

Presiding Supervisor Jacobs called the Regular Town Board Meeting, County of Wayne, State of New York, held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, NY to order at 7:00 PM and led those present in the Pledge of Allegiance.

Supervisor Jacobs stated that Councilman Pembroke was joining the meeting via Skype from 127 Westport Lane, Davenport, Florida, as was published and posted as required by Public Officer's Law §104.

<u>PRESENT:</u>	Susie Jacobs	Supervisor
	Larry Ruth	Councilman
	Vaughn Pembroke	Councilman (*Via Skype)
	Cody Phillips	Councilman
	Karel Ambroz	Councilman
	Timothy Vendel	Highway Superintendent
	Aimée Phillips	Town Clerk

ABSENT: No members of the Town Board were absent.

OTHERS PRESENT: Jacqueline VanLare, Parks and Recreation Director; Rob Burns, Sewer Superintendent; Norman Druschel, Building Inspector; Mike Simon, Town Engineer, LaBella Associates; one (1) Town Newspaper Reporter and thirteen (13) attendees.

7:03 – 7:45 PM – Presentation by Mr. Robert Bringley, PE, Marathon Engineering

Prior to the business portion of the meeting, Mr. Robert Bringley from Marathon Engineering addressed the board with a presentation regarding the Lehood Estates Subdivision/Cluster Development project. He presented two proposed sketches with assigned lot counts. His concern was that the lot counts in one of the plans exceeding that is allowed by Town Code, and desired to have the Town Board's opinion as to whether it believed that the proposed plan would ultimately be approved with the lot count proposed. Discussion ensued regarding wet land on the site and other topographical features, with the aid of Town Engineer Mike Simon.

RESOLUTION 91-19: TO SEND THE CLUSTER DEVELOPMENT PLAN FOR MILDAHN ROAD TO THE PLANNING BOARD FOR DELIBERATION REGARDING DENSITY OF PROJECT

Councilman Ruth moved the following Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

WHEREAS, Marathon Engineering has presented plans to the Town Board for discussion regarding a proposed development on Mildahn Road; and

WHEREAS, Marathon Engineering presented plans that may not meet Town Code requirements for density limits; and

WHEREAS, Marathon Engineering requested the Town Board's opinion concerning this Town Code and whether it would approve such a plan as it is proposed;

BE IT RESOLVED that the Town Board, having considered the developer's concept presentation for a cluster development plan for property located along Mildahn Road, refer the matter to the Planning Board for formal application and review as required for a preliminary plan as set forth in Chapter 151, Subdivision of Land; Site Plan review, and conformance with the Town's Construction Specifications and Design Standards. If upon completion of such review, if in the Planning Board's judgement, the proposed development is appropriate, the Planning Board

shall transmit the sub-divider’s application and other required documentation to the Town Board for review and consideration pursuant to §278 of the Town Law.

Adopted this 4th of April, 2019 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

PUBLIC HEARING – LOCAL LAW NO. 1-2019 TO CHANGE DATE FOR HEARING OF REAL PROPERTY ASSESSMENT COMPLAINTS, ALSO KNOWN AS “GRIEVANCE DAY,” TO THE FIRST THURSDAY AFTER THE FOURTH TUESDAY OF MAY

Supervisor Jacobs read the Public Hearing Rules and Procedures before the Public Hearing on the Meeting Agenda:

Supervisor Presiding over Public Hearing:

PUBLIC HEARING RULES AND PROCEDURES

The purpose of this Public Hearing is to give everyone the opportunity to express their views on the subject of the public hearing. These views become part of the record, which the Town Board relies on for its findings, conclusions and decisions.

PROCEDURE

The Town Clerk will read the NOTICE OF PUBLIC HEARING.

The Supervisor presiding over the hearing will open the floor to public comments.

Public Participation

All comments before the Board must be given from the podium if possible.

Anyone wishing to speak must state their name and address for the record.

Individuals will be given a three minute time period to present their comments regarding the matter of the public hearing.

The Supervisor has the authority to take any necessary measures to control the hearing – spontaneous comments from the floor are not permitted.

If a speaker drifts off of the subject of the public hearing, you will be reminded to limit your comments to the matter of the public hearing.

