

Presiding Supervisor Jacobs called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at via Zoom and streamed on Facebook Live due to the COVID-19 pandemic to order at 6:32 PM and the Pledge of Allegiance was waived due to the format of the meeting.

Prior to roll call, Supervisor Jacobs asked for a moment of silence in respect of those affected by the pandemic.

PRESENT:

Susie Jacobs	Supervisor
Amber Linson	Councilwoman
Scott Bryson	Councilman
Cody Phillips	Councilman
Karel Ambroz	Councilman
Aimée Phillips-Lomb	Town Clerk

ABSENT:

Timothy Vendel	Highway Superintendent
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OTHERS PRESENT: No members of the public were in attendance of the meeting.

Supervisor Jacobs welcomed those attending the meeting and read the following statement:

“Walworth entered 2020 with a sound budget. As the year progressed, the Covid-19 storm washed up on our shores leaving damage in its wake. You might not realize that our Town budget consists of revenue from services provided, property owners, State aid, sales tax and mortgage tax dollars. Several of these revenue streams have been and will continue to be reduced by the Covid-19 State of Emergency. I have asked all Town departments to provide details on areas we can cut spending to reflect the decreases in our revenue streams. I have also implemented that no spending take place other than absolutely necessary. We will weather this storm and I will make sure the Town remains financially sound.

Town employee continue to work in new ways by being creative and staying safe. If you need to reach us, please email or call. We are here to serve you.

The Town parks are open with all playground equipment, basketball and tennis courts, and pavilions closed. The trails are open and walking the park is okay with proper social distancing.

The Governor has extended the PAUSE to May 15th. We are following these guidelines.

Please keep our first responders and medical providers in your prayers. We all value the services they provide to our community.”

MINUTES

Motion by Councilman Ambroz that the minutes of March 19, 2020 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

ELECTED OFFICIALS’ REPORTS (Highway, Town Clerk, Justice, Receiver of Taxes):

SUPERVISOR’S REPORT: Financial report

The Supervisor’s Report for the month of March 2020 was submitted to the Town Board.

Motion by Councilwoman Linson to accept the Supervisor’s Report for the month of March 2020. Seconded by Councilman Ambroz.

04/03/2020 07:24:45

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of March, 2020:

DATED: April 3, 2020

Juni Jacob
SUPERVISOR

	Balance 02/29/2020	Increases	Decreases	Balance 03/31/2020
A GENERAL FUND				
CASH IN CHECKING	120,000.00	197,395.60	197,395.60	120,000.00
CASH IN SAVINGS	1,017,145.08	49,582.22	197,395.60	869,331.70
MONEY MARKET ACCT	362,897.44	205.50	0.00	363,102.94
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	23,792.52	13.25	0.00	23,715.77
BLDG EQUIPMENT/SOFTWARE	2,501.09	0.01	0.00	2,501.10
TOWN CLERK EQUIPMENT RESERVE	3,112.49	1.74	0.00	3,114.23
COMPUTER EQ RESERVE SAVINGS	29,443.17	16.46	0.00	29,459.63
TOWN HALL CAPITAL RESERVE	129,621.37	72.46	0.00	129,693.83
DOG ENUMERATION RESERVE FUND	1,870.46	1.05	0.00	1,871.51
EMPLOYEE BENEFIT RESERVE	1,967.39	1.10	0.00	1,968.49
PARK EQ RESERVE SAVINGS	65,140.56	36.41	0.00	65,176.97
RETIREMENT CONTRIBUTION RESERV	10,052.43	5.62	0.00	10,058.05
HANLEY SIDEWALK RESERVE FUND	25,499.70	14.25	0.00	25,513.95
RESERVE FOR RECORDS MANAGEMENT	19,939.56	11.15	0.00	19,950.71
TOTAL	1,813,713.26	247,356.82	394,791.20	1,666,278.88
CML- PARK SPECIAL REVENUE FUND				
CASH - CHECKING	0.00	68.16	68.16	0.00
CASH - SAVINGS	107,499.03	2,685.00	68.16	110,115.87
TOTAL	107,499.03	2,753.16	136.32	110,115.87
CM6- CEMETERIES				
CASH - SAVINGS	0.00	0.00	0.00	0.00
CASH - SAVINGS	19,199.54	0.00	0.00	19,199.54
TOTAL	19,199.54	0.00	0.00	19,199.54
DA HIGHWAY FUND				
CASH IN CHECKING	120,000.00	120,743.94	120,743.94	120,000.00
CASH IN SAVINGS	1,508,898.60	36,394.56	120,805.13	1,424,488.03
MONEY MARKET ACCT	438,887.37	245.35	0.00	439,132.72
EMPLOYEES BENEFITS RESERVE	6,539.84	3.66	0.00	6,543.50
MACHINERY RESERVE SAVINGS	23,539.48	13.16	0.00	23,552.64
RETIREMENT CONTRIBUTION RESERV	10,052.43	5.62	0.00	10,058.05
TOTAL	2,107,917.72	157,406.29	241,549.07	2,023,774.94
L LIBRARY FUND				
	0.00	0.00	0.00	0.00

