

Presiding Supervisor Donalty called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM. Supervisor Donalty led those present in the recitation of the Pledge of Allegiance.

Prior to roll call, Supervisor Donalty asked for a moment of silence in honor of the victims of the recent mass shooting incident in Buffalo, New York.

<b><u>PRESENT:</u></b>	Michael Donalty	Supervisor
	Jim Harden	Councilman
	Amber Linson	Councilwoman
	Aimée Phillips-Lomb	Town Clerk

<b><u>ABSENT:</u></b>	Scott Bryson	Councilman
	Rick Johnson	Councilman
	Kevin Switzer	Highway Superintendent

**OTHERS PRESENT:** Christine Stanford, Town Comptroller; Jacqueline VanLare, Recreation Director; and three (3) members of the public.

**MINUTES**

Motion by Councilwoman Linson that the minutes of May 5, 2022 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Harden.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Absent
	Councilman Harden	Aye
	Councilman Johnson	Absent
	Supervisor Donalty	Aye

Motion carried.

Motion by Councilwoman Linson that the minutes of May 12, 2022 Special Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Harden.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Absent
	Councilman Harden	Aye
	Councilman Johnson	Absent
	Supervisor Donalty	Aye

Motion carried.

**ELECTED OFFICIALS’ REPORTS:**

The following reports were submitted to the Town Board:

The Supervisor’s Report for the month of January 2022:

05/13/2022 10:30:21

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of January, 2022:

DATED: May 13, 2022

	SUPERVISOR			
	Balance 12/31/2021	Increases	Decreases	Balance 01/31/2022
<b>A GENERAL FUND</b>				
CASH IN CHECKING	348,133.47	123,768.08	87,104.08	384,797.47
CASH IN SAVINGS	138,905.61	449,286.97	146,023.76	642,170.82
MONEY MARKET ACCT	671,869.07	53.09	0.00	671,902.16
AREA FUNDS	69,537.06	0.58	0.00	69,537.64
CERTIFICATE OF DEPOSITS	400,000.00	0.00	0.00	400,000.00
PEITY CASH	820.00	0.00	0.00	820.00
HIGHWAY SPLITTING REPAIR/ALTERA	79,215.17	6.26	0.00	79,221.43
BLOG EQUIPMENT/SOFTWARE	2,047.31	0.16	0.00	2,047.47
TOWN CLERK EQUIPMENT RESERVE	3,131.30	0.25	0.00	3,131.55
COMPUTER EQ RESERVE SAVINGS	66,534.83	5.26	0.00	66,540.09
TOWN HALL CAPITAL RESERVE	245,426.06	19.39	0.00	245,445.45
DOG ENUMERATION RESERVE FUND	3,417.89	0.27	0.00	3,418.15
EMPLOYEE BENEFIT RESERVE	1,979.28	0.16	0.00	1,979.44
PARK EQ RESERVE SAVINGS	95,591.15	7.55	0.00	95,598.70
RETIREMENT CONTRIBUTION RESERV	10,113.20	0.80	0.00	10,114.00
HANLIT SIDEWALK RESERVE FUND	27,798.28	2.20	0.00	27,800.48
RESERVE FOR RECORDS MANAGEMENT	60,833.77	4.81	0.00	60,838.58
<b>TOTAL</b>	<b>2,225,321.44</b>	<b>773,155.83</b>	<b>233,125.84</b>	<b>2,765,351.43</b>
<b>CM1- PARK SPECIAL REVENUE FUND</b>				
CASH - CHECKING	0.00	4,394.89	1,151.40	3,243.49
CASH - SAVINGS	95,473.25	0.00	744.89	94,728.36
<b>TOTAL</b>	<b>95,473.25</b>	<b>4,394.89</b>	<b>1,896.29</b>	<b>97,971.85</b>
<b>CM2- PARK GROWTH</b>				
	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>CM6- CEMETERIES</b>				
CASH - SAVINGS	0.00	0.00	0.00	0.00
	9,050.20	10,000.00	0.00	19,050.20
<b>TOTAL</b>	<b>9,050.20</b>	<b>10,000.00</b>	<b>0.00</b>	<b>19,050.20</b>
<b>DA HIGHWAY FUND</b>				
CASH IN CHECKING	351,609.06	34,178.08	65,916.04	319,871.10
CASH IN SAVINGS	89,456.27	1,302.79	72,538.50	18,220.56
MONEY MARKET ACCT	542,806.61	42.89	0.00	542,849.50
EMPLOYEES BENEFITS RESERVE	6,579.41	0.52	0.00	6,579.93
MACHINERY RESERVE SAVINGS	180,927.68	14.30	0.00	180,941.98

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MONTHLY REPORT OF SUPERVISOR

