

Presiding Supervisor Jacobs called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 1:04 PM. Supervisor Jacobs waived the recitation of the Pledge of Allegiance.

<u>PRESENT:</u>	Susie Jacobs	Supervisor
	Scott Bryson	Councilman
	Cody Phillips	Councilman
	Amber Linson	Councilwoman
	Aimée Phillips-Lomb	Town Clerk

<u>ABSENT:</u>	Timothy Vendel	Highway Superintendent
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OTHERS PRESENT: One (1) member of the public

BUDGET WORK SESSION:

Supervisor Jacobs welcomed those in attendance and stated that the first portion of the meeting would be dedicated to budget discussions in a work session with Board members. A full review of the budget was conducted.

Councilwoman Linson exited the meeting at 2:05 PM and returned at 3:45 PM.

Supervisor Jacobs called for a recess at 3:15 PM, and the meeting reconvened at 3:45 PM.

EXECUTIVE SESSION:

Motion by Councilwoman Linson to enter into an executive session to discuss medical, financial, credit, or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension.

Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 5:10 PM

RECONVENE:

Supervisor Jacobs reconvened the regularly scheduled meeting at 5:45 PM.

ARPA FUNDS DISCUSSION/WORK SESSION:

After a brief recess, a second work session began at 5:50 PM to discuss the American Rescue Plan Act funds and management. Discussion ensued and the work session ended at 6:15 PM.

REGULAR MEETING:

After a brief recess, presiding Supervisor Jacobs called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York to order at 6:30 PM. Supervisor Jacobs led those present in the recitation of the Pledge of Allegiance.

<u>PRESENT:</u>	Susie Jacobs	Supervisor
	Scott Bryson	Councilman
	Cody Phillips	Councilman
	Amber Linson	Councilwoman
	Timothy Vendel	Highway Superintendent
	Aimée Phillips-Lomb	Town Clerk

ABSENT: No members of the Town Board were absent.

OTHERS PRESENT: Jenna Camacho, Deputy Town Clerk and two (2) members of the public.

MINUTES

Motion by Councilman Bryson that the minutes of August 19, 2021 Special Meeting – 3:30 PM are approved as submitted by the Town Clerk. Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Abstain
	Supervisor Jacobs	Aye

Motion carried.

Motion by Councilwoman Linson that the minutes of August 19, 2021 Special Meeting – 4:30 PM are approved as submitted by the Town Clerk. Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Abstain
	Supervisor Jacobs	Aye

Motion carried.

Motion by Councilman Bryson that the minutes of August 19, 2021 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Abstain
	Supervisor Jacobs	Aye

Motion carried.

Motion by Councilwoman Linson that the minutes of September 2, 2021 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Bryson.

Roll call vote: Councilwoman Linson Aye
 Councilman Bryson Aye
 Councilman Phillips Abstain
 Supervisor Jacobs Aye

Motion carried.

Motion by Councilwoman Linson that the minutes of September 9, 2021 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Phillips.

Roll call vote: Councilwoman Linson Aye
 Councilman Bryson Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Motion carried.

ELECTED OFFICIALS’ REPORTS (Highway, Town Clerk, Justice, Receiver of Taxes):


The Supervisor’s Report for the month of August 2021 was submitted to the Town Board.

Motion by Councilman Bryson to accept the Supervisor’s Report for the month of August 2021. Seconded by Councilman Phillips.

08/01/2021 16:34:58

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:
 Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of August, 2021.

DATED: September 1, 2021  SUPERVISOR

	Balance 07/31/2021	Increases	Decreases	Balance 08/31/2021
A GENERAL FUND				
CASH IN CHECKING	120,000.00	195,438.18	195,438.18	120,000.00
CASH IN SAVINGS	940,935.59	284,008.54	664,975.24	559,968.89
MONEY MARKET ACCT	666,255.89	116.85	0.00	666,372.74
ARPA FUNDS	0.00	69,531.06	0.00	69,531.06
CERTIFICATE OF DEPOSITS	0.00	400,000.00	0.00	400,000.00
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	79,174.49	13.80	0.00	79,188.29
BLDG EQUIPMENT/SOFTWARE	3,047.26	0.01	0.00	3,047.27
TOWN CLERK EQUIPMENT RESERVE	3,129.69	0.55	0.00	3,130.24
COMPUTER EQ RESERVE SAVINGS	71,152.56	12.40	0.00	71,164.96
TOWN HALL CAPITAL RESERVE	245,298.05	42.77	0.00	245,340.82
DOG ENUMERATION RESERVE FUND	4,011.72	0.70	0.00	4,012.42
EMPLOYEE BENEFIT RESERVE	1,970.27	0.34	0.00	1,970.61
PARK EQ RESERVE SAVINGS	95,532.06	16.66	0.00	95,548.72
RETIREMENT CONTRIBUTION RESERV	10,108.01	1.76	0.00	10,109.77
HAMLEY SIDEWALK RESERVE FUND	27,784.02	4.84	0.00	27,788.86
RESERVE FOR RECORDS MANAGEMENT	60,802.54	10.60	0.00	60,813.14
TOTAL	2,529,010.15	949,209.06	860,413.42	2,417,805.79
CM1- PARK SPECIAL REVENUE FUND				
CASH - CHECKING	0.00	467.30	467.30	0.00
CASH - SAVINGS	84,764.66	960.00	467.30	85,257.36
TOTAL	84,764.66	1,427.30	934.60	85,257.36
CM6- CEMETERIES				
CASH - SAVINGS	0.00	0.00	0.00	0.00
CASH - SAVINGS	20,050.20	0.00	0.00	20,050.20
TOTAL	20,050.20	0.00	0.00	20,050.20
DA HIGHWAY FUND				
CASH IN CHECKING	120,000.00	334,027.39	334,027.39	120,000.00
CASH IN SAVINGS	780,459.04	315,506.98	434,027.39	661,938.63
MONEY MARKET ACCT	542,527.90	94.59	0.00	542,622.49
EMPLOYEES BENEFITS RESERVE	6,576.03	1.15	0.00	6,577.18
MACHINERY RESERVE SAVINGS	237,275.95	23.93	100,000.00	137,299.88
RETIREMENT CONTRIBUTION RESERV	10,108.01	1.76	0.00	10,109.77
TOTAL	1,696,946.93	649,655.80	868,054.78	1,478,547.95
HA HIGHWAY EQUIPMENT				

