

Presiding Supervisor Jacobs called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at via Zoom and streamed on Facebook Live due to the COVID-19 pandemic to order at 6:30 PM and the Pledge of Allegiance was waived due to the format of the meeting.

PRESENT:

Susie Jacobs	Supervisor
Amber Linson	Councilwoman
Scott Bryson	Councilman
Cody Phillips	Councilman
Karel Ambroz	Councilman
Aimée Phillips-Lomb	Town Clerk

ABSENT: No members of the Town Board were absent

OTHERS PRESENT: No members of the public were in attendance of the meeting.

Supervisor Jacobs welcomed those attending the meeting and made following statement:

“On Monday, May 25th at 3 PM, please join our Walworth community as we pay tribute to members of our armed forces who died in active service with a special vehicle parade this Memorial Day. Join our car line up at 2:30 PM at the upper Town Hall parking lot. The parade route leaves the Town Hall, heads down Sherburne Road to the Hamlet, and returns on 441 to Ginegaw Park. For additional information or questions, just give me a call or e-mail me at the Supervisor e-mail through the website.

I am also working on coordinating a mask giveaway for the community for the Town of Walworth. Details will be provided when we finish finalizing this event. This is going to be done as a whole county, a press release will be issued; but we are coordinating that for the date and the time so we can all do them at the same time. So, at this time, there is no other information, but I will keep you posted. Keep an eye on our Town website for that data. Thank you again.”

MINUTES

Motion by Councilwoman Linson that the minutes of May 7, 2020 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Ambroz.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Abstain
	Supervisor Jacobs	Aye

Motion carried.

ELECTED OFFICIALS’ REPORTS (Highway, Town Clerk, Justice, Receiver of Taxes):

SUPERVISOR’S REPORT: Financial report

The Supervisor’s Report for the month of April 2020 was submitted to the Town Board.

Motion by Councilman Ambroz to accept the Supervisor’s Report for the month of April 2020. Seconded by Councilman Phillips.

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05/04/2020 19:48:33

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of April, 2020.

DATED: May 4, 2020

Julia G. Fawcett
SUPERVISOR

	Balance 03/31/2020	Increases	Decreases	Balance 04/30/2020
A GENERAL FUND				
CASH IN CHECKING	120,000.00	129,230.93	129,230.93	120,000.00
CASH IN SAVINGS	869,331.70	77,436.36	129,230.94	817,537.11
MONEY MARKET ACCT	369,102.54	199.27	0.00	363,301.31
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	23,715.77	12.79	0.00	23,728.56
BLDG EQUIPMENT/SOFTWARE	2,501.10	0.01	0.00	2,501.11
TOWN CLERK EQUIPMENT RESERVE	3,114.23	1.68	0.00	3,115.91
COMPUTER EQ RESERVE SAVINGS	29,459.63	15.89	0.00	29,475.52
TOWN HALL CAPITAL RESERVE	129,693.63	69.95	0.00	129,763.58
DOG ENUMERATION RESERVE FUND	1,871.51	1.01	0.00	1,872.52
EMPLOYEE BENEFIT RESERVE	1,968.49	1.06	0.00	1,969.55
PARK EQ RESERVE SAVINGS	65,176.97	35.10	0.00	65,212.12
RETIREMENT CONTRIBUTION RESERV	10,058.05	5.42	0.00	10,063.47
HAMLET SIDEWALK RESERVE FUND	25,513.95	13.76	0.00	25,527.71
RESERVE FOR RECORDS MANAGEMENT	19,950.71	10.76	0.00	19,961.47
TOTAL	1,666,278.88	207,033.13	258,461.87	1,614,850.14
CM1- PARK SPECIAL REVENUE FUND				
CASH - CHECKING	0.00	3,111.89	3,111.89	0.00
CASH - SAVINGS	110,115.87	1,835.00	3,111.89	108,838.98
TOTAL	110,115.87	4,946.89	6,223.78	108,838.98
CM5- CEMETERIES				
CASH - SAVINGS	19,199.54	0.00	0.00	19,199.54
TOTAL	19,199.54	0.00	0.00	19,199.54
DA HIGHWAY FUND				
CASH IN CHECKING	120,000.00	47,687.71	47,687.71	120,000.00
CASH IN SAVINGS	1,424,488.03	6,103.04	47,687.71	1,380,903.36
MONEY MARKET ACCT	439,132.72	236.84	0.00	439,369.56
EMPLOYEES BENEFITS RESERVE	6,543.50	3.53	0.00	6,547.03
MACHINERY RESERVE SAVINGS	23,552.64	12.70	0.00	23,565.34
RETIREMENT CONTRIBUTION RESERV	10,058.05	5.42	0.00	10,063.47
TOTAL	2,023,774.94	52,049.24	95,375.42	1,980,448.76
L LIBRARY FUND				
TOTAL	0.00	0.00	0.00	0.00

