

Presiding Supervisor Jacobs called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM. Supervisor Jacobs led those present in the recitation of the Pledge of Allegiance.

PRESENT:

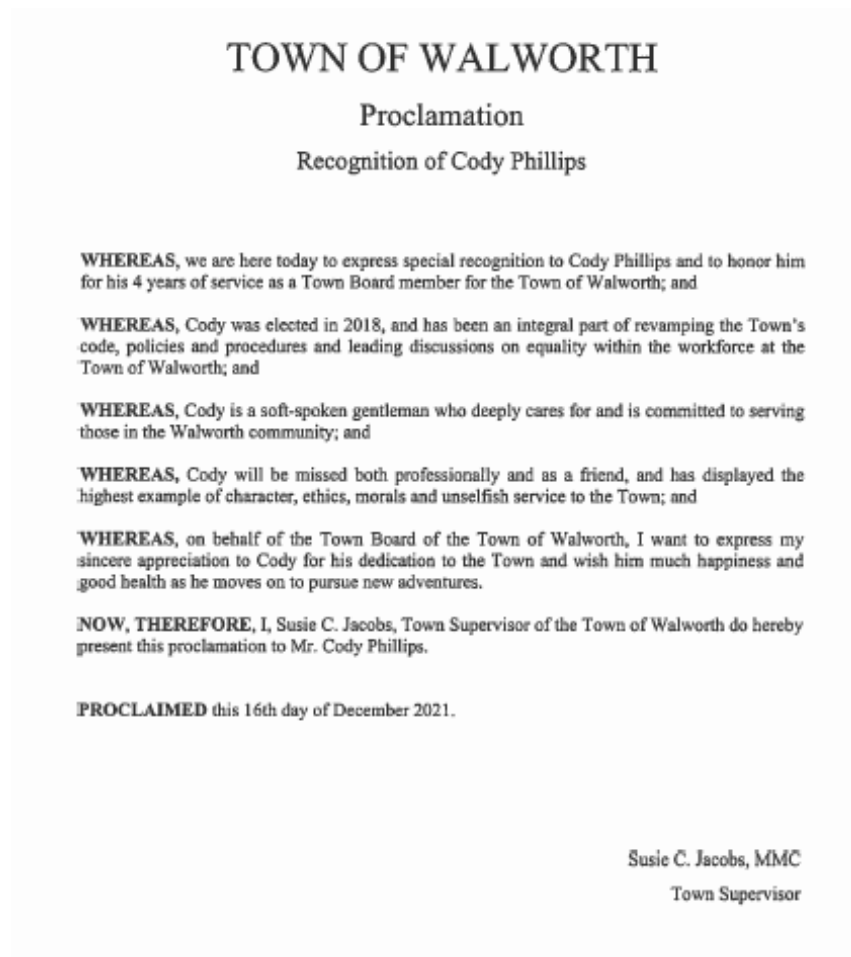
Susie Jacobs	Supervisor
Amber Linson	Councilwoman
Scott Bryson	Councilman
Cody Phillips	Councilman
Timothy Vendel	Highway Superintendent
Aimee Phillips-Lomb	Town Clerk

ABSENT: No members of the Town Board were absent.

OTHERS PRESENT: Jenna Camacho, Deputy Town Clerk; Phil Williamson, Code Enforcement Officer; Michael Donalty, Town Supervisor-Elect; Teresa Flye, Clerk to the Supervisor; Deb Amsler, Receiver of Taxes; Donald Young, Esq., Town Attorney; Brian Manktelow, New York State Assemblyman. Fifteen (15) members of the public.

PROCLAMATIONS:

Supervisor Jacobs read and presented the following proclamation to Councilman Phillips:



Supervisor Jacobs thanked the Highway Department for their “drive-by” in the department’s vehicles in honor of retiring Highway Superintendent Vendel just prior to the commencement of the meeting.

Supervisor Jacobs presented the following proclamation to Highway Superintendent Vendel:

TOWN OF WALWORTH

Proclamation

Recognition of Timothy Vendel

WHEREAS, we are here today to express our appreciation to Tim Vendel and honor him for his distinguished 21-year career with the Town of Walworth and dedicated service to the residents of Walworth; and

WHEREAS, prior to his employment in the Town of Walworth, Tim worked for the Penfield and Perinton Highway Departments. Following his tenure with those departments, Tim left the municipal workforce to explore his entrepreneurial side and ran his own collision shop in Town; and

WHEREAS, in the year 2000, Tim began his career with the Town of Walworth Highway Department, gaining the respect of his peers and the community. With his persevering positive attitude, capability, approachability and integrity, Tim was elected, unopposed, to serve as Highway Superintendent with his term beginning in 2018; and

WHEREAS, Tim’s service extends well beyond the Highway Department in Walworth as he has served as Animal Control Officer for the Town, has been a member of the Walworth Fire Department for over 30 years as a firefighter and ambulance driver; and

WHEREAS, Tim never fails to assist in any manner in our community, always jumping to help those in need, friends or strangers; and

WHEREAS, on behalf of the entire Walworth Town Board, I want to express our sincere appreciation to Tim for his dedication to the Town of Walworth and wish him much happiness as he begins this exciting new chapter in his life.

NOW, THEREFORE, I, Susie C. Jacobs, Supervisor of the Town of Walworth, do hereby make this proclamation on this Thursday, 16th of December, 2021, and I encourage all residents and employees to join me and the Town Board in congratulating Tim on an outstanding career with the Town of Walworth and wishing him many continued years of happiness and good health.

Susie C. Jacobs, MMC

Town Supervisor

Highway Superintendent Vendel asked those members of the Highway Department who were present to join him at the podium and recognized them and other members of the Town Board, Town departments, friends and community for their teamwork and hard work.

Councilman Phillips presented the following proclamation to Supervisor Jacobs:

TOWN OF WALWORTH

Proclamation

Recognition of Susie C. Jacobs

WHEREAS, on January 1, 2000, Susie Jacobs began her service in the Town of Walworth by being elected as Receiver of Taxes and serving as such until her election as Town Clerk in 2006; and

WHEREAS, due to her diligence, hard work and knowledge gained during her time in the Town Clerk's office, Susie was elected to the office of Town Supervisor in 2017, in which she has served since January 1, 2018; and

WHEREAS, Susie has distinguished herself as a hard-working and dedicated public servant, at all times committed to helping and serving her community with a large heart, sense of fairness, leadership and teamwork on many significant Town projects; and

WHEREAS, Susie has built cooperative relationships with residents, other government organizations, community groups, local non-profits, Walworth businesses, design and development professionals, and other members of the community; and

WHEREAS, her dedication to others extends further than municipal service in her vast hours of volunteerism with the Walworth Lyons Club, church youth groups, Foodlink, Meals on Wheels, Friends of the Walworth Seeley Public Library and offering her aid whenever and wherever she has felt the call; and

WHEREAS, her colleagues know her as an always moving, dependable teammate and friend, who takes pride in her work and in this community, and who is always ready to lend moral support or a helping hand when needed;

WHEREAS, this commitment to service prompted being the recipient of the New York State Senate "Woman of Distinction Award" in 2020 in which she was recognized for her dedication to the Town of Walworth and its residents; and

WHEREAS, on behalf of the entire Walworth Town Board, I want to express our sincere appreciation and gratitude to Susie for her dedication to the Town and congratulate her on her retirement and wish her the best, and continued success in her retirement and future endeavors.