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MONTHLY REPORT OF SUPERVISOR

	Balance 02/29/2020	Increases	Decreases	Balance 03/31/2020
TOTAL	0.00	0.00	0.00	0.00
MS SELF INSURANCE FUND				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	3,845.33	2.15	0.00	3,847.48
TOTAL	3,845.33	2.15	0.00	3,847.48
SD1- WALWORTH CONSOLIDATED				
CASH IN CHECKING	0.00	959.64	959.64	0.00
CASH IN SAVINGS	102,815.29	0.00	909.64	101,859.65
TOTAL	102,819.29	959.64	1,919.28	101,859.65
SD2- CRYSTAL CREEK DRAINAGE				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	4,670.91	0.00	0.00	4,670.91
CRYSTAL CREEK DRAINAGE RES SAV	6,677.44	3.73	0.00	6,681.17
TOTAL	11,348.35	3.73	0.00	11,352.08
SF1- WALWORTH FIRE DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SF2- WEST WALWORTH FIRE PROTECTION				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	23,909.12	13.37	0.00	23,922.49
TOTAL	23,909.12	13.37	0.00	23,922.49
SF3- LINCOLN FIRE PROTECTION				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	46,014.52	25.72	0.00	46,040.24
TOTAL	46,014.52	25.72	0.00	46,040.24
SL1- WALWORTH LIGHT DISTRICT				
CASH IN CHECKING	0.00	463.61	463.61	0.00
CASH IN SAVINGS	10,976.91	0.00	463.61	10,513.30
TOTAL	10,976.91	463.61	927.22	10,513.30
SL2- MARVISE HILL LIGHT DISTRICT				
CASH IN CHECKING	0.00	497.70	497.70	0.00
CASH IN SAVINGS	12,473.71	0.00	497.70	11,976.01
TOTAL	12,473.71	497.70	995.40	11,976.01
SL3- GANANDA LIGHT DISTRICT				
CASH IN CHECKING	-1,063.74	3,251.22	2,187.48	0.00
CASH IN SAVINGS	20,441.51	2,167.48	3,251.22	19,357.77

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MONTHLY REPORT OF SUPERVISOR

	Balance 02/29/2020	Increases	Decreases	Balance 03/31/2020
TOTAL	19,357.77	5,418.70	5,418.70	19,357.77
SL4- BROOKSIDE LIGHT DISTRICT				
CASH IN CHECKING	0.00	9.07	9.07	0.00
CASH IN SAVINGS	509.42	0.00	5.07	500.35
BROOKSIDE REPAIR RESERVE	4,687.21	2.62	0.00	4,689.83
TOTAL	5,196.63	11.69	14.14	5,194.18
SL5- ORCHARD VIEW LIGHT DISTRICT				
CASH - CHECKINGS	0.00	92.48	92.48	0.00
CASH - SAVINGS	6,627.29	0.00	92.48	6,534.81
TOTAL	6,627.29	92.48	184.96	6,534.81
SM GANANDA SIDEWALK DISTRICT				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	34,192.29	0.00	0.00	34,192.29
TOTAL	34,192.29	0.00	0.00	34,192.29
SP JOHN'S PARK DISTRICT				
CASH - SAVINGS	0.00	0.00	0.00	0.00
CASH - SAVINGS	4,134.29	0.00	0.00	4,134.29
TOTAL	4,134.29	0.00	0.00	4,134.29
SS WALWORTH SEWER DISTRICT #1				
CASH IN CHECKING	0.00	86,610.63	86,610.63	0.00
CASH IN SAVINGS	775,494.14	950.00	775,527.52	149,922.88
MONEY MARKET	338,819.59	189.41	0.00	339,009.00
NETTY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	201,409.59	112.70	0.00	201,718.29
SEWER EQ RESERVE SAVINGS	113,403.32	63.39	0.00	113,466.71
JOHN'S CAPITAL RESERVE	404,104.14	945.34	0.00	404,995.11
TOTAL	1,394,726.86	89,109.49	173,221.26	1,309,614.09
SW1- WALWORTH WATER DISTRICT #1				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	38,460.53	0.00	0.00	38,460.53
SPECIAL RESERVE, WATER STORAGE	2,318.61	0.06	0.00	2,318.67
TOTAL	40,779.14	0.06	0.00	40,779.20
SW1B- WATER EXT #19 ARBOR/TOWNSEND				
CASH - CHECKING	0.00	24,320.00	24,320.00	0.00
CASH IN SAVINGS	27,722.43	0.00	24,320.00	3,402.43
TOTAL	27,722.43	24,320.00	48,640.00	3,402.43
SW20- WATER EXT #20 ARBOR/TOWNSEND				
CASH - CHECKING	0.00	6,080.00	6,080.00	0.00
CASH IN SAVINGS	7,825.16	0.00	6,080.00	1,745.16

