

Presiding Supervisor Donalty called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM. Supervisor Donalty led those present in the recitation of the Pledge of Allegiance.

PRESENT:

Michael Donalty	Supervisor
Scott Bryson	Councilman
Jim Harden	Councilman
Rick Johnson	Councilman
Amber Linson	Councilwoman
Aimée Phillips-Lomb	Town Clerk

ABSENT: Kevin Switzer Highway Superintendent

OTHERS PRESENT: Rob Burns, Sewer Superintendent; and one (1) member of the public.

MINUTES

Motion by Councilman Bryson that the minutes of January 20, 2022 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Johnson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

ELECTED OFFICIALS’ REPORTS:

COUNCILWOMAN LINSON

Councilwoman Linson shared that the Library Expansion project had begun.

COUNCILMAN HARDEN – No report.

COUNCILMAN JOHNSON

Councilman Johnson reported that he had reached out to the Western Wayne Chamber of Commerce, and that he had attended a recent workshop on cannabis regulations.

COUNCILMAN BRYSON

Councilman Bryson stated that there had been progress in the search for a Court Bailiff, and he will be attending a Fire Council meeting on February 16, 2022.

TOWN CLERK

Town Clerk Phillips-Lomb shared that a Fireworks Permit had been issued to The Ballroom at Carey Lake for a private event, to be held April 1, 2022 for 15 minutes between the hours of 7:30 PM and 9:00 PM and that public notices had been posted.

RECEIVER OF TAXES – No report.

HIGHWAY SUPERINTENDENT

The following was submitted by Highway Superintendent Kevin Switzer:

The Highway Department has had a busy January, with 35 plow runs to date. We also had to do some repair work to two of our trucks, with one truck needing a new radiator, and the other a new steering hose. We have ordered 1,200 tons of salt this month and our salt barn is well stocked in the event of a big snowstorm. There are times when we have had difficulty getting parts and expect that trend to continue for quite some time. In spite of that, our main goal is to keep the roads open and accessible for safe traveling for our residents, which we strive to do each and every day. We have had some calls from residents asking what we do in the unfortunate event we hit their mailbox when we are out plowing. In order to provide clarification on our mailbox repair policy, we have posted our policy on the website, and have also included it in the most recent issue of our "Talk of the Towns" magazine. Please do not hesitate to contact the Highway Department with any questions or concerns you might have.

JUSTICE COURT – No report.

SUPERVISOR DONALTY

Supervisor Donalty shared the following:

- Recent COVID test distribution went well and another will be scheduled to take place soon; encouraged residents to volunteer at event
- NARCAN training available for those interested through the Wayne County Department of Health
- Reminder that Association of Towns Annual Training – virtual with a cost \$100 per person, encourage Town Board members to attend
- Annual insurance bill for the Town received in the amount of \$84,834.73, up 4% from 2021; will inquire about addition of Highway fire suppression system
- Informed Board members of resolution to be presented later in meeting regarding CD renewal for ARPA funds

RESOLUTIONS:

RESOLUTION 40-22: APPOINTMENT OF WALWORTH-SEELY PUBLIC LIBRARY BOARD OF TRUSTEES

Councilman Johnson moved the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, the Walworth-Seely Public Library conducts its organizational business through a Board of Trustees; and

WHEREAS, the Walworth-Seely Public Library By-Laws, adopted on February 10, 1987 and amended on August 19, 2021, dictates that the members of the Board of Trustees be appointed by the Walworth Town Board; and

WHEREAS, the Walworth-Seely Public Library Board of Trustees seeks to fill two (2) Trustee positions and has named Sandy Rutkowski to serve term October 14, 2021 through December 31, 2022, and Drew Britt to serve term January 1, 2022 through December 31, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby appoints Sandy Rutkowski and Drew Britt to serve terms as Trustees on the Walworth-Seely Public Library Board of Trustees.