NOW, THEREFORE, I, Cody Phillips, Deputy Supervisor of the Town of Walworth, do hereby make this proclamation on this Thursday, 16th of December, 2021

Cody Phillips
Deputy Town Supervisor

Councilman Phillips spoke thanking the community, his family and children for their support, and congratulated the incoming Supervisor and Town Board members, wishing everyone the best.

Supervisor Jacobs thanked the various Town Departments for their hard work and dedication to the Town, shared that she is working with the in-coming administration to ensure a smooth transition and thanked the community for its support during her years of service with the Town.

New York State Assemblyman Brian Manktelow addressed the Board and public present and spoke regarding the service and dedication of Councilman Phillips, Highway Superintendent Vendel and Supervisor Jacobs, presenting New York State Assembly citations to each.

MINUTES

Motion by Councilman Phillips that the minutes of December 1, 2021 Special Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Deputy Supervisor Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Motion by Councilman Bryson that the minutes of December 2, 2021 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Phillips.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Deputy Supervisor Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

PUBLIC HEARING RULES AND PROCEDURES:

Supervisor Jacobs reviewed the reasoning for the public hearing and the procedures and asked Town Clerk Phillips-Lomb to read the following legal notice:

**TOWN OF WALWORTH
NOTICE OF PUBLIC HEARING**

LOCAL LAW NO. 3 OF 2021 TO OPT OUT OF ADULT USE CANNABIS RETAIL DISPENSARIES AND ON-SITE CONSUMPTION SITES

PLEASE TAKE NOTICE that a proposed Local Law is under consideration by Town Board of the Town of Walworth, New York, designated as Local Law No. 3 of 2021 to Opt Out of Adult Use Cannabis Retail Dispensaries and On-Site Consumption Sites.

PLEASE TAKE FURTHER NOTICE that the purpose of said Local Law, generally, is to opt out of allowing adult use cannabis retail dispensaries and on-site consumption sites in Town that would otherwise be allowed pursuant to NY Cannabis Law.

PLEASE TAKE FURTHER NOTICE that the Town of Walworth feels that it would be premature to permit these new types of establishments in Town without first observing and understanding the regulations which will govern them, which regulations have not been adopted by New York at this time.

PLEASE TAKE FURTHER NOTICE that said proposed Local Law is on file in the Walworth Town Clerk's Office located at 3600 Lorraine Dr., Walworth, New York, where it is available for public inspection during regular business hours.

PLEASE TAKE FURTHER NOTICE, that a Public Hearing upon said proposed Local Law has been scheduled for the 16th day of December, 2021, at 7:00 PM, to be held by the Walworth Town Board at the Walworth Town Hall, 3600 Lorraine Dr., Walworth, New York. An opportunity to be heard in regard thereto will then and there be given. Written comments may also be directed to the Walworth Town Clerk, Walworth Town Hall, 3600 Lorraine Dr., Walworth, New York.

Dated: December 3, 2021
BY ORDER OF THE
WALWORTH TOWN BOARD
Aimée Phillips-Lomb
Town Clerk

Supervisor Jacobs declared the Public Hearing opened and asked if anyone present would like to speak in **FAVOR** or **AGAINST**.

Time: 7:05 PM.

The following residents addressed the Town Board:

- 1) Nancy Scalamo in favor of opting out of allowing cannabis dispensaries and consumption sites.
- 2) Deborah Williams in favor of opting out, citing caution.

The Town Clerk received the following items of written communication and read each for those present:

- 1) E-mail from Ron Dafoe:

Dear Walworth Town Board,

I support opting out of NYS default legislation allowing Cannabis Dispensaries and On-Site Consumption "Lounges" of Cannabis in the Town of Walworth.

My understanding is that:

December 31st 2021 is the deadline to opt-out; and if we don't do that now, we won't be allowed to opt-out later.

So this is our one and only opportunity to opt-out, see how things go in neighboring communities that opt-in, socialize this topic with townsfolk, and possibly opt-in at a later date simply by repealing, in part or in whole, a to-be-written and approved local law prohibiting dispensaries and lounges.

Although December 31st 2021 is the last day to opt-out via the OCM opt-out form, the new law doesn't have to be written and enacted until later in the year. However, our intention to legislate must be stated.

Please feel free to correct my above interpretations but in any case I favor opting out.

Thanks & Best regards,
Ron Dafoe

- 2) E-mail from Jessica Dunstan:

Hi Susie,
I am wondering if our town is going to opt-out of allowing cannabis dispensaries and lounges. Several towns in our area have opted out and I can't find any information on the town's website on this subject. If you have not already, I urge you to opt out and keep our town the safe, family centered community that it is.
Thanks,
Jessica Dunstan

3) E-mail from Jeff Wiedrick:

Good morning.

I live in the town of Walworth on Walworth Palmyra Rd. I am unable to attend the December 16 board meeting for public comment so I would like to send you my thoughts on local law #3 by email. If the resolution to opt out of dispensaries and premises use is voted on, please vote 'No'.

I don't use cannabis, and don't plan to start but have been in and around dispensaries and other cannabis facilities in other states for professional purposes related to building trades. I have not seen any negative effects on the local communities where these places operate. I have asked colleagues that live in the areas of those businesses and they told me they don't see any negative effects, either.

Although there is no guarantee that this type of business would be opened in Walworth, we should welcome the revenue and financial investment in our community. I have heard it mentioned that we can opt back in at a later date if we opt out now, but realistically if Walworth is not in from the start, we risk businesses investing into neighboring communities like Penfield, which just opted into dispensaries. Once there is a dispensary in a neighboring community it will make Walworth less attractive. We should put Walworth in the best position to attract new business and opting out cannabis facilities is not the way to do that.