	Balance 12/31/2021	Increases	Decreases	Balance 01/31/2022
RETIREMENT CONTRIBUTION RESERV	10,113.20	0.80	0.00	10,114.00
<b>TOTAL</b>	<b>1,181,482.23</b>	<b>35,539.38</b>	<b>138,454.54</b>	<b>1,078,577.07</b>
<b>HA HIGHWAY EQUIPMENT</b>				
CASH - CHECKING	212,895.00	0.00	0.00	212,895.00
SAVINGS	-212,895.00	0.00	0.00	-212,895.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>L LIBRARY FUND</b>				
CASH - CHECKING	0.00	266,500.00	0.00	266,500.00
<b>TOTAL</b>	<b>0.00</b>	<b>266,500.00</b>	<b>0.00</b>	<b>266,500.00</b>
<b>MS SELF INSURANCE FUND</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	2,638.14	0.21	0.00	2,638.35
<b>TOTAL</b>	<b>2,638.14</b>	<b>0.21</b>	<b>0.00</b>	<b>2,638.35</b>
<b>SD1- WALWORTH CONSOLIDATED</b>				
CASH IN CHECKING	0.00	5,000.00	5,000.00	0.00
CASH IN SAVINGS	134,558.87	50,000.00	5,659.15	178,899.72
<b>TOTAL</b>	<b>134,558.87</b>	<b>55,000.00</b>	<b>10,659.15</b>	<b>178,899.72</b>
<b>SD2- CRYSTAL CREEK DRAINAGE</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	2,319.73	0.00	0.00	2,319.73
CRYSTAL CREEK DRAINAGE RES SAV	6,717.81	0.53	0.00	6,718.34
<b>TOTAL</b>	<b>9,037.54</b>	<b>0.53</b>	<b>0.00</b>	<b>9,038.07</b>
<b>SF1- WALWORTH FIRE DISTRICT</b>				
	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>SF2- WEST WALWORTH FIRE PROTECTION</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	-4,300.97	219,748.89	0.00	215,447.92
<b>TOTAL</b>	<b>-4,300.97</b>	<b>219,748.89</b>	<b>0.00</b>	<b>215,447.92</b>
<b>SF3- LINCOLN FIRE PROTECTION</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	9,392.55	210,275.41	0.00	219,667.96
<b>TOTAL</b>	<b>9,392.55</b>	<b>210,275.41</b>	<b>0.00</b>	<b>219,667.96</b>
<b>SL1- WALWORTH LIGHT DISTRICT</b>				
CASH IN CHECKING	0.00	326.10	326.10	0.00
CASH IN SAVINGS	15,422.57	14,700.00	326.10	29,796.47

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MONTHLY REPORT OF SUPERVISOR

	Balance 12/31/2021	Increases	Decreases	Balance 01/31/2022
TOTAL	15,422.57	15,026.10	652.20	29,796.47
<b>SL2- HARVEST HILL LIGHT DISTRICT</b>				
CASH IN CHECKING	0.00	594.54	594.54	0.00
CASH IN SAVINGS	6,746.28	5,700.00	594.54	11,851.74
TOTAL	6,746.28	6,294.54	1,189.08	11,851.74
<b>SL3- GANANDA LIGHT DISTRICT</b>				
CASH IN CHECKING	0.00	2,361.07	2,361.07	0.00
CASH IN SAVINGS	14,829.85	17,500.00	2,361.07	29,968.78
TOTAL	14,829.85	19,861.07	4,722.14	29,968.78
<b>SL4- BROOKSIDE LIGHT DISTRICT</b>				
CASH IN CHECKING	0.00	13.97	13.97	0.00
CASH IN SAVINGS	428.34	130.00	13.97	544.37
BROOKSIDE REPAIR RESERVE	4,715.57	0.37	0.00	4,715.94
TOTAL	5,143.91	144.34	27.94	5,260.31
<b>SL5- ORCHARD VIEW LIGHT DISTRICT</b>				
CASH - CHECKING	0.00	151.55	151.55	0.00
CASH - SAVINGS	5,957.85	1,500.00	151.55	7,306.30
TOTAL	5,957.85	1,651.55	303.10	7,306.30
<b>SL6- LEHRWOOD LIGHTING DISTRICT</b>				
CASH - SAVINGS	0.00	0.00	0.00	0.00
	0.00	500.00	0.00	500.00
TOTAL	0.00	500.00	0.00	500.00
<b>SM GANANDA SIDEWALK DISTRICT</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	37,506.01	7,000.00	0.00	44,506.01
TOTAL	37,506.01	7,000.00	0.00	44,506.01
<b>SML- LEHRWOOD SIDEWALK DISTRICT</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
<b>SP JOHN'S PARK DISTRICT</b>				
CASH - SAVINGS	0.00	0.00	0.00	0.00
	3,784.29	1,100.00	0.00	4,884.29
TOTAL	3,784.29	1,100.00	0.00	4,884.29
<b>SS WALWORTH SEWER DISTRICT #1</b>				
CASH IN CHECKING	0.00	16,939.05	36,036.05	-19,097.00
CASH IN SAVINGS	186,006.58	570,288.23	36,967.77	719,247.04
MONEY MARKET	235,621.08	20.00	0.00	235,641.08

