

Presiding Supervisor Jacobs called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at via Zoom and streamed on Facebook Live due to the COVID-19 pandemic to order at 6:33 PM and the Pledge of Allegiance was waived due to the format of the meeting.

Prior to roll call, Supervisor Jacobs asked for a moment of silence in honor of the recent passing of former Walworth Town Clerk Joyce Scott.

<u>PRESENT:</u>	Susie Jacobs	Supervisor
	Amber Linson	Councilwoman
	Scott Bryson	Councilman
	Cody Phillips	Councilman
	Karel Ambroz	Councilman
	Aimée Phillips-Lomb	Town Clerk

<u>ABSENT:</u>	Timothy Vendel	Highway Superintendent
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OTHERS PRESENT: Donald Young, Esq., Town Attorney.

MINUTES

Motion by Councilwoman Linson that the minutes of July 16, 2020 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilman Phillips.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

ELECTED OFFICIALS’ REPORTS (Highway, Town Clerk, Justice, Receiver of Taxes):

SUPERVISOR’S REPORT: Financial report

The Supervisor’s Report for the month of July 2020 was submitted to the Town Board.

Motion by Councilwoman Linson to accept the Supervisor’s Report for the month of July 2020. Seconded by Councilman Phillips.

08/03/20 15:31:50

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of July, 2020:

DATED: August 3, 2020

Julia C. Cobb
SUPERVISOR

	Balance 06/30/20	Increases	Decreases	Balance 07/31/20
A GENERAL FUND				
CASH IN CHECKING	120,000.00	137,425.10	137,425.10	120,000.00
CASH IN SAVINGS	542,676.14	12,374.81	137,425.10	417,625.85
MONEY MARKET ACCT	663,998.05	197.63	0.00	664,195.68
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	23,753.31	7.02	0.00	23,760.33
BLDG EQUIPMENT/SOFTWARE	2,501.13	0.01	0.00	2,501.14
TOWN CLERK EQUIPMENT RESERVE	3,119.16	0.92	0.00	3,120.08
COMPUTER EQ RESERVE SAVINGS	29,506.26	8.72	0.00	29,514.98
TOWN HALL CAPITAL RESERVE	129,899.13	38.40	0.00	129,937.53
DOG ENKMERATION RESERVE FUND	1,874.47	0.55	0.00	1,875.02
EMPLOYEE BENEFIT RESERVE	1,971.61	0.58	0.00	1,972.19
PARK EQ RESERVE SAVINGS	65,280.13	19.30	0.00	65,299.43
RETIREMENT CONTRIBUTION RESERV	10,073.96	2.98	0.00	10,076.94
RAMMET SIDEWALK RESERVE FUND	25,554.34	7.55	0.00	25,561.89
RESERVE FOR RECORDS MANAGEMENT	19,982.29	3.92	0.00	19,986.20
TOTAL	1,641,009.98	150,089.48	274,850.20	1,516,249.26
CM1- PARK SPECIAL REVENUE FUND				
CASH - CHECKING	0.00	964.27	964.27	0.00
CASH - SAVINGS	106,767.40	1,185.00	964.27	106,988.13
TOTAL	106,767.40	2,149.27	1,928.54	106,988.13
CM6- CEMETERIES				
CASH - SAVINGS	0.00	0.00	0.00	0.00
CASH - SAVINGS	19,074.54	0.00	0.00	19,074.54
TOTAL	19,074.54	0.00	0.00	19,074.54
DA HIGHWAY FUND				
CASH IN CHECKING	120,000.00	209,107.21	209,107.21	120,000.00
CASH IN SAVINGS	592,983.38	1,709.93	209,107.21	385,186.10
MONEY MARKET ACCT	940,349.38	277.96	0.00	940,627.34
EMPLOYEE BENEFITS RESERVE	6,553.86	1.94	0.00	6,555.80
MACHINERY RESERVE SAVINGS	23,989.92	6.97	0.00	23,996.89
RETIREMENT CONTRIBUTION RESERV	10,073.96	2.98	0.00	10,076.94
TOTAL	1,693,150.50	211,106.99	418,214.42	1,486,043.07
L LIBRARY FUND				
	0.00	0.00	0.00	0.00