Thanks
Jeff

Supervisor Jacobs shared that she had received an additional e-mail regarding the public hearing, and Town Clerk Phillips-Lomb read it aloud:

“Susie, my wife Diane and I urge you and the Town Board to opt out of the ‘Cuomo pot laws’. We don’t think this is the direction our Town should go. Mike and Diane McEwen.”

There were no additional comments from the public present or submitted in writing to the Town Clerk.

Motion by Councilman Phillips to close the Public Hearing.
Seconded by Councilwoman Linson.

Discussion regarding revenues, drug use and misuse, regulations and moral obligations ensued.

Councilman Bryson shared his concerns and stated that he supported opting out dispensaries and “lounges” at that time. Councilman Phillips shared that he was in support of opting in and Councilwoman Linson indicted that her position was to opt out. Supervisor Jacobs stated that she supported opting in as she felt it was in the best interest of the Town.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 7:30 PM.

ELECTED OFFICIALS’ REPORTS (Highway, Town Clerk, Justice, Receiver of Taxes):

TOWN CLERK

The Town Clerk’s Report for the month of November 2021 was submitted to the Town Board.

Motion by Councilman Bryson to accept the Town Clerk’s Report for the month of November 2021. Seconded by Councilwoman Linson.

TOWN CLERK'S MONTHLY REPORT			
TOWN OF WALWORTH, NEW YORK		NOVEMBER, 2021	
TO THE SUPERVISOR:		PAGE 1	
Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:			
A1255			
	1	DECALS	67.53
	2	MARRIAGE LICENSES NO. 21047 TO 21048	35.00
	3	MISCELLANEOUS	71.75
	1	B/D/M RECORDS SEARCH	50.00
		TOTAL TOWN CLERK FEES	224.28
A1689			
	1	PERC/NEW/SEPTIC REPAIR	100.00
		TOTAL A1689	100.00
A2001			
	4	RECREATION	843.00
		TOTAL A2001	843.00
A2115			
	2	PB REVIEW FEES/OTHER	512.50
		TOTAL A2115	512.50
A2544			
	72	DOG LICENSES	766.00
		TOTAL A2544	766.00
A2555			
	17	BUILDING PERMITS	1,711.70
		TOTAL A2555	1,711.70
A2770B			
	5	OTHER INCOME BUILDING	200.00
		TOTAL A2770B	200.00
A2770S			
	1	INSPECTION	57,547.00
		TOTAL A2770S	57,547.00
CM2089			
	12	PARK EXPENDABLE TRUST	6,175.00
		TOTAL CM2089	6,175.00
SS2122			
	5	SEWER APPLICATION WALWOR	4,250.00
		TOTAL SS2122	4,250.00
TA30A			
	9	ESCROW - BLDG PERMITS	2,900.00
		TOTAL TA30A	2,900.00

TOWN CLERK'S MONTHLY REPORT

NOVEMBER, 2021

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DISBURSEMENTS	
PAID TO SUPERVISOR FOR GENERAL FUND	61,835.95
DECALS SEPARATE MONTHLY REPORT	67.53
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	2,900.00
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	6,175.00
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	4,250.00
DECALS SEPARATE MONTHLY REPORT- EFT	1,157.47
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	106.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	45.00
TOTAL DISBURSEMENTS	76,537.95

DECEMBER 2, 2021


 _____, SUPERVISOR
 Susie C. Jacobs

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

2nd day of December 2021



 Notary Public



 Town Clerk



Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

RECEIVER OF TAXES – No report.

HIGHWAY SUPERINTENDENT

Highway Superintendent Vendel stated that the recent windstorm had been handled well with his crew coming in that evening in preparation for the storm. Also he thanked the Town’s fire departments for responding to provide aid. He shared that there were only a few road closures and with the help of the Highway Department, fire departments and other members of the community, the roads were re-opened quickly.

JUSTICE COURT – No report.

COMMITTEE / LIAISONS’ REPORTS

COUNCILMAN BRYSON

Councilman Bryson reported that the “Light the Night” event which took place on December 4, 2021, was successful and well-attended. Lastly, Councilman Bryson stated that the Library had been issued a new building permit for the expansion project, and its board is currently reviewing bids that had been opened on December 6, 2021.

COUNCILWOMAN LINSON

Councilwoman Linson stated that a meeting had been planned for the Walworth Historical Society that week, but it had been cancelled and will be rescheduled soon.

COUNCILMAN PHILLIPS – No report.

SUPERVISOR JACOBS – No report.

Supervisor Jacobs stated that had reviewed the changes to the Town’s code and the revisions were currently in the hands of the Town’s attorney, with next steps to take place in the new year with the incoming Town Board. Councilman Bryson added that the Town Board had met regarding the code over many productive meetings. Discussion ensued regarding the Regional Wastewater Treatment Plant and Supervisor Jacobs recommended that residents refer to the website for additional information.

RESOLUTIONS:

RESOLUTION 154-21: ABSTRACT 12, APPROVAL

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

TOWN OF WALWORTH				
Abstract # 012				
Summary by Fund				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	15,601.00	46,382.31	61,983.31
CM1-	PARK SPECIAL REVENUE FUND		1,644.24	1,644.24
CM6-	CEMETERIES		12,000.00	12,000.00
DA	HIGHWAY FUND	10,944.71	80,727.47	91,672.18
SD1-	WALWORTH CONSOLIDATED DRAINAGE		1,085.00	1,085.00
SL1-	WALWORTH LIGHT DISTRICT		320.83	320.83
SL2-	HARVEST HILL LIGHT DISTRICT		775.36	775.36
SL4-	BROOKSIDE LIGHT DISTRICT		13.60	13.60
SL5-	ORCHARD VIEW LIGHT DISTRICT		146.98	146.98
SS	WALWORTH SEWER DISTRICT #1	5,323.70	20,085.09	25,408.79
TA	TRUST & AGENCY	38,411.20	2,562.66	40,973.86
TC	CUSTODIAL TRUST		400.00	400.00
Total:		70,280.61	166,143.54	236,424.15

12/14/2021
10:26:40

Voucher Numbers 1770-1919, 145-152, 32-35

Abstract of audited vouchers is on file in the Town Clerk’s office.

Adopted this 16th day of December, 2021 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Abstain
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 155-21: APPROVAL OF TOWN EMPLOYEE REQUESTS FOR VACATION TIME CARRY OVER FROM 2021 TO 2022

Councilman Phillips offered Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, Town of Walworth part-time and full-time regular employees receive paid vacation time; and

WHEREAS, if any employee does not use the vacation time earned and wishes to carry over those hours into the new calendar year, that employee must submit a formal request for management approval, as per the Town of Walworth Employee Handbook;

WHEREAS, each employee making this request understands that he or she may only carry over a maximum of five (5) days, the total hours dependent on his or her work day;

BE IT RESOLVED, the Town of Walworth employee vacation time requests be approved to be carried over from 2021 to 2022.