Town Clerk, Aimée Phillips read and submitted the following:

I, Aimée Phillips, Town Clerk, certify that the notice of Public Hearing for Proposed Local Law No. 1 of 2019 was duly published one (1) time in the Town’s Official Newspaper on March 24, 2019 and March 28, 2019, with the same date being posted at the Town Clerk’s Office – Legal Notice Board & Town Website. Copies are available to the public. May I have a motion to waive the reading the legal notice?

Motion by Councilman Ruth to waive the reading of the legal notice. Seconded by Councilman Ambroz.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

At 7:47 PM, Supervisor Jacobs declared the Public Hearing opened and asked if anyone present would like to speak in FAVOR or AGAINST Local Law No. 1 of 2019.

No comments from the public.

Motion by Councilman Ruth to close the Public Hearing.
Seconded by Councilman Pembroke.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 7:47 PM.

RESOLUTION 92-19: ADOPTION OF LOCAL LAW NO. 1-2019 TO CHANGE DATE FOR HEARING OF REAL PROPERTY ASSESSMENT COMPLAINTS, ALSO KNOWN AS “GRIEVANCE DAY,” TO THE FIRST THURSDAY AFTER THE FOURTH TUESDAY OF MAY

Councilman Ruth moved the following Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

WHEREAS, a resolution was duly adopted by the Town Board of the Town of Walworth on the 21st day of March, 2019, calling for a Public Hearing to be held by the Town Board of the Town of Walworth on the 4th day of April, 2019 at the Walworth Town Hall to hear all interested parties on a proposed Local Law to change the date for hearing of real property assessment complaints, also known as “Grievance Day,” to the first Thursday after the fourth Tuesday of May; and

WHEREAS, notice of said Public Hearing was duly advertised in accordance with law; and

WHEREAS, said Public Hearing was duly held at the Walworth Town Hall on the 4th day of April, 2019 and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any parts thereof; and

WHEREAS, the Town Board of the Town of Walworth, after due deliberation, finds it in the best interest of the Town to adopt said Local Law;

NOW THEREFORE BE IT RESOLVED, by the Town Board of the Town of Walworth that the Town Board hereby adopts said Local Law No. 1-2019, to change the date for hearing of real property assessment complaints, also known as “Grievance Day,” to the first Thursday after the fourth Tuesday of May; and

BE IT FURTHER RESOLVED, that the Town Clerk of the Town of Walworth be and hereby is directed to enter said Local Law into the minutes of this meeting.

Adopted this 4th day of April, 2019 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

MINUTES

March 21, 2019 Work Session & Regular Meeting

Motion by Councilman Phillips that the minutes of March 21, 2019 Work Session and Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Ruth.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

PUBLIC PARTICIPATION:

Charlie Caradonna of 2204 Walworth Penfield Road updated the Town Board on the ongoing issues with the High Acres landfill and asked the Town Board to continue its support of the Fresh Air for the East Side group.

EXECUTIVE SESSION:

Motion by Councilman Ambroz to enter into executive session to discuss medical, financial, credit, or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension; and collective bargaining negotiations per Article 14 of Civil Service Law.

Seconded by Councilman Pembroke.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 7:54 PM.

RECONVENE:

Supervisor Jacobs reconvened the regularly scheduled meeting.

Time: 8:22 PM.

ELECTED OFFICIAL REPORTS:

SUPERVISOR

NYS DASNY discussion letter dated March 20, 2019; Motion to accept and file.

Motion by Councilman Phillips to accept and file the NYS DASNY discussion letter dated March 20, 2019. Seconded by Councilman Ambroz.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

RESOLUTION 93-19: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE NYS DASNY GRANT DOCUMENTS

Councilman Ruth offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

WHEREAS, New York State has awarded the Town of Walworth a State Municipal Facilities Program Grant for the Purchase and Installation of Generator & Gas Pumps, Project ID: #15882, in the amount of \$50,000.00; and

WHEREAS, DASNY will be undertaking a number of reviews and required documentation to be completed and signed;

BE IT RESOLVED that the Town Supervisor is authorized to complete and sign the documents as requested on behalf of the Town of Walworth.

Adopted this 4th day of April, 2019 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

*Copies of documents are on file in the Town Clerk's office.