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MONTHLY REPORT OF SUPERVISOR

	Balance 06/30/20	Increases	Decreases	Balance 07/31/20
TOTAL	0.00	0.00	0.00	0.00
MS SELF INSURANCE FUND				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	2,398.97	0.71	0.00	2,399.68
TOTAL	2,398.97	0.71	0.00	2,399.68
SD1- WALWORTH CONSOLIDATED				
CASH IN CHECKING	0.00	11,306.65	11,306.65	0.00
CASH IN SAVINGS	99,940.37	10,666.89	11,306.65	99,300.61
TOTAL	99,940.37	21,973.54	22,613.30	99,300.61
SD2- CRYSTAL CREEK DRAINAGE				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	4,670.91	0.00	0.00	4,670.91
CRYSTAL CREEK DRAINAGE RES SAV	6,651.75	1.99	0.00	6,653.73
TOTAL	11,362.66	1.98	0.00	11,364.64
SF1- WALWORTH FIRE DISTRICT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SF2- WEST WALWORTH FIRE PROTECTION				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	23,960.36	7.08	0.00	23,967.44
TOTAL	23,960.36	7.08	0.00	23,967.44
SF3- LINCOLN FIRE PROTECTION				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	46,113.12	13.63	0.00	46,126.75
TOTAL	46,113.12	13.63	0.00	46,126.75
SL1- WALWORTH LIGHT DISTRICT				
CASH IN CHECKING	0.00	221.28	221.28	0.00
CASH IN SAVINGS	9,387.29	0.00	221.28	9,166.01
TOTAL	9,387.29	221.28	442.56	9,166.01
SL2- HARVEST HILL LIGHT DISTRICT				
CASH IN CHECKING	0.00	955.49	955.49	0.00
CASH IN SAVINGS	11,000.10	483.29	1,438.78	10,044.61
TOTAL	11,000.10	1,438.78	1,394.27	10,044.61
SL3- CANADA LIGHT DISTRICT				
CASH IN CHECKING	0.00	2,095.86	2,095.86	0.00
CASH IN SAVINGS	15,193.34	1,004.19	2,095.86	14,061.67

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MONTHLY REPORT OF SUPERVISOR

	Balance 06/30/20	Increases	Decreases	Balance 07/31/20
TOTAL	15,153.34	3,100.05	4,191.72	14,061.67
SL4- BROOKSIDE LIGHT DISTRICT				
CASH IN CHECKING	0.00	7.31	7.31	0.00
CASH IN SAVINGS	475.38	0.00	7.31	468.07
BROOKSIDE REPAIR RESERVE	4,697.26	1.39	0.00	4,698.65
TOTAL	5,172.64	8.70	14.62	5,166.72
SL5- ORCHARD VIEW LIGHT DISTRICT				
CASH - CHECKING	0.00	70.43	70.43	0.00
CASH - SAVINGS	6,286.83	0.00	70.43	6,216.40
TOTAL	6,286.83	70.43	140.86	6,216.40
SM CANANDA SIDING DISTRICT				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	33,910.36	0.00	0.00	33,910.36
TOTAL	33,910.36	0.00	0.00	33,910.36
SP JOHN'S PARK DISTRICT				
CASH - CHECKING	0.00	540.00	540.00	0.00
CASH - SAVINGS	4,044.29	0.00	540.00	3,504.29
TOTAL	4,044.29	540.00	1,080.00	3,504.29
SS WALWORTH SEWER DISTRICT #1				
CASH IN CHECKING	0.00	47,095.54	47,095.54	0.00
CASH IN SAVINGS	197,071.47	106,474.95	68,854.98	234,691.44
HURRY MAINT	234,354.47	18,243.02	0.00	252,597.49
PETTY CASH	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	202,037.59	59.72	0.00	202,097.31
SEWER EQ RESERVE SAVINGS	120,572.98	35.84	0.00	120,608.82
SEWER CAPITAL RESERVE	523,329.56	3,643.22	0.00	526,972.78
TOTAL	1,277,419.07	175,652.09	115,950.52	1,337,120.64
SW1- WALWORTH WATER DISTRICT #1				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
SPECIAL RESERVE, WATER STORAGE	38,460.53	0.00	0.00	38,460.53
SPECIAL RESERVE, WATER STORAGE	2,318.85	0.06	0.00	2,318.91
TOTAL	40,779.38	0.06	0.00	40,779.44
SW19- WATER EXT #19 LIN/SWA/CO				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	3,402.43	0.00	0.00	3,402.43
TOTAL	3,402.43	0.00	0.00	3,402.43
SW20- WATER EXT #20 ARMOR/TUMMONDS				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
CASH IN SAVINGS	1,745.16	0.00	0.00	1,745.16