Adopted this 16th day of December, 2021 at a meeting of the Town Board.

*Employee requests are on file in the Town Clerk’s Office.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 156-21: AUTHORIZATION TO ISSUE PETTY CASH FUNDS TO THE RECEIVER OF TAXES FOR THE 2022 TAX COLLECTION

Councilman Phillips offered Resolution 156-21 and moved its adoption. Seconded by Councilman Bryson to wit:

WHEREAS, the Town of Walworth will provide the Receiver of Taxes with a Petty Cash Funds for 2022 Tax Collection in the amount \$200.00.

BE IT RESOLVED, the funds for Petty Cash is given to the Receiver of Taxes and Assessments for the 2022 Tax Collection in the amount of \$200.00.

Adopted this 16th of December, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 157-21: AUTHORIZING THE TOWN CLERK TO ADVERTISE THE TOWN ORGANIZATIONAL MEETING AND REGULAR MEETING

Councilwoman Linson offered Resolution 157-21 and moved its adoption. Seconded by Councilman Bryson to wit:

RESOLVED that the Town Clerk advertise the Town Organizational Meeting for Sunday, January 2, 2022 at 12:00 PM and the Town Board Regular Meeting for Thursday, January 6, 2022 at 6:30 PM.

Adopted this 16th day of December, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 158-21: AUTHORIZE NECESSARY 2021 YEAR-END BUDGET TRANSFERS

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

WHEREAS, at the end of the fiscal year it is necessary to transfer appropriations between departments and between line items to eliminate deficits; now therefore, be it

RESOLVED, that the Town Comptroller/Chief Fiscal Officer is hereby authorized and directed to transfer funds necessary to eliminate department and line item deficits at the end of the fiscal year; and be it further

RESOLVED, that a copy of such transfers shall be filed with the Town Clerk.

Adopted this 16th day of December, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 159-21: SEQR AND ADOPT LOCAL LAW NO. 3 OF 2021 TO OPT OUT OF ADULT USE CANNABIS RETAIL DISPENSARIES AND ON-SITE CONSUMPTION SITES

Councilman Phillips offered the following Resolution and moved its adoption. Second by Councilwoman Linson to wit:

WHEREAS, a resolution was duly adopted by the Walworth Town Board calling for a Public Hearing to be held by the Walworth Town Board on the 16th day of December, 2021, at the Walworth Town Hall, 3600 Lorraine Dr., Walworth, NY, at 7:00 PM, to hear all interested parties on a proposed local law to opt out of permitting adult use cannabis retail dispensaries and on-site consumption sites in Town; and

WHEREAS, notice of said Public Hearing was duly advertised in accordance with law and such Public Hearing was duly held; and

WHEREAS, the Walworth Town Board, after due deliberation, finds it in the best interest of the Town to adopt said local law for the reasons set forth therein, and finds that it should be approved; and

WHEREAS, the Town Board has assessed this matter for purposes of SEQR, including by way of the attached Parts 1, 2 and 3 of the EAF; now, therefore be it

RESOLVED, that the Town Board hereby finds that the approval of said Local Law will not have any significant adverse environmental impacts and, consistent with those findings on Part 2 and Part 3 of the EAF, which EAF is hereby approved, the Town Board hereby issues a negative declaration; and, be it further

RESOLVED, that the Walworth Town Board hereby adopts said Local Law No. 3 of 2021, to Opt Out of Adult Use Cannabis Retail Dispensaries and On-Site Consumption Sites, all as set forth in the attached Local Law, which is incorporated herein and made a part hereof; and be it further

RESOLVED, that the Walworth Town Clerk be and hereby is directed to enter said Local Law into the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State of the State of New York; and, be it further

RESOLVED, that this resolution is subject to permissive referendum, and, that within ten days hereof, the Town Clerk is hereby directed to post and publish a notice setting forth the date of the adoption of this resolution and containing an abstract of such resolution concisely stating its purpose and effect, specifying that this resolution was adopted subject to a permissive referendum.

The Town Board requested to move into attorney client privilege for discussion and returned after fifteen minutes.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	No
	Supervisor Jacobs	No

Resolution failed.

RESOLUTION 160-21: TO SET PUBLIC HEARING - LOCAL LAW NO. 4 OF 2021 TO OPT OUT OF CANNABIS ON-SITE CONSUMPTION SITES

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

WHEREAS, a proposed Local Law is under consideration by Town Board of the Town of Walworth, New York, designated as Local Law No. 4 of 2021 to Opt Out of Cannabis On-Site Consumption Sites; and

WHEREAS, the purpose of said Local Law, generally, is to opt out of allowing cannabis on-site consumption sites in the Town of Walworth that would otherwise be allowed pursuant to NY Cannabis Law; and

WHEREAS, the Town of Walworth feels that it could be premature to permit this new type of establishment in Town without first observing and understanding the regulations which will govern it, which regulations have not been adopted by New York at this time; and

WHEREAS, said proposed Local Law is on file in the Walworth Town Clerk’s Office located at 3600 Lorraine Dr., Walworth, New York, where it is available for public inspection during regular business hours; and

NOW, BE IT RESOLVED THAT a Public Hearing upon said proposed Local Law has been scheduled for the 27th day of December, 2021, at 6:00 PM, to be held virtually, via Zoom video conference, as follows below. An opportunity to be heard in regard thereto will then and there be given. The ZOOM video conference is planned to be broadcast live (i.e., “live streamed”) and viewable to the public at the Town’s Facebook page at: <https://www.facebook.com/WalworthNY>; and

BE IT FURTHER RESOLVED, should the public wish to participate for purposes of being heard during a Town Board meeting while not being virtually present at the meeting, members of the public may submit contributions in writing to the Town Clerk via e-mail at townclerk@townofwalworthny.gov or by mail to Aimée Phillips-Lomb, Town Clerk, Town of Walworth, 3600 Lorraine Drive, Walworth, NY 14568.

Adopted this 16th of December 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 161-21: TO AWARD BID TO PRECISION FIRE PROTECTION FOR INSTALLATION OF HIGHWAY FIRE PROTECTION SYSTEM AND TO AUTHORIZE FINANCIAL BUDGET AMENDMENT FROM GENERAL FUND BALANCE TO A5010.21 IN THE AMOUNT OF \$197,800.00

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Councilman Bryson to wit:

The following was submitted:

AAA Document (YES, APPLICATION AND CERTIFICATE FOR PAYMENT)
 Demarc Project

Application No. 1
 Application Date 09/09/20
 Period To 09/09/20
 Contract No.

