

Presiding Supervisor Jacobs called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at 3600 Lorraine Drive, Walworth, New York and streamed on Facebook Live due to the COVID-19 pandemic to order at 6:30 PM. Supervisor Jacobs led those present in the recitation of the Pledge of Allegiance.

**PRESENT:**

Susie Jacobs	Supervisor
Scott Bryson	Councilman
Karel Ambroz	Councilman
Cody Phillips	Councilman
Aimée Phillips-Lomb	Town Clerk

**ABSENT:**

Amber Linson	Councilwoman
Timothy Vendel	Highway Superintendent

**OTHERS PRESENT:** Donald Young, Esq., Town Attorney; Teresa Flye, Clerk to the Supervisor; Cheri LeMay, Town Comptroller; Phil Williamson, Code Enforcement Officer; Deborah Amsler, Receiver of Taxes; Ora Rothfuss, Ag Specialist, Wayne County Economic Development and Planning Department; and eight (8) members of the public.

**PROCLAMATION: EMS WEEK – MAY 16-22, 2021**

Supervisor Jacobs read the following proclamation for those present:

## EMS Week Proclamation

**To designate the Week of May 16-22, 2021, as Emergency Medical Services Week**

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

*THEREFORE, I Susie C. Jacobs, MMC, Town Supervisor of the Town of Walworth, Walworth, NY in recognition of this event do hereby proclaim the week of May 16-22, 2021, as*

## EMERGENCY MEDICAL SERVICES WEEK

With the theme, *EMS Strong: Caring For Our Communities*, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

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Susie C. Jacobs, MMC  
Town Supervisor

**PRESENTATION:** Mr. Ora Rothfuss, Ag Specialist, Wayne County Economic Development and Planning Department - Farmland Preservation Grant

Mr. Ora Rothfuss reviewed the Farmland Preservation Grant application history, purpose and easement process for those present. He updated the Board on the previously submitted application for Deborah Amsler's farm and the impacts of the pandemic. Discussion ensued regarding tax implications and the purpose of the grant for farmland preservation.

At 7:01 PM, Supervisor Jacobs requested that the presentation be placed on hold to allow the Town Board to hold the public hearing, originally scheduled for 6:45 PM.

### **PUBLIC HEARING RULES AND PROCEDURES:**

Supervisor Jacobs waived the reading the Public Hearing Rules and Procedures for the Supervisor presiding over the hearing before the one (1) Public Hearing on the Meeting Agenda. Town Clerk Phillips-Lomb read the following legal notice:

#### **NOTICE OF PUBLIC HEARING**

#### **LOCAL LAW NO. 1 OF 2021 - 2021 WALWORTH TOWN CODE RECODIFICATION TO GENERALLY UPDATE AND REVISE THE WALWORTH TOWN CODE**

**PLEASE TAKE NOTICE**, given the age of the Town of Walworth's Town Code, the current version having been adopted in 1994, the Walworth Town Board sought to generally review and update the Code to ensure that its provisions were sufficiently updated, clear and effective some 27 years later; and, after comprehensive review of the Code, including with the assistance of General Code Publishing, the Town has developed a Local Law to update its Code, referred to as the "2021 Walworth Town Code Recodification."

**PLEASE TAKE FURTHER NOTICE**, that such Local Law, the 2021 Walworth Town Code Recodification, has been introduced to the Walworth Town Board, designated as "Local Law No. 1 of 2021 – 2021 Walworth Town Code Recodification to Generally Update and Revise the Walworth Town Code," such Local Law aimed at effectuating the aforementioned recodification, including, for example, by:

- Revising and updating definitions,
- Updating junkyard provisions,
- Updating subdivision regulations, and
- Updating zoning regulations.

**PLEASE TAKE FURTHER NOTICE**, that said Local Law is on file in the Walworth Town Clerk's Office located at 3600 Lorraine Drive, Walworth, NY, where it is available for public inspection during regular business hours.

**PLEASE TAKE FURTHER NOTICE**, that a Public Hearing upon said Local Law has been scheduled for the 20<sup>th</sup> day of May, 2021, at 6:45 PM, for the purposes of hearing the public on such Local Law, to be held by the Walworth Town Board at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, New York.

An opportunity to be heard in regard thereto will then and there be given. Written comments may also be directed to the Walworth Town Clerk, Walworth Town Hall, 3600 Lorraine Dr., Walworth, NY.

Dated: April 15, 2021

By Order of the Town Board  
TOWN OF WALWORTH

Supervisor Jacobs declared the Public Hearing opened and asked if anyone present would like to speak in **FAVOR** or **AGAINST**.

Time: 7:04 PM.

Mr. Ron Dafoe addressed the Board and cited specific concerns to changes to Town Code regarding noise, firewood, chickens, home occupations, recreational equipment, unregistered vehicles and landfilling. Code Enforcement Officer Williamson and Town Attorney Young addressed Mr. Dafoe’s concerns as they were presented.

Councilman Cody Phillips inquired as to the job descriptions of Building Inspector, Fire Marshal and Code Enforcement Officer. Code Enforcement Officer Williamson responded and discussion ensued.

There were no additional comments from the public present or in writing submitted to the Town Clerk.

Motion by Councilman Ambroz to close the Public Hearing.  
Seconded by Councilman Bryson.

Councilman Ambroz stated that Mr. Dafoe’s concerns should be considered and discussed. Supervisor Jacobs stated that the resolution to adopt the updated Town Code will not be moved at the meeting and will be discussed at a future meeting or work session of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 7:35 PM.

At 7:36, Mr. Ora Rothfuss continued his presentation, and discussion ensued regarding the preservation of farmland and sale of property. It was noted that this will be a point of discussion for the Town of Walworth Comprehensive Plan that will be updated this year. At 7:54 PM, discussion ended, and the presentation concluded.

**MINUTES**

Motion by Councilman Phillips that the minutes of April 15, 2021 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

**ELECTED OFFICIALS’ REPORTS** (Highway, Town Clerk, Justice, Receiver of Taxes):

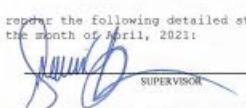
The Supervisor’s Report for the month of April 2021 was submitted to the Town Board.

Motion by Councilman Ambroz to accept the Supervisor’s Report for the month of April 2021. Seconded by Councilman Bryson.

