



Michael Donalty, Town Supervisor
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Walworth, NY 14568

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TOWN BOARD REGULAR MEETING – AGENDA
JANUARY 6, 2022 6:30 PM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

MINUTES: **December 16, 2021 Regular Meeting**
 December 20, 2021 Special Meeting

PRESENTATIONS

REPORTS OF COMMITTEES (LIAISON/ELECTED OFFICIAL REPORTS):

Town Clerk:

- Peddlers' Permits issued to representatives from Renewal By Andersen through 12/31/2022
- A Fireworks Permit has been issued to The Ballroom at Carey Lake for private events, to be held February 26, 2022 beginning at 8PM and May 21, 2022 beginning at 9PM (public notices have been posted)

RESOLUTIONS:

- Resolution -22:** Abstract 13, Approval
- Resolution -22:** Authorize the Town Supervisor to sign the Williamson Law Book Company annual software support contract for Municipal Accounting software, Building & Codes Enforcement software and Town Clerk Plus software, budgeted items

COMMUNICATIONS

NEW AND OTHER BUSINESS

- Attendance at Association of Town's *Training School and Annual Meeting* in NYC in February; cost per person estimated at approx. \$1000...\$2300 budgeted for Training in A1010.41
- Discussion on next steps to take to regulate Cannabis dispensaries
- Update on revised Town Code and plan for completion
- Update on Regional Wastewater Treatment Project
- Authorization for Town Board to sign the agreement to spend Highway funds

PUBLIC PARTICIPATION

EXECUTIVE SESSION

ADJOURNMENT

ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

(Updated 1/6/2022)

RESOLUTION -22: ABSTRACT 13, APPROVAL

Council offered the Resolution and moved its adoption. Seconded by Council to wit:

TOWN OF WALWORTH

Abstract # 013

01.06/2022
11:52.46

Summary by Fund

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND		19,533.47	19,533.47
CMI-	PARK SPECIAL REVENUE FUND		406.51	406.51
DA	HIGHWAY FUND		41,338.89	41,338.89
SS	WALWORTH SEWER DISTRICT #1		22,723.00	22,723.00
TA	TRUST & AGENCY		2,968.76	2,968.76
TC	CUSTODIAL TRUST		1,200.00	1,200.00
Total:			88,170.63	88,170.63

Voucher Numbers 1920-1984, 153-155, 36-39

Abstract of audited vouchers is on file in the Town Clerk's office.

Adopted this 6th day of January, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Bryson
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE WILLIAMSON LAW BOOK COMPANY ANNUAL SOFTWARE SUPPORT CONTRACT FOR MUNICIPAL ACCOUNTING SOFTWARE, BUILDING & CODES ENFORCEMENT SOFTWARE AND TOWN CLERK PLUS SOFTWARE, BUDGETED ITEMS

Council offered the following Resolution and moved its adoption. Seconded by Council to wit:

The following was submitted:

Williamson Law Book Company
790 Canning Parkway Victor, New York 14584

December 15, 2021

Town of Walworth
Accounts Payable
3600 Lorraine Drive
Walworth, NY 14568

ANNUAL SOFTWARE SUPPORT CONTRACT

Enclosed is an invoice renewing your Software Support coverage for the following program(s):

Town Clerk Plus Software
(1/1/22 through 12/31/22)

This agreement is between Williamson Law Book Company (WLB) and the Town of Walworth (customer) and will provide annual software support and maintenance as described herein.

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB).

Charges for this Software Support shall be \$792.00 as specified on the enclosed invoice.

Please sign and return one copy of this contract with your payment

Thank you,



Williamson Law Book Company

Accepted for the Town of Walworth

By: _____ Title: _____ Date: _____

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Williamson Law Book Company
790 Canning Parkway Victor, New York 14564

December 15, 2021

Town of Walworth
Accounts Payable
3600 Lorraine Drive
Walworth, NY 14568

ANNUAL SOFTWARE SUPPORT CONTRACT

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

Building & Codes Enforcement Software
(1/1/22 through 12/31/22)

This agreement is between Williamson Law Book Company (WLB) and the Town of Walworth (customer) and will provide annual software support and maintenance as described herein

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for the Software Support shall be \$1,599.00 as specified on the enclosed invoice

please sign and return one copy of this contract with your payment

Thank you,



Williamson Law Book Company

Accepted for the Town of Walworth

By: _____ Title _____ Date _____

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Williamson Law Book Company
790 Canning Parkway Victor, New York 14564

December 15, 2021

Town of Watworth
Accounts Payable
3600 Lorraine Drive
Watworth, NY 14568

ANNUAL SOFTWARE SUPPORT CONTRACT

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

Municipal Accounting & Budget Preparation Software
(1/1/22 through 12/31/22)

This agreement is between Williamson Law Book Company (WLB) and the Town of Watworth (customer) and will provide annual software support and maintenance as described herein.

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s) Support will be provided by internet, phone or fax during normal business hours
- Notice of all program enhancements and their benefits
- All state mandated changes at no extra charge

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for the Software Support shall be \$1,188.00 as specified on the enclosed invoice.

please sign and return one copy of this contract with your payment

Thank you,



Williamson Law Book Company

Accepted for the Town of Watworth

By _____ Title _____ Date _____

Adopted this 6th day of January, 2022 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Bryson
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.

RESOLUTION -22: AUTHORIZATION FOR TOWN BOARD TO SIGN THE AGREEMENT TO SPEND HIGHWAY FUNDS

Council offered the following Resolution and moved its adoption. Seconded by
Council to wit:

WHEREAS, the Town Highway Superintendent has received the Agreement to Spend Highway Funds pursuant to the provision of Section 284 of the Highway Law; and

WHEREAS, the sum of \$697,678.00 may be expended for general repairs upon 58.25 miles of Town highways, included sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof;

NOW THEREFORE BE IT RESOLVED, that the Town Board is hereby authorized to sign the Agreement to Spend Highway Funds.

Adopted this 6th day of January, 2022 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson
Councilman Bryson
Councilman Harden
Councilman Johnson
Supervisor Donalty

Resolution carried.