ITEM NO.	DESCRIPTION	BIDDING PRICE	WORK LOADED				TOTAL CHARGES AND STAFF TO DATE	B. (M)	BALANCE TO DATE	REMARKS
			PROGRESS	TRUCKING	MATERIALS	OTHER				
1	Underground	80,000								
2	Design	18,500								
3	Sprinkler Material & Fabrication	38,000								
4	Alarms	8,000								
5	Heaters & electrical	4,000								
6	Softi Steel	5,000								
7	Substance	5,000								
8	labor	51,800								
TOTAL PAGE 1		197,800								

WHEREAS, the Highway Superintendent has received one bid from a fire protection system vendor, Precision Fire Protection; and

WHEREAS, the Town Engineer has recommended awarding the contract to Precision Fire Protection;



December 8, 2021

Mrs. Susie C. Jacobs, MMC CTO
 3600 Lorraine Drive
 Walworth, NY 14568

Re: Recommendation of Award for
 Walworth Highway Garage Sprinkler Design
 LaBella Project #212140.022

Dear Susie

Bids were opened for the above referenced project at 2:00 p.m. on Wednesday, December 1, 2021. Precision Fire Protection, LLC had the low bid with a Base Bid of One Hundred Ninety-Seven Thousand, Eight Hundred dollars (\$197,800) which including added fire service fee's.

Precision Fire Protection, LLC, Inc. has been confirmed as the low bidder for the Base Bid. The engineer's opinion of probable cost for the fire suppression was \$97,000 +/- 15% but did not include the 4" Fire Service at the time the engineering estimate was completed. The 4" Fire Service was going to be done under a separate contract. This work was added at the time the bid date was set. This work increased the project cost 75 to 80 percent and was introduced into the project to be included in the Town of Walworth construction budget.

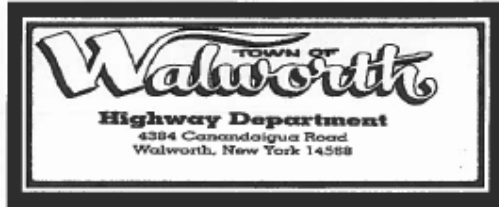
The bidder Precision Fire Protection, LLC has submitted the proper documentation with their bids and attended the required site walk through. Brian Blackburn, Precision Fire Protection, LLC attended a discussing meeting with David Myers, LaBella Associates, Tim Vendel, Walworth Highway Supervisor and Kevin Switzer future Walworth Town Supervisor with no issues during the project review.

Based on the above, we recommend that "Precision Fire Protection, LLC" be awarded the contract for "Walworth Highway Garage Sprinkler Design".

LaBella Associates

David W. Myers
 Senior Mechanical Engineer
 Project Manager

WHEREAS, the Highway Superintendent has met with the Town Engineer and vendor and also recommends the vendor to be awarded the contract;



Timothy M. Vendel
Highway Superintendent

Phone: (315) 524-3150
Fax: (315) 524-9247

TO: Susie Jacobs, Town Supervisor
CC: Town Board Members
FROM: Tim Vendel, Highway Superintendent
DATE: December 9, 2021
SUBJECT: Fire Suppression System

Dear Susie:

Per our recent bid opening for a Fire Suppression (Sprinkler) System to be installed at the Walworth Highway Garage, there was a meeting between Dave Myers, Kevin Switzer, Brian Blackburn (of Precision Fire Protection) and myself to review the project plans as designed by Precision Fire. Based on that meeting, I approve of the plans as presented, and recommend that we award the bid to Precision Fire Protection, LLC and move forward with this project.

The total cost of the system (including 4" fire service tie-in) is \$197,800 per the bid submitted by Precision Fire. The monies to cover the cost of the system are to come from the General Fund Balance and be transferred to Highway Account A5010.21.

Thank you,

Tim Vendel
Tim Vendel
Highway Superintendent
Town of Walworth

BE IT RESOLVED that the bid for the Highway fire suppression system be hereby awarded to Precision Fire Protection and to authorize the financial budget amendment from General Fund Balance to A5010.21 in the amount of \$197, 800.00.

Discussion ensued regarding necessity of and funding for the project.

Councilman Phillips made the motion to amend the resolution to state “BE IT RESOLVED that the bid for the Highway fire suppression system be hereby awarded to Precision Fire Protection and to authorize the financial budget amendment from General Fund Balance, Highway Building Repair Reserves and excess Fund Balance in the 2022 budget to offset the amount on the bid.” Councilman Bryson seconded the motion.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

RESOLUTION 161-21: TO AWARD BID TO PRECISION FIRE PROTECTION FOR INSTALLATION OF HIGHWAY FIRE PROTECTION SYSTEM AND TO AUTHORIZE FINANCIAL BUDGET AMENDMENT IN THE AMOUNT OF \$197,800.00, AS AMENDED

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Councilman Bryson to wit:

The following was submitted:

AAA Document: OTEL APPLICATION AND CERTIFICATE FOR PAYMENT

Project: _____ Application No. 1
Application Date: 6/20/20
Period To: 6/30/20
Contract No. _____

ITEM NO.	DESCRIPTION	ESTIMATED VALUE	BIDDING COSTS		MATERIALS PROVIDED BY OTHER CONTRACTORS	TOTAL CONTRACT VALUE TO DATE	B. (amt)	BALANCE TO BE PAID	RETAINAGE
			ESTIMATED	ACTUAL					
	Underground	20,000							
	Design	18,500							
	Sprinkler Material & Fabrication	36,000							
	Alarms	4,000							
	Heater & electrical	4,000							
	Stiff Steel	5,000							
	Substance	5,000							
	Labour	51,300							
		197,800							
TOTAL PAGE 1									

WHEREAS, the Highway Superintendent has received one bid from a fire protection system vendor, Precision Fire Protection; and

WHEREAS, the Town Engineer has recommended awarding the contract to Precision Fire Protection;



December 8, 2021

Mrs. Susie C. Jacobs, MMC CTO
3600 Lorraine Drive
Walworth, NY 14558

Re: Recommendation of Award for
Walworth Highway Garage Sprinkler Design
LaBella Project #212140.022

Dear Susie

Bids were opened for the above referenced project at 2:00 p.m. on Wednesday, December 1, 2021. Precision Fire Protection, LLC had the low bid with a Base Bid of One Hundred Ninety-Seven Thousand, Eight Hundred dollars (\$197,800) which including added fire service tie-in.