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MONTHLY REPORT OF SUPERVISOR

	Balance 03/31/2020	Increases	Decreases	Balance 04/30/2020
TOTAL	0.00	0.00	0.00	0.00
MS SELF INSURANCE FUND				
CASH IN SAVINGS	3,847.48	2.08	0.00	3,849.56
TOTAL	3,847.48	2.08	0.00	3,849.56
SD1- WALWORTH CONSOLIDATED				
CASH IN CHECKING	0.00	639.76	639.76	0.00
CASH IN SAVINGS	101,859.65	0.00	639.76	101,219.89
TOTAL	101,859.65	639.76	1,279.52	101,219.89
SD2- CRYSTAL CREEK DRAINAGE				
CASH IN SAVINGS	4,670.91	0.00	0.00	4,670.91
CRYSTAL CREEK DRAINAGE RES SAV	6,681.17	3.60	0.00	6,684.77
TOTAL	11,352.08	3.60	0.00	11,355.68
SF1- WALWORTH FIRE DISTRICT				
TOTAL	0.00	0.00	0.00	0.00
SF2- WEST WALWORTH FIRE PROTECTION				
CASH IN SAVINGS	23,922.49	12.90	0.00	23,935.39
TOTAL	23,922.49	12.90	0.00	23,935.39
SF3- LINCOLN FIRE PROTECTION				
CASH IN SAVINGS	46,040.24	24.83	0.00	46,065.07
TOTAL	46,040.24	24.83	0.00	46,065.07
SL1- WALWORTH LIGHT DISTRICT				
CASH IN CHECKING	0.00	449.34	449.34	0.00
CASH IN SAVINGS	10,513.30	0.00	449.34	10,063.96
TOTAL	10,513.30	449.34	898.68	10,063.96
SL2- HARVEST HILL LIGHT DISTRICT				
CASH IN CHECKING	0.00	489.34	489.34	0.00
CASH IN SAVINGS	11,976.01	0.00	489.34	11,486.67
TOTAL	11,976.01	489.34	978.68	11,486.67
SL3- GANANDA LIGHT DISTRICT				
CASH IN CHECKING	0.00	2,143.52	2,143.52	0.00
CASH IN SAVINGS	19,357.77	0.00	2,143.52	17,214.25

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MONTHLY REPORT OF SUPERVISOR