03/06/2021 10:12:11AM

**MONTHLY REPORT OF SUPERVISOR**

**TO THE TOWN BOARD OF THE TOWN OF WALWORTH:**  
 Pursuant to Section 125 of the Town Law, I hereby report the following detailed statement of all moneys received and disbursed by me during the month of April, 2021:

DATED: May 4, 2021  SUPERVISOR

	Balance 03/31/2021	Increases	Decreases	Balance 04/30/2021
<b>A GENERAL FUND</b>				
CASH IN CHECKING	120,000.00	136,027.09	136,027.09	120,000.00
CASH IN SAVINGS	624,285.11	56,965.33	136,027.09	545,223.35
MONEY MARKET ACCT	665,747.59	170.59	0.00	665,918.18
PEITY CASH	1,020.00	0.00	200.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	79,114.44	20.15	0.00	79,134.59
BLDG EQUIPMENT/SOFTWARE	2,047.22	0.01	0.00	2,047.23
TOWN CLERK EQUIPMENT RESERVE	3,127.32	0.80	0.00	3,128.12
COMPUTER EQ RESERVE SAVINGS	71,098.60	19.11	0.00	71,116.71
TOWN HALL CAPITAL RESERVE	243,112.03	62.42	0.00	243,174.45
DOG ENUMERATION RESERVE FUND	4,008.68	1.02	0.00	4,009.70
EMPLOYEE BENEFIT RESERVE	1,976.76	0.50	0.00	1,977.26
PARK EQ RESERVE SAVINGS	95,459.62	24.31	0.00	95,483.93
RETIREMENT CONTRIBUTION RESERV	10,100.34	2.57	0.00	10,102.91
HAMLET SIDEWALK RESERVE FUND	27,762.94	1.07	0.00	27,770.01
RESERVE FOR RECORDS MANAGEMENT	60,756.43	15.47	0.00	60,771.90
<b>TOTAL</b>	<b>2,011,617.08</b>	<b>193,315.44</b>	<b>272,254.18</b>	<b>1,932,678.34</b>
<b>CM1- PARK SPECIAL REVENUE FUND</b>				
CASH - CHECKING	0.00	1,168.78	1,168.78	0.00
CASH - SAVINGS	103,941.51	2,830.00	1,168.78	105,602.73
<b>TOTAL</b>	<b>103,941.51</b>	<b>3,998.78</b>	<b>2,337.56</b>	<b>105,602.73</b>
<b>CM6- CEMETERIES</b>				
CASH - SAVINGS	22,399.54	0.00	0.00	22,399.54
<b>TOTAL</b>	<b>22,399.54</b>	<b>0.00</b>	<b>0.00</b>	<b>22,399.54</b>
<b>DA HIGHWAY FUND</b>				
CASH IN CHECKING	120,000.00	141,299.04	141,299.04	120,000.00
CASH IN SAVINGS	1,231,977.10	8,426.65	141,299.04	1,099,104.71
MONEY MARKET ACCT	542,116.48	138.05	0.00	542,254.53
EMPLOYEES BENEFITS RESERVE	6,571.04	1.67	0.00	6,572.71
MACHINERY RESERVE SAVINGS	243,714.22	60.38	6,618.21	237,156.39
RETIREMENT CONTRIBUTION RESERV	10,100.34	2.57	0.00	10,102.91
<b>TOTAL</b>	<b>2,154,479.18</b>	<b>149,928.36</b>	<b>289,216.29</b>	<b>2,015,191.25</b>
<b>L LIBRARY FUND</b>				
	0.00	0.00	0.00	0.00

Page 1 of 4

MONTHLY REPORT OF SUPERVISOR				
	Balance 03/31/2021	Increases	Decreases	Balance 04/30/2021
TOTAL	0.00	0.00	0.00	0.00
<b>MS SELF INSURANCE FUND</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	1,304.02	0.33	0.00	1,304.35
TOTAL	1,304.02	0.33	0.00	1,304.35
<b>SD1- WALWORTH CONSOLIDATED</b>				
	0.00	4,952.70	4,952.70	0.00
CASH IN CHECKING	146,393.52	0.00	4,952.70	141,440.82
CASH IN SAVINGS				
TOTAL	146,393.52	4,952.70	9,905.40	141,440.82
<b>SD2- CRYSTAL CREEK DRAINAGE</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	3,019.73	0.00	0.00	3,019.73
CRYSTAL CREEK DRAINAGE RES SAV	6,709.28	1.71	0.00	6,710.99
TOTAL	9,729.01	1.71	0.00	9,730.72
<b>SF1- WALWORTH FIRE DISTRICT</b>				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
<b>SF2- WEST WALWORTH FIRE PROTECTION</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	19,345.37	4.93	0.00	19,350.30
TOTAL	19,345.31	4.93	0.00	19,350.24
<b>SF3- LINCOLN FIRE PROTECTION</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	48,039.36	12.23	0.00	48,051.59
TOTAL	48,039.36	12.23	0.00	48,051.59
<b>SL1- WALWORTH LIGHT DISTRICT</b>				
	0.00	368.66	368.66	0.00
CASH IN CHECKING	18,009.64	0.00	368.66	17,640.98
CASH IN SAVINGS				
TOTAL	18,009.64	368.66	737.32	17,640.98
<b>SL2- HARVEST HILL LIGHT DISTRICT</b>				
	0.00	532.66	532.66	0.00
CASH IN CHECKING	12,036.36	0.00	532.66	11,503.70
CASH IN SAVINGS				
TOTAL	12,036.36	532.66	1,065.32	11,503.70
<b>SL3- GANANDA LIGHT DISTRICT</b>				
	0.00	1,134.12	1,134.12	0.00
CASH IN CHECKING	23,956.29	0.00	1,134.12	22,822.17
CASH IN SAVINGS				

MONTHLY REPORT OF SUPERVISOR				
	Balance 03/31/2021	Increases	Decreases	Balance 04/30/2021
TOTAL	22,822.17	1,134.12	2,268.24	22,822.17
<b>SL4- BROOKSIDE LIGHT DISTRICT</b>				
	0.00	10.68	10.68	0.00
CASH IN CHECKING	524.81	0.00	10.68	514.13
CASH IN SAVINGS	4,709.97	1.20	0.00	4,710.77
BROOKSIDE REPAIR RESERVE				
TOTAL	5,234.78	11.88	21.36	5,224.90
<b>SL5- ORCHARD VIEW LIGHT DISTRICT</b>				
	0.00	110.24	110.24	0.00
CASH - CHECKING	6,954.03	0.00	110.24	6,844.59
CASH - SAVINGS				
TOTAL	6,954.03	110.24	220.48	6,844.59
<b>SM GANANDA SIDEWALK DISTRICT</b>				
	0.00	160.76	160.76	0.00
CASH IN CHECKING	39,223.35	0.00	160.76	39,062.59
CASH IN SAVINGS				
TOTAL	39,223.35	160.76	321.52	39,062.59
<b>SP JOHN'S PARK DISTRICT</b>				
	0.00	0.00	0.00	0.00
CASH - SAVINGS	3,784.29	0.00	0.00	3,784.29
TOTAL	3,784.29	0.00	0.00	3,784.29
<b>SS WALWORTH SEWER DISTRICT #1</b>				
	0.00	71,079.55	71,079.55	0.00
CASH IN CHECKING	540,438.10	135,507.69	86,881.35	589,064.44
CASH IN SAVINGS	461,528.48	18,919.57	0.00	477,448.05
MONEY MARKET	100.00	0.00	0.00	100.00
PETTY CASH	202,566.74	51.58	0.00	202,618.32
SEWER DIST BUILDING RESERVE	128,400.27	32.70	0.00	128,432.97
SEWER TO RESERVE SAVINGS	528,196.85	134.51	0.00	528,331.36
SEWER CAPITAL RESERVE				
TOTAL	1,861,230.44	222,725.60	157,960.90	1,925,995.14
<b>SW1- WALWORTH WATER DISTRICT #1</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	38,460.53	0.00	0.00	38,460.53
SPECIAL RESERVE, WATER STORAGE	2,319.39	0.06	0.00	2,319.45
TOTAL	40,779.92	0.06	0.00	40,779.98
<b>SW19- WATER EXT #19 LIN/SWA/CO</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,990.43	0.00	0.00	2,990.43
TOTAL	2,990.43	0.00	0.00	2,990.43
<b>SW20- WATER EXT #20 ARBOR/TURBONDS</b>				
	0.00	0.00	0.00	0.00
CASH IN SAVINGS	56.16	0.00	0.00	56.16