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MONTHLY REPORT OF SUPERVISOR

	Balance 02/29/2020	Increase	Decrease	Balance 03/31/2020
TOTAL	7,825.16	6,080.00	12,160.00	1,745.16
TA TRUST & AGENCY				
CASH	99,348.54	224,417.91	220,310.50	103,455.95
TOTAL	99,348.54	224,417.91	220,310.50	103,455.95
V DEBT SERVICE				
ARBOR/TURMONDS RESERVE SAVINGS	0.00	0.00	0.00	0.00
TREASURY RESERVE SAVINGS	10,845.06	6.06	0.00	10,851.12
TREASURY RESERVE SAVINGS	19,509.11	16.57	0.00	19,525.68
TOTAL	29,494.60	16.57	0.00	29,511.17
TOTAL ALL FUNDS	5,929,281.78	757,948.00	1,100,972.00	5,586,257.78

Roll call vote: Councilwoman Linson Aye
 Councilman Bryson Aye
 Councilman Ambroz Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Motion carried.

RECEIVER OF TAXES

Motion by Councilwoman Linson to accept the Receiver of Taxes' Monthly Report, dated April 15, 2020. Seconded by Councilman Ambroz.

Town of Walworth Board Report 4/15/2020

Taxes		
Collected	(3613 records)	96.73%
Principal	\$	7,989,975.21
Interest	\$	5,773.75
Mail fee	\$	184.00
	Total	\$ 7,995,932.96
Uncollected	(122 records)	3.24%
Principal	\$	425,608.65

Receiver of Taxes *Debra Ambroz 4/15/20* 1 of 2

**Town of Walworth
Board Report**

4/15/2020

Total disbursed to the town

	balance	\$ 3,364,055.23	Paid in Full
CK#	648	\$ 6,276.73	Final Settlement
		<u>\$ 3,370,331.96</u>	

Total disbursed to the county

	balance	\$ 3,000,000.00
Ck#	645	\$ 1,000,000.00
Ck#	646	\$ 374,033.10
Ck#	649	\$ 0.02
		<u>\$ 4,374,033.12</u>

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Receiver of Taxes *Deborah Miller 4/15/20*

44 Town of Walworth	Totals-to-date (Summary)	2020	XT44 XT44000 GL values
		<i>Pd at Co (Apr 1 or Nov)</i>	
Original Amt Due:	8,418,009.68	<u>8,418,009.68</u>	
STAR Savings	0.00		
Adjustment Amt:	-2,425.82		
Adjustment Amt Due:	8,415,583.86	+ 49.39 + 188.00	8,415,821.25
			<i>includes Mail Fee Pd</i> <u>-8,417,589.31</u>
51 RR UPDATES	0.00		
Checks:	7,684,894.69		
Cash:	59,356.14		
Cash & Checks:	7,744,250.83	- 1,067.32	7,743,183.51
Utilities (not S.S.T)	251,642.86	+ 1,067.32 + 0.02	252,710.20
Paid at County	- 1,067.32		
<i>includes Interest & Mail fee</i>	7,994,826.37		<u>7,744,290.08</u>
Over/Under Adjust	* 0.02		
Principal Paid:	7,989,976.21	994.56	
5% Penalty		49.39	
Interest Total Due:	14,296.22		
Interest Paid	5,773.75	21.37	5,795.12
INTEREST BALANCE DUE	8,522.47		<u>-5,795.12</u>
Mail Fee Due:	428.00		
Mail Fee Paid	184.00		
Mail Fee Paid of Co	2.00	2.00	
Mail Fee Balance Due	242.00		
PIH + III + IIII PAID	7,007,332.00	+ 1,067.32	7,997,000.28
Balance Due:	<u>435,481.71</u>		
Principal Due:	425,608.65	994.56	424,614.09
Total Adjusted Roll + Interest + Mail	8,421,541.61		<u>424,614.09</u>
Record Count:	3,788		
Exempts (0 bill)	53		
	3735		
Paid Records	3613	1	96.73 % collected
Unpaid Records	122		3.24 % uncollected
*** End of Report ***			

Deborah Miller 4/15/20

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

TOWN CLERK – No report.

