

Presiding Supervisor Donalty called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM. Supervisor Donalty led those present in the recitation of the Pledge of Allegiance.

PRESENT:

Michael Donalty	Supervisor
Scott Bryson	Councilman
Jim Harden	Councilman
Rick Johnson	Councilman
Amber Linson	Councilwoman
Aimée Phillips-Lomb	Town Clerk

ABSENT: Kevin Switzer Highway Superintendent

OTHERS PRESENT: Phil Williamson, Code Enforcement Officer; and five (5) members of the public.

PUBLIC HEARING – 6:30 PM - LOCAL LAW NO. 2 OF 2022 TO AMEND THE WALWORTH TOWN CODE TO INCREASE INCOME LIMITS RELATIVE TO THE SENIOR CITIZEN TAX EXEMPTION

PUBLIC HEARING RULES AND PROCEDURES:

Supervisor Donalty reviewed the procedures for the public hearing and Town Clerk Phillips-Lomb read the following legal notice.

**TOWN OF WALWORTH
NOTICE OF PUBLIC HEARING FOR LOCAL LAW TO AMEND THE WALWORTH TOWN CODE TO INCREASE INCOME LIMITS RELATIVE TO THE SENIOR CITIZEN TAX EXEMPTION**

PLEASE TAKE NOTICE that a proposed Local Law is under consideration by Town Board of the Town of Walworth, New York, designated as Local Law No. 2 of 2022 to Amend the Walworth Town Code to Increase Income Limits Relative to the Senior Citizen Tax Exemption.

PLEASE TAKE FURTHER NOTICE that the purpose of said Local Law, generally, is to increase the income limits of the senior citizen tax exemption to the maximum amount permitted by New York State Law.

PLEASE TAKE FURTHER NOTICE that said proposed Local Law is on file at the Walworth Town Clerk’s Office located at 3600 Lorraine Dr., Walworth, New York, where it is available for public inspection during regular business hours.

PLEASE TAKE FURTHER NOTICE that a public hearing upon said proposed Local Law has been scheduled for the 7th day of April, 2022, at 6:30 PM, to be held at Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY. An opportunity to be heard in regard thereto will then and there be given to members of the public. Written comments may also be directed to the Walworth Town Clerk, Walworth Town Hall, 3600 Lorraine Dr., Walworth, NY.

Dated: March 18, 2022

Town Clerk of the Town of Walworth

Supervisor Donalty declared the Public Hearing opened and asked if anyone present would like to speak in **FAVOR** or **AGAINST**.

Time: 6:33 PM.

It was noted that no written correspondence had been received by the Town Clerk’s Office.

Two members of the public addressed the Board:

- 1) Marsha Smith, 1513 Aster Terrace, Walworth, thanked the Town Board for its prompt response to her inquiry regarding the income limit, and spoke in favor of the increase.
- 2) Patricia Cannan, 3911 North Park Way, Walworth, echoed thoughts voiced by Marsha Smith and spoke in favor of the increase in the income limit.

Supervisor Donalty thanked Mrs. Smith and Councilman Bryson for bringing the issue forward so it was able to be addressed.

Motion by Councilman Johnson to close the Public Hearing.
Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 6:38 PM.

MINUTES

Motion by Councilwoman Linson that the minutes of March 17, 2022 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

ELECTED OFFICIALS’ REPORTS:

TOWN CLERK

Town Clerk Phillips-Lomb shared that a Fireworks Permit had been issued to The Ballroom at Carey Lake for a private event, to be held April 22, 2022 for 15 minutes between the hours of 8:00 PM and 9:30 PM and that public notices had been posted.

RECEIVER OF TAXES – No report.

HIGHWAY SUPERINTENDENT – No report.

JUSTICE COURT – No report.

COUNCILMAN BRYSON – No report.

COUNCILWOMAN LINSON

Councilwoman Linson shared that latest edition of the “Bicentennial Bytes” is out, and that the Bicentennial Gala will be held at The Ballroom at Carey Lake on May 13, 2023. She also reported that the Hometown Heroes Committee will be meeting with the Walworth Historical Society in the near future. Councilwoman Linson also stated that the Library expansion project was moving forward well.

