

Presiding Deputy Supervisor Phillips called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:40 PM. Deputy Supervisor Phillips led those present in the recitation of the Pledge of Allegiance.

PRESENT:

Scott Bryson	Councilman
Cody Phillips	Councilman
Amber Linson	Councilwoman
Jenna Camacho	Deputy Town Clerk

ABSENT:

Susie Jacobs	Supervisor
Aimée Phillips-Lomb	Town Clerk
Timothy Vendel	Highway Superintendent

OTHERS PRESENT: Five (5) members of the public.

MINUTES

Motion by Councilman Bryson that the minutes of November 4, 2021 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Deputy Supervisor Phillips	Aye
	Supervisor Jacobs	Absent

Motion carried.

ELECTED OFFICIALS’ REPORTS (Highway, Town Clerk, Justice, Receiver of Taxes):

COMMITTEE / LIAISONS’ REPORTS

COUNCILMAN BRYSON

Councilman Bryson reported that the Ginegaw Park bathrooms and the Sherburne Park entrance have been closed for the season, though both parks remain open. He also stated that the winter edition of the Town Topics has been sent to residents and highlighted the “Light the Night” event taking place on December 4, 2021 from 6:00 – 7:30 PM. Lastly, Councilman Bryson stated that the Library had re-submitted plans for the expansion project which are being reviewed by the Building Inspector.

COUNCILWOMAN LINSON – No report.

DEPUTY SUPERVISOR PHILLIPS – No report.

SUPERVISOR JACOBS – No report.

HIGHWAY SUPERINTENDENT - No report.

JUSTICE COURT – No report.

TOWN CLERK

The Town Clerk’s Report for the month of October 2021 was submitted to the Town Board.

Motion by Councilwoman Linson to accept the Town Clerk’s Report for the month of October 2021. Seconded by Councilman Bryson.

TOWN CLERK'S MONTHLY REPORT			
TOWN OF WALWORTH, NEW YORK		OCTOBER, 2021	
TO THE SUPERVISOR:		PAGE 1	
Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:			
A1255	1	DECALS	48.65
	2	MARRIAGE LICENSES NO. 21045 TO 21046	35.00
	4	MISCELLANEOUS	76.50
	2	B/D/M RECORDS SEARCH	20.00
		TOTAL TOWN CLERK FEES	180.15
A1689	1	PERC/NEW/SEPTIC REPAIR	100.00
		TOTAL A1689	100.00
A2001	5	RECREATION	226.00
		TOTAL A2001	226.00
A2110	1	ZONING BOARD REVIEW	50.00
		TOTAL A2110	50.00
A2115	1	PB REVIEW FEES/OTHER	400.00
		TOTAL A2115	400.00
A2544	70	DOG LICENSES	706.00
		TOTAL A2544	706.00
A2555	39	BUILDING PERMITS	5,238.60
		TOTAL A2555	5,238.60
A2770B	3	OTHER INCOME BUILDING	115.00
		TOTAL A2770B	115.00
CM2089	10	PARK EXPENDABLE TRUST	8,650.00
		TOTAL CM2089	8,650.00
CM2770	1	CEMETERY FEES	500.00
		TOTAL CM2770	500.00
SS2122	2	SEWER APPLICATION WALWOR	1,700.00
		TOTAL SS2122	1,700.00

TOWN CLERK'S MONTHLY REPORT			
OCTOBER, 2021		page 2	
TA30A	13	ESCROW - BLDG PERMITS	2,200.00
		TOTAL TA30A	2,200.00

TOWN CLERK'S MONTHLY REPORT

OCTOBER, 2021

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DISBURSEMENTS	
PAID TO SUPERVISOR FOR GENERAL FUND	6,967.10
DECALS SEPARATE MONTHLY REPORT	48.65
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	2,200.00
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	9,150.00
PAID TO SUPERVISOR FOR SEWER APPLICATION FEES	1,700.00
DECALS SEPARATE MONTHLY REPORT- EFT	833.35
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	86.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	45.00
TOTAL DISBURSEMENTS	21,030.10

NOVEMBER 2, 2021


 _____, SUPERVISOR
 Susie C. Jacobs

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

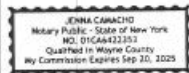
2nd day of November, 2021



 Notary Public



 Town Clerk



Roll call vote: Councilwoman Linson Aye
 Councilman Bryson Aye
 Deputy Supervisor Phillips Aye
 Supervisor Jacobs Absent

Motion carried.