Adopted this 3rd day of February, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 41-22: AWARD BID FARMLAND AGRICULTURAL LEASE OF TOWN PROPERTY LOCATED AT 1870 WALWORTH-PENFIELD ROAD

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

WHEREAS, the Town Clerk opened the sealed bids on Wednesday, February 2, 2022; and

WHEREAS, Bidders tabulations were provided to the Town Board as follows:

Adam L. Craft	Ontario, NY	\$68.50/acre
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NOW, THEREFORE, BE IT RESOLVED, that Adam L. Craft be awarded the contract for the Town Farm Land Lease Agreement for a high bid of \$68.50 for a term of 3 years.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to sign the Lease Agreement.

Adopted this 3rd day of February, 2022 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 42-22: AWARD BID FARMLAND AGRICULTURAL LEASE OF TOWN PROPERTY LOCATED BETWEEN 1815 AND 1879 SHERBURNE ROAD

Councilman Johnson offered the following Resolution and moved its adoption. Seconded by Councilman Bryson to wit:

WHEREAS, the Town Clerk opened the sealed bids on February 2, 2022; and

WHEREAS, Bidders tabulations were provided to the Town Board as follows:

Adam L. Craft	Ontario, NY	\$68.50/acre
---------------	-------------	--------------

NOW, THEREFORE, BE IT RESOLVED, that Adam L. Craft be awarded the contract for the Town Farm Land Lease Agreement for a high bid of \$68.50 for a term of 3 years.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to sign the Lease Agreement.

Adopted this 3rd day of February, 2022 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

Supervisor Donalty asked for a motion to take Resolution 35-22 off the table and stated that, per the advice of counsel, the following revised resolution is recommended, and the revised resolution will thus be considered the revised resolution before them this evening.

Councilwoman Linson made the motion to take Resolution 35-22 from the table, which had been tabled at the January 20, 2022 Town Board meeting. Councilman Johnson seconded the motion.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

RESOLUTION 35-22: TO STANDARDIZE PUMPS AND MATERIALS AS “FLYGT/XYLEM” PUMPS, AS RECOMMENDED BY THE TOWN SEWER SUPERINTENDENT AND TOWN ENGINEER

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

WHEREAS, the Town Sewer Superintendent and the Town Engineer have recommended standardizing pumps and related materials for the Town as “Flyght/Xylem” brand, as follows:



3451 Ontario Center Road
Walworth NY 14568

Rob Burns, Sewer Superintendent
sewer@townofwalworthny.gov

315-986-3415 PHONE

January 6, 2022

Attention:
Michael Donalty, Walworth Town Supervisor
Walworth Town Board Members

Re: Sole Source Provider for Flygt Pumps

It has been brought to our attention through LaBella Associates that if the Town of Walworth Sewer Department were to appoint Flygt / Xylem Pumps as Sole Source supplier for pumps and materials that the town will receive a 25% discount on all products purchased.

As the Town of Walworth utilizes Flygt pumps in all our pump stations, as well as pumping needs at the Wastewater Treatment Plant, and due to the compatibility of this product it only makes sense that the town take advantage of this offer. The savings alone for the Dewberry upgrade project that we are currently looking to undertake would be more than \$50,000.00.

I would like to ask the Town Board to consider this opportunity and pass a resolution as such.

Please do not hesitate to contact me if you have any questions.

Respectfully submitted,


Rob Burns,
Sewer Superintendent

NOW, THEREFORE IT BE RESOLVED that, based upon the recommendation of the Town Sewer Superintendent and the Town Engineer, the Town Board finds that the Town can realize efficiencies and economies by standardizing its pumps and related materials as “Flygt/Xylem,” for reasons including compatibility with existing parts, the ability to “plug and play” compatible parts/pumps throughout the entire Town sewer system in the case of breakdowns and repairs, and the ability to order pumps and parts that will be compatible in advance given supply chain issues; and, be it further

RESOLVED, that the Town Board hereby determines that pumps and related supplies shall be standardized as follows: that pumps and related supplies shall, wherever possible and available, be of the brand/type: “Flygt/Xylem.”