HIGHWAY SUPERINTENDENT – No report.

JUSTICE COURT - No report.

COMMITTEE / LIAISONS’ REPORTS

COUNCILMAN BRYSON

Councilman Bryson stated that he had spoken with the fire marshal, Norman Druschel, and that fire inspections are on hold for the time being due to the pandemic. Councilman Bryson also indicated that there had been a large structure fire at a residence on Parkside Trail. He updated the Board members that he also spoken with the Walworth-Seely Library Board of Trustees President Jessica Vance and Library Director Anne Brown regarding the progress of the renovation project, budget concerns, as well as the virtual programming that is currently being offered to residents.

COUNCILWOMAN LINSON

Councilwoman Linson indicated that she had spoken to the Dog Control officer regarding some possible changes in the Town’s code, but all is going well with Dog Control in the Town.

COUNCILMAN PHILLIPS

Councilman Phillips reported that there has been an issue with inappropriate items, such as gloves and wipes, being disposed of in the sewer system and he urged residents to discontinue this practice as it is destructive to the system. He also reported that 2020 Census self-reporting numbers for the Town of Walworth are currently at 55.6%.

COUNCILMAN AMBROZ:

Councilman Ambroz stated that the meeting with the Wayne County Soil and Water Conservation District has been postponed. Additionally, he reported that the Town’s parks and recreational areas are closed, but the trails and open spaces are still open. Councilman Ambroz encouraged residents to utilize those areas.

SUPERVISOR JACOBS

Supervisor Jacobs reported that the Code Enforcement officer is out enforcing the Town’s laws, and shared that there are active discussions with the Assessor regarding the re-evaluation for the Town.

RESOLUTIONS:

RESOLUTION 81-20: FINANCIAL TRANSFERS

Councilman Ambroz offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

April 16, 2020 TOWN BOARD MEETING

BE IT RESOLVED that the Town Comptroller be authorized to modify budget as follows:

\$80.00 from A599 Fund Balance to A7110.45 Farmer Market Contractual to cover expenses. Money originally deposited into A2770FM Farmers Market income

\$6,000.00 from A599 Fund Balance to A8020.43 Engineering Fees to cover expenses

\$5,000.00 from A599 Fund Balance to A1620.49C COVID-19 Essentials, to cover unbudgeted items during the Pandemic; and FEMA Reimbursement due to the State of Emergency.

Adopted this 16th day of April, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 82-20: ABSTRACT 4, APPROVAL

Councilman Ambroz offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

To: Walworth Town Board
 From: Cheri LeMay-Town Comptroller
 Date: 14-Apr-20
 Re: Abstract #04
 Attached please find a copy of the Abstracts by Fund. I have audited

all claims and will be transferring funds to cover payments by Fund as follows:

Voucher Numbers	464-584	
A	General Fund	\$46,424.20
DA	Highway Fund	\$13,959.61
SS	Sewer Fund	\$21,002.94
CM1	Park Special Revenue Fund	\$3,111.89
SD1	Walworth Consolidated Drainage	\$0.00
SL1	Walworth Light District	\$449.34
SL2	Harvest Hill Light District	\$489.34
SL3	Gananda Light District	\$1,076.64
SL4	Brookside Light District	\$8.54
SL5	Orchard View Light District	\$85.42
SM	Gananda Sidewalk District	\$0.00
CM6	Cemeteries	\$0.00
SP	John's Park District	\$0.00
MS	Unemployment Self Insured Fund	\$0.00
SW19	Water Ext #19	\$0.00
SW20	Water Ext #20	\$0.00
L	Library	\$0.00
SF3	Lincoln Fire Dept	\$0.00
SF2	West Walworth Fire Dept	\$0.00
	Total Payments	\$86,607.92

Voucher Number 39-44	
Trust & Payroll	\$47,633.35

Checks will be issued April 15, 2020

Checks Reviewed Prior To Mailing 04/15/2020 _____

Adopted this 16th day of April, 2020 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson Aye
 Councilman Bryson Aye
 Councilman Ambroz Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Resolution carried.