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MONTHLY REPORT OF SUPERVISOR

	Balance 07/31/2021	Increases	Decreases	Balance 08/31/2021
CASH - CHECKING	0.00	212,895.00	212,895.00	0.00
TOTAL	0.00	212,895.00	212,895.00	0.00
L LIBRARY FUND				
TOTAL	0.00	0.00	0.00	0.00
MS SELF INSURANCE FUND				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
TOTAL	2,636.78	0.46	0.00	2,637.24
SD1- WALWORTH CONSOLIDATED				
CASH IN CHECKING	0.00	979.05	979.05	0.00
CASH IN SAVINGS	139,362.72	0.00	979.05	138,383.67
TOTAL	139,362.72	979.05	1,958.10	138,383.67
SD2- CRYSTAL CREEK DRAINAGE				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CRYSTAL CREEK DRAINAGE RES SAV	6,714.37	1.17	0.00	6,715.54
TOTAL	6,714.37	1.17	0.00	6,715.54
SF1- WALWORTH FIRE DISTRICT				
TOTAL	0.00	0.00	0.00	0.00
SF2- WEST WALWORTH FIRE PROTECTION				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
TOTAL	19,360.06	3.38	0.00	19,363.44
SF3- LINCOLN FIRE PROTECTION				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
TOTAL	48,075.81	8.38	0.00	48,084.19
SL1- WALWORTH LIGHT DISTRICT				
CASH IN CHECKING	0.00	249.08	249.08	0.00
CASH IN SAVINGS	16,825.56	0.00	249.08	16,576.48
TOTAL	16,825.56	249.08	498.16	16,576.48
SL2- HARVEST HILL LIGHT DISTRICT				
CASH IN CHECKING	0.00	517.00	517.00	0.00
CASH IN SAVINGS	9,959.94	0.00	417.00	9,442.94

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MONTHLY REPORT OF SUPERVISOR

	Balance 07/31/2021	Increases	Decreases	Balance 08/31/2021
TOTAL	9,959.94	517.00	1,034.00	9,442.94
SL3- GANANDA LIGHT DISTRICT				
CASH IN CHECKING	0.00	1,137.75	1,137.75	0.00
CASH IN SAVINGS	18,417.51	0.00	1,137.75	18,279.76
TOTAL	18,417.51	1,137.75	2,275.50	18,279.76
SL4- BROOKSIDE LIGHT DISTRICT				
CASH IN CHECKING	0.00	8.68	8.68	0.00
CASH IN SAVINGS	482.68	0.00	8.68	474.00
BROOKSIDE REPAIR RESERVE	4,713.14	0.82	0.00	4,713.96
TOTAL	5,195.82	9.50	17.36	5,187.96
SL5- ORCHARD VIEW LIGHT DISTRICT				
CASH - CHECKING	0.00	85.76	85.76	0.00
CASH - SAVINGS	6,520.75	0.00	85.76	6,434.99
TOTAL	6,520.75	85.76	171.52	6,434.99
SM GANANDA SIDEWALK DISTRICT				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
TOTAL	38,956.41	0.00	0.00	38,956.41
SP JOHN'S PARK DISTRICT				
CASH - SAVINGS	0.00	0.00	0.00	0.00
TOTAL	3,784.29	0.00	0.00	3,784.29
SS WALWORTH SEWER DISTRICT #1				
CASH IN CHECKING	0.00	83,898.28	83,898.28	0.00
CASH IN SAVINGS	180,467.60	82,616.77	83,898.28	180,185.91
MONEY MARKET	147,819.34	25.11	0.00	147,844.45
PETTY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	202,720.47	35.34	0.00	202,755.81
SEWER EQ RESERVE SAVINGS	128,447.30	0.00	0.00	128,447.30
SEWER CAPITAL RESERVE	528,597.71	92.16	0.00	528,689.87
TOTAL	1,188,202.84	176,690.24	167,796.92	1,197,096.16
SW1- WALWORTH WATER DISTRICT #1				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
SPECIAL RESERVE, WATER STORAGE	38,460.53	0.00	0.00	38,460.53
TOTAL	2,319.63	0.06	0.00	2,319.69
SW19- WATER EXT #19 LIN/SWA/CO				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
TOTAL	2,990.43	0.00	0.00	2,990.43

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MONTHLY REPORT OF SUPERVISOR

	Balance 07/31/2021	Increases	Decreases	Balance 08/31/2021
TOTAL	2,990.43	0.00	0.00	2,990.43
SWIG - MILLER LAI #20 ARBOR/TOWNARDS				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
TOTAL	56.16	0.00	0.00	56.16
TA TRUST & AGENCY				
CASH	82,668.74	228,092.51	295,700.66	15,060.59
TOTAL	82,668.74	228,092.51	295,700.66	15,060.59
TC CUSTODIAL TRUST				
CASH - CHECKING	0.00	73,158.86	0.00	73,158.86
TOTAL	0.00	73,158.86	0.00	73,158.86
V DEBT SERVICE				
ARBOR/TOWNARDS RESERVE SAVINGS	0.00	0.00	0.00	0.00
LIN/SWAD RESERVE SAVINGS	10,905.02	1.90	0.00	10,906.92
	16,436.48	2.87	0.00	16,439.35
TOTAL	27,341.70	4.77	0.00	27,346.47
TOTAL ALL FUNDS	5,791,941.72	2,294,121.13	2,411,750.02	5,674,312.83

Roll call vote: Councilwoman Linson Aye
 Councilman Bryson Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Motion carried.