COUNCILMAN HARDEN – No report.

COUNCILMAN JOHNSON

Councilman Johnson reported that there was a recent job fair and informational session held in New York City regarding opening up cannabis dispensaries. Additionally, he shared that the MS4 audit had been conducted and results will be available in approximately four weeks. He stated that the audit went well and he was happy with the representation by the Town. Finally, Councilman Johnson stated that he was honored to present the proclamation at the Lincoln Fire Department’s 75th anniversary banquet at Casa Larga.

SUPERVISOR DONALTY – No report.

RESOLUTIONS:

RESOLUTION 69-22: ABSTRACT 3, CORRECTION AND APPROVAL

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, the amount listed on the Town’s General Fund line (A) was listed incorrectly in the amount of \$100,224.56 and the Trust & Agency (TA) fund line was listed incorrectly in the amount of \$2,654.00 on Abstract 3, approved on March 17, 2022 (Resolution 60-22); and

WHEREAS, the following corrected abstract was submitted:

TOWN OF WALWORTH				
Abstract # 003				
Summary by Fund				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	100,966.41	513.15	101,479.56
CM1-	PARK SPECIAL REVENUE FUND	750.17		750.17
CM6-	CEMETERIES	2,000.00		2,000.00
DA	HIGHWAY FUND	83,732.20		83,732.20
L	LIBRARY FUND	266,500.00		266,500.00
SD1-	WALWORTH CONSOLIDATED DRAINAGE	300.00		300.00
SF2-	WEST WALWORTH FIRE PROTECTION	179,196.00		179,196.00
SF3-	LINCOLN FIRE PROTECTION	163,222.00		163,222.00
SL1-	WALWORTH LIGHT DISTRICT	353.65		353.65
SL2-	HARVEST HILL LIGHT DISTRICT	622.33		622.33
SL4-	BROOKSIDE LIGHT DISTRICT	15.84		15.84
SL5-	ORCHARD VIEW LIGHT DISTRICT	174.97		174.97
SS	WALWORTH SEWER DISTRICT #1	38,702.05		38,702.05
TA	TRUST & AGENCY	1,327.00		1,327.00
TC	CUSTODIAL TRUST	200.00		200.00
Total:		838,062.62	513.15	838,575.77

Voucher Numbers 125-270, 3-8, 42-47

Abstract of audited vouchers is on file in the Town Clerk’s office.

NOW, THEREFORE IT BE RESOLVED, that Abstract 3 is hereby corrected and approved by the Walworth Town Board.

Adopted this 7th day of April, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 70-22: TO APPROVE LOCAL LAW TO AMEND THE WALWORTH TOWN CODE TO INCREASE THE INCOME LIMITS RELATIVE TO THE SENIOR CITIZEN TAX EXEMPTION

Councilman Johnson offered the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, a public hearing was duly called for, and held on April 7, 2022, relative to a proposed local law to “Amend the Walworth Town Code to Increase the Income Limits Relative to the Senior Citizen Tax Exemption,” and all interested parties were permitted an opportunity to speak thereon; and

WHEREAS, the Town Board of the Town of Walworth, after due deliberation, finds it in the best interest of the Town to adopt said local law for the reasons set forth therein, and finds that the Walworth Town Code should thus be amended as set forth herein; now, therefore be it

RESOLVED, that the Town Board hereby adopts said Local Law to “Amend the Walworth Town Code to Increase the Income Limits Relative to the Senior Citizen Tax Exemption,” all as set forth in the attached Local Law, which is incorporated herein and made a part hereof; and be it further

RESOLVED, that the Town Clerk be and hereby is directed to enter said Local Law into the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State of the State of New York.

