



Michael Donalty, Town Supervisor
3600 Lorraine Drive
Walworth, NY 14568

315.986.1400
315.926.9154
Fax 315.986.1440

TOWN BOARD REGULAR MEETING – AGENDA
MAY 19, 2022 6:30 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

MINUTES: **May 5, 2022** **Regular Meeting**
 May 12, 2022 **Special Meeting**

PRESENTATIONS

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS)

Monthly Report of the Supervisor, January 2022

Monthly Reports of the Town Clerk, March and April 2022

Town Clerk

- **Wayne Central School District School Board Election Results 2022**

RESOLUTIONS:

Resolution -22: Budget Modifications

Resolution -22: Abstract 5, Approval

Resolution -22: Release performance bond for Diamond Towers V LLC, and to authorize the prepayment for the release of funds

Resolution -22: To authorize Town Supervisor to sign facility services rental agreement with Cintas for a term of 36 months

Resolution -22: To authorize Town Supervisor to sign estimate from General Code for codification services pertaining to Town Code update project

Resolution -22: To authorize the hire of Don Hall, as full-time motor equipment operator and set wages at \$19.50 per hour, effective May 23, 2022

(Updated 5/18/2022)

COMMUNICATIONS

- Letter of Resignation from Scott Bryson (re-submitted), dated May 12, 2022
- Parks Department Monthly Report, dated May 13, 2022
- Wastewater Treatment Plant Monthly Report, dated May 13, 2022
- Recreation Department Monthly Report, dated May 13, 2022
- Letter from Merrick Bosch, dated May 5, 2022
- New York State Agriculture and Markets Dog Control Officer Inspection Report, dated May 4, 2022
- E-mail Letter of Resignation from Kent Macafee, dated May 16, 2022

NEW AND OTHER BUSINESS

- Discussion on next steps to take to regulate Cannabis dispensaries
- Update on revised Town Code and plan for completion
- Update on appointment of Local Health Officer

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT

ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

(Updated 5/18/2022)

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of January, 2022:

DATED: May 13, 2022

SUPERVISOR				
	Balance 12/31/2021	Increases	Decreases	Balance 01/31/2022
A GENERAL FUND				
CASH IN CHECKING	348,133.47	123,768.08	87,104.08	384,797.47
CASH IN SAVINGS	138,905.61	649,286.97	146,021.76	642,170.82
MONEY MARKET ACCT	671,849.07	53.09	0.00	671,902.16
ARPA FUNDS	69,537.06	0.58	0.00	69,537.64
CERTIFICATE OF DEPOSITS	400,000.00	0.00	0.00	400,000.00
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	79,215.17	6.26	0.00	79,221.43
BLDG EQUIPMENT/SOFTWARE	2,047.31	0.16	0.00	2,047.47
TOWN CLERK EQUIPMENT RESERVE	3,131.30	0.25	0.00	3,131.55
COMPUTER EQ RESERVE SAVINGS	66,534.83	5.26	0.00	66,540.09
TOWN HALL CAPITAL RESERVE	245,424.06	19.39	0.00	245,443.45
DOG ENUMERATION RESERVE FUND	3,417.88	0.27	0.00	3,418.15
EMPLOYEE BENEFIT RESERVE	1,979.28	0.16	0.00	1,979.44
PARK EQ RESERVE SAVINGS	95,581.15	7.55	0.00	95,588.70
RETIREMENT CONTRIBUTION RESERV	10,113.20	0.80	0.00	10,114.00
HAMLET SIDEWALK RESERVE FUND	27,798.28	2.20	0.00	27,800.48
RESERVE FOR RECORDS MANAGEMENT	60,833.77	4.81	0.00	60,838.58
TOTAL	2,225,321.44	773,155.83	233,125.84	2,765,351.43
CM1- PARK SPECIAL REVENUE FUND				
CASH - CHECKING	0.00	4,394.89	1,151.40	3,243.49
CASH - SAVINGS	95,473.25	0.00	744.89	94,728.36
TOTAL	95,473.25	4,394.89	1,896.29	97,971.85
CM2- PARK GROWTH				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
CM6- CEMETERIES				
CASH - SAVINGS	0.00	0.00	0.00	0.00
	9,050.20	10,000.00	0.00	19,050.20
TOTAL	9,050.20	10,000.00	0.00	19,050.20
DA HIGHWAY FUND				
CASH IN CHECKING	351,609.06	34,178.08	65,916.04	319,871.10
CASH IN SAVINGS	89,456.27	1,302.79	72,538.50	18,220.56
MONEY MARKET ACCT	542,806.61	42.89	0.00	542,849.50
EMPLOYEES BENEFITS RESERVE	6,579.41	0.52	0.00	6,579.93
MACHINERY RESERVE SAVINGS	180,927.68	14.30	0.00	180,941.98