TOWN CLERK

The Town Clerk’s Report for the month of August 2021 was submitted to the Town Board.

Motion by Councilman Phillips to accept the Town Clerk’s Report for the month of August 2021.
 Seconded by Councilman Bryson.

TOWN CLERK'S MONTHLY REPORT

TOWN OF WALWORTH, NEW YORK

AUGUST, 2021

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	1	DECALS	112.63	112.63	A1255 ✓
	11	MARRIAGE LICENSES NO. 21026 TO 21036	192.50	192.50	
	2	MISCELLANEOUS	50.00	50.00	
	1	B/D/M RECORDS SEARCH	40.00	40.00	
TOTAL TOWN CLERK FEES				395.13	395.13 ✓
A1689	1	PERC/NEW/SEPTIC REPAIR	100.00	100.00	100.00 ✓
TOTAL A1689				100.00	
A2001	3	RECREATION	280.00	280.00	280.00 ✓
TOTAL A2001				280.00	
A2089	1	OTHER REC REVENUES	725.00	725.00	725.00 ✓
TOTAL A2089				725.00	
A2540 A2530	2	BINGO PROCEEDS	18.87	18.87	18.87 ✓
TOTAL A2540				18.87	
A2544	70	DOG LICENSES	703.00	703.00	703.00 ✓
TOTAL A2544				703.00	
A2555	28	BUILDING PERMITS	2,100.00	2,100.00	2,100.00 ✓
TOTAL A2555				2,100.00	
A2770B	1	OTHER INCOME BUILDING	40.00	40.00	40.00 ✓
TOTAL A2770B				40.00	
A2770S	1	SEPTIC INSP (NEW CONSTR)	75.00	75.00	75.00 ✓
TOTAL A2770S				75.00	
CM2089	7	PARK EXPENDABLE TRUST	1,995.00	1,995.00	1,995.00 ✓
TOTAL CM2089				1,995.00	
CM2770	1	CEMETERY FEES	500.00	500.00	500.00 ✓
TOTAL CM2770				500.00	

TOWN CLERK'S MONTHLY REPORT

AUGUST, 2021

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DISBURSEMENTS	
PAID TO SUPERVISOR FOR GENERAL FUND	4,324.37 ✓
DECALS SEPARATE MONTHLY REPORT	119.63 ✓
PAID TO SUPERVISOR FOR BUILDING PERMIT ESCROWS	1,850.00 ✓
PAID TO SUPERVISOR FOR CEMETERY/PARK EXPENDABLE	2,495.00 ✓
DECALS SEPARATE MONTHLY REPORT - EFT	2,019.37
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	92.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	247.50
TOTAL DISBURSEMENTS	11,140.87


SEPTEMBER 1, 2021

 SUPERVISOR
 Simon Jacobs

STATE OF NEW YORK, COUNTY OF WAYNE, TOWN OF WALWORTH

I, Aimee Phillips, being duly sworn, says that I am the Clerk of the TOWN OF WALWORTH that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

 Town Clerk

1st day of September 2021

 Notary Public



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Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

RECEIVER OF TAXES – No report.

HIGHWAY SUPERINTENDENT

Highway Superintendent Vendel reported that paving on Heatherbrook and Dewberry Lane area had been completed, and that the Highway Department will be working with the County on other paving and milling projects. Councilwoman Linson inquired as to what the Highway Department’s role is regarding tree issues in Town. Highway Superintendent Vendel replied that if the trees in question are in the Town’s right of way, the Town will remove the trees.

JUSTICE COURT - No report.

COMMITTEE / LIAISONS’ REPORTS

COUNCILMAN BRYSON

Councilman Bryson reported that fall programming had begun for the Recreation Department, and there have been discussions on expansion of use of the Lodge in Ginegaw Park and sledding in the park as well. Councilman Bryson also stated that the Library has secured a second round of grant funding for its expansion project, and it will be contracting with LaBella Associates for another plan that will go out for bid in the future.

COUNCILWOMAN LINSON

Supervisor Jacobs stated that she had appointed Councilwoman Linson to serve as liaison to the Walworth Town Court.

Councilwoman Linson shared that the Walworth Town Court was in the process of applying for the Justice Court Assistance Program and listed items for which the grant funds would be used.

She also informed those present that the Walworth Historical Society now has a dedicated phone which is ready to be set up. Councilwoman Linson encouraged residents to attend the next presentation that will be held on September 20, 2021 at 7 PM at the Lodge at Ginegaw Park on the Lincoln hamlet. She also shared that there will be a historic marker ceremony on October 3, 2021 at 1:30 PM followed by an open house at the Walworth Historical Society.

COUNCILMAN PHILLIPS – No report.

SUPERVISOR JACOBS

Supervisor Jacobs shared that the next meeting/work session regarding the Town’s code update will take place on Monday, September 20, 2021 at 9:00 AM.

RESOLUTIONS:

RESOLUTION 109-21: AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN PROFESSIONAL SERVICES AGREEMENT WITH INTEGRATED SYSTEMS

Councilwoman Linson offered Resolution 109 -21 and moved its adoption. Seconded by Councilman Phillips to wit:



Professional Services Agreement

The following is a listing of all Professional Services Agreements that Integrated Systems is offering for Engineering Services and Software Development. It includes Network and System troubleshooting, programming, and user technical support, cabling and travel. The hours may be used for any combination of services. The larger the time block purchased, the greater the savings per hour. Contract rates cover work performed by any Integrated Systems Engineer at one unit per hour, except for services requiring a Senior Engineer whose hours are billed at 1.3 units per hour; those services include: Server Implementations, Network Design and Engineering, and at client request.