Adopted this 7th day of April, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 71-22: AUTHORIZE THE DEPUTY TOWN SUPERVISOR TO SIGN THE 2021 SERVICE AWARD PROGRAM SPONSOR SUBMISSION FORM FOR THE LINCOLN FIRE DEPARTMENT

Councilman Bryson moved the following Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

The following was submitted:

TO: Firefly Admin Inc.
 FROM: Town of Walworth Town Board
 DATE: _____
 RE: Submission of Calendar Year 2021 LOSAP Points & Service Credit

The Town Board has overseen and completed the annual process of certifying, approving and posting the 2021 LOSAP points and service credit as required by Article 11-A of the New York State General Municipal Law.

In addition, the Board has ensured the accuracy of the transcription of points earned from the internal points-tracking system to the Firefly roster.

The Board releases the 2021 LOSAP points and service credit listing to Firefly Admin Inc. for use in assisting the Board to administer the LOSAP in accordance with the terms of the Firefly Admin Inc. Engagement Letter.

We understand that Firefly Admin Inc. will be relying on the accuracy and reliability of the information now submitted by the Board on the Firefly-provided roster, and Firefly Admin Inc. will use this information to determine benefit eligibility and contributions owed by the Town to fund the benefits accrued by the participating volunteers. We acknowledge that Firefly Admin Inc. is not responsible to verify the transcription of the points from the internal points-tracking system to the Firefly roster, audit the information, or to uncover errors that may exist.

Respectfully submitted by the Town Supervisor:

 Signature

BE IT RESOLVED, that the Deputy Town Supervisor is authorized to sign the 2021 Service Award Program Sponsor Submission Form for the Lincoln Fire Department.

Adopted this 7th day of April, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Abstain
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Abstain

Resolution carried.

RESOLUTION 72-22: TO APPROVE THE HIRE OF PHILIP BUSTOS PER DIEM COURT SECURITY OFFICER, AT THE RATE OF \$19.69 PER HOUR

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, the Walworth Town Court has advertised and accepted applications for the position of per diem Court Security Officer; and

WHEREAS, the Walworth Town Justices Charles Young and Daniel Majchrzak have requested approval to hire Philip Bustos as the per diem Court Security Officer;

NOW, THEREFORE IT BE RESOLVED that the Town Board hereby approves the hire of Philip Bustos for the position of per diem Court Security Officer, at a rate of \$19.69 per hour, effective immediately upon Board approval.

Adopted this 7th day of April, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Abstain

Resolution carried.

COMMUNICATION:

- **Assessment Department Report for March 2022**
- **Thank you note from Heather Keenan on behalf of the Macedon Food Pantry**
- **Letter from NYS Department of Health regarding appointment of Local Health Officer, dated March 16, 2022**
- **Letters from Walworth Hometown Heroes Committee, dated April 7, 2022**

Supervisor Donalty reviewed the following Town Board meeting dates:

TOWN BOARD MEETINGS:

DATE	TIME	MEETING TYPE
APRIL 21, 2022	6:30 PM	REGULAR
MAY 5, 2022	6:30 PM	REGULAR
MAY 19, 2022	6:30 PM	REGULAR

Supervisor Donalty shared that the Walworth Lions Club would be holding an Easter Egg Hunt on Saturday, April 9, 2022 in Ginegaw Park at 10:00 AM and encouraged the public to attend.

NEW AND OTHER BUSINESS:

- **Update on revised Town Code and plan for completion**

Supervisor Donalty stated that the Town Code revisions had been distributed to the Planning and Zoning Board members and are still under review.

- **Discussion regarding appointment of Local Health Officer**

Supervisor Donalty informed the Town Board that a Local Health Officer needs to be appointed for the Town, and discussion ensued regarding possible candidates.

- **Walworth Hometown Heroes Requests Discussion**

Councilwoman Linson stated that the Walworth Hometown Heroes Committee had submitted two requests to the Town Board for approval: a request for use of Town lampposts/poles and use of Town of Walworth Highway Department services. Mr. Bob Anderson was present and was asked to review the project for the Town Board, and discussion ensued.

