

**Michael Donalty, Town Supervisor**  
**3600 Lorraine Drive**  
**Walworth, NY 14568**

**315.986.1400**  
**315.926.9154**  
**Fax 315.986.1440**

## **TOWN BOARD REGULAR MEETING – AGENDA**

**JULY 21, 2022 6:30 PM**

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**MINUTES: July 7, 2022 Regular Meeting**

### **PRESENTATIONS:**

### **REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)**

**Monthly Report of the Supervisor, May 2022**

**Monthly Report of the Town Clerk, June 2022**

### **RESOLUTIONS:**

**Resolution -22: Budget Modifications**

**Resolution -22: Abstract 7, Approval**

**Resolution -22: Acknowledging the appointment of school district officers by the Wayne Central School District Board of Education for the 2022-2023 school year**

**Resolution -22: To authorize search for Chief Wastewater Treatment Plant Operator and Laborer for the Sewer Department**

**Resolution -22: To engage the services of LaBella Associates under the current Professional Services Agreement to conduct a Wastewater Treatment Facility evaluation**

### **COMMUNICATIONS**

- **Town of Walworth Wastewater Treatment Plant Monthly Report, July 2022**

(Updated 7/19/2022)

## **NEW AND OTHER BUSINESS**

- Discussion on next steps to take to regulate Cannabis dispensaries
- Update on revised Town Code and plan for completion

## **PUBLIC PARTICIPATION**

## **EXECUTIVE SESSION**

## **ADJOURNMENT**

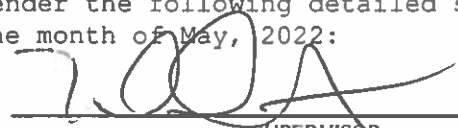
**ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

## MONTHLY REPORT OF SUPERVISOR

### TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of May, 2022:

DATED: July 8, 2022

  
 \_\_\_\_\_  
 SUPERVISOR

	Balance 04/30/2022	Increases	Decreases	Balance 05/31/2022
<b>A GENERAL FUND</b>				
CLEARING ACCOUNT	505,844.79	530,285.85	530,535.46	505,595.18
CASH IN SAVINGS	-53,409.06	402,021.99	316,195.23	32,417.70
MONEY MARKET ACCT	672,065.93	58.12	0.00	672,124.05
ARPA FUNDS	69,539.30	0.58	0.00	69,539.88
CERTIFICATE OF DEPOSITS	400,408.89	0.00	0.00	400,408.89
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	79,240.74	5.58	14,725.00	64,521.32
BLDG EQUIPMENT/SOFTWARE	2,047.97	0.18	0.00	2,048.15
TOWN CLERK EQUIPMENT RESERVE	3,132.32	0.27	0.00	3,132.59
COMPUTER EQ RESERVE SAVINGS	66,556.31	5.76	0.00	66,562.07
TOWN HALL CAPITAL RESERVE	245,503.27	21.24	0.00	245,524.51
DOG ENUMERATION RESERVE FUND	3,418.98	0.30	0.00	3,419.28
EMPLOYEE BENEFIT RESERVE	1,979.92	0.17	0.00	1,980.09
PARK EQ RESERVE SAVINGS	95,612.00	8.27	0.00	95,620.27
RETIREMENT CONTRIBUTION RESERV	10,116.47	0.88	0.00	10,117.35
HAMLET SIDEWALK RESERVE FUND	27,807.25	2.41	0.00	27,809.66
RESERVE FOR RECORDS MANAGEMENT	60,853.40	5.26	0.00	60,858.66
<b>TOTAL</b>	<b>2,191,538.48</b>	<b>932,416.86</b>	<b>861,455.69</b>	<b>2,262,499.65</b>
<b>CM1- PARK SPECIAL REVENUE FUND</b>				
CASH - CHECKING	0.00	297.50	297.50	0.00
CASH - SAVINGS	108,852.69	4,395.00	297.50	112,950.19
<b>TOTAL</b>	<b>108,852.69</b>	<b>4,692.50</b>	<b>595.00</b>	<b>112,950.19</b>
<b>CM2- PARK GROWTH</b>				
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>CM6- CEMETERIES</b>				
CASH - SAVINGS	18,250.20	0.00	0.00	18,250.20
<b>TOTAL</b>	<b>18,250.20</b>	<b>0.00</b>	<b>0.00</b>	<b>18,250.20</b>
<b>DA HIGHWAY FUND</b>				
CLEARING ACCOUNT	168,690.84	52,033.02	52,033.02	168,690.84
CASH IN SAVINGS	1,350,959.20	37,801.28	58,040.99	1,330,719.49
MONEY MARKET ACCT	542,981.80	46.97	0.00	543,028.77
EMPLOYEES BENEFITS RESERVE	6,581.53	0.57	0.00	6,582.10
MACHINERY RESERVE SAVINGS	180,986.08	15.66	0.00	181,001.74