HIGHWAY SUPERINTENDENT

RESOLUTION 94-19: AUTHORIZE THE TOWN SUPERVISOR TO REGISTER WITH OMNIA PARTNERS FOR MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT FOR THE PROCUREMENT OF THE HIGHWAY FACILITY GENERATOR

Councilman Ruth offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

The following was submitted:



MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

This Master Intergovernmental Cooperative Purchasing Agreement (this "**Agreement**") is entered into by and between those certain government agencies that execute a Principal Procurement Agency Certificate ("**Principal Procurement Agencies**") with National Intergovernmental Purchasing Alliance Company, a Delaware corporation d/b/a OMNIA Partners Public Sector ("**OMNIA Partners**") to be appended and made a part hereof and such other public agencies ("**Participating Public Agencies**") who register to participate in the cooperative purchasing programs administered by OMNIA Partners and its affiliates and subsidiaries (collectively, the "**OMNIA Partners Parties**") by either registering on a OMNIA Partners Party website (such as www.omniapartners.com/publicsector or www.nationalipa.org or any successor website), or by executing a copy of this Agreement.

RECITALS

WHEREAS, after a competitive solicitation and selection process by Principal Procurement Agencies, a number of suppliers have entered into "**Master Agreements**" (herein so called) to provide a variety of goods, products and services ("**Products**") to the applicable Principal Procurement Agency and the Participating Public Agencies;

WHEREAS, Master Agreements are made available by Principal Procurement Agencies through the OMNIA Partners Parties and provide that Participating Public Agencies may purchase Products on the same terms, conditions and pricing as the Principal Procurement Agency, subject to any applicable federal and/or local purchasing ordinances and the laws of the State of purchase; and

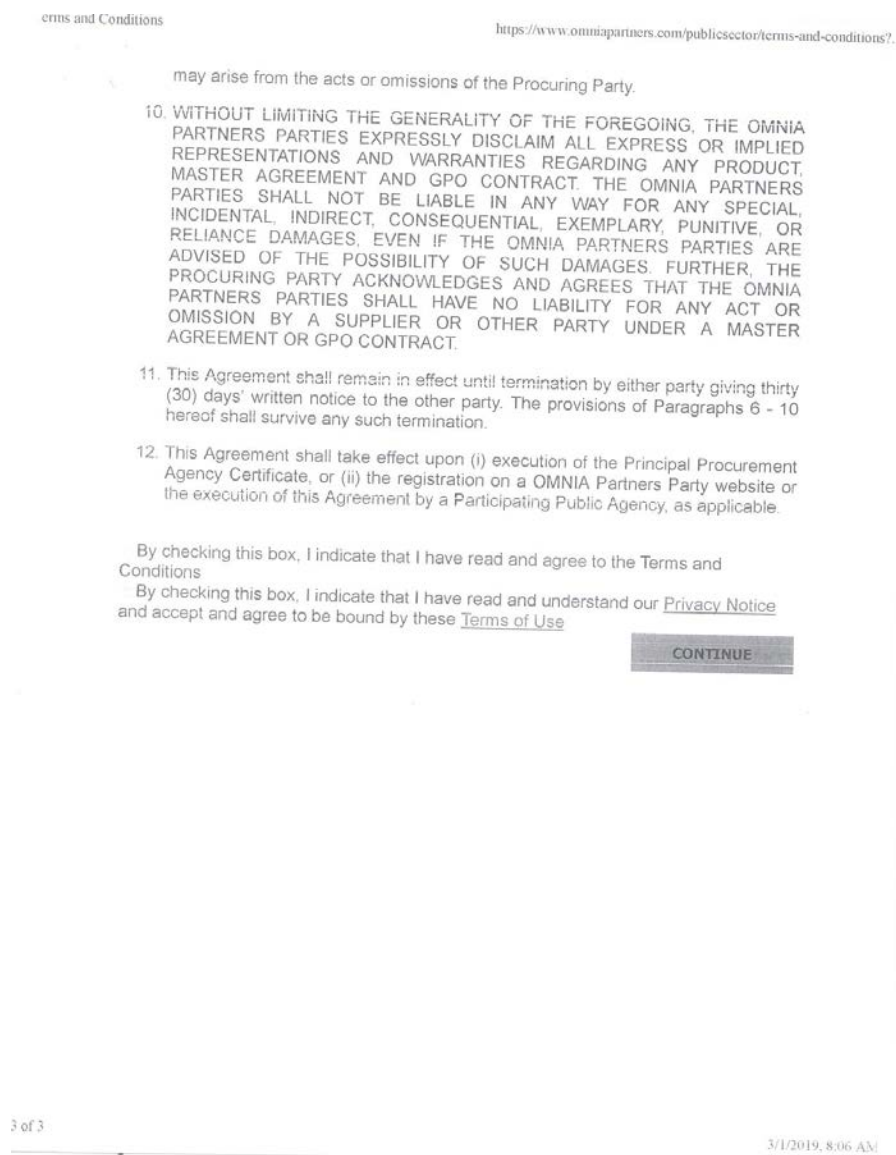
WHEREAS, in addition to Master Agreements, the OMNIA Partners Parties may from time to time offer Participating Public Agencies the opportunity to acquire Products through other group purchasing agreements.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and of the mutual benefits to result, the parties hereby agree as follows:

1. Each party will facilitate the cooperative procurement of Products.
2. The Participating Public Agencies shall procure Products in accordance with and subject to the relevant federal, state and local statutes, ordinances, rules and regulations that govern Participating Public Agency's procurement practices. The Participating Public Agencies hereby acknowledge and agree that it is the intent

of the parties that all provisions of this Agreement and that Principal Procurement Agencies' participation in the program described herein comply with all applicable laws, including but not limited to the requirements of 42 C.F.R. § 1001.952(h), as may be amended from time to time. The Participating Public Agencies further acknowledge and agree that they are solely responsible for their compliance with all applicable "safe harbor" regulations, including but not limited to any and all obligations to fully and accurately report discounts and incentives.

3. The Participating Public Agency represents and warrants that the Participating Public Agency is not a hospital or other healthcare provider and is not purchasing Products on behalf of a hospital or healthcare provider.
4. The cooperative use of Master Agreements shall be in accordance with the terms and conditions of the Master Agreements, except as modification of those terms and conditions is otherwise required by applicable federal, state or local law, policies or procedures.
5. The Principal Procurement Agencies will make available, upon reasonable request, Master Agreement information which may assist in improving the procurement of Products by the Participating Public Agencies.
6. The Participating Public Agency agrees the OMNIA Partners Parties may provide access to group purchasing organization ("GPO") agreements directly or indirectly by enrolling the Participating Public Agency in another GPO's purchasing program, including but not limited to Vizient Source, LLC, Provista, Inc. and other OMNIA Partners affiliates and subsidiaries; provided the purchase of Products through a OMNIA Partners Party or any other GPO shall be at the Participating Public Agency's sole discretion.
7. The Participating Public Agencies (each a "Procuring Party") that procure Products through any Master Agreement or GPO Product supply agreement (each a "GPO Contract") will make timely payments to the distributor, manufacturer or other vendor (collectively, "Supplier") for Products received in accordance with the terms and conditions of the Master Agreement or GPO Contract, as applicable. Payment for Products and inspections and acceptance of Products ordered by the Procuring Party shall be the exclusive obligation of such Procuring Party. Disputes between Procuring Party and any Supplier shall be resolved in accordance with the law and venue rules of the State of purchase unless otherwise agreed to by the Procuring Party and Supplier.
8. The Procuring Party shall not use this Agreement as a method for obtaining additional concessions or reduced prices for purchase of similar products or services outside of the Master Agreement. Master Agreements may be structured with not-to-exceed pricing, in which cases the Supplier may offer the Procuring Party and the Procuring Party may accept lower pricing or additional concessions for purchase of Products through a Master Agreement.
9. The Procuring Party shall be responsible for the ordering of Products under this Agreement. A non-procuring party shall not be liable in any fashion for any violation by a Procuring Party, and, to the extent permitted by applicable law, the Procuring Party shall hold non-procuring party harmless from any liability that



BE IT RESOLVED, that the Town Supervisor is authorized to register with OMNIA Partners for Master intergovernmental Cooperative Purchasing Agreement for the procurement of the Highway Facility Generator.

Adopted this 4th day of April, 2019 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

Highway Superintendent Vendel shared that he spoke with NYSEG regarding changing the bulbs in the Hamlet lights to LED lightbulbs. NYSEG stated that if the Town decides to replace those bulbs with LEDs, NYSEG will no longer be responsible for the cages or bulbs, only the energy.