Precision Fire Protection, LLC, Inc. has been confirmed as the low bidder for the Base Bid. The engineer's opinion of probable cost for the fire suppression was \$97,000 +/- 15% but did not include the 4" Fire Service at the time the engineering estimate was completed. The 4" Fire Service was going to be done under a separate contract. This work was added at the time the bid date was set. This work increased the project cost 75 to 80 percent and was introduced into the project to be included in the Town of Walworth construction budget.

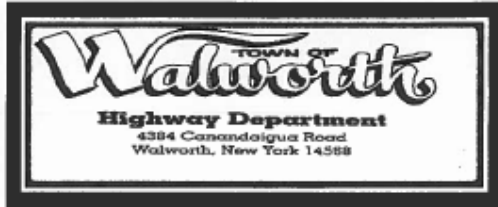
The bidder Precision Fire Protection, LLC has submitted the proper documentation with their bids and attended the required site walk through. Brian Blackburn, Precision Fire Protection, LLC attended a decepting meeting with David Myers, LaBella Associates, Tim Veedel, Walworth Highway Supervisor and Kevin Switzer future Walworth Town Supervisor with no issues during the project review.

Based on the above, we recommend that Precision Fire Protection, LLC be awarded the contract for "Walworth Highway Garage Sprinkler Design".

LaBella Associates

David W. Myers
Senior Mechanical Engineer
Project Manager

WHEREAS, the Highway Superintendent has met with the Town Engineer and vendor and also recommends the vendor to be awarded the contract;



Timothy M. Vendel
Highway Superintendent

Phone: (315) 524-3150
Fax: (315) 524-9247

TO: Susie Jacobs, Town Supervisor
CC: Town Board Members
FROM: Tim Vendel, Highway Superintendent
DATE: December 9, 2021
SUBJECT: Fire Suppression System

Dear Susie:

Per our recent bid opening for a Fire Suppression (Sprinkler) System to be installed at the Walworth Highway Garage, there was a meeting between Dave Myers, Kevin Switzer, Brian Blackburn (of Precision Fire Protection) and myself to review the project plans as designed by Precision Fire. Based on that meeting, I approve of the plans as presented, and recommend that we award the bid to Precision Fire Protection, LLC and move forward with this project.

The total cost of the system (including 4" fire service tie-in) is \$197,800 per the bid submitted by Precision Fire. The monies to cover the cost of the system are to come from the General Fund Balance and be transferred to Highway Account A5010.21.

Thank you,

Tim Vendel
Tim Vendel
Highway Superintendent
Town of Walworth

BE IT RESOLVED that the bid for the Highway fire suppression system be hereby awarded to Precision Fire Protection and to authorize the financial budget amendment from General Fund Balance, Highway Building Repair Reserves and excess Fund Balance in the 2022 budget to offset the amount on the bid.

Adopted this 16th day of December 2021, at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 162-21: TO AUTHORIZE THE TOWN CLERK TO ISSUE A RENEWAL LICENSE TO MAINTAIN AND OPERATE A MOBILE HOME PARK FOR GALVIN’S MOBILE HOME PARK

Councilman Phillips offered the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:

WHEREAS, application has been made to the Town Board of the Town of Walworth for a License to maintain and operate a mobile home park (Section 1 & 2) at Galvin’s Mobile Home Park, 1612 Hennessey Road, Walworth, New York, for the year 2022 pursuant to §180.42.

WHEREAS, the Building Inspector / Fire Marshal has completed the annual inspection of Galvin’s Mobile Home Park on December 13, 2021; and has found no violations.

BE IT RESOLVED, that the Town Clerk issue the License and collect the fees according to the Walworth Fee Schedule to Galvin’s Mobile Home Park.

Adopted this 16th day of December, 2021, at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 163-21: TOWN BOARD APPOINTMENT: MR. EUGENE BAVIS, TOWN HISTORIAN EFFECTIVE JANUARY 1, 2022 WITH A TERM EXPIRING DECEMBER 31, 2022

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

Town Historian	Eugene Bavis	Effective 1/1/2022
		Term expires 12/31/2022

Adopted this 16th day of December, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 164-21: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE AGREEMENT WITH MENGEL METZGER BARR & CO LLP RAYMOND WAGER, CPA, P.C. DIVISION, FOR YEAR-ENDING DECEMBER 31, 2021 AUDIT OF TOWN DEPARTMENTS, 2022 BUDGETED ITEM

Councilman Bryson offered the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

BE IT RESOLVED that the Town Supervisor is hereby authorized to sign the agreement with the Mengel Metzger Barr & Co. LLP Raymond Wager, CPA, P.C. division for the audit of Town departments, year-ending December 31, 2021; 2022 budgeted item.

*Documents on file in the Town Clerk’s office.

Adopted this 16th day of December, 2021 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

COMMUNICATION:

- **G/FLRPC Local Government Workshop Training Roster, Spring 2021**
- **Planning & Zoning Board Training Roster for 2021**
- **Acknowledgement and acceptance of American Flag Retirement Box from Daniel Graf, Eagle Scout Project, Troop 113**

Supervisor Jacobs reviewed the following Town Board meeting dates.

TOWN BOARD MEETINGS:

DATE	TIME	MEETING TYPE
JANUARY 2, 2022	12:00PM	ORGANIZATIONAL
JANUARY 6, 2022	6:30 PM	REGULAR
JANUARY 20, 2021	6:30 PM	REGULAR

NEW AND OTHER BUSINESS:

- **Discussion: 2022 Town Fee Schedule**

Supervisor Jacobs and Code Officer Williamson reviewed the changes for 2022 to the Town of Walworth Fee Schedule.

RESOLUTION 165-21: ADOPTION OF THE PROPOSED 2022 TOWN OF WALWORTH FEE SCHEDULE

Councilman Bryson offered the following Resolution and moved its adoption. Seconded by Councilwoman Linson wit:

The following was submitted:

Town of Walworth Fee Schedule 2022

ADVERTISING ON TOWN PROPERTY

No fee at this time

ALARM SYSTEMS (FALSE ALARMS)

TYPE	FEE
RESPONSE TO FIRST THREE (3) FALSE FIRE AND/OR POLICE EMERGENCY ALARMS	No fee at this time
RESPONSE TO EACH OF THE NEXT THREE (3) FALSE FIRE AND/OR POLICE EMERGENCY ALARMS	\$100.00 for each response
RESPONSE TO EACH SUBSEQUENT FALSE FIRE AND/OR POLICE EMERGENCY ALARMS	\$250.00 for each response