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MONTHLY REPORT OF SUPERVISOR					
		Balance 03/31/2021	Increases	Decreases	Balance 04/30/2021
TOTAL		56.16	0.00	0.00	56.16
<b>TA TRUST &amp; AGENCY</b>					
CASH		65,663.73	203,875.78	178,529.15	91,010.36
TOTAL		65,663.73	203,875.78	178,529.15	91,010.36
<b>V DEBT SERVICE</b>					
ARROW/FINANCIALS RESERVE SAVINGS		0.00	0.00	0.00	0.00
LIN/SMAD RESERVE SAVINGS		16,424.22	6.18	0.00	16,428.40
TOTAL		16,424.22	6.18	0.00	16,428.40
TOTAL ALL FUNDS		6,624,549.39	781,141.19	914,837.72	6,490,852.86

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Supervisor Jacobs shared that after review of this month’s Supervisor’s Report with the Town Comptroller, it was determined that the Town currently has 6.4 million in cash assets. She also stated that she provided the Board an update on revenues for mortgage tax, County sales tax and cable TV franchise fees.

**TOWN CLERK**

Town Clerk Phillips-Lomb shared the following with the Board and those present:

- A Fireworks Permit has been issued to Walworth Lions Club for Festival in the Park, to be held July 24, 2021 at 10:15 PM (public notices have been posted)
- Appointment of Jenna Camacho as Deputy Town Clerk
- Revenues as a result of the 2021 Dog Enumeration reflect a 87% increase in new dog registrations and a 61% increase in revenues overall, including renewals
- Wayne Central & Gananda CSD Budget & Election Results 2021

**RECEIVER OF TAXES** – No report.

**HIGHWAY SUPERINTENDENT** – No report.

**JUSTICE COURT** - No report.

**COMMITTEE / LIAISONS' REPORTS****COUNCILMAN BRYSON**

Councilman Bryson reported the building permit for the Library expansion project has been authorized, with the complete date of next spring. He shared that the parking lot where the Farmers' Market takes place has been resurfaced and will be resealed soon, and several trees have been removed from around the Lodge in Ginegaw Park. Councilman Bryson also stated that spring registration is going strong for Recreation programs, and the summer programming is now open as well. Finally, he shared that the Farmers' Market will open on Tuesday, June 15, 2021 and a summer bluegrass series will begin on June 18, 2021.

**COUNCILWOMAN LINSON**

Supervisor Jacobs shared the following in Councilwoman Linson's absence:

- Flags will be placed in Town cemeteries for Memorial Day
- 4<sup>th</sup> annual Memorial Day vehicle parade and ceremony will take place on May 31, 2021
- An Eagle Scout project will be forthcoming to the Town Board for approval
- The Wayne County Bicentennial banner has been hung at the Town Hall, and Town Historian Gene Bavis will be presenting at the meeting on July 15, 2021

**COUNCILMAN PHILLIPS**

Councilman Phillips shared the Town of Walworth Treatment Plant Monthly Report for April:

**TOWN OF WALWORTH WASTEWATER TREATMENT PLANT**

3451 Ontario Center Road  
Walworth NY 14568

Rob Burns, Sewer Superintendent  
[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov)

315-986-3415 PHONE

May 4, 2021

To: Councilman Cody Phillips

Regarding: Wastewater Treatment Plant Monthly Report

Please see following the April 2021 monthly report for the Wastewater Treatment Plant. Please let me know if you have any questions.

- Daily maintenance and monitoring.
- Daily process and required sampling.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 14 days.
- Hauled 80,000 gallons of thickened sludge for disposal; 72 to Canandaigua and 8 to the City of Rochester.
- Completed Baldwin Richardson Foods billing & April DMR's.
- Responded to 53 UFPO requests.
- Responded to 2 after hour call ins.
- Plow / Salted Town Hall - 1 trip.
- Weekly mowing of cemeteries, plant, and pump stations.
- Mulched pump stations.
- Finished dump trailer for Parks Department.
- Cleaned snow equipment and put it away.
- Installed new floor and painting inside office break room.
- Updated force main route for new pump station and finalized boundaries for lease at WWTP.

Thank you.

Rob Burns, Sewer Superintendent

Councilman Phillips shared the following statement from the Assessment Department:

“Today was the last day for residents to submit documentation for [her] review. As of today, 5/20/2021, we have three scheduled grievance appointments. Grievance Day is May 27, 2021 9:00 AM-noon, 1:00-5:00 PM, and 6:00-8:00 PM. All residents with appointments will be heard first. The Board of Assessment Review will accept walk-ins but will not be heard until all scheduled appointments are completed. I will have final numbers of informal meetings and grievance appointments for the Board in June.”

**COUNCILMAN AMBROZ**

Councilman Ambroz shared that Ms. Heidi Sutherland had been selected as Walworth Court Clerk, and reported that there had been some drainage issues with the Lehrwood Estates development, but they have been corrected.

**SUPERVISOR JACOBS**

Supervisor Jacobs shared that the Town Code revisions on which the public hearing was held that evening will continue to be discussed and will be voted on at a later date after further review. She also stated that e-mails had been received regarding the use of the meeting room space at the Town Hall, and those requests have not been approved. Finally, Supervisor Jacobs shared the Wayne County budget calendar.

**RESOLUTIONS:**

**RESOLUTION 73-21: FINANCIAL TRANSFERS**

Councilman Ambroz offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

May 20, 2021            TOWN BOARD MEETING

BE IT RESOLVED that the Town Comptroller be authorized to modify budget as follows:

\$75.00 transfer from A599 Fund Balance to A7310.48 Farmers Market Contractual to cover expenses. Money was originally deposited in A2770FM Farmers Market Income.

Adopted this 20<sup>th</sup> day of May, 2021 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.