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MONTHLY REPORT OF SUPERVISOR

	Balance 06/30/20	Increases	Decreases	Balance 07/31/20
TOTAL	1,745.16	0.00	0.00	1,745.16
SA MOTOR & TRUCKS				
CASH	87,855.68	159,653.32	155,364.92	92,144.08
TOTAL	87,855.68	159,653.32	155,364.92	92,144.08
V DEBT SERVICE				
ARMOR/TUMMONDS RESERVE SAVINGS	0.00	0.00	0.00	0.00
LIN/SWAD RESERVE SAVINGS	10,868.29	3.21	0.00	10,871.50
LIN/SWAD RESERVE SAVINGS	18,849.85	5.57	0.00	18,855.42
TOTAL	29,718.14	8.78	0.00	29,726.92
TOTAL ALL FUNDS	5,189,652.61	726,036.17	997,185.93	4,898,502.85

Roll call vote: Councilwoman Linson Aye
 Councilman Bryson Aye
 Councilman Ambroz Aye
 Councilman Phillips Aye
 Supervisor Jacobs Aye

Motion carried.

RECEIVER OF TAXES – No report.

TOWN CLERK – No report.

HIGHWAY SUPERINTENDENT – No report.

JUSTICE COURT - No report.

COMMITTEE / LIAISONS' REPORTS

COUNCILMAN BRYSON

Councilman Bryson shared that the Walworth-Seeley Library has expanded its hours to 7:00 Tuesdays and Wednesdays and those hours have been well-received. He stated that two part-time Library staff have retired recently and will not be replaced this fiscal year. The final drawings for the renovation project should be available in the next week, and there still is no word on funding from New York State. Councilman Bryson also shared that the fire marshal has stated that the home on County Line Road which had the structure fire will be demolished. The Building Department has been recently assisting Ontario for the previous three days as part of a mutual cooperation agreement. Inspection fees have been paid for the Lehrwood Estates development and many applications for this development are expected to go before the Planning and Zoning Boards shortly.

COUNCILWOMAN LINSON

Councilwoman Linson shared that the Dog Control Officer had responded to the following:

- Home response calls which resulted in licensing of dogs
- 10-day quarantine for dog with no charges filed

Councilwoman Linson shared that the Wayne County Bicentennial Committee held its second meeting, and the committee has decided to set up a table at the Farmers' Market.

COUNCILMAN PHILLIPS

Councilman Phillips shared the following report from the Sewer Department:

TOWN OF WALWORTH WASTEWATER TREATMENT PLANT

3451 Ontario Center Road
Walworth NY 14568

Rob Burns, Sewer Superintendent
sewer@townofwalworthny.gov

315-986-3415 PHONE

August 14, 2020

To: Councilman Cody Phillips

Regarding: Wastewater Treatment Plant Monthly Report

Please see following the July 2020 monthly report for the Wastewater Treatment Plant. Let me know if you have any questions.

- Daily maintenance and monitoring.
- Daily process and required sampling.
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 16 days
- Hauled 96,000 gallons of thickened sludge for disposal; 52,000 to Canandaigua and 44,000 to the City of Rochester.
- Completed Baldwin Richardson Foods billing & June DMR's.
- Responded to 79 UFPO requests.
- Responded to 1 after hour call in.
- Submitted completed FROSI to the DEC
- One inspection at Baldwin Richardson Foods with LaBella Engineering
- Repairs made at the WWTP; pump station was down, ran manually one night until repairs were completed.
- 2020-2021 truck permits sent to the DEC.
- New tires installed on the International tank truck and the 2016 F250.
- Cleaned Everwild pump station.
- Met with contractors on site at Lehrwood Estates.
- Continued work on regional wastewater treatment project.
- Replaced radio SCADA unit with cell-based SCADA system for communications at Stalker Road pump station.