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MONTHLY REPORT OF SUPERVISOR

	Balance 12/31/2021	Increases	Decreases	Balance 01/31/2022
PETTY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	202,824.61	16.03	0.00	202,840.64
SEWER EQ RESERVE SAVINGS	128,563.74	10.16	0.00	128,573.90
SEWER CAPITAL RESERVE	528,869.25	41.79	0.00	528,911.04
TOTAL	1,281,985.26	587,235.26	73,003.82	1,796,216.70
<b>SW1- WALWORTH WATER DISTRICT #1</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
SPECIAL RESERVE, WATER STORAGE	38,460.53	0.00	0.00	38,460.53
	2,319.93	0.18	0.00	2,320.11
TOTAL	40,780.46	0.18	0.00	40,780.64
<b>SW19- WATER EXT #19 LIN/SWA/CO</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	-249.57	23,640.00	0.00	23,390.43
TOTAL	-249.57	23,640.00	0.00	23,390.43
<b>SW20- WATER EXT #20 ARBOR/TUMMONDS</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	-753.84	2,162.00	0.00	1,408.16
TOTAL	-753.84	2,162.00	0.00	1,408.16
<b>TA TRUST &amp; AGENCY</b>				
CASH	113,075.89	497,036.79	175,187.66	434,925.02
TOTAL	113,075.89	497,036.79	175,187.66	434,925.02
<b>TC CUSTODIAL TRUST</b>				
CASH - CHECKING	70,674.36	2,500.00	2,830.76	70,343.60
TOTAL	70,674.36	2,500.00	2,830.76	70,343.60
<b>V DEBT SERVICE</b>				
ARBOR/TUMMONDS RESERVE SAVINGS	0.00	0.00	0.00	0.00
LIN/SWAD RESERVE SAVINGS	10,910.63	0.86	0.00	10,911.49
	16,445.13	1.30	0.00	16,446.43
TOTAL	27,355.76	2.16	0.00	27,357.92
TOTAL ALL FUNDS	5,284,922.33	2,738,769.13	642,052.52	7,381,638.94

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The Town Clerk’s Report for the months of March and April 2022:

TOWN CLERK'S MONTHLY REPORT			
TOWN OF WALWORTH, NEW YORK		MARCH, 2022	
TO THE SUPERVISOR:		PAGE 1	
Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:			
A1255			
	1	DECALS	7.74
	3	MARRIAGE LICENSES NO. 22004 TO 22006	52.50
	1	MISCELLANEOUS	5.40
	1	B/D/M RECORDS SEARCH	10.00
		<b>TOTAL TOWN CLERK FEES</b>	<b>75.64</b>
A2001			
	10	RECREATION	2,890.00
		<b>TOTAL A2001</b>	<b>2,890.00</b>
A2110			
	1	ZONING BOARD REVIEW	50.00
		<b>TOTAL A2110</b>	<b>50.00</b>
A2115			
	1	PB REVIEW FEES/OTHER	800.00
		<b>TOTAL A2115</b>	<b>800.00</b>
A2544			
	134	DOG LICENSES	1,391.00
		<b>TOTAL A2544</b>	<b>1,391.00</b>
A2555			
	18	BUILDING PERMITS	1,818.80
		<b>TOTAL A2555</b>	<b>1,818.80</b>
A2770B			
	6	OTHER INCOME BUILDING	300.00
		<b>TOTAL A2770B</b>	<b>300.00</b>
A2770F			
	11	FARMER'S MARKET	475.00
		<b>TOTAL A2770F</b>	<b>475.00</b>
A2770S			
	1	SEPTIC INSP (NEW CONSTR)	75.00
		<b>TOTAL A2770S</b>	<b>75.00</b>
CM2089			
	10	PARK EXPENDABLE TRUST	3,540.00
		<b>TOTAL CM2089</b>	<b>3,540.00</b>
SS2122			
	4	SEWER APPLICATION WALWOR	3,400.00
		<b>TOTAL SS2122</b>	<b>3,400.00</b>

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TOWN CLERK'S MONTHLY REPORT			
MARCH, 2022		page 2	
TA301			
	12	ESCROW - BLDG PERMITS	3,400.00
		<b>TOTAL TA301</b>	<b>3,400.00</b>

TOWN CLERK'S MONTHLY REPORT

MARCH, 2022

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DISBURSEMENTS	
PAID TO SUPERVISOR FOR GENERAL FUND	7,867.70 ✓
DECALS SEPARATE MONTHLY REPORT	7.74 ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	3,400.00 ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	3,540.00 ✓
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	3,400.00 ✓
DECALS SEPARATE MONTHLY REPORT- EFT	132.26 x
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	201.00 x
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	67.50 f
<b>TOTAL DISBURSEMENTS</b>	<b>18,616.20</b>

APRIL 1, 2022

  
 Michael Donaty, SUPERVISOR.