**RESOLUTION 74-21: ABSTRACT 5, APPROVAL**

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

To: Walworth Town Board

From: Cheri LeMay-Town Comptroller

Date: 20-May-21

Re:

Abstract #5

Attached please find a copy of the Abstracts by Fund. I have audited

all claims and will be transferring funds to cover payments by Fund as follows:

Voucher Numbers 607-792

A	General Fund	\$158,494.61
DA	Highway Fund	\$74,625.10
	Sewer	
SS	Fund	\$50,150.03
CM1	Park Special Revenue Fund	\$119.31
SD1	Walworth Consolidated Drainage	\$0.00
SL1	Walworth Light District	\$274.28
	Harvest Hill Light	
SL2	District	\$534.17
SL3	Gananda Light District	\$0.00
SL4	Brookside Light District	\$10.76
SL5	Orchard View Light District	\$111.47
SM	Gananda Sidewalk District	\$1,126.18
CM6	Cemeteries	\$349.34
SP	John's Park District	\$0.00
MS	Unemployment Self Insured Fund	\$0.00
SW19	Water Ext #19	\$0.00
SW20	Water Ext #20	\$0.00
L	Library	\$0.00
SF3	Lincoln Fire Dept	\$0.00
SF2	West Walworth Fire Dept	\$0.00
SD2-	Crystal Creek	\$700.00
	Total Payments	\$286,495.25

Voucher Number 72-83

Trust & Payroll \$46,629.24

Checks will be issued May 20, 2021

Checks Reviewed Prior To Mailing 05/20/2021\_\_\_\_\_

Adopted this 20<sup>th</sup> day of May, 2021 at the meeting of the Town Board.

Roll call vote: Councilwoman Linson Absent  
 Councilman Bryson Aye  
 Councilman Ambroz Aye  
 Councilman Phillips Aye  
 Supervisor Jacobs Aye

Resolution carried.

**RESOLUTION 75-21: AUTHORIZE THE PARKS SUPERINTENDENT TO ORDER THE KUBOTA MODEL #ZD1211L-3-72 ZERO TURN RADIUS MOWER FOR AN AMOUNT NOT TO EXCEED \$14,187.22, BUDGETED ITEM**

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

The following was submitted:

**Sourcewell**  
 ZD1211L-3-72 WEB QUOTE #1564153  
 Date: 4/15/2021 8:25:39 AM  
 - Customer Information -  
 Buckley, Mike  
 Town of Walworth  
 parksup@townofwalworth.ny.gov  
 565.602.5760

Quote Provided By:  
 Sully Implement Corp.  
 Don Hill  
 180 Mendon Vicar Rd.  
 Mendon, NY 14508  
 email: donh@trantor.com  
 phone: 665.604.2538  
 - Custom Options -

**Kubota**  
 ZD1200 Series ZD1211L-3-72  
 \*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**DIESEL ENGINE**  
 3 Cylinder, Kubota Model # D1765  
 24.8 Gross HP @ 3600 rpm  
 96.5 cu. in. Displacement  
 12v 430 Amp Hr. Battery  
 14 Amps Charging Output

**SAFETY EQUIPMENT**  
 Electric PTO Shut Off  
 Control Lever Safety Switch  
 Parking Brake Safety Switch  
 Foldable ROPS  
 Seat Safety Switch

**TRANSMISSION**  
 Hydrostatic Drive  
 (2) HST w/Clutch Pedal/Steer Brake - Wet Multi Discs  
 Forward Speeds 8 - 15.0 mph  
 Reverse Speeds 0 - 3.3 mph

**OPERATING FEATURES**  
 Zero Turn Radius  
 All Front Axle Rigged/Outdriving Dual Element Air Filter  
 Deluxe Suspension Seat w/ Kubota Exclusive Seat Design  
 Handle-Bar Hydraulic Deck Lift  
 Hand-Free Parking Brake  
 Cup Holder

**PRICE BREAKDOWN**  
 ZD1211L-3-72 Base Price: \$17,599.00  
 Configured Price: \$17,599.00  
 Sourcewell Discount: (\$3,971.78)  
**SUBTOTAL: \$13,222.22**  
 Dealer Assembly: \$0.00  
 Freight Cost: \$210.00  
 PDI: \$295.00  
**Total List Price: \$14,187.22**  
 Quantity Ordered: 1  
**Final Sales Price: \$14,187.22**

**Purchase Order Must Reflect: The Final Sales Price**

To order, please your Purchase Order directly with the quoting dealer.

\*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added per dealer at the quoted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivery dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment is quoted in subject to availability.  
 © 2018 Kubota Tractor Corporation. All rights reserved.

**BE IT RESOLVED**, that the Parks Superintendent is authorized to order the Kubota model # ZD1211L-3-72 zero turn radius mower for an amount not to exceed \$14,187.22 from budget line A7110.21R, budgeted item. Procurement form has been received and is on file.

Adopted this 20<sup>th</sup> day of May, 2021 at a meeting of the Town Board.

Roll call vote: Councilwoman Linson Absent  
 Councilman Bryson Aye  
 Councilman Ambroz Aye  
 Councilman Phillips Aye  
 Supervisor Jacobs Aye

Resolution carried.

Councilman Bryson commented that Parks Superintendent Buckley is conducting long-term planning with equipment purchases.

**RESOLUTION 76-21: TO CHANGE THE 2021 TOWN BOARD MEETING SCHEDULE**

Councilman Phillips the following Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

The following was submitted:

**2021 TOWN BOARD MEETING SCHEDULE**

DATE	TIME	MEETING
JANUARY 7, 2021	6:00 PM	ORGANIZATIONAL
JANUARY 7, 2021	6:30 PM	REGULAR
JANUARY 21, 2021	6:30 PM	REGULAR
FEBRUARY 4, 2021	6:30 PM	REGULAR
FEBRUARY 18, 2021	6:30 PM	REGULAR
MARCH 4, 2021	6:30 PM	REGULAR
MARCH 18, 2021	6:30 PM	REGULAR
APRIL 1, 2021	6:30 PM	REGULAR
APRIL 15, 2021	6:30 PM	REGULAR
MAY 20, 2021	6:30 PM	REGULAR
JUNE 17, 2021	6:30 PM	REGULAR
JULY 15, 2021	6:30 PM	REGULAR
AUGUST 19, 2021	6:30 PM	REGULAR
SEPTEMBER 2, 2021	8 AM – 7 PM	BUDGET WORK SESSION
SEPTEMBER 9, 2021	1 PM –7 PM	BUDGET WORK SESSION
SEPTEMBER 16, 2021	1 PM –6:00 PM	BUDGET WORK SESSION
SEPTEMBER 16, 2021	6:30 PM	REGULAR MEETING
SEPTEMBER 23, 2021	6:30 PM	BUDGET WORK SESSION/TENTATIVE BUDGET TO TOWN CLERK
OCTOBER 7, 2021	6:30 PM	BUDGET PUBLIC HEARING
OCTOBER 21, 2021	6:30 PM	REGULAR / ADOPTION OF BUDGET
NOVEMBER 4, 2021	6:30 PM	REGULAR
NOVEMBER 18, 2021	6:30 PM	REGULAR
DECEMBER 2, 2021	6:30 PM	REGULAR
DECEMBER 16, 2021	6:30 PM	REGULAR

Work Sessions / Budget Work Sessions are Town Board Meetings; an Agenda will be available.

**BE IT RESOLVED** that the Town Board meetings will be held at the Walworth Town Offices, 3600 Lorraine Drive, Walworth, according to the submitted schedule.

Supervisor Jacobs reviewing the changes in dates and times and stated that the new schedule will be available on the Town’s website. She stated that the Town Board meetings are open to the public and encouraged the public to attend. Discussion ensued regarding budget work sessions.