Professional Service Agreement Terms:

**Payment in full is due before any project/support is started.
Purchase of Professional Service Agreements are non refundable.**

- Client with PSA receive priority telephone response time over non-PSA clients.
- Banded Unmet Time does not expire (average response time: less than 1 hour)
- Client with PSA receive priority on-site response time for troubleshooting & technical support over non-PSA clients.
- Client with PSA have the option to have updates delivered via modem, mail, or on-site delivery.
- Travel time is billed as straight time
- Weekend/Overtime hours will be billed at 2 X regular rate
- Modem/Phone charges are the responsibility of the client and are always billable.
- Engineer's time is billable when:
 - Working on additions/updates to programs / integrations/ research
 - Travel time between office and customer's location
 - Time involved in gathering information for projects
 - For support covering overnight staff, lodging, meals billed at \$150.00 per day.
 - No extra charges for ground travel, flight costs are billed to the customer.

Statements of time spent on this contract are available at the Client's Request

LIMITATION OF WARRANTY LIABILITY: The obligation of Integrated Systems under the warranty is limited to the repair or replacement, at Integrated Systems option, of a non-conforming product, part or component thereof, except consumable accessories, within a reasonable time after notification. The client's remedies are limited to Integrated Systems obligations stated herein, subject to the "EXCLUSIVE REMEDY" set forth in the paragraph below. This warranty extends only to the client. THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS. Integrated Systems has not made and makes no guarantee or warranty, including implied warranty or merchantability or fitness, that the system, equipment, or services supplied will avert, avoid or prevent the loss of data or information or the consequences therefrom, which the system or service is designed to provide. It is mutually understood and agreed that in executing this Agreement, client is not relying on any advice or advertisement of Integrated Systems. Client agrees that any representation, promise, condition, inducement or warranty, express or implied, including those of merchantability and fitness, not included in writing in this Agreement shall not be binding upon any "party." The client assumes all risk for loss or damage to the client equipment and data files except as specified herein. **EXCLUSIVE REMEDY:** Because of the nature of the services rendered and the system as a whole, it is

impractical and extremely difficult to fix the actual damages, if any, which may result from failure on the part of Integrated Systems to perform its responsibilities under this contract. Client does not desire this contract to provide full liability for loss, damage or injury due directly or indirectly to occurrences, or consequences therefrom, which the service or system is designed to deter or avert. In the event Integrated Systems should be found liable for loss, damage or injury due to a failure of the equipment or services provided under this Agreement or the equipment in any respect, its liability shall be limited to \$250,000, as the agreed upon liquidated damages and not as a penalty. Such liquidated damages is the exclusive remedy for any failure of services or equipment, and the provisions of this paragraph shall apply if loss, damage or injury, irrespective of cause or origin, results directly or indirectly to a person or property from the performance or nonperformance of any obligation of Integrated Systems from negligence, active or otherwise, of Integrated Systems, its agents or employees. It is intended and expressly agreed that the purpose of the preceding provisions are to set an upper limit to the amount recoverable by the client and to fix liability of Integrated Systems at a specific sum of \$250,000. If client desires additional liability coverage, it shall be his responsibility to secure it from an insurance carrier or other agency of his choice, at his own expense. The client shall bring no suit against Integrated Systems more than one (1) year after the accrual of the cause of action therefrom.

The Client agrees that, during the term of this Agreement and for a period of twenty-four (24) months thereafter, it will not actively solicit an Integrated Systems employee as a candidate or possible candidate for any position with the client or potential client, without first obtaining the written permission of Integrated Systems. Due to the difficulty of assessing damages in the event of a breach of this provision, the parties agree that Client will pay Integrated Systems, upon Integrated Systems written notice to the Client, an amount equal to three times the annual wages of any Integrated Systems employee who is referred by Client in violation of this provision. The Client will also reimburse Integrated Systems for any attorney's fees incurred by Integrated Systems in collecting amounts owed under this provision.

Contract	Hours	Rate/Hour	Total Cost	Savings
None		\$ 75.00		None
A	10	\$ 95.00	\$ 950.00	\$ 600.00
B	25	\$ 90.00	\$ 2250.00	\$ 1625.00
C	50	\$ 85.00	\$ 4250.00	\$ 3500.00
D	100+	\$ 75.00	\$ 7500.00+	\$ 8000.00+

Contract Selected: _____

I have read the above terms and conditions of the time contracts. I understand and agree to the above conditions and terms of the contract:

Client: _____
 Address: _____
 Client Signature: _____ Date: _____

Integrated Systems Signature: _____ Date: _____

NOW, THEREFORE BE IT RESOLVED, that the Town Supervisor is authorized to sign the Professional Services Agreement Contract D at an amount not to exceed \$7,500.00 from Town Office – Computer Maintenance – A1620.44, budgeted item.

Adopted this 16th day of September, 2021, at a meeting of the Town Board.

Roll call vote: Councilwoman Linson Aye
 Councilman Bryson Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Resolution carried.

RESOLUTION 110-21: ABSTRACT 9, APPROVAL

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Councilman Bryson to wit:

TOWN OF WALWORTH				
Abstract # 009				
Summary by Fund				
Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	19,298.61	67,024.29	86,322.90
CM1-	PARK SPECIAL REVENUE FUND		505.84	505.84
DA	HIGHWAY FUND	10,944.71	8,912.23	19,856.94
HA	HIGHWAY EQUIPMENT	212,895.00		212,895.00
SL1-	WALWORTH LIGHT DISTRICT		247.24	247.24
SL2-	HARVEST HILL LIGHT DISTRICT		515.01	515.01
SL3-	GANANDA LIGHT DISTRICT		1,143.55	1,143.55
SL4-	BROOKSIDE LIGHT DISTRICT		8.56	8.56
SL5-	ORCHARD VIEW LIGHT DISTRICT		84.19	84.19
SS	WALWORTH SEWER DISTRICT #1	5,323.70	14,701.72	20,025.42
SW19	WATER EXT #19 LIN/SWA/CO	3,240.00		3,240.00
SW20	WATER EXT #20 ARBOR/TUMMONDS	810.00		810.00
TA	TRUST & AGENCY	47,392.69	234.50	47,627.19
TC	CUSTODIAL TRUST		5,234.50	5,234.50
Total:		299,904.71	98,611.63	398,516.34

Voucher Numbers 1274-1443, 121-1291, 1-16

Abstract of unaudited vouchers is on file in the Town Clerk’s office.