MONTHLY REPORT OF SUPERVISOR

	Balance 12/31/2021	Increases	Decreases	Balance 01/31/2022
RETIREMENT CONTRIBUTION RESERV	10,113.20	0.80	0.00	10,114.00
TOTAL	1,181,492.23	35,539.38	138,454.54	1,078,577.07
HA HIGHWAY EQUIPMENT				
CASH - CHECKING	212,895.00	0.00	0.00	212,895.00
SAVINGS	-212,895.00	0.00	0.00	-212,895.00
TOTAL	0.00	0.00	0.00	0.00
L LIBRARY FUND				
CASH - CHECKING	0.00	266,500.00	0.00	266,500.00
TOTAL	0.00	266,500.00	0.00	266,500.00
MS SELF INSURANCE FUND				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	2,638.14	0.21	0.00	2,638.35
TOTAL	2,638.14	0.21	0.00	2,638.35
SD1- WALWORTH CONSOLIDATED				
CASH IN CHECKING	0.00	5,000.00	5,000.00	0.00
CASH IN SAVINGS	134,558.87	50,000.00	5,659.15	178,899.72
TOTAL	134,558.87	55,000.00	10,659.15	178,899.72
SD2- CRYSTAL CREEK DRAINAGE				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CRYSTAL CREEK DRAINAGE RES SAV	2,319.73	0.00	0.00	2,319.73
	6,717.81	0.53	0.00	6,718.34
TOTAL	9,037.54	0.53	0.00	9,038.07
SF1- WALWORTH FIRE DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SF2- WEST WALWORTH FIRE PROTECTION				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	-4,300.97	219,748.89	0.00	215,447.92
TOTAL	-4,300.97	219,748.89	0.00	215,447.92
SF3- LINCOLN FIRE PROTECTION				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	9,392.55	210,275.41	0.00	219,667.96
TOTAL	9,392.55	210,275.41	0.00	219,667.96
SL1- WALWORTH LIGHT DISTRICT				
CASH IN CHECKING	0.00	326.10	326.10	0.00
CASH IN SAVINGS	15,422.57	14,700.00	326.10	29,796.47

MONTHLY REPORT OF SUPERVISOR

	Balance 12/31/2021	Increases	Decreases	Balance 01/31/2022
TOTAL	15,422.57	15,026.10	652.20	29,796.47
SL2- HARVEST HILL LIGHT DISTRICT				
CASH IN CHECKING	0.00	594.54	594.54	0.00
CASH IN SAVINGS	6,746.28	5,700.00	594.54	11,851.74
TOTAL	6,746.28	6,294.54	1,189.08	11,851.74
SL3- GANANDA LIGHT DISTRICT				
CASH IN CHECKING	0.00	2,361.07	2,361.07	0.00
CASH IN SAVINGS	14,829.85	17,500.00	2,361.07	29,968.78
TOTAL	14,829.85	19,861.07	4,722.14	29,968.78
SL4- BROOKSIDE LIGHT DISTRICT				
CASH IN CHECKING	0.00	13.97	13.97	0.00
CASH IN SAVINGS	428.34	130.00	13.97	544.37
BROOKSIDE REPAIR RESERVE	4,715.57	0.37	0.00	4,715.94
TOTAL	5,143.91	144.34	27.94	5,260.31
SL5- ORCHARD VIEW LIGHT DISTRICT				
CASH - CHECKING	0.00	151.55	151.55	0.00
CASH - SAVINGS	5,957.85	1,500.00	151.55	7,306.30
TOTAL	5,957.85	1,651.55	303.10	7,306.30
SL6- LEHRWOOD LIGHTING DISTRICT				
CASH - SAVINGS	0.00	0.00	0.00	0.00
	0.00	500.00	0.00	500.00
TOTAL	0.00	500.00	0.00	500.00
SM GANANDA SIDEWALK DISTRICT				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	37,506.01	7,000.00	0.00	44,506.01
TOTAL	37,506.01	7,000.00	0.00	44,506.01
SM1- LEHRWOOD SIDEWALK DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SP JOHN'S PARK DISTRICT				
CASH - SAVINGS	0.00	0.00	0.00	0.00
	3,784.29	1,100.00	0.00	4,884.29
TOTAL	3,784.29	1,100.00	0.00	4,884.29
SS WALWORTH SEWER DISTRICT #1				
CASH IN CHECKING	0.00	16,939.05	36,036.05	-19,097.00
CASH IN SAVINGS	186,006.58	570,208.23	36,967.77	719,247.04
MONEY MARKET	235,621.08	20.00	0.00	235,641.08