RESOLUTIONS:

RESOLUTION 148-21: ABSTRACT 11, APPROVAL

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

TOWN OF WALWORTH				
Abstract # 011				
Summary by Fund				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	192,502.31		192,502.31
CM1-	PARK SPECIAL REVENUE FUND	109.55		109.55
DA	HIGHWAY FUND	136,167.15		136,167.15
SD1-	WALWORTH CONSOLIDATED DRAINAGE	129.00		129.00
SL1-	WALWORTH LIGHT DISTRICT	294.52		294.52
SL2-	HARVEST HILL LIGHT DISTRICT	287.29		287.29
SL3-	GANANDA LIGHT DISTRICT	1,157.91		1,157.91
SL4-	BROOKSIDE LIGHT DISTRICT	11.86		11.86
SL5-	ORCHARD VIEW LIGHT DISTRICT	124.34		124.34
SS	WALWORTH SEWER DISTRICT #1	53,336.63		53,336.63
TA	TRUST & AGENCY	43,599.28		43,599.28
TC	CUSTODIAL TRUST	1,100.00		1,100.00
Total:		428,819.84		428,819.84

Voucher Numbers 1620-1769, 139-144, 25-31

Abstract of audited vouchers is on file in the Town Clerk’s office.

Adopted this 18th day of November, 2021 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Deputy Supervisor Phillips	Aye
	Supervisor Jacobs	Absent

Resolution carried.

RESOLUTION 149-21: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE WAYNE COUNTY HUMANE SOCIETY AGREEMENT FOR SHELTER SERVICES

Councilman Bryson offered the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

THE WAYNE COUNTY HUMANE SOCIETY
AGREEMENT FOR SHELTER SERVICES

THIS AGREEMENT, made this _____ day of _____, 201____, Pursuant to the provisions of Sections 115 and 116 of the Agriculture and Markets Law, by and between the Town of Walworth, a municipal corporation in the State of New York, party of the first part, and the Wayne County Humane Society, a corporation organized and existing pursuant to the Not-For-Profit Corporation Law of the State of New York, and having its office and principal place of business at 1475 County House Road, Lyons, New York, party of the second part,

WITNESSETH:

FIRST: The party of the second part, in consideration of the payment to it by the party of the first part of the sums of money to be paid in the manner and at the times hereinafter particularly described, hereby covenants and agrees that:

1. The party of the second part will provide and maintain a shelter for animals in such shelter and will humanely euthanize or make available for adoption seized domestic animals not redeemed as provided in Article 7 of the Agriculture and Markets Law. Such shelter shall at all times during the term hereof be under the care and charge of a competent employee and shall be open to the public at reasonable hours.
2. The party of the second part will not turn domestic animals away from the shelter if brought to the shelter by individuals from a contracting Town/Village. The dog control officer will be notified when dog turnovers are made. The shelter personnel will require a DL18 at this time. The dog control officer will be given pertinent information on the dog and the person making the turnover.
3. The party of the second part will follow the provisions of Article 7 of the Agriculture and Markets Law and any rules and regulations promulgated pursuant thereof in relation to the holding, care, adoption, licensing, redemption and disposition of seized animals.
4. The party of the second part will file and maintain a complete record of any turn over and subsequent disposition of any dog in the manner prescribed by the Commissioner of Agriculture and Markets as well as any other records required by Article 7.
5. The party of the first part will control its impound fees.

SECOND: In consideration of the performance by the party of the second part of the terms of this Agreement, the party of the first part hereby agrees to pay the party of the second part in accordance with the attached schedule of charges, wherever applicable, to be billed and payable on a monthly basis. Injured animals brought in by a DCO or any duly authorized Town/Village officer of the party of the first part must be seen and treated by a veterinarian before being left with the party of the second part and be accompanied with veterinarian instructions for care. Party of the first part is responsible for veterinary bills in all cases.

This Agreement shall commence on January 1, 2022 and be terminated either upon 30 days written notice by one of the parties to the other or upon the signing of a new Agreement by the parties.

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IN WITNESS THEREOF, the parties hereto have caused their separate corporate seals to be hereunto affixed and this Agreement to be signed by their authorized officers, the day and year first above written.

TOWN OF WALWORTH

By _____
Supervisor

WAYNE COUNTY HUMANE SOCIETY

By Stephanie Cooper
Its President

STATE OF NEW YORK)
) SS.
COUNTY OF WAYNE)

On this _____ day of _____, 201____,
before me, the subscriber, personally appeared _____, to
me personally known, who, being by me duly sworn, did depose and say that (s)he resides in the _____ of _____, Wayne County, New York;
that (s)he is the Supervisor of the Town of Walworth, Wayne County, New York, the
municipal corporation described herein, and which executed the foregoing Agreement; that (s)he
knows the seal of said corporation; that the seal affixed to said Agreement is such corporate seal;
that it was so affixed by order of the Town/Village Board of such corporation; and that (s)he
signed (her)his name thereto by like order.