ANIMALS

TYPE	LOCAL FEE	STATE FEE
SPAYED/NEUTERED	\$9.00	\$1.00
UN-SPAYED/UN-NEUTERED	\$16.00	\$3.00
SERVICE DOGS - EXEMPT SPAYED/NEUTERED	-	\$1.00
SERVICE DOGS - EXEMPT UN-SPAYED/UN-NEUTERED	-	\$3.00

ANIMALS

PUREBRED LICENSES	LOCAL FEE	STATE FEE
1-10 DOGS	\$30.00	\$1.00 S/N \$3.00 US/UN
11-25 DOGS	\$55.00	\$1.00 S/N \$3.00 US/UN
26 & UP	\$105.00	\$1.00 S/N \$3.00 US/UN
REPLACEMENT TAG	\$3.00	
LATE FEE AFTER 60 DAYS	\$5.00 per license	
ENUMERATION FEE	To be established by Town Board Resolution	
IMPOUND FEES		COUNTY FEE PER DAY
1ST PICK-UP FEE	\$25.00	\$20.00
2ND PICK-UP FEE	\$50.00	\$40.00

3RD PICK-UP FEE	\$75.00	\$50.00
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ASSESSING

No fee at this time

HIGHWAY DEPARTMENT

No fee at this time

JUNKYARDS AND JUNK DEALERS

COMMENT	FEE
New and Annual Renewal Fee Per Application Per Calendar Year	\$125.00

PARKS AREAS

AREA	RESIDENT FEE	NON-RESIDENT FEE
LODGE	Fees may be changed by Town Board Resolution	
OPEN AIR PAVILION		

RECREATION AREAS

Fees established by Resolution 133-20

AREA	RESIDENT FEE	NON-RESIDENT FEE
SKATING RINK RENTAL	N/A	N/A

PUBLIC ASSEMBLY

COMMENT	FEE
Public Assembly Permit per Application per Calendar Year	\$125.00

RECEIVER OF TAXES

No fee at this time

RECORDS

COMMENT	FEE
RESEARCH FEE	\$20.00

SEWERS

COMMENT	FEE
SEWER RATES	SET BY LOCAL LAW
NEW CONNECTIONS:	
APPLICATION/CONNECTION	\$800.00
INSPECTION	\$50.00

STORM WATER MANAGEMENT

COMMENT	FEE	OTHER
ANNUAL INSPECTION OF STORMWATER CONTROL FACILITY FEES FOR SERVICES PERFORMED BY TOWN OF WALWORTH	\$100.00 \$100.00 per inspection	ALSO SEE CHAPTER 74 ENTITLED ALSO SEE CHAPTER 74 ENTITLED
ARTICLE IV		
INSPECTIONS AT CONSTRUCTION SITE BUILDING INSPECTOR HOURLY RATE INCLUDING BENEFITS FOR 2019	\$33.72 hr. x hours at site supported by the daily time sheet as submitted by the Building Inspector	
SEWER HOOKUP	See chapter 139 - Sewers	
WATER SYSTEM CONNECTION FEE	Amount of fee shall be the same fee charged to the Town	

TOWN CEMETERY

COMMENT	TYPE	FEE
BURIAL COST	EXCAVATING - FULL SIZE BOX WITH VAULT	\$600.00
	EXCAVATING - CREMATIONS	\$200.00
	EXCAVATING - BABIES	\$250.00
SALE OF LOTS (PER GRAVE)	SITE	\$500.00
	HALF LOT (4 GRAVE SITES)	\$2,000.00
	FULL LOT (8 GRAVE SITES)	\$4,000.00
FOUNDATIONS	SINGLE STONE OR MARKER (12x24)	\$200.00
	DOUBLE STONE OR MARKER (14x36)	\$400.00
	SPECIAL SIZE (Exceeds double size)	.75 cu ft
DIS-INTERMENTS	FULL SIZE & CHILDREN	\$800.00
	CREMATIONS	\$200.00

TOWN CLERK

TYPE	FEE
MARRIAGE	\$40.00
CERTIFIED COPY BIRTH/DEATH/MARRIAGE	\$10.00
GENEALOGY REQUESTS	\$22.00
FOIL REQUEST	Fees prescribed by law
RETURN CHECK	\$20.00
ZONING MAPS	
11x14	\$2.50
24x36	\$20.00

Building Fees (2022)

STRUCTURE	PERMIT FEE	ESCROW FEE	PARK & RECREATION	OTHER
911 REFLECTIVE HOUSE NUMBERS	\$25.00	\$0.00		
ADDITION/REMODEL - RESIDENTIAL	\$100.00	\$100.00		
ADMINISTRATION FEE	\$100.00			
AIRCONDITIONING REPLACEMENT	\$60.00	\$100.00		
BREEZEWAY	\$60.00			
CARPORT	\$60.00	\$100.00		Include Escrow if Electrical Inspection is needed
CENTRAL AIR CONDITIONING REPLACEMENT	\$60.00	\$100.00		
COMMERCIAL: NONRESIDENTIAL/INDUSTRIAL BUILDING, ADDITION, RENOVATION, ALTERATION & RECONSTRUCTION	250 OR .10 per sq foot (whichever is greater)	\$1,500.00 1/2 BUILDING PERMIT BUT NOT LESS THAN		\$75 septic insp if applicable
CONSTRUCTION COMMENCED PRIOR TO PERMIT ISSUED	\$100.00			ADMINISTRATIVE FEE: ADD TO PERMIT FEE FOR STRUCTURE
DECK	\$60.00			
DEMOLITION - BUILDING	\$75.00	\$0.00		
DWELLING - 1 LOT DEVELOPMENT(SFH)	\$175.00	(\$500.00 minimum)	650	\$.10 per sq ft over 2500 sq ft plus \$75 septic inspection if not on public sewer
DWELLING - MULTIFAMILY	\$400.00	\$400.00 plus \$50 per unit in excess of 3 units	400 each: 4 or less units/ 150 for each dwelling for apartment bldg	\$75 septic inspection fee if not on public sewer
ELECTRICAL BY CONTRACTOR	\$60.00	\$100.00		
ELECTRICAL PANEL/SUBPLANEL	\$60.00	\$100.00		
ELECTRICAL TRANSFER SWITCH	\$60.00	\$100.00		
EXCAVATION & TOP SOIL REMOVAL	\$60.00	\$0.00		Plus Consulting/Professional Fees Incurred by Town
FARM BUILDING	\$60.00	\$100.00		\$1 per each 100 sq ft over 5000 sq ft; Include Escrow if Electrical Inspection is needed
FILLING OF LAND	\$60.00	\$0.00		Plus Consulting/Professional Fees Incurred by Town
FIRE PLACE/WOOD STOVE/CHIMNEY INSTALL	\$60.00	\$0.00		\$40 Reinspection Fee
FURNACE REPLACEMENT	\$60.00	\$0.00		
GARAGE (Not a Pole Barn)	\$60.00	\$100.00		Include Escrow if Electrical Inspection is needed
GENERATOR - COMMERCIAL	\$150.00	\$100.00		