MONTHLY REPORT OF SUPERVISOR

	Balance 12/31/2021	Increases	Decreases	Balance 01/31/2022
PETTY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	202,824.61	16.03	0.00	202,840.64
SEWER EQ RESERVE SAVINGS	128,563.74	10.16	0.00	128,573.90
SEWER CAPITAL RESERVE	528,869.25	41.79	0.00	528,911.04
TOTAL	1,281,985.26	587,235.26	73,003.82	1,796,216.70
SW1- WALWORTH WATER DISTRICT #1				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
SPECIAL RESERVE, WATER STORAGE	38,460.53	0.00	0.00	38,460.53
	2,319.93	0.18	0.00	2,320.11
TOTAL	40,780.46	0.18	0.00	40,780.64
SW19- WATER EXT #19 LIN/SWA/CO				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	-249.57	23,640.00	0.00	23,390.43
TOTAL	-249.57	23,640.00	0.00	23,390.43
SW20- WATER EXT #20 ARBOR/TUMMONDS				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	-753.84	2,162.00	0.00	1,408.16
TOTAL	-753.84	2,162.00	0.00	1,408.16
TA TRUST & AGENCY				
CASH	113,075.89	497,036.79	175,187.66	434,925.02
TOTAL	113,075.89	497,036.79	175,187.66	434,925.02
TC CUSTODIAL TRUST				
CASH - CHECKING	70,674.36	2,500.00	2,830.76	70,343.60
TOTAL	70,674.36	2,500.00	2,830.76	70,343.60
V DEBT SERVICE				
ARBOR/TUMMONDS RESERVE SAVINGS	0.00	0.00	0.00	0.00
LIN/SWAD RESERVE SAVINGS	10,910.63	0.86	0.00	10,911.49
	16,445.13	1.30	0.00	16,446.43
TOTAL	27,355.76	2.16	0.00	27,357.92
TOTAL ALL FUNDS	5,284,922.33	2,738,769.13	642,052.52	7,381,638.94

TOWN CLERK'S MONTHLY REPORT

TOWN OF WALWORTH, NEW YORK

MARCH, 2022

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255		1 DECALS		7.74
		3 MARRIAGE LICENSES NO. 22004 TO 22006		52.50
		1 MISCELLANEOUS		5.40
		1 B/D/M RECORDS SEARCH		10.00
TOTAL TOWN CLERK FEES				75.64
A2001		10 RECREATION		2,890.00
TOTAL A2001				2,890.00
A2110		1 ZONING BOARD REVIEW		50.00
TOTAL A2110				50.00
A2115		1 PB REVIEW FEES/OTHER		800.00
TOTAL A2115				800.00
A2544		134 DOG LICENSES		1,391.00
TOTAL A2544				1,391.00
A2555		18 BUILDING PERMITS		1,818.80
TOTAL A2555				1,818.80
A2770B		6 OTHER INCOME BUILDING		300.00
TOTAL A2770B				300.00
A2770F		11 FARMER'S MARKET		475.00
TOTAL A2770F				475.00
A2770S		1 SEPTIC INSP (NEW CONSTR)		75.00
TOTAL A2770S				75.00
CM2089		10 PARK EXPENDABLE TRUST		3,540.00
TOTAL CM2089				3,540.00
SS2122		4 SEWER APPLICATION WALWOR		3,400.00
TOTAL SS2122				3,400.00