RESOLUTION 73-22: TO AUTHORIZE THE USE OF TOWN OF WALWORTH LIGHT POLES FOR VETERANS’ BANNERS BY THE HOMETOWN HEROES COMMITTEE

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

The following was submitted:

April 7, 2022
 Re: HomeTown Hero Lamppost/Pole Approval

Good Evening Respective Town Supervisor & Town Board Members,

This letter represents the formal request on behalf on the Walworth HomeTown Heroes Committee to be granted final permission as it relates to the following particulars:

1. Permission to utilize 50%, approximately 8-9 town-owned lampposts, between the approximate area of the Walworth Post Office and that of the Tops Plaza for the purpose of displaying HomeTown Hero Banners. Banners would be displayed in an alternating, every other, pattern on both the north side and south side of Route 441 within this location. Banners would be approximately 18"x36" in size and per discussion with Highway Department Supervisor Kevin Switzer the banners do not need birds-mouth so long as the banner size for the lampposts in this location do not exceed 18"x36". Banners will be displayed from approximately Memorial Day to Veteran's Day each year.
2. Permission to utilize the 2 town-owned poles in the Hamlet of Lincoln. Banners would be approximately 30"x60" in size and per discussion with Highway Department Supervisor Kevin Switzer the banners do not need birds-mouth. Banners will be displayed from approximately Memorial Day to Veteran's Day each year.
3. Permission to utilize 50% of any additional town-owned lampposts and/or poles, above and beyond approximates as outlined in #1 and #2, in any one of the above-mentioned two (2) locations: Route 441 and the Hamlet of Lincoln, which may have been missed in our initial count and discussions with Board Member Linson. Any additional lampposts/poles within any of these 2 areas will host banner(s) consistent with above approved banner sizes by location, will be displayed in a similarly alternating (every other) pattern, and will also have a display time consistent with above terms, Memorial Day-Veteran's Day, each year.

With Many Thanks,

Walworth HomeTown Heroes Committee

NOW, THEREFORE IT BE RESOLVED, that the Walworth Town Board hereby authorizes the use of the designated light poles within the Town of Walworth for use of displaying veterans’ banners from Memorial Day through Veterans’ Day.

Adopted this 7th day of April, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 74-22: TO AUTHORIZE THE USE OF TOWN OF WALWORTH HIGHWAY DEPARTMENT PERSONNEL FOR INSTALLATION, REMOVAL AND STORAGE OF WALWORTH HOMETOWN HEROES PROGRAM BANNERS

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:

April 7, 2022
 Re: HomeTown Hero Request/Approval for Town of Walworth Highway Dept. Services

Good Evening Respective Town Supervisor, Town Board Members & Highway Superintendent Switzer.

This letter serves as a two-step letter consisting of a request and also that of a subsequent approval of below stated matters on behalf of the Walworth HomeTown Heroes committee.

Request

Formal request to Superintendent Switzer for assistance from the Town of Walworth Highway Department for the following particulars as it relates to the Walworth HomeTown Heroes program:

- 1) Utilization of the Highway Department staff & personnel for the installation and removal of banners associated with the HomeTown Heroes program.
 - a.) With installation commencing on/around Memorial Day each year (preferably just before Memorial Day) and removal taking place on/around Veteran's Day (just after would be preferable).
- 2) Storage of the HomeTown Hero banners when not displayed.

Approval

Formal approval from Town of Walworth Town Supervisor Michael Donalty, Town of Walworth Town Board members, and also Superintendent Switzer for the above stated Request with said request continuing so long as the Walworth HomeTown Hero program continues to exist within the Town of Walworth.

With Many Thanks,

Walworth HomeTown Heroes Committee

NOW, THEREFORE IT BE RESOLVED, that the Walworth Town Board hereby authorizes the use of the Town of Walworth Highway Department personnel for the installation, removal and storage of the Walworth Hometown Heroes Program banners.

Adopted this 7th day of April, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

PUBLIC PARTICIPATION:

No members of the public wished to address the Town Board. Councilwoman Linson stated that there was a boy scout present and thanked him for his attendance.

ADJOURNMENT:

Motion by Councilwoman Linson to adjourn. Seconded by Councilman Johnson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 7:02 PM

Respectfully Submitted,
Aimée Phillips-Lomb
Town Clerk