TOWN CLERK

RESOLUTION 95-19: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE AUTHORIZATION AND AGREEMENT DOCUMENT FROM GENERAL CODE FOR PROCESSING AND UPLOAD SERVICE FOR SCANNED DOCUMENTS, BUDGETED ITEM

Councilman Ruth offered the following Resolution 95-19 and moved its adoption. Seconded by Councilman Ambroz to wit:

The following was submitted:

Town of Walworth, NY

AUTHORIZATION & AGREEMENT

The Town of Walworth, New York hereby agrees to the procedures outlined above, to General Code's Document Management Solution Terms & Conditions which are available at <http://cms.generalcode.com/terms-conditions> and are incorporated herein by reference as they apply to this proposal, and authorizes General Code to proceed with the project.

Processing / Upload Service Total:	\$ 500.00
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Payment Schedule:
General Code will invoice the Town for Indexing and Processing services upon shipment of each batch of the scanned documents to the Town.

Performance Schedule:
The project will be completed within 90 days of General Code's receipt from Image Data of all materials necessary to complete the project.

(Client please fill out) Invoice for this Project to be sent to:
Department: _____ Contact Name: _____

TOWN OF WALWORTH, WAYNE COUNTY, NY

By: _____ In the Presence of: _____
Title: _____ Title: _____
Date: _____ Date: _____

GENERAL CODE, CMS, LLC

By: _____ In the Presence of: _____
Title: _____ Title: _____
Date: _____ Date: _____

In order to authorize the project:
1. Sign the Proposal
2. Fax or email the Authorization & Agreement Section only to: Sales@generalcode.com • Fax (585) 328-8189
3. Mail the signed Proposal to General Code at: 781 Elm Grove Road • Rochester, NY 14624
General Code will then sign and mail a copy of this agreement back to the Town for its records.

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BE IT RESOLVED that the Town Supervisor is authorized to sign the Authorization and Agreement document from General Code for processing and upload service for scanned documents, budgeted item.

Adopted this 4th day of April, 2019 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

COMMITTEE / LIAISON REPORTS:

COUNCILMAN PEMBROKE

RESOLUTION 96-19: AUTHORIZE THE SEWER SUPERINTENDENT TO PROCEED WITH THE REPAIR A PUMP IN THE INFLUENT PUMP STATION AT THE WASTE WATER TREATMENT PLANT, BUDGETED ITEM

Councilman Pembroke offered the Resolution and moved its adoption. Seconded by Councilman Ruth to wit:

WHEREAS, the Sewer Superintendent informed the Town Supervisor via email that a pump has gone down in the main influent pump station at the Waste Water Treatment Plant on April 2, 2019; and

WHEREAS, General Municipal Law §103 dictates that the solicitation of proposals or quotations are not required for purchases deemed to be an emergency;

BE IT RESOLVED, that the Sewer Superintendent is hereby authorized to proceed with the repair of the pump in the influent pump station at the waste water treatment plant, budgeted item.

Adopted this 4th day of April, 2019 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

COUNCILMAN RUTH

Councilman Ruth stated that the Wayne County Planning Board approved the Town of Marion Comprehensive Plan.

He also stated that he, Norm Druschel and Highway Superintendent Vendel met with Wayne County Soil and Water Conservation, and WCSWC will draft a proposal as to how to address the Town's drainage projects. He requested that a work session be held on May 16, 2019 at 6PM to address this. As May 16, 2019 at 6PM has already been slated as a work session, Supervisor Jacobs stated that the work session may take place.

COUNCILMAN PHILLIPS

Councilman Phillips shared that the Library has published an annual recap handout and encouraged members of the public to read it. He also shared that there will be a book and bake sale from April 11-13, 2019 at the Town Hall.

COUNCILMAN AMBROZ

Councilman Ambroz reported that the union negotiations are completed, and that the agreement has been ratified by the union. It will be voted on by the Town Board later at this meeting.

SUPERVISOR JACOBS – No report.

WALWORTH AMBULANCE SUBCOMMITTEE

Councilman Ambroz reported that the next subcommittee meeting will be held on April 19, 2019 at 4:30PM and that he subcommittee has requested a long-term plan from Walworth Ambulance, Inc. and an external operations audit be completed.