Thank you.

Rob Burns,
Sewer Superintendent

COUNCILMAN AMBROZ:

Councilman Ambroz shared that he had met with the Justice Court, with no issues to report. The Farmers’ Market is progressing well and is well-received.

SUPERVISOR JACOBS

Supervisor Jacobs reported the revisions to the Town’s code are underway with hopes that the revisions will be completed by the end of the year.

RESOLUTIONS:

RESOLUTION 110-20: FINANCIAL TRANSFERS

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

August 20, 2019 TOWN BOARD MEETING

BE IT RESOLVED that the Town Comptroller be authorized to modify budget as follows:

\$40.00 transfer from A599 Fund Balance to A7110.45 Farmers Market Contractual to cover expenses. Money originally deposited into A2770FM Farmers Market Income

\$217.82 transfer from A599 Fund Balance to A1910.41 Unallocated Insurance to cover expenses

\$1,000.00 transfer from A599 Fund Balance to A3650.41 Unsafe Bldg/Property Clean up to cover expenses

\$7,164.83 transfer from SS599 Fund Balance to SS8130.412 Sewer Upgrade Project to cover expenses Money originally deposited into Sewer Money Market

\$10,363.11 transfer from SS599 Fund Balance to SS8130.408 Sludge Disposal to cover expenses Money originally deposited into Sewer Money Market

Adopted this 20th day of August, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 111-20: ABSTRACT 8, APPROVAL

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Supervisor Jacobs to wit:

To: Walworth Town Board

From: Cheri LeMay-Town Comptroller

Date: 08/19//2020

Re:

Abstract #08

Attached please find a copy of the Abstracts by Fund. I have audited

all claims and will be transferring funds to cover payments by Fund as follows:

	1022-	
Voucher Numbers	1199	
A	General Fund	\$79,144.28
DA	Highway Fund	\$188,200.64
	Sewer	
SS	Fund	\$63,757.22
CM1	Park Special Revenue Fund	\$10,911.47
SD1	Walworth Consolidated Drainage	\$0.00
SL1	Walworth Light District	\$1,161.86
	Harvest Hill Light	
SL2	District	\$474.91
SL3	Gananda Light District	\$1,091.67
SL4	Brookside Light District	\$7.49
SL5	Orchard View Light District	\$72.80
SM	Gananda Sidewalk District	\$0.00
CM6	Cemeteries	\$0.00
SP	John's Park District	\$270.00
MS	Unemployment Self Insured Fund	\$0.00
SW19	Water Ext #19	\$0.00
SW20	Water Ext #20	\$0.00
L	Library	\$0.00
SF3	Lincoln Fire Dept	\$0.00
SF2	West Walworth Fire Dept	\$0.00
	Total Payments	\$345,092.34

Voucher Number 75-91

Trust & Payroll \$46,332.11

Checks will be issued August 19, 2020

Checks Reviewed Prior To Mailing 08/19/2020 _____

Adopted this 20th day of August, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 112-20: ACKNOWLEDGING THE APPOINTMENT OF SCHOOL DISTRICT OFFICERS BY THE GANANDA CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION FOR THE TERM BEGINNING JULY 1, 2020 THROUGH JUNE 30, 2021

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Bryson to wit:

WHEREAS, the Town of Walworth acknowledges §37 of Town Law, collection of school taxes in first class towns is the duty of the Town Receiver of Taxes and Assessments unless it is conveyed by Town Board Resolution to the Tax Collector appointed by the Board of Education; and

WHEREAS, a School District Treasurer may also be appointed by a Board of Education;

THEREFORE, BE IT RESOLVED that the Town Board of the Town of Walworth designates Ms. Kathryn Johnson as School Tax Collector and Mr. Mark Socola as School District Treasurer for the portion of Walworth within the Gananda Central School District for 2020-2021.