Sewer Superintendent Burns explained the history with this vendor and the need for this resolution.

Councilman Johnson thanked the Town’s Attorney for his due diligence in addressing this need.

Adopted this 3rd day of February, 2022 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 43-22: AUTHORIZING THE EMERGENCY AND SOLE SOURCE PURCHASE OF A NEW FLYGT SUBMERSIBLE PUMP BY SEWER SUPERINTENDENT FROM XYLEM WATER SOLUTIONS USA, INC IN THE AMOUNT OF \$18,991.80

Councilman Johnson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, the following quote and explanation relative to an emergency and sole source purchase was submitted by the Town Sewer Superintendent:





Xylem Water Solutions USA, Inc.
Flygt Products

January 24, 2022

8039 Oak Orchard
Batavia, NY 12067
Tel (585) 344-3156
Fax (585) 344-3158

TWN OF WALWORTH
3451 ONTARIO CENTER RD
WALWORTH NY 14568-9579

Quote # 2022-BAT-0061
Project Name: TOWN OF WALWORTH
Job Name: 3152.181-9850410 REPLACEMENT

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

Pump			Unit Price	Extended Price
Qty	Part Number	Description		
1	3153.185-0123	Flygt Model NP-3153.185 4" volute Submersible pump equipped with a 460 Volt / 3 phase / 60 Hz 20 HP 1750 RPM motor, 462 Impeller, 1 x 50 Ft. length of SUBCAB 4G18-S(2x0.5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve	\$ 18,060.80	\$ 18,060.80
Total Price				\$ 18,060.80
Freight Charge				\$ 931.00
Total Price				\$ 18,991.80

Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at and incorporated herein by reference and made a part of the agreement between the parties.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc. 3 DAP – Delivered At Place 08 – Jobette (per Incoterms 2020)

Freight Terms: See Freight Payment (Delivery Terms) below.
Taxes: State, local and other applicable taxes are not included in this quotation.
Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the



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jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

Time of Delivery: Approx. 13 - 14 working weeks after receipt of order.

Terms of Delivery: PPI/Add Order Position

Terms of Payment: 100% N60 after invoice date.
Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

Validity: This Quote is valid for thirty (30) days.
Schedule: Submittals are not applicable. Delivery lead times are XX weeks after order acceptance.

COVID 19: Our current delivery lead-times are forecasted estimates only due to the outbreak of the COVID-19 virus pandemic and its global effects on commerce, supply chain, and logistics. Xylem will, however, use all commercially reasonable efforts to minimize any delivery delay impacts.

Sincerely,

Mike Hoyt
Sales Representative
Cell: 1-518-417-8270
mike.hoyt@xylem.com

Andrea Walton
Technical Inside Sales
Phone: 585/797-6462
andrea.walton@xylem.com
Fax:585/344-3158



Page 2 of 3

xylem Xylem Water Solutions USA, Inc.
Flygt Products

Customer Acceptance
This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at _____ and incorporated herein by reference and made a part of the agreement between the parties.

A signed copy of this Quote is acceptable as a binding contract.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Quote #: 2022-BAT-0061
Customer Name: TWN OF WALWORTH
Job Name: 8152.161 0860110 REPLACEMENT
Total Amount: \$ 18,060.80
(excluding freight)

Signature: _____ Name: _____
(PLEASE PRINT)

Company/Utility: _____ PO: _____
Address: _____ Date: _____
Phone: _____
Email: _____
Fax: _____

FLYGT Page 3 of 3
Xylem (brand)

NOW, THEREFORE, BE IT RESOLVED, that the Town Board acknowledges that the proposed purchase of the Flygt Pump from Xylem in the amount of \$18,991.80 appears to be an emergency according to the Town Sewer Superintendent; and, be it further

RESOLVED, that, additionally, said purchase appears to be sole source situation; and, be it further

RESOLVED, that both sole source and emergency situations exempt purchases from further quotes, and, as such, the Town Board hereby approves the indicated purchase.