GENERATOR - RESIDENTIAL	\$60.00	\$100.00	
HOT TUB	\$60.00	\$100.00	\$30 each addition inspection
PROPERTY HOUSE NUMBERS	\$25.00		
MANUFACT HOME PLACEMENT IN A PARK	\$125.00	\$650.00	
MANUFACT HOME-PRIVATE LOT	\$150.00	\$500.00	Plus .10 per sq ft over 2500 sq ft plus 75 Septic Inspection
PERGOLA	\$60.00	\$0.00	
PLUMBING REPAIR	\$60.00	\$0.00	
POLE BARN (RESIDENTIAL)	\$75.00	\$100.00	Include Escrow if Electrical Inspection is needed
PROPERTY MAINTENANCE INSPECT	\$60.00	\$0.00	\$40 Reinspection Fee
PORCH	\$60.00	\$100.00	Include Escrow if Electrical Inspection is needed
RECERTIFICATION/ADMIN	\$60.00	\$0.00	
RENEWAL (RESIDENTIAL)	\$60.00	\$0.00	*\$50 minimum-depends on original permit
RENEWAL (COMMERCIAL)	\$250.00		*\$250 minimum-depends on original permit
RENOVATION (HOME,BASEMENT,ATTIC...)	\$75.00	\$100.00	Include Escrow if Electrical Inspection is needed
REROOF/TEAR OFF	\$60.00	\$0.00	2nd Layer - No Permit Unless Metal
RESEARCH (printed C of C, C of O, Permit, Electrical Inspections)	\$35 (Except FOIL)	\$0.00	\$50 each field visitation
SEPTIC SYSTEM	\$175.00		Includes \$100 Percolation Fee
SHED/ACCESSORY BUILDING	\$60.00		\$50 each additional inspect in excess of 2 inspect
SIGNS & BILLBOARDS	\$60.00		DOES NOT INCLUDE GARAGE OR FARM BUILDING
SUNROOM	\$60.00	\$100.00	Include Escrow is Electrical Inspection is needed
SWIMMING POOL	\$60.00	\$200.00	PLUS \$30 each additional inspection
TELECOM TOWER INSTALL/REPLACE	\$1,000.00	\$1,500.00	Escrow + Maintenance Bond (Removal Bond) Law 180-43.4 (II)
TELECOM TOWER: ADD ADDITIONAL ANTENNA	\$750.00	\$100.00	Include Escrow if Electrical Inspection is Needed
TOP SOIL EXCAVATION/REMOVAL	.06 PER CUBIC YARD	\$0.00	With Town Board Approval
TOWER ANTENNA (RESIDENTIAL), WINDMILL, SOLAR PANEL, GREEN POWER	\$75.00	\$100.00	Plus \$75 each additional inspection
TRUSS PLACARD FEE	\$15.00	\$0.00	
WATER HEATER PLACEMENT	\$60.00	\$0.00	
WINDOWS	\$60.00	\$0.00	

PLANNING BOARD SUBDIVISION AND/OR SITE PLAN REVIEW FEES (2022)

SUBDIVISION APPLICATION FEE - In addition to the Application Fee, All fees incurred as per Town Code*	\$400.00 each lot (\$150.00 Non-Refundable + \$250.00 Consultant Fees)
SITE PLAN APPLICATION FEE - In addition to the Application Fee, All fees incurred as per Town Code*	\$400.00 each lot (\$150.00 Non-Refundable + \$250.00 Consultant Fees)
PERCOLATION TEST	\$100-per lot or septic repair
RECERTIFICATION	\$50.00
CONCEPT *	\$50.00
ADMINISTRATION FEE *	\$100.00
HOME OCCUPATION - MAJOR A or B*	\$100.00
HOME OCCUPATION - MINOR*	\$50.00
SPECIAL USE PERMIT - Application fee of \$75.00, plus Consultant & Professional Fees to be invoiced as per Town Code *	\$100.00 plus

ZONING BOARD FEE (Chapter 180-47)

Application Fee - Commercial and Industrial	\$100.00	Note: In addition to the Application Fee, All fees incurred as per Town Code*
Application Fee - Residential	\$50.00	
Administrative Fee	\$100.00	

OTHER

Water System Connection Fee	Determined by Wayne County Water Authority
Licensing Fee (Encroachment with Easement)	With Town Board Approval
Development of Non-residential Zoning District	\$60.00 \$100 per 100 sq ft

***Town Code Chapter 74: Consultant and Professional Fees, Reimbursement Of**

All consultant fees incurred for the consulting, professional or other related services described herein shall be borne by the applicant. A deposit may be required in advance to cover the estimated costs. Should no escrow be required, the costs will be billed to the applicant on a monthly basis.

Storm Water Control Facility Annual	\$100.00	
Construction Site	\$33.72/hr	Submit Daily Time Sheet
Septic	\$75.00	Plus \$50 each additional insp.
Sewer	\$50.00	

BE IT RESOLVED, the 2022 Town of Walworth Fee Schedule is adopted and becomes effective January 1, 2022. Schedule is on file in the Town Clerk’s office.

Adopted this 16th day of December, 2021 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson Aye
 Councilman Bryson Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Resolution carried.

PUBLIC PARTICIPATION:

Two members of the public addressed the Town Board:

- 1) Charlie Caradonna spoke regarding teamwork within and as members of the Town of Walworth community.
- 2) Supervisor-Elect Michael Donalty thanked Supervisor Jacobs, Councilman Phillips and Highway Superintendent Vendel for their stewardship and service to the Town, and thanked Supervisor Jacobs for a smooth transition.

EXECUTIVE SESSION:

Motion by Councilman Bryson to enter into an executive session to discuss medical, financial, credit, or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension.

Seconded by Councilwoman Linson. Town Attorney Young and Highway Superintendent Vendel were asked to remain in the meeting room for the discussion.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Supervisor Jacobs asked Supervisor-Elect Michael Donalty to approach the dais, and officially presented and passed on the gavel to the incoming supervisor.

Time: 8:43 PM

RECONVENE:

Supervisor Jacobs reconvened the regularly scheduled meeting at 9:22 PM.

ADJOURNMENT:

Motion by Councilwoman Linson to adjourn. Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Deputy Supervisor Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 9:22 PM

Respectfully Submitted,

Aimée Phillips-Lomb
Town Clerk