Adopted this 20<sup>th</sup> day of May, 2021 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 77-21: AUTHORIZE THE HIRE OF HEIDI SUTHERLAND, AS FULL TIME COURT CLERK AND SET WAGES AT \$21.06 PER HOUR, EFFECTIVE MAY 3, 2021**

Councilman Ambroz offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

**WHEREAS**, the Town of Walworth Court is in need of a full time Court Clerk; and

**WHEREAS**, the position was advertised as required and interviews of qualified applicants were conducted; and

**WHEREAS**, the Walworth Town Justices have recommended the hiring of Heidi Sutherland as follows:

**Aimee Phillips**

---

**From:** Daniel Majchrzak (dpmajchr@nycourts.gov) <dpmajchr@nycourts.gov>  
**Sent:** Monday, May 10, 2021 11:03 AM  
**To:** townclerk@townofwalworthny.gov  
**Cc:** court@townofwalworthny.gov; Charles J. Young; Charlie Young  
**Subject:** Heidi Sutherland

Dear Aimee:

As you know our former clerk Laurie left to go to Texas. But, before she left she told Judge Young and I that Heidi was available. We have known Heidi for a long time during her stint in Sodus Town Court. When we learned she was available, we jumped on it. Approximately three weeks ago on a Zoom interview with Heidi, we interviewed her and we instantly knew we had a winner. We offered her the job on the spot and she accepted. Heidi is exceptionally qualified to serve as Court Clerk. Her credentials are impeccable.

Judge Young and I proudly recommend Heidi as Court Clerk. We ask for your advice and consent and for a majority or unanimous vote to approve the hire. Thank you.

Sincerely<

Hon. Daniel P. Majchrzak, Jr  
 Walworth Town Justice

**BE IT RESOLVED**, that Heidi Sutherland is hired as Full Time Court Clerk and wages set at \$21.06 per hour, effective May 3, 2021.

Adopted this 20<sup>th</sup> day of May, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 78-21: AUTHORIZE THE HIGHWAY SUPERINTENDENT TO IMPLEMENT HIGHWAY DEPARTMENT HOURS OF 4 10-HOUR WORKDAYS BEGINNING APRIL 11, 2021 TO OCTOBER 23, 2021**

Councilman Phillips offered the Resolution and moved its adoption as amended. Seconded by Councilman Bryson to wit:

**WHEREAS**, the collective bargaining agreement between the Town of Walworth and International Brotherhood of Teamsters, Local 118 states in section §15.3 “The Town with Board approval, may institute alternate regular work hours...”; and

**WHEREAS**, the Highway Superintendent is requesting an alternate work week of 4 10-hour work days from April 11, 2021 to October 23, 2021 for all Highway Department employees;

**BE IT RESOLVED** that the Highway Superintendent is authorized to implement Highway Department hours of 4 10-hour work days from April 11, 2021 to October 23, 2021; and allowing the Town to reconsider the implemented schedule based on conditions including weather.

Adopted this 20<sup>th</sup> day of May, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 79-21: TO APPROVE REVOCABLE LICENSE AGREEMENT BETWEEN THE TOWN OF WALWORTH AND JOSH AND TAMMY SNYDER FOR FENCE ENCROACHMENT ON PROPERTY LOCATED AT 600 CROWS NEST LANE**

Councilman Ambroz offered the Resolution and moved its adoption. Seconded by Supervisor Jacobs to wit:

The following was submitted:

**REVOCABLE LICENSE AGREEMENT**

This LICENSE AGREEMENT ("License") is made as of May 20<sup>th</sup>, 2021, by and between the TOWN OF WALWORTH, a municipal corporation with an address of 3600 Lorraine Drive, Walworth, New York 14568 ("Licensor"), as holder of a storm and sewer easement on the Property, (the "Easement"), and Jessie Snyder / TOWN OF WALWORTH with an address of 600 CROWS NEST LANE ("Licensee"), as owners of premises situate at 600 Crows Nest Lane (the "Property").

WHEREAS, the Easement covers a portion of the Property; and

WHEREAS, Licensee seeks to install a fence (the "Encroachment") in and along lands (as more specifically depicted on the drawing attached hereto as Exhibit A) which comprise a portion of the Town's Easement (the lands comprising the Easement referred to herein as the "Easement lands"); and

WHEREAS, Licensor is agreeable to the fence Encroachment at its depicted location subject to Licensee executing and delivering this License Agreement. However, Licensor reserves the right to access and maintain the facilities within the Easement and the right to remove or replace the Encroachment in the future under circumstances hereinafter recited.

NOW, THEREFORE, in consideration of \$1.00 in hand received and the mutual covenants contained herein, the parties hereto agree as follows:

1. GRANT OF LICENSE. Licensor hereby grants to Licensee a revocable license to install and maintain the Encroachment in its proposed location as set forth in Exhibit A, subject to the terms hereof. This License is strictly limited to the location of the Encroachment as set forth in Exhibit A and does not extend to any relocation, modifications or additions thereto without the prior written consent of Licensor, which consent may be granted or withheld in the sole and absolute discretion of Licensor. Licensee shall not engage in any other activity of any kind within the Easement lands which would be prohibited by the Easement, including but not limited to, placing any additional items, objects, improvements, structures or other obstructions in, on, under, at above or about the Easement lands.

2. TERM AND TERMINATION. This License is revocable all in the sole discretion of the Licensor, with or without cause, upon written notice to Licensee at its [their] address(es) set forth above, whereupon this License, and Licensee privileges hereunder, shall immediately cease and terminate and this License shall be of no further force or effect. Upon such revocation, Licensee shall promptly remove any and all encroachments from the Easement lands, including the Encroachment, and, upon the failure or refusal to do so, Licensor may, at its option and at the sole cost and expense of Licensee, remove such encroachments and place them on Licensee's adjoining property. In addition to, and without limiting the foregoing, this License shall automatically terminate and be of no further force or effect, without notice by Licensor to Licensee, upon the occurrence of a violation of any of the provisions of this License. In such event, Licensee shall promptly remove any and all encroachments, items, objects, improvements, structures or other obstructions from the Easement lands and, upon the failure or refusal to do so, Licensor may, at its option and at the sole cost and expense of Licensee, remove the same and place them on Licensee's adjoining property.

3. LICENSOR'S ACCESS. The Licensee understands that, without this license, the Encroachment would be prohibited so as to preserve access to the Easement lands per the Easement. The Licensee further understands that in permitting the Encroachment, the Licensor may nonetheless need to exercise its rights under the Easement, and in so doing may intentionally or unintentionally remove, destroy or damage the Encroachment. In the event the Encroachment is in any way damaged, disturbed or removed by Licensor or any of Licensor's employees, agents, and/or contractors performing work permitted under

IN WITNESS WHEREOF Licensor and Licensee have executed and delivered this License Agreement as of the date first above written.