COPY

TOWN CLERK'S MONTHLY REPORT

MARCH, 2022

page 2

TA30I

12 ESCROW - BLDG PERMITS

3,400.00

TOTAL TA30I

3,400.00

COPY

TOWN CLERK'S MONTHLY REPORT

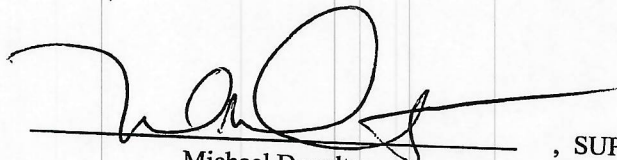
MARCH, 2022

page 3

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	7,867.70 ✓
DECALS SEPARATE MONTHLY REPORT	7.74 ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	3,400.00 ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	3,540.00 ✓
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	3,400.00 ✓
DECALS SEPARATE MONTHLY REPORT- EFT	132.26 X
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	201.00 X
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	67.50 X
TOTAL DISBURSEMENTS	18,616.20

APRIL 1, 2022

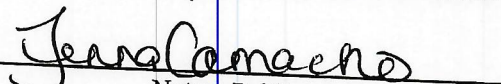

_____, SUPERVISOR
Michael Donalty

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

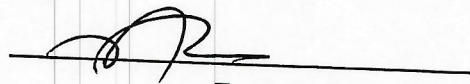
I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

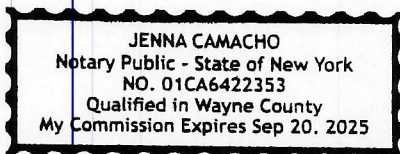
1st day of April 2022



Notary Public



Town Clerk



COPY

TOWN CLERK'S MONTHLY REPORT

TOWN OF WALWORTH, NEW YORK

APRIL, 2022

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255		<u>1</u>	DECALS		<u>11.05</u>
		<u>2</u>	MARRIAGE LICENSES NO. 22007 TO 22008		<u>35.00</u>
		<u>4</u>	MISCELLANEOUS		<u>80.00</u>
		<u>1</u>	B/D/M RECORDS SEARCH		<u>10.00</u>
TOTAL TOWN CLERK FEES					136.05
A1689		<u>4</u>	PERC/NEW/SEPTIC REPAIR		<u>400.00</u>
TOTAL A1689					400.00
A2001		<u>8</u>	RECREATION		<u>3,313.00</u>
TOTAL A2001					3,313.00
A2115		<u>5</u>	PB REVIEW FEES/OTHER		<u>2,997.50</u>
TOTAL A2115					2,997.50
A2544		<u>100</u>	DOG LICENSES		<u>1,036.00</u>
TOTAL A2544					1,036.00
A2555		<u>33</u>	BUILDING PERMITS		<u>3,472.40</u>
TOTAL A2555					3,472.40
A2770B		<u>5</u>	OTHER INCOME BUILDING		<u>200.00</u>
TOTAL A2770B					200.00
CM2089		<u>14</u>	PARK EXPENDABLE TRUST		<u>4,395.00</u>
TOTAL CM2089					4,395.00
SS2122		<u>4</u>	SEWER APPLICATION WALWOR		<u>3,400.00</u>
		<u>2</u>	SEWER APPLICATION MACEDN		<u>1,700.00</u>
TOTAL SS2122					5,100.00
TA30I		<u>14</u>	ESCROW - BLDG PERMITS		<u>3,950.00</u>
TOTAL TA30I					3,950.00

TOWN CLERK'S MONTHLY REPORT

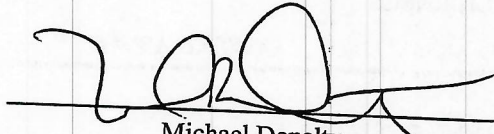
APRIL, 2022

page 2

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND DECALS SEPARATE MONTHLY REPORT	11,543.90 ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	11.05 ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	3,950.00 ✓
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	4,395.00 ✓
DECALS SEPARATE MONTHLY REPORT- EFT	5,100.00 ✓
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	188.95
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	161.00
	22.50
TOTAL DISBURSEMENTS	25,372.40

MAY 3, 2022



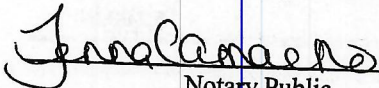
Michael Donalty, SUPERVISOR

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

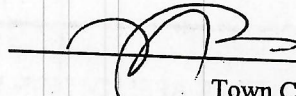
I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