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

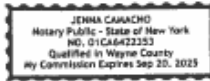
Subscribed and sworn to before me this

1<sup>st</sup> day of April 2022

  
 Notary Public

  
 Town Clerk

COPY



TOWN CLERK'S MONTHLY REPORT


TOWN OF WALWORTH, NEW YORK APRIL, 2022  
 TO THE SUPERVISOR: PAGE 1  
 Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	1	DECALS		11.05	
	2	MARRIAGE LICENSES	NO. 22007 TO 22008	35.00	
	4	MISCELLANEOUS		80.00	
	1	B/D/M RECORDS SEARCH		10.00	
		<b>TOTAL TOWN CLERK FEES</b>			<b>136.05</b>
A1689	4	PERC/NEW/SEPTIC REPAIR		400.00	
		<b>TOTAL A1689</b>			<b>400.00</b>
A2001	8	RECREATION		3,313.00	
		<b>TOTAL A2001</b>			<b>3,313.00</b>
A2115	5	PB REVIEW FEES/OTHER		2,997.50	
		<b>TOTAL A2115</b>			<b>2,997.50</b>
A2544	100	DOG LICENSES		1,036.00	
		<b>TOTAL A2544</b>			<b>1,036.00</b>
A2555	33	BUILDING PERMITS		3,472.40	
		<b>TOTAL A2555</b>			<b>3,472.40</b>
A2770B	5	OTHER INCOME BUILDING		200.00	
		<b>TOTAL A2770B</b>			<b>200.00</b>
CM2089	14	PARK EXPENDABLE TRUST		4,395.00	
		<b>TOTAL CM2089</b>			<b>4,395.00</b>
SS2122	4	SEWER APPLICATION WALWOR		3,400.00	
	2	SEWER APPLICATION MACEDN		1,700.00	
		<b>TOTAL SS2122</b>			<b>5,100.00</b>
TA30I	14	ESCROW - BLDG PERMITS		3,950.00	
		<b>TOTAL TA30I</b>			<b>3,950.00</b>

**TOWN CLERK'S MONTHLY REPORT**  
 APRIL, 2022  
 page 2

DISBURSEMENTS	
PAID TO SUPERVISOR FOR GENERAL FUND	11,543.90 ✓
DECALS SEPARATE MONTHLY REPORT	11.05 ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	3,950.00 ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	4,395.00 ✓
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	5,100.00 ✓
DECALS SEPARATE MONTHLY REPORT- EFT	188.95
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	161.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	27.50
<b>TOTAL DISBURSEMENTS</b>	<b>25,372.40</b>

MAY 3, 2022

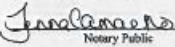
  
 Michael Donalty, SUPERVISOR


STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

3<sup>rd</sup> day of May 2022

  
 Notary Public

  
 Town Clerk

JENNA CAMACHO  
 Notary Public - State of New York  
 NO. 01CA042333  
 Qualified in Wayne County  
 My Commission Expires Sep 30, 2025

Motion by Councilwoman Linson to accept the Supervisor’s Report for the month of January 2022 and the Town Clerk’s Report for the months of March and April 2022. Seconded by Councilman Harden.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Absent
	Councilman Harden	Aye
	Councilman Johnson	Absent
	Supervisor Donalty	Aye

Motion carried.

**TOWN CLERK**

Town Clerk Phillips-Lomb shared that the results of the Wayne Central School District Board Election for 2022 had been received and are on file in the Town Clerk’s office.

**RECEIVER OF TAXES** – No report.

**HIGHWAY SUPERINTENDENT** – No report.

**JUSTICE COURT** – No report.

**COUNCILMAN BRYSON** – No report.

**COUNCILWOMAN LINSON** – No report.

**COUNCILMAN HARDEN** – No report.

**COUNCILMAN JOHNSON** – No report.

### **SUPERVISOR DONALTY**

Supervisor Donalty shared that he attended the Walworth Lions Club 50<sup>th</sup> Anniversary banquet and presented the Town Board-approved proclamation. He also stated that the Town Board is still in need of a Town Board member to replace Councilman Bryson's seat which will be vacated in June. He encouraged those interested to contact him or another Town Board member for information.

Councilwoman Linson inquired as to whether there was an update on the appointment of a Local Health Officer. Supervisor Donalty stated that he had contacted the previous Health Officer, but no further progress had been made.