LICENSOR:  
TOWN OF WALWORTH, NEW YORK  
By: \_\_\_\_\_  
Susie Jacobs  
Supervisor

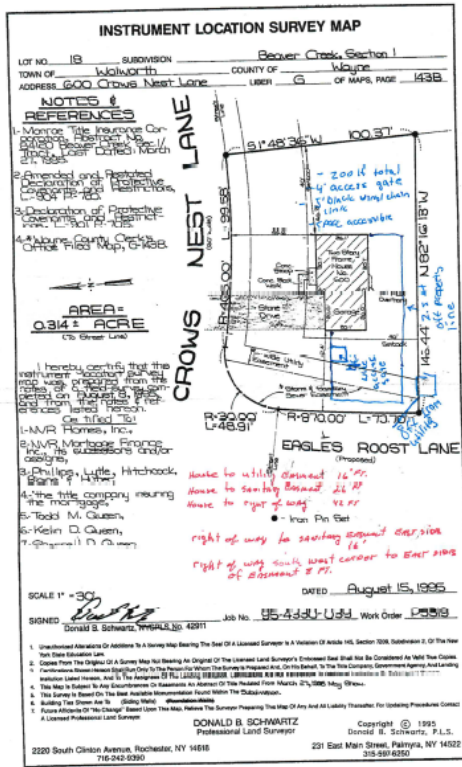
LICENSEE:  
By: Jessie Snyder  
Name: \_\_\_\_\_  
Jessie Snyder  
Name: \_\_\_\_\_

STATE OF NEW YORK )  
COUNTY OF ~~WALWORTH~~ Monroe ) ss:  
On the 14 day of May, in the year 2021, before me, the undersigned, a Notary Public in and for the said State, personally appeared Jessie Snyder, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Laura K. Kapelewski  
Notary Public  
LAURA K. KAPELEWSKI  
Notary Public, State of New York  
No. 01K402252  
Qualified in Monroe County  
Commission Expires May 21, 2024

STATE OF NEW YORK )  
COUNTY OF ~~WALWORTH~~ Monroe ) ss:  
On the 14 day of May, in the year 2021, before me, the undersigned, a Notary Public in and for said State, personally appeared Tammy Snyder, personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their capacities, and that by their signatures on the instrument, the individuals, or the person upon behalf of which the individuals acted, executed the instrument.

Laura K. Kapelewski  
Notary Public  
LAURA K. KAPELEWSKI  
Notary Public, State of New York  
No. 01K402252  
Qualified in Monroe County  
Commission Expires May 21, 2024



**BE IT RESOLVED**, that the Town Board hereby approves the Revocable License Agreement for fence encroachment between the Town of Walworth and Josh and Tammy Snyder for property located at 600 Crows Nest Lane.

As the homeowner was present, Mr. Josh Snyder spoke regarding the background and need for the agreement. Town Attorney Young clarified the need for encroachment, and it was noted that there was no objection from either the Building or Highway Departments. Discussion ensued.

Adopted this 20<sup>th</sup> day of May, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 80-21: TO AUTHORIZE TOWN SUPERVISOR TO SIGN CONTRACT WITH VAN HOOK SERVICE CO., INC FOR PREVENTATIVE MAINTENANCE SERVICES**

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

The following was submitted:



**VAN HOOK SERVICE CO., INC.**  
Specialists in Industrial Refrigeration  
And Air Conditioning Services

75 GENESEE AVENUE  
ROCHESTER, NEW YORK 14621-2317

PHONE 585.254.4375  
FAX 585.254.0744

May 5, 2021

Town of Walworth  
3600 Lorraine Drive  
Walworth, NY 14568

To Whom It May Concern:

This is to advise you that your preventative maintenance contract with Van Hook Service Co, Inc has expired as of April 30, 2021

We have been happy to service your company since 2017 with no price increase.

At this time, this letter will serve as your renewal with Van Hook Service Co with a minimal increase. The annual price for the upcoming contract period would \$3995 with your first preventative maintenance starting this month.

This will extend the contract for an additional one (1) year. We have strived, and succeeded, in keeping yours costs to a minimum, while continuing to provide the excellent service that you deserve.

If you wish to continue with this service, you need to just sign and return this letter.

It has been a pleasure doing business with you and your Company. Should you ever have any problems and/or suggestions as to how we can better service your facility, please do not hesitate to contact me.

Thank you,

Michele Seavy  
Contract Manager

\_\_\_\_\_  
(Authorized Signature)

Date \_\_\_\_\_

**BE IT RESOLVED**, that the Town Supervisor is hereby authorized to sign the contract with Van Hook Service Co., Inc. for preventative maintenance services for one year, budgeted item. Procurement form has been received and is on file.

Adopted this 20<sup>th</sup> day of May, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 81-21: ACKNOWLEDGING / AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE GRANT DOCUMENTS AND SUBMIT THE APPLICATION FOR THE GENESEE LAND TRUST FARMLAND PROTECTION PROGRAM ROUND 18– OPTION AGREEMENT WHICH BOOST A FUTURE PURCHASE DEVELOPMENT RIGHTS FOR WESTFALL FARM**

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

**WHEREAS**, the Town Board of the Town of Walworth supports the Farmland Protection Program; and

**WHEREAS**, the Genesee Land Trust received the Farmland Protection Program Pre-Application from several landowners and recommended the Westfall farm. This grant opportunity is to purchase an Option Agreement on the farm providing a boost to a future PDR application in several ways; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Genesee Land Trust to submit and the Town Supervisor to execute any required grant documents for the Westfall Farm.



Councilman Phillips made the motion to amend Resolution 81-21 to eliminate references to “Option Agreement” as this round is not competitive. Councilman Bryson seconded the motion.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Discussion ensued regarding the grant application, process and potential outcome.

**RESOLUTION 81-21: ACKNOWLEDGING / AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE GRANT DOCUMENTS AND SUBMIT THE APPLICATION FOR THE FARMLAND PROTECTION PROGRAM ROUND 18 FOR WESTFALL FARM, AS AMENDED**

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

**WHEREAS**, the Town Board of the Town of Walworth supports the Farmland Protection Program; and

**WHEREAS**, the Genesee Land Trust received the Farmland Protection Program Pre-Application from several landowners and recommended the Westfall farm; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Genesee Land Trust to submit and the Town Supervisor to execute any required grant documents for the Westfall Farm, as amended.

Adopted this 20<sup>th</sup> day of May, 2021 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 82-21: ACKNOWLEDGING / AUTHORIZING THE TOWN SUPERVISOR TO SIGN THE GRANT DOCUMENTS AND SUBMIT THE APPLICATION FOR THE FARMLAND PROTECTION PROGRAM ROUND 18 FOR DEBORAH AMSLER FARM**

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Councilman Bryson to wit:

**WHEREAS**, the Town Board of the Town of Walworth supports the Farmland Protection Program; and

**WHEREAS**, Deborah Amsler, a Walworth landowner is working with the Genesee Land Trust to submit a NYS Farmland Implementation Round 18 grant for 6 parcels in Walworth totaling 234.3 acres, and has requested support from the Town of Walworth; and

**WHEREAS**, out of an abundance of caution and in full disclosure, since Deborah Amsler is the elected Town Receiver of Taxes, she has advised the Town Board in writing of her application, all consistent with the Town Code of Ethics; and

**WHEREAS**, the Town of Walworth Ethics Committee convened regarding the submittal of an application for privately owned farmland to be considered for a “2021 NYS Farmland Implementation Grant – Round 18” by the Genesee Land Trust, and determined that there was no conflict of interest present; and

**WHEREAS**, Ms. Amsler will have no vote or control over whether her application is ultimately accepted and approved, and Ms. Amsler has submitted her application in accordance with the requirements of the Farmland Protection Program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Genesee Land Trust to submit and the Town Supervisor to execute any required grant documents for the Deborah Amsler Farm.