**MONTHLY REPORT OF SUPERVISOR**

	Balance 04/30/2022	Increases	Decreases	Balance 05/31/2022
RETIREMENT CONTRIBUTION RESERV	10,116.47	0.88	0.00	10,117.35
TOTAL	2,260,315.92	89,898.38	110,074.01	2,240,140.29
<b>HA HIGHWAY EQUIPMENT</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
<b>L LIBRARY FUND</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
<b>MS SELF INSURANCE FUND</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,638.99	0.23	0.00	2,639.22
TOTAL	2,638.99	0.23	0.00	2,639.22
<b>SD1- WALWORTH CONSOLIDATED</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	176,570.12	0.00	665.60	175,904.52
TOTAL	176,570.12	0.00	665.60	175,904.52
<b>SD2- CRYSTAL CREEK DRAINAGE</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,319.73	0.00	0.00	2,319.73
CRYSTAL CREEK DRAINAGE RES SAV	6,719.98	0.58	0.00	6,720.56
TOTAL	9,039.71	0.58	0.00	9,040.29
<b>SF1- WALWORTH FIRE DISTRICT</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
<b>SF2- WEST WALWORTH FIRE PROTECTION</b>				
CASH IN CHECKING	0.00	34,433.00	34,433.00	0.00
CASH IN SAVINGS	215,506.19	18.64	0.00	215,524.83
TOTAL	215,506.19	34,451.64	34,433.00	215,524.83
<b>SF3- LINCOLN FIRE PROTECTION</b>				
CASH IN CHECKING	0.00	45,233.00	45,233.00	0.00
CASH IN SAVINGS	219,730.93	19.01	0.00	219,749.94
TOTAL	219,730.93	45,252.01	45,233.00	219,749.94
<b>SL1- WALWORTH LIGHT DISTRICT</b>				
CASH IN CHECKING	0.00	351.82	351.82	0.00
CASH IN SAVINGS	28,139.26	0.00	351.82	27,787.44
TOTAL	28,139.26	351.82	703.64	27,787.44

MONTHLY REPORT OF SUPERVISOR

	Balance 04/30/2022	Increases	Decreases	Balance 05/31/2022
<b>SL2- HARVEST HILL LIGHT DISTRICT</b>				
CASH IN CHECKING	0.00	618.93	618.93	0.00
CASH IN SAVINGS	10,641.93	0.00	618.93	10,023.00
TOTAL	10,641.93	618.93	1,237.86	10,023.00
<b>SL3- GANANDA LIGHT DISTRICT</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	26,408.23	0.00	0.00	26,408.23
TOTAL	26,408.23	0.00	0.00	26,408.23
<b>SL4- BROOKSIDE LIGHT DISTRICT</b>				
CASH IN CHECKING	0.00	15.80	15.80	0.00
CASH IN SAVINGS	498.69	0.00	15.80	482.89
BROOKSIDE REPAIR RESERVE	4,717.09	0.41	0.00	4,717.50
TOTAL	5,215.78	16.21	31.60	5,200.39
<b>SL5- ORCHARD VIEW LIGHT DISTRICT</b>				
CASH - CHECKING	0.00	173.62	173.62	0.00
CASH - SAVINGS	6,806.76	0.00	173.62	6,633.14
TOTAL	6,806.76	173.62	347.24	6,633.14
<b>SL6- LEHRWOOD LIGHTING DISTRICT</b>				
CASH - SAVINGS	0.00	0.00	0.00	0.00
	500.00	0.00	0.00	500.00
TOTAL	500.00	0.00	0.00	500.00
<b>SM GANANDA SIDEWALK DISTRICT</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	44,279.21	0.00	0.00	44,279.21
TOTAL	44,279.21	0.00	0.00	44,279.21
<b>SM1- LEHRWOOD SIDEWALK DISTRICT</b>				
TOTAL	0.00	0.00	0.00	0.00
<b>SP JOHN'S PARK DISTRICT</b>				
CASH - SAVINGS	0.00	0.00	0.00	0.00
	3,184.29	0.00	0.00	3,184.29
TOTAL	3,184.29	0.00	0.00	3,184.29
<b>SS WALWORTH SEWER DISTRICT #1</b>				
CLEARING ACCOUNT	452.00	22,701.81	22,701.81	452.00
CASH IN SAVINGS	234,396.19	134,467.46	44,301.65	324,562.00
MONEY MARKET	95,007.92	5,813.00	0.00	100,820.92
PETTY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	202,890.07	17.55	0.00	202,907.62
SEWER EQ RESERVE SAVINGS	128,605.24	11.12	0.00	128,616.36