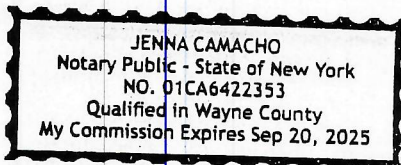
3rd day of May 2022



Notary Public



Town Clerk



Aimee Phillips

From: Coro, Nanette (ncoro@waynecsd.org) <ncoro@waynecsd.org>
Sent: Tuesday, May 17, 2022 9:45 PM
To: fltimes@fltimes.com; news@13wham.com; newsroom@rochesterhomepage.net; roc-info@democratandchronicle.com; yournews@messengerpostmedia.com; 4CountySBA; allstaff; Amy Miller; Cindy Murray; Connie DiNicola; News10NBC; Spectrum News; Times of Wayne County; Town Clerk Ontario; Town Clerk Walworth; Wayne County Post (Messenger) Suzi Brozell; WayneBOE
Subject: 2022-2023 WAYNE CENTRAL SCHOOL DISTRICT ELECTION AND BUDGET RESULTS

Below are the Wayne Central School District 2021 Budget Vote & Election results:

Proposition #1 - 2022-2023 School Budget - Passed

YES - 529

NO - 299

Proposition #2 - Bus Purchase - Passed

YES - 595

NO - 232

Proposition #3 - Capital Reserve - Passed

YES - 569

NO - 257

Election of School Board Members:

The three candidates that receive the most votes will be elected to three-year terms beginning July 1, 2022-June 30, 2025

Resch - 528

Phillips - 488

Wall - 452

Bogdanoff - 384

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Nanette M. Landis-Coro
Secretary to Assistant Superintendent for Instruction
District Clerk
Wayne Central School District
315-524-1004

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RESOLUTION -22: BUDGET MODIFICATIONS

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

Budget Modifications for May 19, 2022 Board Meeting

GENERAL

- 1) **Transfer \$75.00 From A1220.41** (Supervisor – Training / Conference) **to A8020.41** (Planning Board – Training/conference) to cover Spring 2022 Workshop. Prepaid by Voucher # 641 (There is no funding for Planning board training in the 2022 budget.)
- 2) **Increase A5130** (Interfund Transfers – Highway Garage Capital) **and A5132.44R** (Capital Reserve) **\$114,215.17** to appropriate available reserve funds for the installation of the Highway Garage Fire Suppression System.
Appropriate additional Fund Balance and increase A5010.21 (Transportation – Equipment) by **\$83,584.83** to cover the balance of the Highway Garage Fire Suppression System.

Total cost = \$197,800.00

- 3) **Transfer \$3,041.51 From A7310.43** (New/Special Programs contractual) **To** the following accounts

\$2,815.60 to A7310.15 (Personal Services – Season/Summer Programs)

\$215.41 to A9030.81 (Employee Benefits – Soc Sec & Med)

\$10.50 to A9055.81 (Employee Benefits – NYS Disability Ins)

To hire an additional staff member for Summer Day Camp at minimum wage, increase the wage for returning longstanding Day Camp staff to from \$13.50 to \$14.50, and to add the Mighty Mini Day Camp (10 hours) for the Day Camp Director.

HIGHWAY

- 1) **Appropriate an additional \$1512.50 of Fund balance to increase DA5110.41** to pay D. Clark Distributors for an invoice received for Tack Coat used for road repairs in 2021.

SEWER

- 1) **Transfer \$981.47 from SS8130.409** (Sewage Treatment/Disposal - Maintenance) **to SS8110.21** (Sewer Admin – Safety Equipment) to cover the cost of a new Multi Gas Detector.

Adopted this 19th day of May, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Bryson
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: ABSTRACT 5, APPROVAL

Council offered the Resolution and moved its adoption. Seconded by Council
to wit:

TOWN OF WALWORTH				
Abstract # 005				
Summary by Fund				
05/18/2022 11:14:42				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	1,735.78	141,010.94	142,746.72
CMI-	PARK SPECIAL REVENUE FUND		297.50	297.50
DA	HIGHWAY FUND		16,658.17	16,658.17
SF2-	WEST WALWORTH FIRE PROTECTION		34,433.00	34,433.00
SF3-	LINCOLN FIRE PROTECTION		45,233.00	45,233.00
SL1-	WALWORTH LIGHT DISTRICT		351.82	351.82
SL2-	HARVEST HILL LIGHT DISTRICT		618.93	618.93
SL4-	BROOKSIDE LIGHT DISTRICT		15.80	15.80
SL5-	ORCHARD VIEW LIGHT DISTRICT		173.62	173.62
SS	WALWORTH SEWER DISTRICT #1		22,701.81	22,701.81
TA	TRUST & AGENCY	40,532.96	6,495.50	47,028.46
TC	CUSTODIAL TRUST	500.00		500.00
Total:		42,768.74	267,990.09	310,758.83

Voucher Numbers 639-782, 29-41, 70-73

Abstract of audited vouchers is on file in the Town Clerk's office.

Adopted this 19th day of May, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Bryson
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

**RESOLUTION -22: RELEASE PERFORMANCE BOND FOR DIAMOND TOWERS V LLC,
AND TO AUTHORIZE THE PREPAYMENT FOR THE RELEASE OF FUNDS**

Council offered the Resolution and moved its adoption. Seconded by Council to
wit:

The following was submitted:

**TOWN OF WALWORTH
BUILDING DEPARTMENT**
3600 Lorraine Drive
Walworth, New York 14568
Phone: (315) 936-1400

Norm Druschel
Building Inspector

Phil Williamson
Code Enforcement Officer

May 12, 2022

Subject: Baker road cell tower

When the cell tower was built 2 years ago, a land scaping bond was put in place to make sure that the pine trees survived. I was requested to inspect the site for release of the bond. Dead trees were replaced and all trees are growing fine. The bond can be released. I have provided a copy of the bond to Amy.

Norman Druschel
Building Inspector
Town of Walworth

WHEREAS, the Town Supervisor has received a recommendation from the Town Building Inspector recommending the release of five thousand five hundred dollars and zero cents (\$5,500) from the Performance Bond for landscape planting and maintenance at 3615 Baker Road;

NOW, THEREFORE, BE IT RESOLVED that Diamond Towers V LLC is authorized a release from its Performance Bond in the amount of \$5,500.00 as requested and a prepayment is also hereby authorized for the release of those funds.

Adopted this 19th day of May, 2022 at a meeting of the Town Board, as amended.

Roll call vote: Councilwoman Linson
Councilman Bryson
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: TO AUTHORIZE TOWN SUPERVISOR TO SIGN FACILITY SERVICES RENTAL AGREEMENT WITH CINTAS FOR A TERM OF 36 MONTHS

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:

CINTAS FACILITY SERVICES RENTAL SERVICE AGREEMENT

Location No: 411 Contract No: 210322270 Customer No: 12412045 Date: 5/12/2022
 Customer: TOWN OF WALWORTH Phone:
 Address: 3600 LOURAIN DR City: WALWORTH State: WI Zip: 54986

Bundle #	Item #	Description	Partic. Type	Unit Price	Quantity
	X10196	3X5 TRAFFIC MAT	BI WEEKLY	\$ 9.900	
	X10197	4X6 TRAFFIC MAT	BI WEEKLY	\$ 12.250	
	X10198	3X10 TRAFFIC MAT	BI WEEKLY	\$ 14.270	
	X10199	4X8 TRAFFIC MAT	BI WEEKLY	\$ 15.640	
	X10201	3X10 LOGS	BI WEEKLY	\$ 16.000	

* Indicates bundles (items/services)
 • This agreement is effective as of the date of execution for a term of 36 months from date of installation
 • The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice
 • CDD Terms \$ N/A per week for prior service (If Amount Due is Carried to the Following Week)
 • Credit Terms - Charge Payments Due 10 Days After End of Month
 • Minimum Charge \$ 40.00 per delivery
 • Automatic Lost Replacement Charge: Item: N/A % of Inventory \$ 0.00
 • Automatic Lost Replacement Charge: Item: N/A % of Inventory N/A \$ 0.00
 • Under no circumstances will the Company accept trailers bearing flou liquid. Shop towels may not be used to clean up oil or liquid spills.
 • Shop Towel container \$ N/A per week
 • Airwork Charge for Logs/Mat \$ NA
 • Service Charge \$ 10.97 per delivery
 This Service Charge is used to help Company pay various fuel/diesel/turnover and future costs including, but not limited to, loss of delivery or delays related to the equipment, energy issues, service and delivery of goods and services, in addition to other stated risks and costs incurred or that may be incurred in the future by Company.
 • Other

Cintas Loc No: 411 Please Sign Name _____
 By: MICHAEL BURKAS Please Print Name _____
 Title: SERVICE SUPERVISOR Please Print Title _____
 Accepted On: _____ E-mail: _____

#2306 Rev 9/12 Page 1 of 2

NOW, THEREFORE IT BE RESOLVED, that the Town Supervisor is hereby authorized to sign the facility services agreement with Cintas for a term of 36 months.