RESOLUTION 83-20: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE 2019 SERVICE AWARD PROGRAM SPONSOR AUTHORIZATION FORM FOR THE WEST WALWORTH FIRE DEPARTMENT

As there had been a wording error in the presented resolution, Councilman Bryson made the motion to amend the resolution to state that the Town Supervisor may sign the Sponsor Authorization form, not the Town Board. Councilwoman Linson seconded the motion.

Roll call vote: Councilwoman Linson Aye
 Councilman Bryson Aye
 Councilman Ambroz Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Motion carried.

Councilman Ambroz moved the following Resolution and moved its adoption. Seconded by Councilman Bryson to wit:

The following was submitted:

2019 SPONSOR AUTHORIZATION FORM
SERVICE AWARD PROGRAM

Town of Walworth
West Walworth Fire Department

This form is to be signed by the Town Supervisor of the Town of Walworth after the 2019 Firefighter Records listing has been posted for at least 30 days, as certified by the completion of the 2019 Fire Department Posting Certification Form. Please sign and return the entire 2019 Data Request Package to:

Penflex, Inc.
 50 Century Hill Drive, Suite 3
 Latham, NY 12110

AUTHORIZATION

I hereby authorize Penflex, Inc. to use the data submitted herein about active volunteer firefighter Service Award Program 2019 records. I understand this data will be used to determine the funding requirements of the Service Award Program, the eligibility of participants to be paid Service Award Program benefits and the amount of benefits to be paid to such persons. I understand that if any of the 2019 administrative services provided by Penflex, Inc. must be redone due to errors in the data submitted herein, there may be an additional charge payable by the Program Sponsor. I further understand that Penflex, Inc. will not be liable for any errors in the calculation of the amounts due or payable from the Service Award Program Trust Fund which are the direct result of an error(s) in the data submitted herein.

 Signature
 Town Supervisor
 Town of Walworth

 Date

AUTHORIZATION (PINK)

BE IT RESOLVED, that the Town Supervisor is authorized to sign the 2019 Service Award Program Sponsor Authorization Form for the West Walworth Fire Department.

Adopted this 16th day of April, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 84-20: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE 2019 SERVICE AWARD PROGRAM SPONSOR AUTHORIZATION FORM FOR THE LINCOLN FIRE DEPARTMENT

Councilman Phillips moved the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:

2019 SPONSOR AUTHORIZATION FORM
SERVICE AWARD PROGRAM

Town of Walworth
 Lincoln Fire Department

This form is to be signed by the Town Supervisor of the Town of Walworth after the 2019 Firefighter Records listing has been posted for at least 30 days, as certified by the completion of the 2019 Fire Department Posting Certification Form. Please sign and return the entire 2019 Data Request Package to:

Pentflex, Inc.
 50 Century Hill Drive, Suite 3
 Latham, NY 12110

AUTHORIZATION

I hereby authorize Pentflex, Inc. to use the data submitted herein about active volunteer firefighter Service Award Program 2019 records. I understand this data will be used to determine the funding requirements of the Service Award Program, the eligibility of participants to be paid Service Award Program benefits and the amount of benefits to be paid to such persons. I understand that if any of the 2019 administrative services provided by Pentflex, Inc. must be redone due to errors in the data submitted herein, there may be an additional charge payable by the Program Sponsor. I further understand that Pentflex, Inc. will not be liable for any errors in the calculation of the amounts due or payable from the Service Award Program Trust Fund which are the direct result of an error(s) in the data submitted herein.

 Signature
 Town Supervisor
 Town of Walworth

 Date

AUTHORIZATION (PINK)

BE IT RESOLVED, that the Town Supervisor is authorized to sign the 2019 Service Award Program Sponsor Authorization Form for the Lincoln Fire Department.

Adopted this 16th day of April, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 85-20: NOT COMMENCING THE HIRE OF TWO PART TIME SEASONAL PARKS LABORERS

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

WHEREAS, the novel coronavirus (COVID-19) pandemic has resulted in the Federal, State and County governments declaring a state of emergency; and

WHEREAS, the pandemic emergency has put a halt to many Parks and Recreation activities and thereby curtailed the need for mowing park grounds, field maintenance, lodge and pavilion rentals, & maintenance and the like; and

WHEREAS, under theses current circumstances the Town will not be commencing the appointment and of the two (2) Seasonal Park Laborers;

NOW, THEREFORE, RESOLVED that:

1. The Walworth Town Board hereby confirms that the COVID-19 pandemic is an emergency for the Town.

2. Effective immediately, and until this policy is terminated or amended upon notice from the Town Supervisor, the appointment and hire of two (2) Seasonal Park Laborers Part Time is rescinded.
3. This Resolution shall take effect immediately.