Adopted this 16th day of September, 2021 at the meeting of the Town Board.


Roll call vote: Councilwoman Linson Aye
 Councilman Bryson Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Resolution carried.

RESOLUTION 111-21: TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN AGREEMENT WITH INTEGRATED SYSTEMS FOR WORK ON CAMERAS AT TOWN HALL COMPLEX NOT TO EXCEED \$20,000, BUDGETED ITEM

Councilman Bryson offered the following Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:



Integrated Systems
 Phone: (585) 924-8670
 Fax: (585) 924-8842
 50 Victor Heights Parkway
 Victor, NY 14564

Quote
 No.: **8665**
 Date: 6/21/2021

Prepared for:
 Suzie Jacobs 315-986-1400 X-3
 Town of Walworth
 3600 Lorraine Drive
 Walworth, NY 14568 U.S.A.

Prepared by: Dave F. O'Hare
 Account No.: 44
 Phone: (315) 986-1400
 Fax: (315) 986-1440

Quantity	Item ID	Description	UOM	Sell	Total
Pending Engineers Confirming Site Visit					
1.00	* Quoted Item	Camera for First Floor Employee Entrance	EA	\$842.40	\$842.40
1.00	* Quoted Item	Camera On Exterior Wall View Front Door Entrance to Town Hall P3247-LVE	EA	\$889.20	\$889.20
1.00	* Quoted Item	Camera On new Library Wall -View Entrance and Parking 180 Degree	EA	\$1,263.60	\$1,263.60
1.00	* Quoted Item	Camera Inside Main Floor Lobby SMP Dome View Front Entrance from Interior	EA	\$729.30	\$729.30
1.00	* Quoted Item	Camera Located behind Reception 180 AXIS M3067-P	EA	\$442.00	\$442.00
1.00	* Quoted Item	Camera Employee Entrance Lower Level P3247-LVE SMP	EA	\$842.40	\$842.40
1.00	* Quoted Item	Camera to View back parking - Situational Awareness 180 Degree	EA	\$1,263.60	\$1,263.60
1.00	* Quoted Item	Relocate Camera on Side Patio to wall on right of existing camera	EA	\$0.00	\$0.00
8.00	* Quoted Item	Axis Camera Station License	EA	\$99.00	\$792.00
1.00	* Quoted Item	24 Port PDE Switch 025350-24P-4G-NA	EA	\$783.00	\$783.00
2,000.00	* Quoted Item	Cable Material Allowance 2500 Cat 6	EA	\$0.34	\$680.00
1.00	* Quoted Item	Cable Finishing Materials, cable track,	EA	\$389.00	\$389.00
1.00	* Quoted Item	Labor Cabling and installation/ relocation of cameras / Configuration on Video Server	EA	\$9,775.00	\$9,775.00

Year Price: **\$18,871.50**

Total: \$18,871.50

Prices are firm until 7/30/2021 Terms: 40% Deposit, Balance due upon receipt

Prepared by: Dave F. O'Hare, dave@integratednet.com
 Integrated Systems

Date: 6/21/2021

Accepted by: _____

Date: _____

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WHEREAS, additional work will need to be determined within the Recreation Area to be added to the estimate and a new quote will be obtained;

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor is hereby authorized to sign the agreement with Integrated Systems for work on the cameras in the Town Hall complex in the amount not to exceed \$20,000, budgeted item from A1990.41. State bid vendor, procurement form on file.

Adopted this 16th day of September, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 112-21: TO SET PUBLIC HEARING FOR TOWN OF WALWORTH SEWER DISTRICT SPECIAL ASSESSMENT ROLLS FOR 2021

Councilman Bryson offered Resolution 112-21 and moved its adoption. Seconded by Councilman Phillips to wit:

WHEREAS, the costs in connection with the Town of Walworth’s sewer districts must be paid for in accordance with law, including in relation to the transition from the dated Walworth Treatment Plant in the Town of Walworth to the planned regional treatment plant to be run by the Wayne County Water and Sewer Authority; and

WHEREAS, in connection with the payment of such costs, the Town of Walworth will be collecting revenues via special assessments against the Town of Walworth sewer districts; and

WHEREAS, such special assessments will be imposed based upon the number of equivalent dwelling units (“EDUs”) assigned to each tax parcel, as defined and determined in accordance with the Walworth Town Code; and

WHEREAS, rolls specifying such special assessments have been filed with and are available for review by the public at the Office of the Walworth Town Clerk.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing shall be had on the Town of Walworth Sewer District Special Assessment Rolls for 2021 on **October 21st at 6:40 p.m.** for the purpose of hearing the public in relation to such rolls; and

BE IT FURTHER, RESOLVED, that the Town Clerk shall advertise said public hearing as required under New York State Law.

Town Attorney Young explained the reasoning and need for this resolution and public hearing.

Adopted this 16th day of September, 2021, at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 113-21: TO SET PUBLIC HEARING FOR LEHRWOOD LIGHTING DISTRICT SPECIAL ASSESSMENT ROLL FOR 2021

Councilwoman Linson offered Resolution 113-21 and moved its adoption. Seconded by Councilman Bryson to wit:

WHEREAS, the costs in connection with the Lehrwood Lighting District must be paid for in accordance with law, including in relation to the costs to operate and maintain the same; and

WHEREAS, in connection with the payment of such costs, the Town of Walworth will be collecting revenues via special assessments against the lands within the Lehrwood Lighting District; and

WHEREAS, such special assessments will be imposed as set forth in the Lehrwood Lighting District Map, Plan and Report, which has been filed with and is available for review by the public at the Office of the Walworth Town Clerk; and

WHEREAS, a roll specifying such special assessments has been filed with and is available for review by the public at the Office of the Walworth Town Clerk.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing shall be had on the Lehrwood Lighting District Special Assessment Roll for 2021 on **October 21st at 6:42 p.m.** for the purpose of hearing the public in relation to such roll; and

BE IT FURTHER, RESOLVED, that the Town Clerk shall advertise said public hearing as required under New York State Law.