Adopted this 20th day of August, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

6:45 PUBLIC HEARING

PUBLIC HEARING RULES AND PROCEDURES:

Supervisor Jacobs read the Public Hearing Rules and Procedures for the Supervisor presiding over the hearing before the one (1) Public Hearing on the Meeting Agenda:

Supervisor Presiding over Public Hearing:

PUBLIC HEARING RULES AND PROCEDURES

The purpose of this Public Hearing is to give everyone the opportunity to express their views on the subject of the public hearing. These views become part of the record, which the Town Board relies on for its findings, conclusions and decisions.

PROCEDURE

The Town Clerk will read the NOTICE OF PUBLIC HEARING.

The Supervisor presiding over the hearing will open the floor to public comments.

Public Participation

All comments before the Board must be given from the podium if possible.

Anyone wishing to speak must state their name and address for the record.

Individuals will be given a three minute time period to present their comments regarding the matter of the public hearing.

The Supervisor has the authority to take any necessary measures to control the hearing – spontaneous comments from the floor are not permitted.

If a speaker drifts off of the subject of the public hearing, you will be reminded to limit your comments to the matter of the public hearing.

6:45 PM PUBLIC HEARING – FOR THE PURPOSE OF ADOPTING LOCAL LAW NO. 1 OF 2020 – TO REDESIGNATE EXISTING ADDITIONAL SEWER CHARGES

Supervisor Jacobs stated the procedures for the Public Hearings and asked Town Clerk Phillips to read the legal notice for the Public Hearings:

**TOWN OF WALWORTH
TOWN BOARD
3600 Lorraine Drive, Walworth, N.Y. 14568
Telephone: (315) 986-1400**

LEGAL NOTICE FOR PUBLIC MEETING AND PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that the Town of Walworth Town Board will hold its regularly scheduled Town Board meeting on Thursday, August 20, 2020 at 6:30PM.

NOTICE IS FURTHER HEREBY GIVEN THAT, for the protection and health of the public, the Town employees and Town officials during the pandemic, and in order to comply with governmental directives that gatherings be limited, said meeting will not be open for physical, in-person participation by the general public, subject to change per executive order.

NOTICE IS FURTHER HEREBY GIVEN THAT, such meeting will be held via a live broadcast (i.e., “live streamed”) and viewable to the public at the Town’s Facebook page at:
<https://www.facebook.com/WalworthNY>.

NOTICE IS FURTHER HEREBY GIVEN THAT, should the public wish to participate for purposes of being heard during a public hearing, they may do so by joining the meeting via ZOOM as follows: to see video, by joining ZOOM meeting number 88100326167, with password 406929; by phone only, by dialing in to 1(929)2056099.

NOTICE IS FURTHER HEREBY GIVEN THAT, in order to request to speak during the ZOOM meeting, a resident should “raise their hand,” digitally, as follows: if on the Zoom App., by clicking the “raise hand

button” on the bottom of the ZOOM App.; if on the phone, by pressing *9; the moderator will unmute each person whose hand is raised, one at a time, to permit them to speak. Members of the public may also submit contributions for the public hearing in writing to the Town Clerk via e-mail at townclerk@townofwalworthny.gov or by mail to Aimée Phillips-Lomb, Town Clerk, Town of Walworth, 3600 Lorraine Drive, Walworth, NY 14568.

NOTICE IS FURTHER HEREBY GIVEN THAT the Town Board will hold the following Public Hearings at this meeting:

1. Local Law No. 1 of 2020 – To re-designate existing additional sewer charges (6:45 PM)
2. Local Law No. 2 of 2020 – To implement equivalent dwelling unit apportionment for costs associated with regional wastewater treatment (7:00 PM)

Proposed Local Laws can be found on the Town’s website www.townofwalworthny.gov under “Town Board” – Legal Notices.

Dated: August 5, 2020

By Order of the Town Board
of the Town Walworth
Aimée Phillips-Lomb
Town Clerk

Supervisor Jacobs declared the Public Hearing opened and asked if anyone present would like to speak in **FAVOR** or **AGAINST**.

Time: 6:49 PM.

There were no comments from the public via ZOOM or in writing submitted to the Town Clerk. Supervisor Jacobs inquired a second time if anyone present would like to speak in **FAVOR** or **AGAINST**. No one wished to comment.

Motion by Councilman Ambroz to close the Public Hearing.
Seconded by Councilman Bryson.