Adopted this 19th day of May, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
 Councilman Bryson
 Councilman Harden
 Councilman Johnson
 Supervisor Donalty

Resolution carried.

RESOLUTION -22: TO AUTHORIZE TOWN SUPERVISOR TO SIGN ESTIMATE FROM GENERAL CODE FOR CODIFICATION SERVICES PERTAINING TO TOWN CODE UPDATE PROJECT

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:



Estimate

TO: Michael Donahy, Town Supervisor
supervisors@townofwalworthny.gov **FROM:** Mary Beth Sullivan, Client Care Advocate
msullivan@generalcode.com
CLIENT: Town of Walworth, NY (WA1363) **DATE:** 05/11/2022

Supplement No. 1 Estimate

Source Files:

We have reviewed the Schedule A changes, Local Law 1-2022 and 2-2022 for an update to the Town Code.

Supplement Description:

General Code will codify and supplement the legislation listed above which includes but is not limited to:

- Analysis of the new legislation and proper placement in the Code
- Removal of repeated or superseded provisions
- Updates to the Officials Page, Table of Contents, Disposition List, Appendixes, Index, Histories, Tables, Charts, and other items as necessary
- Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the municipality for resolution prior to publication
- Insertion of cross reference and editor's notes, as appropriate
- Creation of instruction page for removing and inserting revised Code pages
- Printing of up to 6 sets of supplemental pages
- Update to eCode360

Cost:

Between \$1,150 and \$1,950 which includes shipping and handling.

The final invoice will follow completion of the supplement.

- Any missing legislation received may result in additional costs
- Any newly adopted legislation received after authorization for this supplement will be held until the next supplement, unless otherwise noted.

Authorization:

To authorize the supplement, sign this ESTIMATE and EMAIL (msullivan@generalcode.com).

I authorize General Code to proceed with the supplement as outlined above. This order is subject to General Code's Codification Terms and Conditions, which are available at www.generalcode.com/TCdocs

Signature _____ Date _____

NOW, THEREFORE IT BE RESOLVED, that the Town Supervisor is hereby authorized to sign the estimate from General Code for codification services pertaining to the Town Code update project, cost not to exceed \$1950.00.

Adopted this 19th day of May, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Bryson
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: AUTHORIZE THE HIRE OF DON HALL, AS FULL-TIME MOTOR EQUIPMENT OPERATOR AND SET WAGES AT \$19.50 PER HOUR, EFFECTIVE MAY 23, 2022

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:



Kevin Switzer
Highway Superintendent

Phone (315) 524-3150
Fax: (315) 524-9247

TO: Mike Donalty
FROM: Kevin Switzer
DATE: May 16, 2022
SUBJECT: New Hire

Be it resolved that the Town Board authorize Kevin Switzer, Highway Superintendent, to hire Don Hall as a Full-Time MEO effective May 23, 2022. Starting wage is to be \$19.50 per hour. Probationary period is to be six months from starting date.

Respectfully,

Kevin Switzer
Highway Superintendent

WHEREAS, the Town of Walworth Highway Department is in need of a full time motor equipment operator; and

WHEREAS, the position was advertised as required and interviews of qualified applicants were conducted; and

WHEREAS, the Motor Equipment Operator shall be a bargaining unit position and salary consistent with the Collective Bargaining Agreement; and

WHEREAS, the Highway Superintendent recommended the hiring of Mr. Don Hall;

BE IT RESOLVED, that Mr. Hall is hired as full time Motor Equipment Operator, on condition that the employee passes Alcohol and Drug screening as required by Town Policy, with a rate of \$19.50 per hour, effective May 23, 2022.

Adopted this 19th day of May, 2022 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Bryson
Councilman Harden
Councilman Johnson
Supervisor Donalby

Resolution carried.