MONTHLY REPORT OF SUPERVISOR

	Balance 04/30/2022	Increases	Decreases	Balance 05/31/2022
SEWER CAPITAL RESERVE	529,039.94	45.76	0.00	529,085.70
TOTAL	1,190,491.36	163,056.70	67,003.46	1,286,544.60
<b>SW1- WALWORTH WATER DISTRICT #1</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	38,460.53	0.00	0.00	38,460.53
SPECIAL RESERVE, WATER STORAGE	2,320.68	0.20	0.00	2,320.88
TOTAL	40,781.21	0.20	0.00	40,781.41
<b>SW19- WATER EXT #19 LIN/SWA/CO</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,492.43	0.00	0.00	2,492.43
TOTAL	2,492.43	0.00	0.00	2,492.43
<b>SW20- WATER EXT #20 ARBOR/TUMMONDS</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	-2,847.84	2,523.00	0.00	-324.84
TOTAL	-2,847.84	2,523.00	0.00	-324.84
<b>TA TRUST &amp; AGENCY</b>				
CASH	65,336.16	160,976.16	159,099.70	67,212.62
TOTAL	65,336.16	160,976.16	159,099.70	67,212.62
<b>TC CUSTODIAL TRUST</b>				
CASH - CHECKING	128,515.08	3,950.00	2,500.00	129,965.08
TOTAL	128,515.08	3,950.00	2,500.00	129,965.08
<b>V DEBT SERVICE</b>				
	0.00	0.00	0.00	0.00
ARBOR/TUMMONDS RESERVE SAVINGS	9,360.16	0.81	0.00	9,360.97
LIN/SWAD RESERVE SAVINGS	14,108.44	1.22	0.00	14,109.66
TOTAL	23,468.60	2.03	0.00	23,470.63
TOTAL ALL FUNDS	6,775,855.69	1,438,380.87	1,283,379.80	6,930,856.76

# TOWN CLERK'S MONTHLY REPORT

TOWN OF WALWORTH, NEW YORK

JUNE, 2022

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

<b>A1255</b>				
	<u>1</u>	DECALS	<u>14.47</u>	
	<u>2</u>	MARRIAGE LICENSES NO. 22015 TO 22016	<u>35.00</u>	
	<u>1</u>	MISCELLANEOUS	<u>25.00</u>	
	<u>3</u>	B/D/M RECORDS SEARCH	<u>80.00</u>	
		<b>TOTAL TOWN CLERK FEES</b>		<b>154.47</b>
<hr/>				
<b>A1550</b>				
	<u>1</u>	DOG PICK UP	<u>50.74</u>	
		<b>TOTAL A1550</b>		<b>50.74</b>
<hr/>				
<b>A2001</b>				
	<u>7</u>	RECREATION	<u>3,593.75</u>	
		<b>TOTAL A2001</b>		<b>3,593.75</b>
<hr/>				
<b>A2115</b>				
	<u>4</u>	PB REVIEW FEES/OTHER	<u>3,250.00</u>	
		<b>TOTAL A2115</b>		<b>3,250.00</b>
<hr/>				
<b>A2540</b>				
	<u>1</u>	BINGO LICENSES	<u>7.50</u>	
		<b>TOTAL A2540</b>		<b>7.50</b>
<hr/>				
<b>A2544</b>				
	<u>102</u>	DOG LICENSES	<u>1,062.00</u>	
		<b>TOTAL A2544</b>		<b>1,062.00</b>
<hr/>				
<b>A2555</b>				
	<u>29</u>	BUILDING PERMITS	<u>2,757.00</u>	
		<b>TOTAL A2555</b>		<b>2,757.00</b>
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<b>A2770B</b>				
	<u>7</u>	OTHER INCOME BUILDING	<u>249.00</u>	
		<b>TOTAL A2770B</b>		<b>249.00</b>
<hr/>				
<b>A2770S</b>				
	<u>2</u>	SEPTIC INSP (NEW CONSTR)	<u>150.00</u>	
		<b>TOTAL A2770S</b>		<b>150.00</b>
<hr/>				
<b>CM2089</b>				
	<u>13</u>	PARK EXPENDABLE TRUST	<u>4,590.00</u>	
		<b>TOTAL CM2089</b>		<b>4,590.00</b>
<hr/>				
<b>SS2122</b>				
	<u>3</u>	SEWER APPLICATION WALWOR	<u>2,550.00</u>	
	<u>1</u>	SEWER APPLICATION MACEDN	<u>850.00</u>	
		<b>TOTAL SS2122</b>		<b>3,400.00</b>