There was no discussion among the members of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 6:50 PM.

Supervisor Jacobs asked the Town Attorney to explain the purpose of Local Laws Nos. 1 and 2 for the public as it pertains to the Regional Wastewater Plant Project.

RESOLUTION 113-20: ADOPTION OF PROPOSED LOCAL LAW NO. 1-2020 TO RE-DESIGNATE EXISTING ADDITIONAL SEWER CHARGES

Councilman Phillips offered the following Resolution 113-20 and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:

WHEREAS, a Public Hearing was held on August 20, 2020 at a meeting of the Town Board,

**Proposed Local Law No. 1 of Year 2020
Town of Walworth, County of Wayne**

BE IT ENACTED, by the Town Board of the Town of Walworth, Wayne County, State of New York, as follows:

Section I. Authorization

The adoption of this Local Law is in accordance with New York Municipal Home Rule Law.

Section II. Title and Purpose

This law shall be known as and may be cited as Local Law No. 1-2020 to Re-Designate Existing Additional Sewer Charges. The purpose of this Local Law is clarify the purpose and amend the designation of funds associated with the additional charges of \$7.50 per quarter set forth at Chapter 139-6[D](4) of the Walworth Town Code, implemented via Local Law 4-2014 and amended via Local Law 5-2015, such that the collected funds will be designated for deposit in the operating fund for the Walworth Sewer District for use consistent therewith, allowing the funds to be utilized in the best interest of the Town of Walworth sewer users.

Section III. Legislative Finding

The Walworth Town Board finds and hereby determines that the purpose and designation of funds associated with the additional charges of \$7.50 per quarter set forth at Chapter 139-6[D](4) of the Walworth Town Code, implemented via Local Law 4-2014 and amended via Local Law 5-2015, shall be amended and updated for clarity and such that the collected funds may be utilized in the best interest of the Town of Walworth sewer users.

Section IV. Law

The following shall amend and supersede those inconsistent provisions at Local Law 4-2014 and amended via Local Law 5-2015, and shall also amend those provisions so codified, as follows:

The additional charges of \$7.50 per quarter shall be deposited in the general operating account associated with the Walworth Sewer District(s) for use consistent therewith.

Chapter 139-6[D](4) of the Walworth Town Code shall be amended to read as follows:

In addition to the charges provided herein, each user will be charged a fee of \$7.50 per quarter for the purpose of operation and maintenance. Funds from this collection will be credited to the operating fund of the Town of Walworth Sewer District(s).

Section V. Validity and Severability

Should any word, section, clause, paragraph, sentence, part or provision of this local law be declared invalid by a Court of competent jurisdiction, such determination shall not affect the validity of any other part hereof.

Section VI. Repeal, Amendment and Supersession of Other Laws

All other ordinances or local laws of the Town of Walworth which are in conflict with the provisions of this local law are hereby superseded or repealed to the extent necessary to give this local law force and effect during its effective period.

Section VII. Effective Date

This Local Law will take effect immediately.

Adopted this 20th day of August, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 114-20: ACKNOWLEDGING THE APPOINTMENT OF SCHOOL DISTRICT OFFICERS BY THE WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION FOR THE TERM BEGINNING JULY 1, 2020 THROUGH JUNE 30, 2021

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

WHEREAS, the Town of Walworth acknowledges §37 of Town Law, collection of school taxes in first class towns is the duty of the Town Receiver of Taxes and Assessments unless it is conveyed by Town Board Resolution to the Tax Collector appointed by the Board of Education; and

THEREFORE, BE IT RESOLVED that the Town Board of the Town of Walworth designates Mr. Patrick Schmitt as School Tax Collector the portion of Walworth within the Wayne Central School District for 2020-2021.

Adopted this 20th day of August, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 115-20: ADOPTION OF RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1)

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Supervisor Jacobs to wit:

The following was submitted:

RESOLVED, by the Town Board of the Town of Walworth that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, us hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- a) Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Adopted this 20th day of August, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 116-20: ADOPTING THE NEW YORK STATE RECORDS RETENTION AND DISPOSITION SCHEDULE LGS-1 BE MAINTAINED AS THE TOWN OF WALWORTH SUBJECT MATTER LIST FOR FREEDOM OF INFORMATION REQUESTS THROUGH 12/31/2020

Councilwoman Linson offered the following Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

BE IT RESOLVED, that the New York State Record Retention and Disposition Schedule LGS-1 be maintained as the Town of Walworth Subject Matter List for Freedom of Information requests through December 31, 2020.