Sewer Superintendent Burns explained the issues with the pump and the emergency need for the purchase.

Adopted this 3rd day of February, 2022 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 44-22: AUTHORIZING THE REPAIR OF FLYGT PUMP AT TOWN OF WALWORTH WASTEWATER TREATMENT PLANT IN THE AMOUNT OF \$8,981.55

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:

Xylem Water Solutions USA, Inc.
Flygt Products

xylem

PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2022-BAT-0004 Date: 1/27/2022 Page 1 of 5
 Tag #: RP-1310
 JobName:

Customer Information

Company Name: TWN OF WALWORTH Contact: ROB BURNS
 Address: 3451 ONTARIO CENTR RD Telephone: 315-445-0475
 WALWORTH NY 14568 Fax: sewer@townofwalworthny.gov
 Email:

Following is an estimate prepared for you regarding the repair of your Flygt pump.

Product Identification

Product Number: 3152.181-0220 Serial Number: 3152.181-9850410

Model:
 Impeller Code: 454
 HP: 20
 Volts: 460
 Phases: 3


Inspection Information

Inspected By: Michael Pfendler
 Motor Data: Wire Configuration: U1-Red V1-Black W1-White
 Megger to ground: R .01 B .01 W .01 Sensors:
 Resistance through cable: RB .4k RW .4k BW .7 FLS
 Stator Condition: Unusable CLS
 Shaft Condition: Unusable KLIK
 Oil Condition: Good Bearing
 Inspection Plugs: Cable

Hydraulic: Impeller/Propeller Condition: Fair Cable Condition: Good
 Volute Condition: Fair Cable Length:

Hydraulic Type:

Flygt Products
 8039 Oak Orchard, Batavia NY 12007
 PH: (585) 344-3156
 FX: (585) 344-3158

xylem  a xylem brand

Xylem Water Solutions USA, Inc.
Flygt Products

xylem

PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2022-BAT-0004 Date: 1/27/2022 Page 2 of 5
 Tag #: RP-1310
 JobName:

Installation: Control
 Type: MPV
 Discharge Size:
 Primary Requirement: Stator dry burn

Repair/Service Requirements and remarks:
 Determined that a phase failed resulting in excessive heat buildup and destruction of the stator and rotor.


Parts, Labor and Other Charges

Qty	PartNo	Description	Total Price
1	601 89 21	KIT,REPAIR BASIC+ 3152.091,181	\$2,996.25
1	395 61 00	RETAINER,GREASE	\$63.75
1	381 26 12	STATOR,25-15-4A 230/460V:3PH+ 230V:1PH	\$1,892.10
1	S10 88 05	ROTOR UNIT	\$2,465.00
1	345 25 06	RING,WEAR ROTATING 304	\$334.05
1	303 66 00	RING,WEAR STATIONARY STEEL/NBR	\$156.40
		Block Price	\$7,907.55
		Total Price	\$7,907.55

Labor and Other Charges:

Qty	PartNo	Description	Total Price
7	14-69 00 02A	LABOR,SVC FLYGT,NO TAX Z3-TP MODELS: 3000,7000,8000	\$945.00
1	14-69 00 21C	ENV FEE 11-SOHP NO TAX TP ENVIRONMENTAL FEE	\$83.00
1	14-69 00 24	SHOP SUPPLIES-SMALL PUMPS TP MISC SHOP SUPPLIES FOR REPAIR	\$46.00
		Total Price	\$1,074.00

Flygt Products
 8039 Oak Orchard, Batavia NY 12007
 PH: (585) 344-3156
 FX: (585) 344-3158

xylem  a xylem brand

Xylem Water Solutions USA, Inc.
Flygt Products

xylem

PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2022-BAT-0004 Date: 1/27/2022 Page 3 of 5
 Tag #: RP-1310
 JobName:

Total Price: \$8,981.55

Product Replacement:


Product Number: Estimated Delivery: Weeks
 Cost of New Unit:
 Description:

Terms

Please note: If additional repair requirements are identified during service, the total cost of your repair may change. Should this occur, we will contact you for approval before proceeding.
 A signed Purchase Order or approval below must be received before any repair work can begin.
 If repaired unit is not picked up or delivered within 5 days of completion, the repair will be invoiced.

Terms of Delivery: Prepaid
 Validity: This Quote is valid for thirty (30) days.
 Terms of Payment: 100% N60 after invoice date. Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.
 Taxes: State, local and other applicable taxes are not included in this quotation.
 Changes: This Quote is based on the current design criteria provided to Xylem Water Solutions USA, Inc. Revisions may result in price changes.
 Please be advised: If this product is not repaired or replaced, a fee of \$244.00 will be charged for labor required for the inspection performed. If a replacement pump is chosen rather than the repair of your pump, the above referenced inspection labor charges (of \$244.00) will be waived.

Flygt Products
 8039 Oak Orchard, Batavia NY 12007
 PH: (585) 344-3156
 FX: (585) 344-3158

xylem  a xylem brand

THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the repair of the Flygt pump at the Town of Walworth Wastewater Treatment Plant in the amount of \$8,981.55.

Adopted this 3rd day of February, 2022 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 45-22: TO SET CALENDAR SEASON FOR SEASONAL PARK LABORER EMPLOYEES (2) AS APRIL 10, 2022 TO OCTOBER 22, 2022, OR AS NEEDED PER APPROVAL BY TOWN SUPERVISOR

Councilman Bryson offered the Resolution and moved its adoption as amended. Seconded by Councilwoman Linson to wit:

WHEREAS, The Town of Walworth employees 2 seasonal park laborers; and

WHEREAS, the Town Board is required to set the calendar season for a 28-week period annually via resolution;

BE IT RESOLVED that the Walworth Town Board authorizes to set the calendar season for the 2 seasonal park laborers commencing April 10, 2022 and ending October 22, 2022, or as needed per approval by the Town Supervisor.

It was noted that the Parks Superintendent had indicated need for the employees for the “Light The Night” event in December 2022.

Adopted this 3rd day of February, 2022 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 46-22: AUTHORIZE THE TOWN BOARD TO SIGN RESOLUTION APPROVING 2021 CERTIFIED POINTS FOR THE WEST WALWORTH FIRE DEPARTMENT LENGTH OF SERVICE PROGRAM

Councilman Johnson moved the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:

Town of Walworth
Resolution of the Town Board
Resolution Number: _____

In the matter of approving the 2021 certified points

WHEREAS, the Town is the sponsor of a Length of Service Award Program (LOSAP) on behalf of the West Walworth of Department in accordance with Article 11-A of the New York State General Municipal Law (GML); and

WHEREAS, as required by GML § 219-a(2)(c), the West Walworth of Department has submitted the attached list, certified under oath, of active members of the Fire Department, indicating those volunteers who earned at least fifty points during 2021 to qualify for service credit; and

WHEREAS, the certification made by the Fire Department includes a statement that the points recorded on the attached list have been tabulated in accordance with the Point System adopted by the Town to be in effect during calendar year 2021, and to the best of the knowledge of the Fire Department, is a true and accurate reflection of the activities performed by the active members; and

WHEREAS, GML § 219-a(2)(d) requires the Town Board (Board) to review and approve the attached list, then return it to the Fire Department to be posted for thirty days; and

WHEREAS, the Board has completed its review of the attached list; NOW, THEREFORE BE IT

RESOLVED, that the Town Board approves the attached list of volunteer firefighters of the West Walworth of Department and the points earned by these firefighters during calendar year 2021; and be it further

RESOLVED, that a copy of this adopted resolution and the attached list shall be returned to the Fire Department for posting for a minimum of thirty days.