### **RESOLUTIONS:**

#### **RESOLUTION 86-22: BUDGET MODIFICATIONS**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

### **Budget Modifications for May 19, 2022 Board Meeting**

#### **GENERAL**

- 1) **Transfer \$75.00 From A1220.41** (Supervisor – Training / Conference) **to A8020.41** (Planning Board – Training/conference) to cover Spring 2022 Workshop. Prepaid by Voucher # 641 (There is no funding for Planning board training in the 2022 budget.)
- 2) **Increase A5130** (Interfund Transfers – Highway Garage Capital) **and A5132.44R** (Capital Reserve) **\$114,215.17** to appropriate available reserve funds for the installation of the Highway Garage Fire Suppression System.  
**Appropriate additional Fund Balance and increase A5010.21** (Transportation – Equipment) by **\$83,584.83** to cover the balance of the Highway Garage Fire Suppression System.

Total cost = \$197,800.00

- 3) **Transfer \$3,041.51 From A7310.43** (New/Special Programs contractual) **To** the following accounts  
**\$2,815.60 to A7310.15** (Personal Services – Season/Summer Programs)  
**\$215.41 to A9030.81** (Employee Benefits – Soc Sec & Med)  
**\$10.50 to A9055.81** (Employee Benefits – NYS Disability Ins)

To hire an additional staff member for Summer Day Camp at minimum wage, increase the wage for returning longstanding Day Camp staff to from \$13.50 to \$14.50, and to add the Mighty Mini Day Camp (10 hours) for the Day Camp Director.

#### **HIGHWAY**

- 1) **Appropriate an additional \$1512.50 of Fund balance to increase DA5110.41** to pay D. Clark Distributors for an invoice received for Tack Coat used for road repairs in 2021.

**SEWER**

- 1) **Transfer \$981.47 from SS8130.409** (Sewage Treatment/Disposal - Maintenance) **to SS8110.21** (Sewer Admin – Safety Equipment) to cover the cost of a new Multi Gas Detector.

Discussion ensued regarding the Highway Department fire suppression system costs and Day Camp payroll.

Councilwoman Linson made the motion to amend Resolution 86-22 to exclude General #3 from the budget modifications. Councilman Harden seconded the motion.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Absent
	Councilman Harden	Aye
	Councilman Johnson	Absent
	Supervisor Donalty	Aye

Motion carried.

The following resolution was presented, as amended:

**RESOLUTION 86-22: BUDGET MODIFICATIONS, AS AMENDED**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

**Budget Modifications for May 19, 2022 Board Meeting**

**GENERAL**

- 4) **Transfer \$75.00 From A1220.41** (Supervisor – Training / Conference) **to A8020.41** (Planning Board – Training/conference) to cover Spring 2022 Workshop. Prepaid by Voucher # 641 (There is no funding for Planning board training in the 2022 budget.)
- 5) **Increase A5130** (Interfund Transfers – Highway Garage Capital) **and A5132.44R** (Capital Reserve) **\$114,215.17** to appropriate available reserve funds for the installation of the Highway Garage Fire Suppression System.  
**Appropriate additional Fund Balance and increase A5010.21** (Transportation – Equipment) by **\$83,584.83** to cover the balance of the Highway Garage Fire Suppression System.

Total cost = \$197,800.00

- 6) **Transfer \$3,041.51 From A7310.43** (New/Special Programs contractual) **To** the following accounts  
**\$2,815.60 to A7310.15** (Personal Services – Season/Summer Programs)  
**\$215.41 to A9030.81** (Employee Benefits – Soc Sec & Med)  
**\$10.50 to A9055.81** (Employee Benefits – NYS Disability Ins)

To hire an additional staff member for Summer Day Camp at minimum wage, increase the wage for returning longstanding Day Camp staff to from \$13.50 to \$14.50, and to add the Mighty Mini Day Camp (10 hours) for the Day Camp Director.

**HIGHWAY**

- 2) **Appropriate an additional \$1512.50 of Fund balance to increase DA5110.41** to pay D. Clark Distributors for an invoice received for Tack Coat used for road repairs in 2021.

**SEWER**



- 2) **Transfer \$981.47 from SS8130.409** (Sewage Treatment/Disposal - Maintenance) **to SS8110.21** (Sewer Admin – Safety Equipment) to cover the cost of a new Multi Gas Detector.

Adopted this 19<sup>th</sup> day of May, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson Aye  
 Councilman Bryson Absent  
 Councilman Harden Aye  
 Councilman Johnson Absent  
 Supervisor Donalty Aye

Resolution carried.

**RESOLUTION 87-22: ABSTRACT 5, APPROVAL**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

TOWN OF WALWORTH				
Abstract # 005				
Summary by Fund				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	1,735.78	141,010.94	142,746.72
CMI-	PARK SPECIAL REVENUE FUND		297.50	297.50
DA	HIGHWAY FUND		16,658.17	16,658.17
SF2-	WEST WALWORTH FIRE PROTECTION		34,433.00	34,433.00
SF3-	LINCOLN FIRE PROTECTION		45,233.00	45,233.00
SL1-	WALWORTH LIGHT DISTRICT		351.82	351.82
SL2-	HARVEST HILL LIGHT DISTRICT		618.93	618.93
SL4-	BROOKSIDE LIGHT DISTRICT		15.80	15.80
SL5-	ORCHARD VIEW LIGHT DISTRICT		173.62	173.62
SS	WALWORTH SEWER DISTRICT #1		22,701.81	22,701.81
TA	TRUST & AGENCY	40,532.96	6,495.50	47,028.46
TC	CUSTODIAL TRUST	500.00		500.00
<b>Total:</b>		<b>42,768.74</b>	<b>267,990.09</b>	<b>310,758.83</b>

05/18/2022  
11:14:42

Voucher Numbers 639-782, 29-41, 70-73

Abstract of audited vouchers is on file in the Town Clerk’s office.