Town Attorney Young explained the reasoning and need for this resolution and public hearing.

Adopted this 16th day of September, 2021, at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 114-21: TO SET PUBLIC HEARING FOR LEHRWOOD SIDEWALK DISTRICT SPECIAL ASSESSMENT ROLL FOR 2021

Councilwoman Linson offered Resolution 114-21 and moved its adoption. Seconded by Councilman Phillips to wit:

WHEREAS, the costs in connection with the Lehrwood Sidewalk District must be paid for in accordance with law, including in relation to the costs to maintain the same; and

WHEREAS, in connection with the payment of such costs, the Town of Walworth will be collecting revenues via special assessments against the lands within the Lehrwood Sidewalk District; and

WHEREAS, such special assessments will be imposed as set forth in the Lehrwood Sidewalk District Map, Plan and Report, which has been filed with and is available for review by the public at the Office of the Walworth Town Clerk; and

WHEREAS, the roll specifying such special assessments has been filed with and is available for review by the public at the Office of the Walworth Town Clerk.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing shall be had on the Lehrwood Sidewalk District Special Assessment Roll for 2021 on **October 21st at 6:44 p.m.** for the purpose of hearing the public in relation to such roll; and

BE IT FURTHER, RESOLVED, that the Town Clerk shall advertise said public hearing as required under New York State Law.

Town Attorney Young explained the reasoning and need for this resolution and public hearing.

Adopted this 16th day of September, 2021, at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 115-21: INTRODUCING PROPOSED LL NO. 2 OF 2021 A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

The following was submitted:

Proposed Local Override Law

Proposed Local Law No. 2 of the year 2021
Town of Walworth, County of Wayne

A local law to override the tax levy limit established in General Municipal Law § 3-c

Section 1. Legislative Intent

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Walworth, County of Wayne pursuant to General Municipal Law § 3-c, and to allow the Town of Walworth, County of Wayne to adopt a town budget for (a) town purposes (b) fire protection districts and (c) any other special or improvement district governed by the town board for the fiscal year 2022 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the town board.

Section 3. Tax Levy Limit Override

The Town Board of the Town of Walworth, County of Wayne is hereby authorized to adopt a budget for the fiscal year 2022 that requires a real property tax levy in excess of the limit specified in General Municipal Law, §3-c.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date.

This local Law shall take effect immediately upon filing with the Secretary of State.

Town Attorney Young and Supervisor Jacobs explained the reasoning and need for this Local Law.

Adopted this 16th day of September, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 116-21: SET PUBLIC HEARING FOR LOCAL LAW NO. 2 OF 2021, A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

WHEREAS, the Town Board of the Town of Walworth, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law to override the tax levy limit established in General Municipal Law §3-c; and

WHEREAS, the Town Board of the Town of Walworth has reviewed the draft of the aforementioned proposed Local Law and deems it in the best interests of the Town of Walworth to proceed in accordance with the Code of the Town of Walworth and the Laws of the State of New York in adopting said Local Law;

RESOLVED by the Town Board of the Town of Walworth that a Public Hearing shall be had on the **23rd day of September, 2021, at 6:35 p.m.**, for the purpose of considering adoption of such Local Law A Local Law to Override the Tax Levy Limit Established in General Municipal Law; and be it further

RESOLVED, that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

Adopted this 16th day of September, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 117-21: AUTHORIZE TOWN SUPERVISOR TO SIGN AND SUBMIT JUSTICE COURT ASSISTANCE PROGRAM 2021-2022 GRANT APPLICATION DOCUMENTS

Councilwoman Linson offered Resolution 117-21 and moved its adoption. Seconded by Councilman Bryson to wit:

WHEREAS, the Walworth Town Court has requested authorization from the Walworth Town Board to apply for funding from the Justice Court Assistance Program (JCAP) during the upcoming grant cycle; and

WHEREAS, the Walworth Town Court has requested the Town Board authorize the application for the Justice Court Assistance Program in the 2021-2022 cycle be up to \$30,000.00;

NOW, THEREFORE BE IT RESOLVED, that the Board of the Town of Walworth authorizes the Walworth Town Court to apply for a JCAP grant in the 2021-2022 grant cycle up to \$30,000.00, and authorizes the Town Supervisor to sign and submit the grant application documents.

Adopted this 16th day of September, 2021, at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 118-21: AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN OUT OF DISTRICT SEWER USER AGREEMENT FOR 3809 WALWORTH ONTARIO ROAD

Councilman Phillips offered Resolution 118-21 and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:



Rob Burns, Sewer Superintendent
sewer@townofwalworthny.gov

315-986-3415 PHONE

September 14, 2021

For the attention of:
Supervisor Susie Jacobs
Town Board Members

This letter is in response to an "Out of District Sewer User" agreement on the agenda for the Town Board Meeting on September 16, 2021.

The Sewer Department is aware of this request at property address 3809 Walworth Ontario Road and have been in contact with the necessary parties and have determined that there are no issues of concern in allowing this agreement to go forward.

Should you have any questions please feel free to contact me.

Thank you.


Rob Burns, Town of Walworth
Sewer Superintendent

NOW, THEREFORE BE IT RESOLVED, that the Town Supervisor is authorized to sign the Out of District User Agreement for property located at 3809 Walworth Ontario Road.

Adopted this 16th day of September, 2021, at a meeting of the Town Board.


Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 119-21: AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN AGREEMENT WITH BONADIO GROUP FOR PROFESSIONAL CONSULTATION SERVICES REGARDING ARPA, TO BE EXPENDED FROM ARPA FUNDS (TABLED)

Councilman Phillips offered Resolution 119-21 and moved its adoption. Seconded by Councilman Bryson to wit:

The following was submitted:



171 Sully's Trail
Pittsford, New York 14554
P (585) 381-3000
F (585) 381-3137
www.bonadio.com

September 14, 2021

Suzie Jacobs, Supervisor
Town of Walworth
3600 Lorraine Dr.
Walworth, NY 14568

RE: Professional Consulting Services

We appreciate the opportunity to provide professional consulting services to the Town of Walworth, New York (the Town) related to the American Rescue Plan Act (ARPA). This engagement letter confirms our understanding of your retention of Bonadio & Co., LLP ("Bonadio") to assist you with respect to the funds received from the Federal government.

Scope of Services

Our procedures may include, but are not limited to the following:

- Assisting the Town with a grant management program – including grant programs for businesses/individuals and subsequent periodic monitoring
- Assistance with single audit compliance related to these funds
- Monitoring and reporting of the ARPA funds.
- Assisting with compliance with ARPA regulations including assistance with determining allowable expenditures
- Expenditure planning for the duration of grant period including assessing short-term needs and future projects to meet the required expenditure deadline of December 31, 2024.
- Meetings with Town representatives and/or Board to discuss actions
- Other services as desired by the Town as the final regulations have not yet been issued, and additional assistance may be requested

Summary of Roles and Responsibilities

The services under this engagement letter will be performed in accordance with the Statement on Standards for Consulting Services ("SSCS") issued by the American Institute of Certified Public Accountants ("AICPA"). Consulting services differ fundamentally from attestation services. In an attest service, the practitioner expresses a conclusion about the reliability of a written assertion that is the responsibility of another party, the asserter. In a consulting service, the practitioner develops the findings, conclusions, and recommendations presented, based solely by the agreement between the practitioner and the client.

ALBANY • BATAVIA • BUFFALO • DALLAS • EAST AURORA • NY METRO AREA • ROCHESTER • RUTLAND • SYRACUSE • UTICA

Accordingly, our services will not constitute an audit, compilation, review, or attestation service of the Town. Additionally, we will not otherwise verify the data you submit for accuracy or completeness. Rather, we will rely on the accuracy and completeness of the documents and information you provide to us.

We will provide expertise and recommendations based on our observations during the work requested by you to assist in this project. It will be management's responsibility to provide substantive involvement as part of the project team, determine the level of work desired, and determine how to proceed relevant to any recommendations or advice provided. You are responsible for making all management decisions and for performing management functions and overseeing and monitoring the services we provide by designating an individual, preferably within senior management, who possesses suitable skill, knowledge or experience and will assure that you have obtained all needed information from appropriate sources to make appropriate business decisions. Further, although we will have discussions of various business matters, it is understood that we may not have been provided all appropriate information to make informed recommendations related to those discussions. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results of such services. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Warranties and Liabilities

Our services will be performed in a professional and workmanlike manner. All services will be rendered by and/or under the supervision of Bonadio personnel. Bonadio makes no representation or warranty regarding either the services to be provided or any deliverables. In no event, unless it has been finally determined that Bonadio was grossly negligent or acted willfully or fraudulently, shall Bonadio be liable to you or any third party, whether a claim be in tort, contract or otherwise for any amount in excess of the total professional fees (excluding expenses) paid by you to us under this agreement for the particular service to which such claim relates. In no event shall Bonadio be liable for any special, consequential, indirect, exemplary, punitive, lost profits or similar damages, even if we have been apprised of the possibility thereof.

You agree to indemnify and hold harmless Bonadio, its employees, partners and third party consultants and subcontractors from any and all third party claims, liabilities, costs, and expenses, including reasonable attorneys' fees, arising from or relating to the services or deliverables under this letter, except to the extent finally determined to have resulted from the gross negligence, willful misconduct or fraudulent behavior of Bonadio & Co., LLP relating to such services or deliverables. Your indemnity obligation contained in this paragraph shall survive termination or expiration of this letter (including but not limited to all reasonable costs and expenses related to answering subpoenas, attending depositions, being named in third-party claims, related attorneys' fees, etc.).

In the event of a conflict or inconsistency between the terms of this letter and any other written agreement between us relative to the services to be performed (including any deliverables), the terms of this letter shall be deemed controlling in all material respects.

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Deliverables

All information and materials of any form or description collected by us in the course of our engagement shall constitute our work files and will at all times, during and after completion of our engagement, remain in our exclusive possession. We shall have unlimited discretion to retain, discard, or dispose of our work files but will at all times maintain all information and materials provided by the Town in strictest confidence.

Fees

Hours incurred will be billed at a rate of \$340 per hour, monthly.

Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We appreciate the opportunity to be of service and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

Very truly yours,
BONADIO & CO., LLP



Gregg Evans, CPA
Partner

ACKNOWLEDGMENT

This letter correctly sets forth the understanding of the Town with the above stated terms and conditions.

Name: _____

Signature: _____

Title: _____

Date: _____

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Discussion ensued, and Councilwoman Linson offered the motion to table the resolution until the Town Board meeting to be held on September 23, 2021. Councilman Phillips seconded the motion.