Adopted this 20<sup>th</sup> day of May, 2021 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 83-21: TO APPROVE PURCHASE AGREEMENT FOR WEBER LAND, LLC AND ASSOCIATED CONSERVATION EASEMENTS**

Councilman Bryson offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

**WHEREAS**, Weber Land, LLC (“Weber”) has offered to grant Conservation Easements (the “Conservation Easements”) to the Town of Walworth (the “Town”) and the Genesee Land Trust, Inc. (the “Land Trust”) on its lands (the “Land”), consisting of approximately 396 total acres, lying and being on Whitney Road, Whitney and Swadling Roads, and Plank and Schoolhouse Roads in the Town of Walworth, in return for payment of \$1,540,531.00 (the “Purchase Price”), in order to restrict the use of the Lands to agricultural purposes; and

**WHEREAS**, a proposed Purchase and Sale Agreement (the “Agreement”), by which the Town and the Land Trust would acquire Conservation Easements in return for the Purchase Price and the Land Trust would monitor the Conservation Easements, have been presented to the Town Board; and

**WHEREAS**, in order to pay the Purchase Price and other expenses associated with this transaction, the Town and the Land Trust have obtained a commitment in the form of the New York State Department of Agriculture and Market Farm Protection Implementation Grant, being State Contract Number C00139GG (hereafter the “Grant”), and the Purchase Price will be paid in full via the proceeds of said Grant; and

**WHEREAS**, the project is a Type II pursuant to the State Environmental Quality Review Act and is thus not subject to review thereunder.

**NOW THEREFORE IT IS RESOLVED** that the Agreement, and the associated proposed Conservation Easements, are hereby approved, and the Supervisor is authorized to executed the same, so long as they are in a form acceptable to the Attorney for the Town, and the Town Board accepts the Grant on behalf of the Town, and authorizes execution of such other documentation as may be necessary to acquire the Conservation Easements in the Land.

Town Attorney Young explained the purpose and need for the agreement. Discussion ensued, and Town Attorney Young outline the timeline and process moving forward.

Adopted this 20<sup>th</sup> day of May, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 84-21: TO ACCEPT POMEROY FOUNDATION GRANT AWARD IN THE AMOUNT OF \$1140.00, TO AMEND 2021 BUDGET FOR AWARD AMOUNT AND AUTHORIZE PAYMENT TO WALWORTH HISTORICAL SOCIETY**

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

The following was submitted:

Dear Gene,

I am pleased to inform you that the William G. Pomeroy Foundation has approved a grant to Town of Walworth in the amount of \$1,140.00 for a Historic Marker.

As a condition of your award, you will need to log into your account by clicking on this [link](#) and digitally sign the Letter of Agreement and Publicity Release form. Once logged into your account, you will see in bold letters "Follow Up Form," click on the "edit" button below that to the very right. Upon submission we will send you the marker order form and check.

Congratulations and I look forward to seeing photos of the marker. On behalf of the Pomeroy Foundation, I extend our wishes for your continued success in providing cultural education and preserving local history.

Sincerely,

Paula Miller  
 Executive Director  
 William G. Pomeroy Foundation  
 492 E. Brighton Ave  
 Syracuse, NY 13210  
 315-913-4060  
[www.wgpfoundation.org](http://www.wgpfoundation.org)

**WHEREAS**, Mr. Gene Bavis, Town of Walworth Historian applied for and was awarded the William G. Pomeroy Foundation grant in the amount of \$1,140.00 for a historic marker; and

**WHEREAS**, the check for the award amount was written to the Town of Walworth; and

**WHEREAS**, the Town of Walworth wishes to provide those funds to the Walworth Historical Society for the purchase of the marker;

**BE IT RESOLVED**, that the Town of Walworth hereby accepts the award in the amount of \$1,140.00; and

**BE IT FUTHER RESOLVED**, that the Town of Walworth amends the 2021 Town of Walworth budget line A3001, State Aid Grants, in the amount of \$1,140.00;

**BE IT FURTHER RESOLVED**, that the Town of Walworth wishes to transfer the funds from A3001 to A7510.41, Historical Society Contract, in the amount of \$1,140.00 and authorize payment from A7510.41 in the amount of \$1,140.00 to the Walworth Historical Society by voucher.

Councilman Ambroz made the motion to amend Resolution 84-21 to state “payment from A7510.41 in the amount of \$1,140.00 to Sewah Studios, Inc. by voucher”. Councilman Phillips seconded the motion.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

**RESOLUTION 84-21: TO ACCEPT POMEROY FOUNDATION GRANT AWARD IN THE AMOUNT OF \$1140.00, TO AMEND 2021 BUDGET FOR AWARD AMOUNT AND AUTHORIZE PAYMENT TO SEWAH STUDIOS, INC., AS AMENDED**

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

The following was submitted:

Dear Gene,

I am pleased to inform you that the William G. Pomeroy Foundation has approved a grant to Town of Walworth in the amount of \$1,140.00 for a Historic Marker.

As a condition of your award, you will need to log into your account by clicking on this [link](#) and digitally sign the Letter of Agreement and Publicity Release form. Once logged into your account, you will see in bold letters "Follow Up Form," click on the "edit" button below that to the very right. Upon submission we will send you the marker order form and check.

Congratulations and I look forward to seeing photos of the marker. On behalf of the Pomeroy Foundation, I extend our wishes for your continued success in providing cultural education and preserving local history.

Sincerely,

Paula Miller  
 Executive Director  
 William G. Pomeroy Foundation  
 492 E. Brighton Ave  
 Syracuse, NY 13210  
 315-913-4060  
[www.wgpfoundation.org](http://www.wgpfoundation.org)

**WHEREAS**, Mr. Gene Bavis, Town of Walworth Historian applied for and was awarded the William G. Pomeroy Foundation grant in the amount of \$1,140.00 for a historic marker; and

**WHEREAS**, the check for the award amount was written to the Town of Walworth; and

**WHEREAS**, the Town of Walworth wishes to provide those funds to the Walworth Historical Society for the purchase of the marker;

**BE IT RESOLVED**, that the Town of Walworth hereby accepts the award in the amount of \$1,140.00; and

**BE IT FUTHER RESOLVED**, that the Town of Walworth amends the 2021 Town of Walworth budget line A3001, State Aid Grants, in the amount of \$1,140.00;

**BE IT FURTHER RESOLVED**, that the Town of Walworth wishes to transfer the funds from A3001 to A7510.41, Historical Society Contract, in the amount of \$1,140.00 and authorize payment from A7510.41 in the amount of \$1,140.00 to Sewah Studios, Inc. by voucher.

Adopted this 20<sup>th</sup> day of May, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

Councilman Phillips commended Mr. Bavis on his work to apply and obtain this grant, and Supervisor Jacobs echoes Councilman Phillips’ sentiments.