Adopted this 20th day of August, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 117-20: AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN PROFESSIONAL SERVICES AGREEMENT WITH INTEGRATED SYSTEMS

Councilwoman Linson offered Resolution 117-20 and moved its adoption. Seconded by Councilman Ambroz to wit:



Professional Services Agreement

The following is a listing of all Professional Services Agreements that Integrated Systems is offering for Engineering Services and Software Development. It includes Network and System troubleshooting, programming, and user technical support, cabling and travel. The hours may be used for any combination of services. The larger the time block purchased, the greater the savings per hour. Contract rates cover work performed by any Integrated Systems Engineer at one unit per hour, except for services requiring a Senior Engineer whose hours are billed at 1.3 units per hour; those services include, Server Implementations, Network Design and Engineering, and at client request.

Professional Service Agreement Terms:

Payment in full is due before any project/support is started.
Purchase of Professional Service Agreements are non refundable.

Clients with PSA receive priority telephone response time over non-PSA clients.
 Banked Unused Time does not expire
 (average response time: less than 1 hour)
 Clients with PSA receive priority on-site response time for troubleshooting & technical support over non-PSA clients.
 Clients with PSA have the option to have updates delivered via modem; mail; or on-site delivery.
 Travel time is billed as straight time
 Weekend/Overtime hours will be billed at 2 X regular rate
 Modem/Phone charges are the responsibility of the client and are always billable.
 Engineer's time is billable when:
 - Working on additions/updates to programs / integration/ research
 - Travel time between office and customer's location
 - Time involved in gathering information for projects
 - For support covering overnight staff, lodging, meals billed at \$150.00 per day.
 - No extra charges for ground travel, flight costs are billed to the customer.
 Statements of time spent on this contract are available at the Client's Request

LIMITATION OF WARRANTY LIABILITY: The obligation of Integrated Systems under the warranty is limited to the repair or replacement, at Integrated Systems option, of a non-conforming product, part or component thereof, except consumable accessories, within a reasonable time after notification. The client's remedies are limited to Integrated Systems obligations stated herein, subject to the "EXCLUSIVE REMEDY" set forth in the paragraph below. This warranty extends only to the client. **THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS.** Integrated Systems has not made and makes no guarantee or warranty, including implied warranty or merchantability or fitness, that the system, equipment, or services supplied will avert, avoid or prevent the loss of data or information or the consequences therefrom, which the system or service is designed to provide. It is mutually understood and agreed that in executing this Agreement, client is not relying on any advice or advertisement of Integrated Systems. Client agrees that any representation, promise, condition, inducement or warranty, express or implied, including those of merchantability and fitness, not included in writing in this Agreement shall not be binding upon any "party." The client assumes all risk for loss or damage to the client equipment and data files except as specified herein. **EXCLUSIVE REMEDY:** Because of the nature of the services rendered and the system as a whole, it is

impractical and extremely difficult to fix the actual damages, if any, which may result from failure on the part of Integrated Systems to perform its responsibilities under this contract. Client does not desire this contract to provide full liability for loss, damage or injury due directly or indirectly to occurrences, or consequences therefrom, which the service or system is designed to deter or avert. In the event Integrated Systems should be found liable for loss, damage or injury due to a failure of the equipment or services provided under this Agreement or the equipment in any respect, its liability shall be limited to \$250.00, as the agreed upon liquidated damages and not as a penalty. Such liquidated damages is the exclusive remedy for any failure of services or equipment, and the provisions of this paragraph shall apply if loss, damage or injury, irrespective of cause or origin, results directly or indirectly to a person or property from the performance or nonperformance of any obligation of Integrated Systems from negligence, active or otherwise, of Integrated Systems, its agents or employees. It is intended and expressly agreed that the purpose of the preceding provisions are to set an upper limit to the amount recoverable by the client and to fix liability of Integrated Systems at a specific sum of \$250.00. If client desires additional liability coverage, it shall be his responsibility to secure it from an insurance carrier or other agency of his choice, at his own expense. The client shall bring no suit against Integrated Systems more than one (1) year after the accrual of the cause of action therefor.

