driven down the Canandaigua Road past house number 4122 on the road going to the Kwik Fill in Walworth and what do I see, an abandoned, beat-up semi-truck parked on the property....Here is an attached picture from Google Maps showing the eyesore:



Folks, this is in clear violation of Section 168-1. Findings - of your code:

“The outdoor storage or keeping of junked or abandoned vehicles on privately or publicly owned property within the Town of Walworth is detrimental to the health, safety and general welfare of the community. The same also constitutes an

attractive nuisance to children and in many ways imperils their safety. Such storage also endangers the person and property of members of the community, since fuel tanks containing gasoline or gasoline fumes may easily explode. Such storage is unsightly and depreciates all property values. The control of the outdoor storage or keeping of such vehicles within the Town of Walworth is, therefore, regulated for the preservation of the health, safety and general welfare of the community.”

Please address this eyesore as soon as possible.

Thank you, Have a great day,

Jon & Beth Bishopp

A handwritten signature in blue ink that reads "Jon Bishopp". The signature is written in a cursive style with a long, sweeping underline.

1776 Greenview Drive

Walworth, NY 14568

August 9, 2022

Matt Oravec

Traffic Engineer

NYS Department of Transportation

1530 Jefferson Road

Henrietta, NY 14623

Re: Intersection of NYS Rte. 350 & Greenview Drive, Town of Walworth, Wayne County, NY

Dear Mr. Oravec;

Scott Robinson of Region 4 Maintenance referred me to you to address my following concerns as to the safety of the subject intersection and the 50-mph posted speed limit.

1. Site line to the north is complicated by the hill crest to the north and the numerous mailboxes and utility poles on the west side of Rte. 350. This site line is further obstructed by the lack of road shoulder requiring garbage bins to be placed in the site line for weekly pickup. Parking of vehicles on the northside of Greenview Drive makes it nearly impossible to see north at all.
2. Site line to the south is complicated by shrubs, trees and other growth on the west shoulder of Rte. 350. Parking of vehicles on the southside of Greenview Drive make it nearly impossible to see south at all.
3. The Rte. 350 highway markings allow passing of northbound vehicles through the intersection. Southbound vehicles are allowed to pass immediately south of the intersection. I don't know how many times I have been nearly rear-ended or been illegally passed while making a turn into Greenview Drive!
4. Inadequate turning radius from Greenview Drive to Rte. 350 south resulting in turns being made into the northbound lane of Rte. 350. Similarly, turning from the southbound lane of Rte. 350 onto the westbound lane of Greenview Drive results in turns into the eastbound lane of Greenview Drive. (Per Scott Robinson call to me today, a drainage project is planned which will allow adequate turning radius to be established some time before winter.)

Matt Oravec, NYS DOT

Rte. 350 @ Greenview Dr.

August 9, 2022

I have requested the Town of Walworth place "No Parking, Here to the Corner" on both sides of Greenview Dr. from 50' west of and to the intersection.

All the above conditions create a dangerous situation. It is almost impossible to slow down enough to safely make turns from Rte. 350 at this intersection without imperiling oneself!

I respectfully request that the NYS DOT initiate a study of the safety of this intersection to include of a reduction in speed limit to 35 MPH and the elimination of passing zones within 500' of the subject intersection.

Should you need to discuss this with me, I can be reached at 585-802-8237 or peter.fadden.49@gmail.com.

Thankyou in advance for addressing my concerns and requests.

Sincerely yours,

A handwritten signature in cursive script that reads "Peter J. Fadden". The signature is written in black ink and is positioned above the printed name.

Peter J. Fadden, PE (Ret'd.)

CC. Town of Walworth Supervisor
Town of Walworth Highway Superintendent
Town of Walworth Clerk



3451 Ontario Center Road
Walworth NY 14568

315-986-1400 ext. 10
sewer@townofwalworthny.gov

August 12, 2022

To: Supervisor Mike Donalty

Re: Wastewater Treatment Plant Monthly Report

Please see following the August 2022 monthly report for the Wastewater Treatment Plant from July 15, 2022 through August 12, 2022.

- Daily maintenance and monitoring.
- Daily process and required sampling.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 10 days.
- Hauled 44,000 gallons of thickened sludge for disposal; 48,000 to Canandaigua.
- Completed Baldwin Richardson Foods billing & July 2022 DMR's.
- Responded to 74 UFPO requests.
- Responded to 1 after hour call ins.
- Weekly mowing of cemeteries, pump stations and sewer plant.
- Changed oil in SBR blowers
- Flushed manhole on Hance Road
- Swept sidewalks in preparation for Lions Club Festival in the Park
- Replaced motor in fan in SBR blower room, changed belt on fan.
- Took sewer camera to Starflower Court for a sewer plug up
- Meeting with LaBella engineers for evaluation of plant and tour.
- Cleaned post-air tank
- Rebuilt flusher on Pump #2 at Dewberry Pump Station
- Fixed Check Valve on Pheasant Run Pump Station.