OTHER BUSINESS:

RESOLUTION 97-19: AUTHORIZE THE SUPERVISOR TO SIGN THE 2018 SERVICE AWARD PROGRAM AUTHORIZATION FORM FOR THE LINCOLN FIRE DEPARTMENT

Councilman Ruth moved the following Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

The following was submitted:

2018 SPONSOR AUTHORIZATION FORM
SERVICE AWARD PROGRAM

Town of Walworth
Lincoln Fire Department

This form is to be signed by the Town Supervisor of the Town of Walworth after the 2018 Firefighter Records listing has been posted for at least 30 days, as certified by the completion of the 2018 Fire Department Posting Certification Form. Please sign and return the entire 2018 Data Request Package to:

Penflex, Inc.
50 Century Hill Drive, Suite 3
Latham, NY 12110

AUTHORIZATION

I hereby authorize Penflex, Inc. to use the data submitted herein about active volunteer firefighter Service Award Program 2018 records. I understand this data will be used to determine the funding requirements of the Service Award Program, the eligibility of participants to be paid Service Award Program benefits and the amount of benefits to be paid to such persons. I understand that if any of the 2018 administrative services provided by Penflex, Inc. must be redone due to errors in the data submitted herein, there may be an additional charge payable by the Program Sponsor. I further understand that Penflex, Inc. will not be liable for any errors in the calculation of the amounts due or payable from the Service Award Program Trust Fund which are the direct result of an error(s) in the data submitted herein.

Signature _____ Date _____
Town Supervisor
Town of Walworth

AUTHORIZATION (PINK)

BE IT RESOLVED, that the Town Supervisor is authorized to sign the 2018 Service Award Program Sponsor Authorization Form for the Lincoln Fire Department.

Adopted this 4th of April, 2019 at the meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 98-19: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE COLLECTIVE BARGAINING AGREEMENT BETWEEN TOWN OF WALWORTH AND INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 118, EFFECTIVE JANUARY 1, 2019 THROUGH DECEMBER 31, 2022

Councilman Ambroz offered the Resolution and moved its adoption. Seconded by Councilman Pembroke to wit:

*Agreement on file with the Town Clerk’s Office.

BE IT RESOLVED that the Town Supervisor is authorized to sign the Collective Bargaining Agreement between Town of Walworth and International Brotherhood of Teamsters, Local 118, Effective January 1, 2019 through December 31, 2022.

Adopted this 4th day of April, 2019 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 99-19: AUTHORIZE THE WAGES FOR NON-UNION MEMBERS TOWN EMPLOYEES EFFECTIVE JANUARY 1, 2019

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Councilman Ruth to wit:

The following was submitted:

POSITION	WAGE
TOWN COMPTROLLER	\$52,650.00
CLERK TO THE SUPERVISOR	\$39,000.00
CODE ENFORCEMENT OFFICER	\$33,800.00
ADMINISTRATIVE SUPPORT STIPEND	\$ 7,000.00
SEWER BOOKKEEPER STIPEND	\$ 1,600.00
RECEIVER OF TAXES DEPUTY	\$ 1,100.00

BE IT RESOLVED, that the Wages of the above referenced non-union members Town employees are authorized effective January 1, 2019.

Adopted this 4th day of April, 2019 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 100-19: AUTHORIZE THE HIRE AND SET SALARY FOR TWO (2) SEASONAL PARK LABORERS

Councilman Ruth offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

WHEREAS, annually the Town Board will hire and set the salary for seasonal employees; and

WHEREAS, the follow rates were submitted as follows with personnel being seasonal union members:

EMPLOYEE	POSITION	HOURS	WAGE
DAVE BARMASTER	SEASONAL PARKS LABORER	32 HOURS / WEEK MAXIMUM	\$13.87
MARK KRITALL	SEASONAL PARKS LABORER	32 HOURS / WEEK MAXIMUM	\$12.50

BE IT RESOLVED, the hiring and the salaries of the two seasonal park laborers are authorized and set as presented, contingent on pre hire Drug and alcohol testing.

Adopted this 4th day of April, 2019 at a meeting of the Town Board.

Roll call vote: Councilman Ruth Aye
 Councilman Pembroke Aye
 Councilman Ambroz Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Resolution carried.