**COMMUNICATION:**

- **Gananda Parkway Pedestrian & Bicycle Active Transportation Plan**, dated March 2021

Supervisor Jacobs explained the plan and its process and stated that it can be found on the Town’s website. Councilman Phillips encouraged the public to read the plan, and discussion ensued.

Motion by Councilman Ambroz to accept and file the Gananda Parkway Pedestrian & Bicycle Active Transportation Plan. Seconded by Councilman Phillips.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

- **Town of Walworth Wastewater Treatment Plant Monthly Report**, dated May 4, 2021

- **Annual Safety Training & Workplace Violence/Sexual Harassment Prevention Roster**, dated April 28, 2021
- **Letter from Western Wayne Ambulance, Inc., dated May 10, 2021**
- **Letter from Charter Communications**, dated May 14, 2021
- **Certificate of Attendance – Board of Assessment Review Training for Phil Williamson, Coleen Thomson and Melissa Cocola**, dated May 13, 2021
- **Town of Walworth 4<sup>th</sup> Annual Memorial Day Vehicle Parade and Ceremony to be held on May 31, 2021 at 2PM (Lorraine Drive/Ginegaw Park)**
- **Letter from County of Wayne Department of Highways regarding 2021 Wayne County Highway Department projects**, dated April 21, 2021
- **Certificate of Membership from Association of Towns for 2021**
- **Dewberry Lane and Heatherbrook Lane Traffic Data**, May 2021

Supervisor Jacobs reviewed the following Town Board meeting dates:

**TOWN BOARD MEETINGS:**

<b>DATE</b>	<b>TIME</b>	<b>MEETING TYPE</b>
MAY 20, 2021	6:30 PM	REGULAR
JUNE 17, 2021	6:30 PM	REGULAR
AUGUST 19, 2021	6:30 PM	REGULAR

At 8:57 PM, Supervisor Jacobs called for a brief recess. At 9:08 PM, the meeting reconvened.

**NEW AND OTHER BUSINESS**

**Discussions:**

- Town Water Discussion – Supervisor Jacobs reviewed a need for water extensions in the Town, and funds may be available as part of the American Rescue Plan. She will move forward with a letter and fact-gathering. Discussion ensued regarding funding, current bonds, grants and funds use.
- Broadband Discount Program Discussion – Supervisor Jacobs shared that Wayne County has shown interest in participating in the program.
- U.S. Department of Treasury American Rescue Plan Discussion – Supervisor Jacobs distributed packets from a class she had attended recently on ARPA Updates for Town Board review.
- Highway Barn Sprinkler System Engineering Report Discussion – Supervisor Jacobs stated that an engineering report is needed to move forward with a sprinkler system to be installed in the Highway barn. LaBella, the Town’s engineering firm will be completing this report.
- LOSAP 2020 Annual Reports – Supervisor Jacobs referred to 2020 annual reports for the West Walworth and Lincoln Fire Departments and stated that she will be meeting with both departments on June 10, 2021.
- Cannabis Discussion – Supervisor Jacobs stated that Wayne County would like to opt in to a local law regarding allowing cannabis dispensaries in Town (Town may opt out). This will be addressed as part of the Town of Walworth Comprehensive Plan. Discussion ensued regarding potential revenue.
- New Receiver of Taxes Tax Collection Software Update – Supervisor Jacobs shared that Wayne County will be using a new tax collection software at no cost to the Town.

- Lehrwood Estates Sewer Extension – Town Attorney Young reviewed the need and purpose for the sewer extension. Supervisor Jacobs stated that this will need to be completed by October, but she would like to see it done by the end of August. Further discussions will be held at the next two Town Board meetings. A public hearing regarding this will be advertised and held on June 17, 2021 at 7:00 PM.

**RESOLUTION 85-21: ORDER AND PUBLIC HEARING NOTICE FOR SEWER DISTRICT EXTENSION TO SERVICE LEHRWOOD ESTATES SUBDIVISION**

Councilman Ambroz offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

**WHEREAS**, a petition dated May 19, 2021, (the “Petition”), has been duly presented to the Walworth Town Board requesting that a sewer district extension, as hereinafter described, be established in the Town, and

**WHEREAS**, the purpose of the proposed sewer district extension is to serve those lands comprising the “Lehrwood Estates” subdivision, comprising 98 residential home lots on approximately 76 acres, the boundaries of such sewer district extension generally including those lands comprising the “Lehrwood Estates” subdivision, said subdivision being bisected by Mildahn Rd., bordered on the north side by Gananda Parkway (Country Road 205A) and the south side by Macedon Town line, all as more particularly described in the Map, Plan and Report, entitled “Walworth Sewer District Extension #9, Map, Plan and Report, for Lehrwood Estates Subdivision” (the “Map, Plan and Report”), dated May 18, 2021 and on file with the Walworth Town Clerk where it is available for public review; and

**WHEREAS**, the improvements proposed in said district comprise approximately 5000 feet of PVC sewer main, with manholes, etc., all is more particularly described in the Map, Plan and Report; and

**WHEREAS**, the maximum amount proposed to be expended for the capital cost of the District improvements as stated in the said Petition is \$0, as the improvements will be constructed by the developer and not the Town; and

**WHEREAS**, the estimated cost of hook-up fees is \$850.00; and

**WHEREAS**, while the capital cost incurred as a result of construction of these improvements to this District Extension is \$0, since they will be paid for and constructed by the developer, the overall cost to a typical property is expected to be approximately \$700.00, such cost generally comprising taxes and fees associated with the Regional Sewer Project.

**NOW, THEREFORE, BE IT, ORDERED**, that the Walworth Town Board shall meet at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY on June 17<sup>th</sup> at 7:00 p.m., to consider said petition and hear all persons interested in the subject thereof, and it is further

**ORDERED**, that the Town Clerk is hereby authorized and directed to publish a certified copy of this order in the newspaper, and to post a copy of same in manner required by law.

Adopted this 20<sup>th</sup> day of May, 2021 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

Supervisor Jacobs read a notice of upcoming road closures for the Memorial Day vehicle parade for those present.

**PUBLIC PARTICIPATION:**

One member of the public addressed the Town Board:

Mr. Michael Donalty thanked the Board for the re-opening of the Town Board meetings to the public. He stated that a Boy Scout troop from Lincoln may be willing to help place the cemetery flags for Memorial Day, and he commended the local farmers for seeking conservation easements for their land. He voiced favor for cannabis dispensaries in Town and stated that better communication was needed for the assessment revaluation process.

Town Clerk Phillips-Lomb stated that no correspondence had been received to be submitted for public participation.

**EXECUTIVE SESSION:**

Motion by Councilman Ambroz to enter into executive session to discuss medical, financial, credit or employment history of a particular person or corporation, or relating to appointment, promotion, demotion, discipline or removal; and collective bargaining negotiations per Article 14 of Civil Service Law.

Seconded by Councilman Phillips.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 9:33 PM

**RECONVENE:**

Supervisor Jacobs reconvened the regularly scheduled meeting.

**ADJOURNMENT:**

Motion by Councilman Ambroz to adjourn. Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Absent
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 11:01 PM

Respectfully Submitted,

Aimée Phillips-Lomb  
Town Clerk