Notary Public

STATE OF NEW YORK)
) SS.
COUNTY OF WAYNE)

On this _____ day of _____, 201____,
before me, the subscriber, personally appeared Stephanie Cooper, to me personally known,
who, being by me duly sworn, did depose and say that (s)he resides in the Town of
Williamson, Wayne County, New York; that (s)he is the President of the Humane Society of
Wayne County, New York, which executed the foregoing Agreement; that (s)he knows the seal
of said corporation; that the seal affixed to said Agreement is such corporate seal; that it was so
affixed by order of the Board of Directors of such Not-For-Profit corporation; and that (s)he
signed (her)his name thereto by like order.

Notary Public

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CONTRACTED CHARGES FOR January 1st 2022- December 31st 2023:

\$30.00 Admission Charge per Dog

Euthanasia and Disposal charges are actual cost to the Humane Society. Charge is based upon the weight of the animal at \$1.50 per pound.

If the animal has to be euthanized the admission fee is waived, only euthanasia and disposal cost will be billed to the Town.

Boarding: Town Cost: cats and dogs; \$12.00 per day per animal

Owner redeemed dogs: admission and boarding charges are the responsibility of the owner, HSWC charges to the Town are waived.

NON CONTRACTED CHARGES FOR January 1st 2022-December 31st 2023:

\$50.00 Admission Charge per Dog

Euthanasia and Disposal charges are actual cost to the Humane Society; Charge is based upon the weight of the animal at \$1.50 per pound.

Boarding: Town Cost: cats and dogs: \$15.00 per day per animal

Owner redeemed dogs: admission and boarding charges are the responsibility of the owner, charges to the Town are waived.

- If the shelter is involved in any after hours drop offs, the charges are \$50.00 per hour. The person to contact for after hours assistance is: Mark Plyter @ 315-310-1906 or by calling Wayne County 911 center and asking to have him notified.
- Towns will be charged \$25.00 per hour to transport a dog to a veterinarian if there is a need to be seen within the 5 day holding period. If the dog has been held for the 5 day holding period at your facility, there will be no cost to transport. All veterinarian care within the holding period will be actual cost billed to the Town.

The Humane Society of Wayne County reserves the right to determine which animals are adoptable and which are not. An explanation for why a "town/village" dog is euthanized will accompany your billing statement.

Discussion ensued regarding fees incurred by individuals and by the Town of Walworth.

BE IT RESOLVED that the Town Supervisor is hereby authorized to sign the agreement with the Wayne County Humane Society for shelter services for 2022-2023.

Adopted this 18th day of November, 2021 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Deputy Supervisor Phillips	Aye
	Supervisor Jacobs	Absent

Resolution carried.

COMMUNICATION:

- **2021 Fee Schedule has been distributed to Department Heads for review.**

Motion by Councilwoman Linson to acknowledge that the 2021 Town of Walworth Fee Schedule has been distributed for Department Heads to review. Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Deputy Supervisor Phillips	Aye
	Supervisor Jacobs	Absent

Motion carried.

- **Planning and Zoning Board 2022 Meeting Calendar**
- **Monthly Report from Dog Control Officer Lea Dill, dated November 4, 2021**

➤ **Letter from Wayne County Water and Sewer Authority regarding increase in rates for 2022, dated October 28, 2021**

Motion by Councilwoman Linson to accept and file the letter from Wayne County Water and Sewer Authority, dated October 28, 2021. Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Deputy Supervisor Phillips	Aye
	Supervisor Jacobs	Absent

Motion carried.

➤ **Letter from NYS DOT regarding safety review of Routes 350 and 286, dated October 21, 2021**

Motion by Councilwoman Linson to accept and file the letter from NYS DOT regarding safety review of Routes 350 and 286, dated October 21, 2021. Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Deputy Supervisor Phillips	Aye
	Supervisor Jacobs	Absent

Motion carried.

Deputy Supervisor Phillips read the letter from the NYS DOT for those present.

Deputy Supervisor Phillips reviewed the following Town Board meeting dates.

TOWN BOARD MEETINGS:

DATE	TIME	MEETING TYPE
NOVEMBER 29, 2021	9:30 AM	SPECIAL
DECEMBER 2, 2021	6:30 PM	REGULAR
DECEMBER 16, 2021	6:30 PM	REGULAR

PUBLIC PARTICIPATION:

Two members of the public addressed the Town Board:

- 1) Charlie Caradonna spoke regarding a recent power outage in the Hamlet.
- 2) Gene Bavis thanked the Town for the information presented in the Town Topics regarding the Wayne County Bicentennial celebration.

ADJOURNMENT:

Motion by Councilman Bryson to adjourn. Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Deputy Supervisor Phillips	Aye
	Supervisor Jacobs	Absent

Motion carried.

Time: 6:57 PM

Respectfully Submitted,

Jenna Camacho
Deputy Town Clerk

Aimée Phillips-Lomb
Town Clerk