RESOLUTION 101-19: AUTHORIZE THE TOWN COMPTROLLER TO PERFORM BUDGETARY FINANACIAL TRANSFERS TO REFLECT RESOLUTIONS

Councilman Ruth offered the Resolution and moved its adoption. Seconded by Councilman Pembroke to wit:

WHEREAS, Resolution 98-19 was duly passed on April 4, 2019 authorizing the Town Supervisor to sign the Collective Bargaining Agreement between the Town of Walworth and the International Brotherhood of Teamsters, Local 118, effective ; and

WHEREAS, Resolution 99-19 was duly passed on April 4, 2019 authorizing the wages for non-Union members, effective January 1, 2019; and

WHEREAS, Resolution 100-19 was duly passed on April 4, 2019 authorizing the hire and to set the salary for two (2) Seasonal Park Laborers;

BE IT RESOLVED that the Town Comptroller is hereby authorized to perform budgetary financial transfers to reflect these resolutions.

Adopted this 4th day of April, 2019 at a meeting of the Town Board.

Roll call vote: Councilman Ruth Aye
 Councilman Pembroke Aye
 Councilman Ambroz Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Resolution carried.

RESOLUTION 102-19: AUTHORIZE THE PARKS AND RECREATION DIRECTOR TO CONTRACT WITH MR. JEFF VANLARE FOR THE ARCHERY CAMP AND FAMILY ARCHERY 2019 PROGRAMS

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Councilman Ruth to wit:

WHEREAS, the Town Adopted Nepotism Policy on February 21, 2019; and

WHEREAS, the Town Labor Attorney and the Union have indicated that the Town would need to establish a Policy and Procedure for the hire of Contract employees; and

WHEREAS, the Recreation Director and requested she be granted authorization to contract with Mr. Jeff VanLare for the Archery Camp and Family Archery 2019 programs,

BE IT RESOLVED the Parks and Recreation Director is hereby authorized to contract with Mr. Jeff VanLare for the Archery Camp and Family Archery 2019 programs.

Adopted this 4th day of April, 2019 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 103-19: AUTHORIZE TOWN COMPTROLLER TO TRANSFER THE EXCESS FUNDS IN THE HIGHWAY FUND BALANCE TO MACHINERY RESERVE DA231.M AND REPAIR OF MACHINERY DA5130.41

Councilman Ruth offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

WHEREAS, The Town of Walworth has a Fund Balance Policy; and

WHEREAS, The Highway Fund balance in the 2019 budget is \$110,000.00, exceeding the Fund Balance Policy guidelines; and

WHEREAS, the Town Board agrees to follow the Town's Fund Balance Policy and this resolution is an effort to adhere within its policy; and

WHEREAS, The Highway Superintendent is requesting to transfer the excess Highway Fund Balance to the Machinery Reserve DA231.M in the amount of \$100,000.00 and Repair of Machinery DA5130.41 in the amount of \$10,000.00;

BE IT RESOLVED the Town Comptroller is authorized to transfer excess funds in Highway General Fund as requested.

Adopted this 4th day of April, 2018 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 104-19: AUTHORIZE TOWN COMPTROLLER TO TRANSFER EXCESS GENERAL FUND BALANCE TO COMPUTER RESERVE, PARKS EQUIPMENT RESERVE AND CAPITAL RESERVE LINES

Councilman Ruth offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

WHEREAS, the Town of Walworth has a Fund Balance Policy; and

WHEREAS, the 2019 General Fund balance has an excess of \$85,000.00; exceeding the Fund Balance Policy guidelines; and

WHEREAS, the Town Board agrees to follow the Town’s Fund Balance Policy and this resolution is an effort to adhere within its policy; and

WHEREAS, the recommendation is to transfer to the following Reserve Fund Accounts:

Reserve	Budget Line	Amount
Computer Reserve	A231.CR	\$20,000.00
Parks Equipment Reserve	A7110.21R	\$25,000.00
Capital Reserve	A231.CR	\$40,000.00

BE IT RESOLVED the Town Comptroller is authorized to transfer the above referenced.

Adopted this 4th day of April, 2018 at a meeting of the Town Board.

Roll call vote: Councilman Ruth Aye
 Councilman Pembroke Aye
 Councilman Ambroz Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Resolution carried.