Adopted this 19<sup>th</sup> day of May, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson Aye  
 Councilman Bryson Absent  
 Councilman Harden Aye  
 Councilman Johnson Absent  
 Supervisor Donalty Aye

Resolution carried.

Recreation Director VanLare entered the meeting and clarified the Day Camp payroll budget medication need for the Town Board.

Supervisor Donalty called for a rescission of Resolution 86-22. Councilwoman Linson made the motion to rescind Resolution 86-22. Councilman Harden seconded the motion.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Absent
	Councilman Harden	Aye
	Councilman Johnson	Absent
	Supervisor Donalty	Aye

Motion carried.

**RESOLUTION 88-22: BUDGET MODIFICATIONS**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

**Budget Modifications for May 19, 2022 Board Meeting**

**GENERAL**

- 7) **Transfer \$75.00 From A1220.41** (Supervisor – Training / Conference) **to A8020.41** (Planning Board – Training/conference) to cover Spring 2022 Workshop. Prepaid by Voucher # 641 (There is no funding for Planning board training in the 2022 budget.)
- 8) **Increase A5130** (Interfund Transfers – Highway Garage Capital) **and A5132.44R** (Capital Reserve) **\$114,215.17** to appropriate available reserve funds for the installation of the Highway Garage Fire Suppression System.  
**Appropriate additional Fund Balance and increase A5010.21** (Transportation – Equipment) by **\$83,584.83** to cover the balance of the Highway Garage Fire Suppression System.

Total cost = \$197,800.00

- 9) **Transfer \$3,041.51 From A7310.43** (New/Special Programs contractual) **To** the following accounts  
**\$2,815.60 to A7310.15** (Personal Services – Season/Summer Programs)  
**\$215.41 to A9030.81** (Employee Benefits – Soc Sec & Med)  
**\$10.50 to A9055.81** (Employee Benefits – NYS Disability Ins)

To hire an additional staff member for Summer Day Camp at minimum wage, increase the wage for returning longstanding Day Camp staff to from \$13.50 to \$14.50, and to add the Mighty Mini Day Camp (10 hours) for the Day Camp Director.

**HIGHWAY**

- 3) **Appropriate an additional \$1512.50 of Fund balance to increase DA5110.41** to pay D. Clark Distributors for an invoice received for Tack Coat used for road repairs in 2021.

**SEWER**

- 3) **Transfer \$981.47 from SS8130.409** (Sewage Treatment/Disposal - Maintenance) **to SS8110.21** (Sewer Admin – Safety Equipment) to cover the cost of a new Multi Gas Detector.

Adopted this 19<sup>th</sup> day of May, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Absent
	Councilman Harden	Aye
	Councilman Johnson	Absent
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 89-22: RELEASE PERFORMANCE BOND FOR DIAMOND TOWERS V LLC, AND TO AUTHORIZE THE PREPAYMENT FOR THE RELEASE OF FUNDS**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

The following was submitted:

**TOWN OF WALWORTH  
BUILDING DEPARTMENT**  
3600 Lorraine Drive  
Walworth, New York 14568  
*Phone: (315) 986-1400*

Norm Druschel  
Building Inspector

Phil Williamson  
Code Enforcement Officer

May 12, 2022

Subject: Baker road cell tower

When the cell tower was built 2 years ago, a land scaping bond was put in place to make sure that the pine trees survived. I was requested to inspect the site for release of the bond. Dead trees were replaced and all trees are growing fine. The bond can be released. I have provided a copy of the bond to Amy.

Norman Druschel  
Building Inspector  
Town of Walworth

**WHEREAS**, the Town Supervisor has received a recommendation from the Town Building Inspector recommending the release of five thousand five hundred dollars and zero cents (\$5,5.00) from the Performance Bond for landscape planting and maintenance at 3615 Baker Road;

**NOW, THEREFORE, BE IT RESOLVED** that Diamond Towers V LLC is authorized a release from its Performance Bond in the amount of \$5,500.00 as requested and a prepayment is also hereby authorized for the release of those funds.