**TOWN CLERK'S MONTHLY REPORT**

JUNE, 2022

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**TA30I**

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ESCROW - BLDG PERMITS

4,300.00

**TOTAL TA30I**

**4,300.00**

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TOWN CLERK'S MONTHLY REPORT

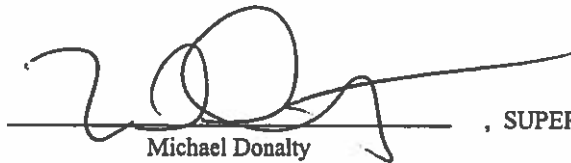
JUNE, 2022

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	11,259.99 ✓
DECALS SEPARATE MONTHLY REPORT	14.47 ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	4,300.00 ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	4,590.00 ✓
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	3,400.00 ✓
DECALS SEPARATE MONTHLY REPORT- EFT	675.53
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	163.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	45.00
PAID TO STATE COMPTROLLER FOR BINGO LICENSES	11.25
<b>TOTAL DISBURSEMENTS</b>	<b>24,459.24</b>

JULY 1, 2022

  
 \_\_\_\_\_, SUPERVISOR  
 Michael Donalty


STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

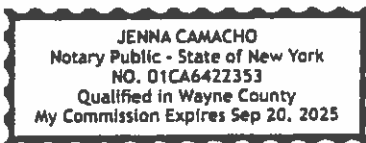
I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

  
 \_\_\_\_\_  
 Town Clerk

1<sup>st</sup> day of July 2022

  
 \_\_\_\_\_  
 Notary Public



**RESOLUTION -22: BUDGET MODIFICATIONS**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

**Budget Modifications for July 21, 2022 Board Meeting**

**GENERAL**

**Appropriate additional Fund Balance and increase A5010.21 (Transportation – Equipment) by \$11,218.20 to LaBella engineering bills related to the Highway Sprinkler System project.**

**Transfer an additional \$1,000 from A1990.41 (Contingent Account) to A3310.41 to cover the full cost of the new traffic signal approved in March.**

**Transfer \$16.44 from A1410.41 (Town clerk – Conf & Training) to A1410.48 (Town Clerk – Contractual Postage) to cover Abstract #7 claims.**

**Transfer \$135.00 from A1110.46 (Justices – Security) to A1110.41 (Justices – Office expense /Maintenance) to cover YTD bills plus Abstract #7 claims.**

**Transfer \$8.54 from A1110.44 (Justices – Contractual Law Library) to A1110.42 (Justices – Training) to cover Abstract #7 claims.**

**Transfer \$258.95 from A1990.41 (Contingent Account) to A1110.43 (Justices – Litigation) to cover the Forbes Court Reporting Claim from Abstract #2.**

**Transfer \$20.00 from A7310.46 (Recreation – Uniforms) to a7310.44 (Recreation – Training/Dues) to cover Abstract #7 claims.**

Adopted this 21<sup>st</sup> day of July, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried.

**RESOLUTION -22: ABSTRACT 7, APPROVAL**

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

<b>TOWN OF WALWORTH</b>				
<b>Abstract # 007</b>				
<b>Summary by Fund</b>				
<b>Code</b>	<b>Fund</b>	<b>Prepalds</b>	<b>Unpalds</b>	<b>Totals</b>
A	GENERAL FUND	16,671.33	123,800.91	140,472.24
CM1-	PARK SPECIAL REVENUE FUND		288.83	288.83
DA	HIGHWAY FUND	10,350.65	50,518.05	60,868.70
SD1-	WALWORTH CONSOLIDATED DRAINAGE		1,080.00	1,080.00
SL1-	WALWORTH LIGHT DISTRICT		312.78	312.78
SL2-	HARVEST HILL LIGHT DISTRICT		586.93	586.93
SL3-	GANANDA LIGHT DISTRICT		1,207.80	1,207.80
SL4-	BROOKSIDE LIGHT DISTRICT		12.91	12.91
SL5-	ORCHARD VIEW LIGHT DISTRICT		137.00	137.00
SS	WALWORTH SEWER DISTRICT #1	4,297.86	34,700.62	38,998.48
TA	TRUST & AGENCY	46,680.97		46,680.97
TC	CUSTODIAL TRUST	1,400.00	11,400.93	12,800.93
<b>Total:</b>		<b>79,400.81</b>	<b>224,046.76</b>	<b>303,447.57</b>

Voucher Numbers 959-1121, 54-63, 84-94

Abstract of audited vouchers is on file in the Town Clerk's office.