Respectfully Submitted,

Linda Kleeman, Clerk Sewer Department

6/29/2022
Revised: 8/4/2022

Town Board of the Town of Walworth
3600 Lorraine Drive
Walworth, NY 14568

Re: Petition for Rezoning
4320 Canandaigua Road
Tax Map Number 62115-00-376223
LETTER OF INTENT

Dear Board Members:

On behalf of our client, K2 Brewing, Inc., located at 1221 Empire Boulevard, Penfield, NY 14609, we are submitting materials for your review for a requested Rezoning application. K2 Brewing is in the process of acquiring the subject property, contingent upon receiving the necessary approvals with the intention to convert the former Freewill Elementary School to a Craft Brewery/Restaurant/Event Center.

The ±42 acre parcel is currently zoned RR-1: Single Family Residential. The request will convert the property to B: General Business. A Special Use Permit will also be required from the Planning Board to allow for the brewery and restaurant operations. Included as an attachment to the Letter of Intent is the Special Use Permit Application that will be submitted to the Town Planning Board.

The existing building will remain and will be remodeled to serve the new use. Site improvements such as additional parking, a grain silo, coolers and a brewery wastewater treatment unit are proposed to upgrade the site for the intended use. A separate Site Plan application will be submitted to the Town at a later date.

After 5 years of struggling to handle growth in the current location, K-2 Brewing has determined that they need to expand and enhance their operation and presence in the Rochester marketplace. K-2 Brewing has been looking at locations throughout Rochester to fit and support the next growth opportunity for the foreseeable future.

The intent is to relocate the brewing operations from the Empire Boulevard location to the proposed Walworth location to create much needed space to enhance the Empire Boulevard location while allowing K-2 Brewing the opportunity to be more efficient with a larger - built to suit brewing facility, Tap Room and overall, a one stop place for entertainment at the Walworth location.

Making 4320 Canandaigua Road K-2 Brewing's 2nd Location, opens up many opportunities for growth and success delivering product to many more outlets throughout Rochester, across New York State and eventually the US market.

K-2 Brewing will create a location that the Town of Walworth can be very proud of and help K-2 Brewing facilitate the commercial demand for retail outlets while also building a retail presence further East of Rochester with plans of expanding into Central NY, the Hudson Valley, the Capital District and Northern NY.

The subject property allows for a perfect setting for brewing facilities with the high ceilings and expansive gyms to accommodate all that is needed to increase production and become more efficient with the addition of brand-new equipment.

The current commercial kitchen that exists is the perfect space to accommodate our Tap Room on site but also allow for us to increase the special event-based business with the space that is necessary to make that portion of the business successful. This location also has adequate utility infrastructure to accommodate the brewery use. There are currently no plans to include outdoor seating as a part of the project. If at a later date this is considered, K-2 Brewing will coordinate with the Town to meet any necessary requirements.

The proposed use will not create a substantial increase in traffic above what the school created. While the school generated high peak hour demands at drop-off and pick-up, K-2 Brothers Brewery will spread out the traffic over a greater period of time. The project is estimated to include 5-10 truck trips per day for all brewery and Tap Room deliveries. Deliveries will occur during business hours.

K-2 BREWING WALWORTH DEVELOPMENT PLANS

To facilitate growing distribution demand, K-2 has plans to do the following:

- 1.) Build out a new production facility to produce more product for distribution.
- 2.) Outfit the new facility space for a taproom, complete with full-service kitchen and bar.
- 3.) Look to utilize additional space for large parties throughout the building.
- 4.) Create "Themed Rooms" throughout the facility to enhance the customers experience which will include games such as Corn Hole, Spike Ball, Billiards, Ping Pong and Golf Simulators as events as needed.
- 5.) Create a place for "Office Happy Hours" and "Team Bonding".
- 6.) Create a venue to host parties such as "Retirement Parties", "Bridal Showers", "Weddings" and Baptism's just to name a few.
- 7.) This facility will allow K-2 Brewing to accommodate and be able to properly service the venue with adequate space and parking onsite in a safe and secure atmosphere.
- 8.) Develop the retail business by selling our K-2 Merchandise that includes T-Shirts and other clothing gear along with baseball Hats and other merchandise items.
- 9.) Develop a place for job growth in Wayne County as K-2 Brewing anticipates to grow the employment base for years to come.
- 10.) Develop opportunities to give back to the Town of Walworth through supporting kids' sports teams and school events throughout the years.
- 11.) Create adequate signage on the property to identify "K-2 Brand" and encourage exposure to the business from the general public.