Adopted this 19<sup>th</sup> day of May, 2022 at a meeting of the Town Board, as amended.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Absent
	Councilman Harden	Aye
	Councilman Johnson	Absent
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 90-22: TO AUTHORIZE TOWN SUPERVISOR TO SIGN FACILITY SERVICES RENTAL AGREEMENT WITH CINTAS FOR A TERM OF 36 MONTHS**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

The following was submitted:

**CINTAS** READY FOR THE WORKDAY  
**FACILITY SERVICES RENTAL SERVICE AGREEMENT**

Location No: 411 Contract No: 210122270 Customer No: 12412645 Date: 5/11/2022  
 Customer: TOWN OF WALWORTH Phone:  
 Address: 3600 LORRAINE DR City: WALWORTH State: NY Zip: 14566

Bundle#	Item #	Description	Rental/Freq.	Unit Price	Discount
	X10196	3X3 TRAFFIC MAT	#1 WEEKLY	\$ 9.990	
	X10197	4X6 TRAFFIC MAT	#1 WEEKLY	\$ 12.250	
	X10198	3X10 TRAFFIC MAT	#1 WEEKLY	\$ 14.370	
	X10199	4X8 TRAFFIC MAT	#1 WEEKLY	\$ 15.540	
	X84001	3X10 LOGO	#1 WEEKLY	\$ 16.000	

\* Indicates bundled items/services

- This agreement is effective as of the date of execution for a term of 36 months from date of installation.
- The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice.
- COO Terms \$ N/A per week for prior service (if Amount Due is Carried to the Following Week)
- Credit Terms - Charge Payments Due 10 Days After End of Month
- Minimum Charge \$ 40.00 per delivery
- Automatic Lost Replacement Charge: Item: N/A % of Inventory \$ Ea.
- Automatic Lost Replacement Charge: Item: N/A % of Inventory N/A \$ Ea.
- Under no circumstances will the Company accept textiles bearing flammable liquid. Shop towels may not be used to clean up oil or solvent spills.
- Shop Towel container \$ N/A per week
- Artwork Charge for LogoMat \$ NA
- Service Charge \$ 10.97 per delivery

This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.

Deliver: Cintas Loc. No: 411 Please Sign Name: \_\_\_\_\_  
 By: MICHAEL HUERTAS Please Print Name: \_\_\_\_\_  
 Title: SERVICE SUPERVISOR Please Print Title: \_\_\_\_\_  
 Accepted-GM: \_\_\_\_\_ E-mail: \_\_\_\_\_

4-2306-ARW (5/22) Page 1 of 2

**NOW, THEREFORE IT BE RESOLVED**, that the Town Supervisor is hereby authorized to sign the facility services agreement with Cintas for a term of 36 months.

Adopted this 19<sup>th</sup> day of May, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Absent
	Councilman Harden	Aye
	Councilman Johnson	Absent
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 91-22: TO AUTHORIZE TOWN SUPERVISOR TO SIGN ESTIMATE FROM GENERAL CODE FOR CODIFICATION SERVICES PERTAINING TO TOWN CODE UPDATE PROJECT**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

The following was submitted:



# Estimate

**TO:** Michael Donalty, Town Supervisor [supervisor@townofwalworthny.gov](mailto:supervisor@townofwalworthny.gov) **FROM:** Mary Beth Sullivan, Client Care Advocate [msullivan@generalcode.com](mailto:msullivan@generalcode.com)  
**CLIENT:** Town of Walworth, NY (WA1363) **DATE:** 05/11/2022

**Supplement No. 1 Estimate**

**Source Files:**

We have reviewed the Schedule A changes, Local Law 1-2022 and 2-2022 for an update to the Town Code.

**Supplementation:**

General Code will codify and supplement the legislation listed above which includes but is not limited to:

- Analysis of the new legislation and proper placement in the Code
- Removal of repealed or superseded provisions
- Updates to the Officials Page, Table of Contents, Disposition List, Appendixes, Index, Histories, Tables, Charts, and other items as necessary
- Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the municipality for resolution prior to publication
- Insertion of cross reference and editor's notes, as appropriate
- Creation of instruction page for removing and inserting revised Code pages
- Printing of up to 6 sets of supplemental pages
- Update to eCode360

**Cost:**

Between \$1,750 and \$1,950 which includes shipping and handling.

The final invoice will follow completion of the supplement.

- Any missing legislation received may result in additional costs.
- Any newly adopted legislation received after authorization for this supplement will be held until the next supplement, unless otherwise noted.

**Authorization:**

To authorize the supplement, sign this ESTIMATE and EMAIL ([msullivan@generalcode.com](mailto:msullivan@generalcode.com)).

I authorize General Code to proceed with the supplement as outlined above. This order is subject to General Code's Codification Terms and Conditions, which are available at [www.generalcode.com/TCdocs](http://www.generalcode.com/TCdocs).

Signature \_\_\_\_\_ Date \_\_\_\_\_

Discussion ensued regarding a delivery date for the project.

**NOW, THEREFORE IT BE RESOLVED**, that the Town Supervisor is hereby authorized to sign the estimate from General Code for codification services pertaining to the Town Code update project, cost not to exceed \$1950.00.