RESOLUTION 105-19: THE TOWN BOARD ACKNOWLEDGES THAT THE FUND BALANCE POLICY RESOLUTION 112-15; EXCEEDS THE MINIMUM FUND BALANCE IN THE GENERAL FUND FOR 2019

Councilman Ruth offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

WHEREAS, the Town Board Adopted Fund Balance Policy Resolution 112-15, establishing Minimum Fund Balance guidelines for the Major Funds fiscal year end; and

WHEREAS, the Chief Fiscal Officer recommends excess funds be left in General Fund for the purpose of the 2020 Budget;

BE IT RESOLVED that the Walworth Town Board acknowledges that the Fund Balance Policy, Resolution 112-15, exceeds the minimum fund balance in the General Fund for 2019.

Adopted this 4th day of April, 2019 at a meeting of the Town Board.

Roll call vote: Councilman Ruth Aye
 Councilman Pembroke Aye
 Councilman Ambroz Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Resolution carried.

CORRESPONDENCE:

Letter from Mr. Bob Silver, dated April 2, 2019. Motion to accept and file.

Aimee Phillips

From: Susie Jacobs <supervisor@townofwalworthny.gov>
Sent: Tuesday, April 02, 2019 4:16 PM
To: 'Aimee Phillips'
Subject: FW: Train Stoppages at High Acres

April 4th TB Meeting Correspondence.
Thank you.

Susie C. Jacobs, MMC
Town Supervisor
Town of Walworth
315.986.1400 ext. 1
315.926.9154 Direct Office
585.230.2649 Mobile

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From: Bob Silver [mailto:billsfanbob@frontiernet.net]
Sent: Tuesday, April 02, 2019 1:45 PM
To: townsupervisor@townofwalworthny.gov
Subject: Train Stoppages at High Acres

Supervisor Jacobs,

As a 26-year Walworth resident I'm a frequent user of the Wayneport Road railroad crossing near the High Acres landfill. This at-grade crossing has been well maintained with few traffic problems until Waste Management added their new railroad spur. Since then, train traffic has become a problem and I now personally experience 2-3 train **STOPPAGES** and intersection blockages per month. This has affected my daily (6AM) commute to work and ability to conduct local business. It's a pretty frustrating situation considering the unpredictability and duration (15-30 minutes) of the stoppages. And when factoring in the recent odor issues (sometimes smelled from my home on Stalker Rd), road closures (Quaker Rd) and sheer size of the operation, I really question the value of this facility in our community.

I realize that this is not a Town of Walworth issue and that your influence might be limited. I have already contacted my State representatives but was hoping that you might have some more direct and local suggestions regarding contact information. Perhaps you could even discuss this issue with your peers.

Let me know your thoughts and thanks for your consideration.

Regards,
Bob Silver

Motion by Councilman Ruth to accept and file. Seconded by Councilman Pembroke.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

COMMUNICATION:

Supervisor Jacobs shared the following with the public:

TOWN BOARD MEETINGS:

DATE	TIME	MEETING TYPE
APRIL 18, 2019	7 PM	REGULAR
MAY 2, 2019	7 PM	REGULAR
MAY 16, 2019	6 PM	WORK SESSION*
MAY 16, 2019	7 PM	REGULAR

The Town of Walworth Grievance Day is Thursday, May 30, 2019.

Upcoming Town Employee Trainings:

- CPR/AED: April 19, 2019 1-3PM
- Safety Training: April 10, 2019

PUBLIC PARTICIPATION – No comments from the public.

RESOLUTION 106-19: AUTHORIZE THE TOWN OF WALWORTH HIGHWAY SUPERINTENDENT TO ORDER A 2019 CATERPILLAR WHEELED EXCAVATOR MODEL NUMBER M318F

Councilman Ruth offered the Resolution and moved its adoption. Seconded by Councilman Pembroke to wit:

WHEREAS, the purchase of the 2019 Caterpillar Wheeled Excavator is a non-budgeted item, with a state contract amount not to exceed \$229,451 with a 3 year financing, lease to own in process from Highway Reserve line DA5130.22; and

WHEREAS the Town Comptroller is authorized to perform the necessary transfers from DA231M;

BE IT RESOLVED, that the Highway Superintendent is authorized to order a 2019 Caterpillar Wheeled Excavator model number M318F from Highway Reserve line DA5130.22.

Adopted this 4th day of April, 2019 at a meeting of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

ADJOURNMENT:

Motion by Councilman Phillips to adjourn. Seconded by Councilman Ruth.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 8:47 PM

Respectfully Submitted,

Aimee Phillips
Town Clerk