	Balance 03/31/2020	Increases	Decreases	Balance 04/30/2020
TOTAL	19,397.77	2,143.52	4,287.04	17,214.25
S14- BROOKSIDE LIGHT DISTRICT				
CASH IN CHECKING	0.00	8.54	8.54	0.00
CASH IN SAVINGS	300.55	0.00	8.54	292.01
BROOKSIDE REPAIR RESERVE	4,698.83	2.53	0.00	4,692.36
TOTAL	5,199.18	11.07	17.08	5,184.17
S15- ORCHARD VIEW LIGHT DISTRICT				
CASH - CHECKING	0.00	85.42	85.42	0.00
CASH - SAVINGS	6,534.81	0.00	85.42	6,449.39
TOTAL	6,534.81	85.42	170.84	6,449.39
S6 GANANDA SIDEWALK DISTRICT				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	34,192.29	0.00	0.00	34,192.29
TOTAL	34,192.29	0.00	0.00	34,192.29
S7 JOHN'S PARK DISTRICT				
CASH - SAVINGS	0.00	0.00	0.00	0.00
CASH - SAVINGS	4,134.29	0.00	0.00	4,134.29
TOTAL	4,134.29	0.00	0.00	4,134.29
S8 WALWORTH SEWER DISTRICT #1				
CASH IN CHECKING	0.00	42,168.02	42,168.02	0.00
CASH IN SAVINGS	154,977.55	44,405.60	77,477.14	178,906.01
MONEY MARKET	339,009.00	22,957.42	0.00	361,966.42
POITY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	201,718.29	198.79	0.00	201,917.08
SEWER EQ RESERVE SAVINGS	111,466.71	61.20	0.00	111,527.91
SEWER CAPITAL RESERVE	405,386.43	0.00	0.00	405,386.43
TOTAL	1,309,614.09	172,142.18	113,745.21	1,368,011.06
SW1- WALWORTH WATER DISTRICT #1				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	38,460.53	0.00	0.00	38,460.53
SPECIAL RESERVE, WATER STORAGE	2,318.67	0.06	0.00	2,318.73
TOTAL	40,779.20	0.06	0.00	40,779.26
SW1** WALWORTH #19 LIN/SWA/LU				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	3,402.43	0.00	0.00	3,402.43
TOTAL	3,402.43	0.00	0.00	3,402.43
SW20- WATER EXT #20 ARBOR/TURNINGS				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	1,745.16	0.00	0.00	1,745.16

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MONTHLY REPORT OF SUPERVISOR

	Balance 03/31/2020	Increases	Decreases	Balance 04/30/2020
TOTAL	1,745.16	0.00	0.00	1,745.16
TA TRUST & AGENCY				
CASH	103,455.95	156,722.87	156,526.66	103,652.16
TOTAL	103,455.95	156,722.87	156,526.66	103,652.16
V DEBT SERVICE				
ARBOR/TURNINGS RESERVE SAVINGS	0.00	0.00	0.00	0.00
ARBOR/TURNINGS RESERVE SAVINGS	10,851.12	5.85	0.00	10,856.97
LIN/SWA RESERVE SAVINGS	18,820.05	10.15	0.00	18,830.20
TOTAL	29,671.17	16.00	0.00	29,687.17
TOTAL ALL FUNDS	5,586,957.82	596,772.23	637,964.78	5,545,765.27

Roll call vote:

Councilwoman Linson
 Councilman Bryson
 Councilman Ambroz
 Councilman Phillips
 Supervisor Jacobs

Aye
 Aye
 Aye
 Aye
 Aye

Motion carried.

RECEIVER OF TAXES – No report.

TOWN CLERK

Town Clerk Phillips-Lomb reported that 9 individual Peddler's permits had been issued to employees of Fox Pest Control to solicit door to door within the Town of Walworth. She stated that if there are any issues with this company to please contact her office.

HIGHWAY SUPERINTENDENT – No report.

JUSTICE COURT - No report.

COMMITTEE / LIAISONS' REPORTS

COUNCILMAN BRYSON

Councilman Bryson shared that the fire marshal is almost all set with receiving fire call notifications from the three fire departments within the Town, and additional fire inspections are being conducted (Blue Heron, Greystone and fire departments). He also stated that the Walworth-Seely Public Library's draft renovation plan was reviewed and the project is making progress. Councilman stated that the next step in the reopening of the Library will be contact-less pickup available to residents.

COUNCILWOMAN LINSON

Councilwoman Linson stated that the Cemetery Committee is in the process of placing flags at veterans' gravesites in the Town's cemeteries, and she recognized the Clerk to the Supervisor for her work with the planning. Supervisor Jacobs praised the members of the Cemetery Committee and specifically Deputy Town Clerk Lauren Friedl for her work behind the scenes in arranging the flag placement details. Councilwoman Linson also shared that she will be serving on the Wayne County Bicentennial Committee.

COUNCILMAN PHILLIPS

Councilman Phillips reported that the Building Department has been busy issuing permits. He also stated that the Sewer Department had fixed a brief technical issue with the Dewberry Pump Station and thanked the department for its quick attention and resolution of the issue. He also reported that 2020 Census self-reporting numbers for the Town of Walworth are currently at 66.4%. Supervisor Jacobs shared that there is a link to the Census on the Town of Walworth's website.