Adopted this 19<sup>th</sup> day of May, 2022 at the meeting of the Town Board.

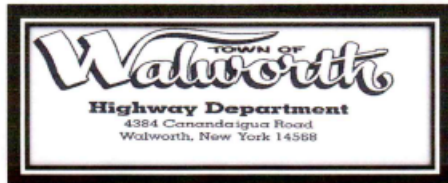
Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Absent
	Councilman Harden	Aye
	Councilman Johnson	Absent
	Supervisor Donalty	Aye

Resolution carried.

**RESOLUTION 92-22: AUTHORIZE THE HIRE OF DON HALL, AS FULL-TIME MOTOR EQUIPMENT OPERATOR AND SET WAGES AT \$19.50 PER HOUR, EFFECTIVE MAY 23, 2022**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Harden to wit:

The following was submitted:




Kevin Switzer  
Highway Superintendent

Phone: (315) 524-3150  
Fax: (315) 524-9247

TO: Mike Donalty  
FROM: Kevin Switzer  
DATE: May 16, 2022  
SUBJECT: New Hire

Be it resolved that the Town Board authorize Kevin Switzer, Highway Superintendent, to hire Don Hall as a Full-Time MEO effective May 23, 2022. Starting wage is to be \$19.50 per hour. Probationary period is to be six months from starting date.

Respectfully,  
  
Kevin Switzer  
Highway Superintendent

**WHEREAS**, the Town of Walworth Highway Department is in need of a full time motor equipment operator; and

**WHEREAS**, the position was advertised as required and interviews of qualified applicants were conducted; and

**WHEREAS**, the Motor Equipment Operator shall be a bargaining unit position and salary consistent with the Collective Bargaining Agreement; and

**WHEREAS**, the Highway Superintendent recommended the hiring of Mr. Don Hall;

**BE IT RESOLVED**, that Mr. Hall is hired as full time Motor Equipment Operator, on condition that the employee passes Alcohol and Drug screening as required by Town Policy, with a rate of \$19.50 per hour, effective May 23, 2022.

Adopted this 19<sup>th</sup> day of May, 2022 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Absent
	Councilman Harden	Aye
	Councilman Johnson	Absent
	Supervisor Donalty	Aye

Resolution carried.

**COMMUNICATION:**

- Letter of Resignation from Scott Bryson (re-submitted), dated May 12, 2022
- Parks Department Monthly Report, dated May 13, 2022
- Wastewater Treatment Plant Monthly Report, dated May 13, 2022
- Recreation Department Monthly Report, dated May 13, 2022
- Letter from Merrick Bosch, dated May 5, 2022
- New York State Agriculture and Markets Dog Control Officer Inspection Report, dated May 4, 2022
- E-mail Letter of Resignation from Kent Macafee, dated May 16, 2022

Supervisor Donalty reviewed the following Town Board meeting dates:

**TOWN BOARD MEETINGS:**

DATE	TIME	MEETING TYPE
JUNE 2, 2022	6:30 PM	REGULAR
JUNE 16, 2022	6:30 PM	REGULAR
JULY 7, 2022	6:30 PM	REGULAR

**NEW AND OTHER BUSINESS:**

- **Discussion on next steps to take to regulate Cannabis dispensaries** – No update.
- **Update on revised Town Code and plan for completion** – Discussion held under Resolution 91-22.
- **Update on appointment of Local Health Officer** – Discussion held under Supervisor’s report.
- **Nomination of Wayne County Planning Board member**

Supervisor Donalty asked for a motion to nominate Walworth Planning Board member Patricia Marini to the Wayne County Planning Board. This nomination would be brought to the Wayne County Board of Supervisors for appointment. Councilwoman Linson inquired as to whether this position was open to the public and if it had been advertised. Councilman Harden echoed Councilwoman Linson’s comments, discussion ensued and Supervisor Donalty stated that the nomination would be held until a future date.

**PUBLIC PARTICIPATION:**

Two members of the public addressed the Town Board:

- 1) Mrs. Marsha Smith inquired as the progress of the Library Expansion Project. Councilwoman Linson shared an update on the progress and anticipated re-opening date.
- 2) Mrs. Deborah Williams cited her concern regarding cannabis dispensaries and the progress of the Town Code updates. She also inquired as to the County-wide EMS organization. Supervisor Donalty stated that the ARPA funds for the program had been approved by the Board of Supervisors for a study, and the program is currently in the planning stage and a committee will be formed.

**ADJOURNMENT:**

Motion by Councilwoman Linson to adjourn. Seconded by Councilman Harden.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Absent
	Councilman Harden	Aye
	Councilman Johnson	Absent
	Supervisor Donalty	Aye

Motion carried.

Time: 7:09 PM

Respectfully Submitted,  
Aimée Phillips-Lomb  
Town Clerk