Adopted this 21<sup>st</sup> day of July, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried.

**RESOLUTION -22: ACKNOWLEDGING THE APPOINTMENT OF SCHOOL DISTRICT OFFICERS BY THE WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION FOR THE 2022-2023 SCHOOL YEAR**

Council offered the following Resolution and moved its adoption. Seconded by  
Council to wit:

**WHEREAS**, the Town of Walworth acknowledges §37 of Town Law, collection of school taxes in first class towns is the duty of the Town Receiver of Taxes and Assessments unless it is conveyed by Town Board Resolution to the Tax Collector appointed by the Board of Education; and

**THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Walworth designates Mrs. Debra DeMinck as School Tax Collector the portion of Walworth within the Wayne Central School District for 2022-2023.

Adopted this 21<sup>st</sup> day of July, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried.

**RESOLUTION -22: TO AUTHORIZE SEARCH FOR CHIEF WASTEWATER TREATMENT PLANT OPERATOR AND LABORER FOR THE SEWER DEPARTMENT**

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

**WHEREAS**, the Town of Walworth Sewer Department Superintendent recently retired and the Sewer Department currently has a shortage of personnel due to a staff member transitioning to the Building Department; and

**WHEREAS**, additional personnel are needed to complete the roles necessary to run the Wastewater Treatment Plant in the capacity of Chief Wastewater Treatment Plant Operator or Laborer;

**THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Walworth authorizes the search for a Chief Wastewater Treatment Plant Operator and Laborer.

Adopted this 21<sup>st</sup> day of July, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried.

**RESOLUTION -22: TO ENGAGE THE SERVICES OF LABELLA ASSOCIATES UNDER THE CURRENT PROFESSIONAL SERVICES AGREEMENT TO CONDUCT A WASTEWATER TREATMENT FACILITY EVALUATION**

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

**WHEREAS**, the Town of Walworth currently holds a Professional Services Agreement with LaBella Associates; and

**WHEREAS**, the Town of Walworth Wastewater Treatment Plant desires a facility improvements evaluation to be conducted;

**BE IT FURTHER, RESOLVED**, that, the Walworth Town Board hereby approves the LaBella Associates to conduct the evaluation of the wastewater treatment plant.

Adopted this 21<sup>st</sup> day of July, 2022 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson  
Councilman Kelly  
Councilman Harden  
Councilman Johnson  
Supervisor Donalty

Resolution carried.



3451 Ontario Center Road  
Walworth NY 14568

315-986-1400 ext. 10

[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov)

July 14, 2022

To: Supervisor Mike Donalty

Re: Wastewater Treatment Plant Monthly Report

Please see following the July 2022 monthly report for the Wastewater Treatment Plant from June 10, 2022 through July 14, 2022.

- Daily maintenance and monitoring.
- Daily process and required sampling.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 12 days.
- Hauled 64,000 gallons of thickened sludge for disposal; 60,000 to Canandaigua and 4,000 to City of Rochester (VanLare).
- Completed Baldwin Richardson Foods billing & June 2022 DMR's.
- Responded to 102 UFPO requests.
- Responded to 1 after hour call ins.
- Weekly mowing of cemeteries, pump stations and sewer plant.
- Added addresses to lot number on Turtle Run and Long Leaf Lane maps.
- Fixed transducer at Everwild pump station.
- Changed filter for waste tank blower.
- Cleaned post air tank.
- Flushed manhole on Waterford Road.
- Meeting with LaBella on sewer line locations.
- WCWSA toured sewer plant and pump stations.
- Cleaned filter room.
- Cleaned Pheasant Run pump station and fixed lock for door.
- Sewer plug up on Starflower Court.
- Put new radiator in Ventrac.

Respectfully Submitted,  
Linda Kleeman, Clerk Sewer Department  
John Pagliuso, Chief Operator Sewer Department