PROJECT PHASING

Steps for 1st Phase:

- 1.) To get the brewing operation in place immediately with some renovations expected and new equipment in place.
- 2.) Enhancements to the parking areas along with additional parking added on the site.
- 3.) To enhance the existing commercial kitchen to accommodate equipment.
- 4.) To enhance the former cafeteria area to become the Tap Room.
- 5.) To enhance the existing stage area to accommodate the live band area for entertainment venues at the Tap Room.
- 6.) To enhance office space area for staff
- 7.) To create a retail area for K-2 Merchandise.

Steps for 2nd Phase:

- 1.) Create "Themed Rooms" throughout the facility to accommodate need.

CIVIL ENGINEERING • LAND SURVEYING • LANDSCAPE ARCHITECTURE

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Office (585) 458-3020 • Fax (585) 458-2731 • www.costich.com

- 2.) Look for exterior enhancements on the 41+ acre site. Such as: snow mobile and hiking trails to connect to the community.
- 3.) Continue to modify interior opportunities as customers provide thoughts and ideas on what they would like to see within the facility to enhance their experience while they are at K-2 Brothers Brewery.

It is anticipated that the first phase will be complete within 1 year and the 2nd phase will be initiated in future years.

K-2 Brewing anticipate that continued growth can be accommodated due to the size and space that this property has available. Investment in equipment and venues will enable K-2 Brewing to maintain continued growth and be a strong part of the community in the Town of Walworth.

K-2 Brewing anticipates occupying the facility immediately upon receiving all necessary approvals and looks forward to being a strong part of the community.

CONSISTENCY WITH THE COMPREHENSIVE PLAN

The proposed project is consistent with the goals and objectives of the Compressive Plan. The project is specifically in alignment with the following sections of the Comprehensive Plan.

I. EXECUTIVE SUMMARY

Section C. Our Community Vision (page 6)

- “It is the vision of the Town of Walworth to remain an attractive place to live and do business” by “Rewarding economic development opportunities.” The proposed project will convert an existing liability of the School District to a new business that will provide tax revenue to the Town, provide jobs to its residents as well as a new attraction to the Town and neighboring residents.

III. PREVIOUS PLANS & STUDIES

Section E. September 4, 2003 Master Plan Amendment (page 9)

- Previous Amendments to the Town of Walworth Comprehensive Plan included the expansion of the B-2 Business District by rezoning Residential districts to a B-2 Business District. This shows that the current applications request to rezone the subject property from Residential to Business is consistent with previous actions that the Town has taken.

V. DEVELOPMENT VISION AND GOALS

Section B. Development Goals – Community Facilities (page 24)

- It is the Towns goal to continue to enhance recreational facilities. Although the proposed development is not a recreational facility in the traditional sense, the proposed project will provide a location for the community to gather for food and entertainment. K-2 Brewery is also an active supporter of local junior sports teams.

VI. CONCEPTUAL LAND USE PLAN

Section A. Planning Principles and Factors (page 25)

- “Route 441 is the Town’s busiest highway and the transportation artery with the most potential for successful business development.” The existing property is just south of Route 441 and within the corridor. Converting the property within the 441 corridor to a business use is consistent with the goals of the Comprehensive Plan.

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VII. IMPLEMENTATION**Section D. Farmland and Open Space (page 30)**

- “One of the most important goals of the Walworth Comprehensive Plan is to preserve the rural atmosphere of the Town, making farmland and open space preservation one of the most critical aspects of implementation.” The proposed project will accomplish this goal by redeveloping an existing developed property and avoiding development on farm or open lands.

Section I. Marketing and Promotions (page 31)

- The Town of Walworth looks to promote itself as a place to live, work, shop and play. The proposed project will provide a new location to work, shop and play as well as attracting people from neighboring communities.

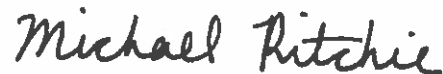
In support of this application, a concept plan has been prepared by this office. Additionally a Long Form EAF and property map and description have been prepared for review.

We look forward to presenting this application to the Town Board at the August 4th Town Board meeting. If any Board Member has any questions in the interim, please do not hesitate to contact me.

If you have any questions or comments, please feel free to contact our office.

Respectfully,

COSTICH ENGINEERING, D.P.C.



Michael Ritchie, PE
Vice-President

CC: Lori Kennedy - K2 Brewing