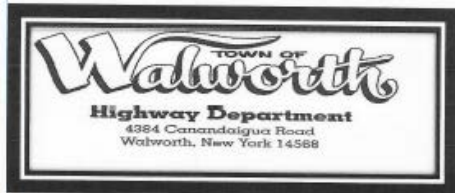
Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

RESOLUTION 120-21: AUTHORIZATION FOR HIGHWAY SUPERINTENDENT TO GO OUT TO BID FOR FIRE PROTECTION SYSTEM FOR HIGHWAY DEPARTMENT BUILDING

Councilman Phillips offered Resolution 120-21 and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:



Timothy M. Vendel
Highway Superintendent
Phone: (315) 524-3150
Fax: (315) 524-9247

TO: SUSIE JACOBS, TOWN SUPERVISOR
TOWN BOARD MEMBERS
FROM: TIM VENDEL, HIGHWAY SUPERINTENDENT
DATE: SEPTEMBER 16, 2021
SUBJECT: SPRINKLER SYSTEM

Be it resolved that the Town Board authorize Tim Vendel, Highway Superintendent, to seek bids for a new sprinkler system to be installed at the Highway Department Barns at 4384 Canandaigua Road, Walworth. There is currently no system in place at the Town Barns. We have the Engineer's drawings from La Bella so we are able to put it out for sealed bids.

Respectfully submitted,
[Signature]
Tim Vendel, Highway Superintendent

WHEREAS, the Walworth Highway Department budgeted to allow the installation of a fire protection system at the Highway Department building; and

WHEREAS, the Town Engineers, LaBella Associates will prepare the plans and specifications for the fire protection system;

NOW, THEREFORE IT BE RESOLVED, that the Town Board hereby authorizes the bidding for the fire protection system; and

BE IT FURTHER RESOLVED, once prepared, the Bid Notice shall be submitted to the Times of Wayne County, and plans and specifications will be available through the Town Clerk's office located at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, New York 14568 between the hours of 8:00 AM and 4:00 PM, Monday through Friday; the cost will be \$25 for bid documents.

Highway Superintendent Vendel explained the need for this resolution for those present.

Adopted this 16th day of September, 2021, at a meeting of the Town Board.

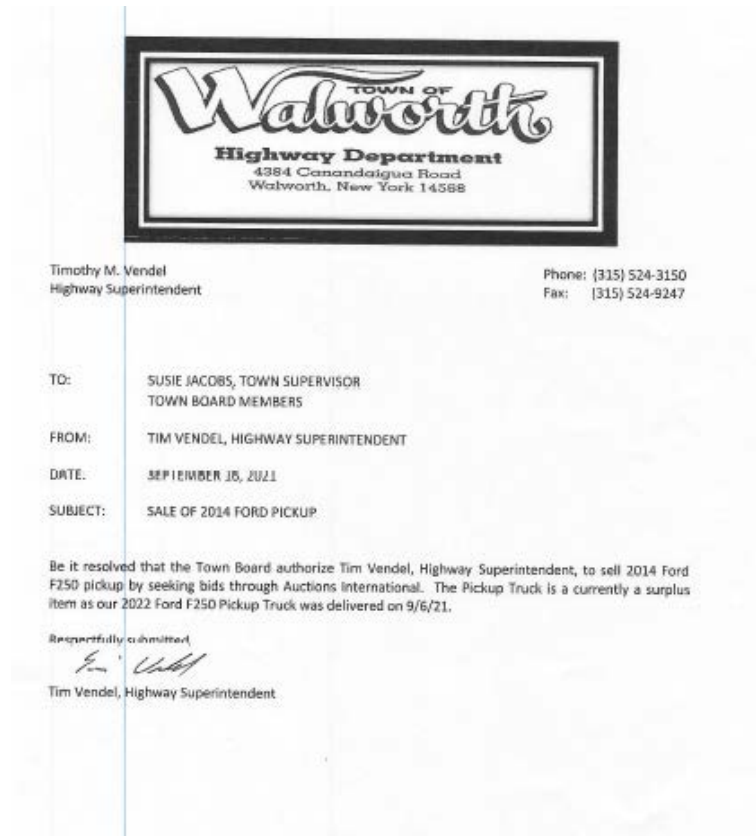
Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 121-21: AUTHORIZATION FOR HIGHWAY SUPERINTENDENT TO SELL 2014 FORD PICK UP TRUCK

Councilman Bryson offered Resolution 121-21 and moved its adoption. Seconded by Councilman Phillips to wit:

The following was submitted:



NOW, THEREFORE IT BE RESOLVED, that the Town Board hereby authorizes the Highway Superintendent to sell the 2014 Ford F250 pickup trucks by seeking bids through Auctions International.

Highway Superintendent Vendel explained the need for this resolution for those present.

Adopted this 16th day of September, 2021, at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

COMMUNICATION:

- **E-mail from Robin Paul**, dated August 24, 2021
- **Letter from NYS Department of State regarding 2020 Town of Walworth population total**, dated August 19, 2021
- **Letter from Boy Scout Troop 113**, received September 16, 2021

In response to the letter received from Boy Scout Troop 113, Councilman Linson inquired as to whether the Town would be receptive to the Highway Department allowing Troop 113 to store its trailer on its property for a short-term period. Supervisor Jacobs and Town Attorney Young shared their concerns regarding insurance and liability. Discussion ensued, and it was agreed that discussion can continue at a future meeting after having further discussions with the Boy Scout troop leadership.

Supervisor Jacobs reviewed the following Town Board meeting dates:

TOWN BOARD MEETINGS:

DATE	TIME	MEETING TYPE
SEPTEMBER 20, 2021	9:00 AM	SPECIAL MEETING-CODE
SEPTEMBER 23, 2021	6:30 PM	BUDGET WORK SESSION
OCTOBER 7, 2021	6:30 PM	BUDGET PUBLIC HEARING
OCTOBER 21, 2021	6:30 PM	REGULAR/ADOPTION OF BUDGET

PUBLIC PARTICIPATION: No members of the public wished to speak.

EXECUTIVE SESSION:

Motion by Councilwoman Linson to enter into an executive session to discuss medical, financial, credit, or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension.

Seconded by Councilman Phillips.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 7:14 PM

RECONVENE:

Supervisor Jacobs reconvened the regularly scheduled meeting at 8:25 PM.

ADJOURNMENT:

Motion by Councilwoman Linson to adjourn. Seconded by Councilman Phillips.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 8:25 PM

Respectfully Submitted,

Aimée Phillips-Lomb
Town Clerk