COUNCILMAN AMBROZ:

Councilman Ambroz stated the Highway Department is currently working on roadside drainage projects. Additionally, he reported that the Farmers' Market is still set to open in June as scheduled, though other Parks and Recreation programs are still on hold. He encouraged those who utilize the Town's parks to use social distancing and follow CDC guidelines.

SUPERVISOR JACOBS

Supervisor Jacobs reported that the Assessment Department is preparing for Grievance Day on May 28, 2020 from 4-8 PM at the Town Hall. She encouraged those with questions to contact the Assessment Office via e-mail or by phone. Additionally, she shared that Code Enforcement is

working in Phase 2 of the project to review of the Town’s code which will take several months to complete.

RESOLUTIONS:

RESOLUTION 92-20: FINANCIAL TRANSFERS

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

May 21,2020 TOWN BOARD MEETING

BE IT RESOLVED that the Town Comptroller be authorized to modify budget as follows:

\$30.90 From A1330.44 R of T Mileage to A1330.41 R of T Office Expense to cover expenses.

\$40.00 from A599 Fund Balance to A7110.45 Farmers Market to cover expenses. Money originally deposited in A2770FM Farmers Market Income.

Adopted this 21st day of May, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 93-20: ABSTRACT 5, APPROVAL

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Bryson to wit:

To: Walworth Town Board

From: Cheri LeMay-Town
 Comptroller

Date: 19-May-
 20

Re: Abstract #05
 Attached please find a copy of the Abstracts by Fund. I have audited

all claims and will be transferring funds to cover payments by Fund as follows:

Voucher Numbers 585-728

A	General Fund	\$90,325.87
DA	Highway Fund	\$150,973.17
SS	Sewer Fund	\$40,668.59
CM1	Park Special Revenue Fund	\$129.57
SD1	Walworth Consolidated Drainage	\$0.00
SL1	Walworth Light District	\$444.49
SL2	Harvest Hill Light District	\$486.57
SL3	Gananda Light District	\$1,066.88
SL4	Brookside Light District	\$8.31
SL5	Orchard View Light District	\$82.73
SM	Gananda Sidewalk District	\$1,221.93
CM6	Cemeteries	\$0.00
SP	John's Park District	\$0.00
MS	Unemployment Self Insured Fund	\$1,443.00
SW19	Water Ext #19	\$0.00
SW20	Water Ext #20	\$0.00
L	Library	\$0.00
SF3	Lincoln Fire Dept	\$0.00
SF2	West Walworth Fire Dept	\$0.00
	Total Payments	\$286,851.11

Voucher Number 45-53

Trust & Payroll	\$48,594.98
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Checks will be issued May 19, 2020

Checks Reviewed Prior To Mailing 05/19/2020_____

Adopted this 21st day of May, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

COMMUNICATION:

- Letter from Gananda Rotary Club, dated May 19, 2020

NEW AND OTHER BUSINESS

No additional resolutions were presented.

Councilman Phillips inquired as to the process for the Town’s obtainment and retention of contact tracing information. Supervisor Jacobs stated that the information obtained will be either turned over to Public Health, if needed. If not, it will become property of the Town and be filed and retained in the Town Clerks’ office.

Supervisor Jacobs stated that the Town Hall should be opening to the public on or around June 15th, pending the installation of plastic shielding and other protocols and protections put into place. She thanked New York State Assemblyman Brian Manktelow for bringing several gallons of hand sanitizer to the Town Hall.

Councilman Phillips inquired as to the process for the next Town Board meeting. Supervisor Jacobs stated that the intention will be to meet at the Town Hall as a Town Board, having the Department Heads attend via Zoom, but to continue the live feed on Facebook for the public.

Councilman Ambroz relayed that he had received questions from the public regarding Grievance Day. Specifically, he inquired about how those without access to computers and the documents and information may participate in Grievance Day. He asked if those residents would be able to walk in and make an appointment for that day. Supervisor Jacobs directed residents to contact the Assessor directly to discuss this.

ADJOURNMENT:

Motion by Councilman Ambroz to adjourn. Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 7:05 PM

Respectfully Submitted,

Aimée Phillips-Lomb
Town Clerk