Councilperson _____ raised the motion to approve, Councilperson _____ seconded the motion, and upon roll call the vote of the Board was as follows:

Town Supervisor _____	Aye / Nay / Absent
Councilperson _____	Aye / Nay / Absent
Councilperson _____	Aye / Nay / Absent
Councilperson _____	Aye / Nay / Absent
Councilperson _____	Aye / Nay / Absent

The resolution was thereupon declared duly adopted.

Dated: _____

Certified by Town Clerk (signature or seal): _____

BE IT RESOLVED, that the Town Board is authorized to sign resolution approving 2021 certified points for the West Walworth Fire Department Length of Service Program.

Adopted this 3rd day of February, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

RESOLUTION 47-22: TO AUTHORIZE TOWN SUPERVISOR TO RENEW CERTIFICATE OF DEPOSIT WITH LYONS NATIONAL BANK FOR A PERIOD OF 6 MONTHS IN THE AMOUNT OF \$400,000, ARPA FUNDS PREVIOUSLY RECEIVED

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

The following was submitted:



NOW, THEREFORE IT BE RESOLVED, that the Town Supervisor is hereby authorized to renew the Certificate of Deposit with Lyons National Bank in the amount of \$400,000.00, a portion previously received funds from the American Recovery Plan Act (ARPA), for a period of six (6) months.

Adopted this 3rd day of February, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

COMMUNICATION – No correspondence was received.

Supervisor Donalty reviewed the following Town Board meeting dates:

TOWN BOARD MEETINGS:

DATE	TIME	MEETING TYPE
FEBRUARY 17, 2022	6:30 PM	REGULAR
MARCH 3, 2022	6:30 PM	REGULAR
MARCH 17, 2022	6:30 PM	REGULAR

NEW AND OTHER BUSINESS:

➤ **Discussion on next steps to take to regulate cannabis dispensaries**

Councilman Johnson shared that regulations are still being drafted, though it had been indicated that cannabis sales will not be allowed in gas stations or grocery stores, and that cannabis use will be prohibited in the same locations as smoking and/or alcohol consumption.

➤ **Update on revised Town Code and plan for completion**

Supervisor Donalty shared that the Town Board had received a bulleted list from the Town’s attorney of next steps to complete the Code revisions. The Town Board discussed scheduling a special meeting/work session to discuss these steps, though no date was set at that time.

PUBLIC PARTICIPATION – No members of the public wished to speak.

EXECUTIVE SESSION:

Motion by Councilwoman Linson to enter into an executive session to discuss medical, financial, credit, or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension.

Seconded by Councilman Johnson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 7:08 PM

RECONVENE:

Councilman Johnson made the motion to reconvene the meeting. Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 9:13 PM

RESOLUTION 48-22: TO AUTHORIZE TOWN SUPERVISOR TO SIGN LETTER OF ENGAGEMENT WITH BONADIO GROUP TO ANALYZE CERTAIN PAYROLL AND OTHER FINANCIAL TRANSACTIONS; COST NOT TO EXCEED \$3000.00

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Johnson to wit:

NOW, THEREFORE IT BE RESOLVED, that the Town Supervisor is hereby authorized to sign the letter of engagement with the Bonadio Group to analyze certain payroll and other financial transactions with a cost not to exceed \$3,000.00.

Adopted this 3rd day of February, 2022 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Resolution carried.

ADJOURNMENT:

Motion by Councilwoman Linson to adjourn. Seconded by Councilman Johnson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Harden	Aye
	Councilman Johnson	Aye
	Supervisor Donalty	Aye

Motion carried.

Time: 9:15 PM

Respectfully Submitted,
 Aimée Phillips-Lomb
 Town Clerk