Adopted this 16th day of April, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 86-20: IMPLEMENTING TEMPORARY PANDEMIC PURCHASING POLICY

Councilwoman Linson moved the following Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

WHEREAS, as a result of the pandemic, NY State has implemented PAUSE, resulting in the temporary shutdown of many businesses; and

WHEREAS, as a result of the same, sales tax revenue to municipalities is expected to decline significantly, likely causing a revenue budget shortfall; and

WHEREAS, as a result of such, municipalities are well advised to curb spending in an attempt to soften the effects of the sales tax revenue shortfall; and

WHEREAS, as such, the Town of Walworth seeks to implement a policy to limit spending during this time.

NOW, THEREFORE, BE IT, RESOLVED, that for the remainder of the 2020 year, the following spending policy shall be in effect and shall be required to be complied with:

1. In general, all purchases and spending shall be limited to those items/services/goods/etc. that are 1) necessary, 2) for which their need is relatively immediate, and 3) only where related to essential functions/services of the Town.
2. The authorized purchaser shall make a determination as to whether the purchase satisfies this policy. However, where uncertain, the authorized purchaser may request direction from the Town Supervisor.
3. Should an authorized purchaser fail to comply with this policy, to the fullest extent permitted by law the Town Board may revoke the authorized purchasers’ authority to make purchases, which authority may only be reinstated upon approval by the Town Board.
4. Should purchasing authority be revoked as per the above, during the period of such revocation, the otherwise authorized purchaser may pursue prospective purchases by submitting purchase requests to the Town Supervisor, who will review and approve or deny the same in compliance with this policy; and

BE IT FURTHER, RESOLVED, that this policy shall remain in effect from the date of adoption hereof until the end of the year 2020, unless revoked prior thereto; and

BE IT FURTHER, RESOLVED, that this policy shall constitute amendments, limited in duration as set forth herein, to the Town’s Procurement Policy and the Town’s Dept. Head Budgeted Expenditures Policy.

Discussion ensued regarding the policy, and Supervisor Jacobs clarified the policy and procedures for Town Departments.

Adopted this 16th day of April, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

COMMUNICATION:

- NYS Agriculture and Markets, letter dated March 30, 2020; RE: final notice of intent to undertake an action within an agricultural district
- Wayne County Water & Sewer Authority; letter dated March 26, 2020; essential supplies.
- Assessment Report, March 2020
- Charter Communications-Upcoming Changes, letter dated April 14, 2020
- Wayne County Bicentennial Planning Committee, letter dated April 11, 2020
- E-mail regarding neighborhood roadside cleanup, dated April 15, 2020

NEW AND OTHER BUSINESS:

Supervisor Jacobs shared the following names and Town areas from the e-mail from Highway Superintendent Tim Vendel regarding the neighborhood roadside cleanup:

- Kent & Diane Macafee
- Dave & Elaine Barrett
- Steve Enter
- Nick Schoenwald
- Carol Rosati
- Gina LaManna

And the roadsides covered were:

- Burrow Rd
- Schoolhouse Rd
- Tiffany Rd
- Plank Rd (from Lincoln to Swadling)
- Lincoln Rd (from Burrow to Jacobs)

Supervisor Jacobs also shared the following statment:

“Kudos to Mark Alfano, Town Resident who took time to clean up the Gananda Parkway over a period of the last 4 weeks, while practicing social distancing. Thank you for your commitment to our community.

Your efforts are an inspiration to others.

Thank you.”

Councilman Bryson shared that Gene Bavis had done some cleanup on Tummonds Road and thanked him for his work.

Councilman Phillips expressed appreciation for the work that the Town employees have done and thanked the Town’s residents for their patience and cooperation during the pandemic.

Councilwoman Linson commented on the resilience of the Town’s residents and mentioned the recent “truck parade” done by the West Walworth Fire Department.

ADJOURNMENT:

Motion by Councilman Ambroz to adjourn. Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 7:19 PM

Respectfully Submitted,

Aimée Phillips-Lomb
Town Clerk