The Client agrees that, during the term of this Agreement and for a period of twenty-four (24) months thereafter, it will not actively solicit an Integrated Systems employee as a candidate or possible candidate for any position with the client or potential client, without first obtaining the written permission of Integrated Systems. Due to the difficulty of assessing damages in the event of a breach of this provision, the parties agree that Client will pay Integrated Systems, upon Integrated Systems written notice to the Client, an amount equal to three times the annual wages of any Integrated Systems employee who is referred by Client in violation of this provision. The Client will also reimburse Integrated Systems for any attorney's fees incurred by Integrated Systems in collecting amounts owed under this provision.

Contract	Hours	Rate/Hour	Total Cost	Savings
None		\$ 155.00		None
A	10	\$ 95.00	\$ 950.00	\$ 600.00
B	25	\$ 90.00	\$ 2250.00	\$ 1625.00
C	50	\$ 85.00	\$ 4250.00	\$ 3500.00
D	100+	\$ 75.00	\$ 7500.00+	\$ 8000.00+

Contract Selected: _____

I have read the above terms and conditions of the time contracts. I understand and agree to the above conditions and terms of the contract:

Client: _____
 Address: _____
 Client Signature: _____ Date: _____

Integrated Systems Signature: _____ Date: _____

NOW, THEREFORE BE IT RESOLVED, that the Town Supervisor is authorized to sign the Professional Services Agreement Contract D at an amount not to exceed \$7,500.00 from Town Office – Computer Maintenance – A1620.44, budgeted item.

Adopted this 20th day of August, 2020, at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

7:00 PUBLIC HEARING

Supervisor Jacobs stated that the procedures for the public hearing had been read previously in the meeting and waived the readings of both the procedures and legal notice for the public hearing.

Supervisor Jacobs declared the Public Hearing opened and asked if anyone present would like to speak in **FAVOR** or **AGAINST**.

Time: 7:01 PM.

There were no comments from the public via ZOOM or in writing submitted to the Town Clerk. Supervisor Jacobs inquired a second time if anyone present would like to speak in **FAVOR** or **AGAINST**. No one wished to comment.

Motion by Councilman Phillips to close the Public Hearing.
 Seconded by Councilman Ambroz.

There was no discussion among the members of the Town Board.

Roll call vote:	Councilman Ruth	Aye
	Councilman Pembroke	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 7:02 PM.

At 7:03 PM, a member of the public entered the ZOOM meeting. The resident was given the opportunity to speak, but he declined stating he only wished to watch the meeting.

RESOLUTION 118-20: ADOPTION OF PROPOSED LOCAL LAW NO. 2-2020 TO IMPLEMENT EQUIVALENT DWELLING UNIT APPORTIONMENT FOR COSTS ASSOCIATED WITH REGIONAL WASTEWATER TREATMENT

Councilman Ambroz offered the following Resolution 118-20 and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:

WHEREAS, a Public Hearing was held on August 20, 2020 at a meeting of the Town Board,

**Proposed Local Law No. 2 of Year 2020
Town of Walworth, County of Wayne**

BE IT ENACTED, by the Town Board of the Town of Walworth, Wayne County, State of New York, as follows:

Section I. Authorization

The adoption of this Local Law is in accordance with New York Law, including but not limited to Town Law at Article 12.

Section II. Title and Purpose

This law shall be known as and may be cited as Local Law No. 2-2020 To Implement Equivalent Dwelling Unit Apportionment for Costs Associated with Regional Wastewater Treatment. The purpose of this Local Law is to set forth the manner in which costs associated with the Wayne County Regional Wastewater Treatment Plant will be paid via assessments against those in the associated sewer district(s), which shall be apportioned based upon Equivalent Dwelling Units assigned per the criteria in this Local Law.

Section III. Legislative Finding

The Town Board of the Town of Walworth finds and hereby determines that the manner of assessment for costs associated with regional wastewater treatment shall be on a benefits basis and should be clearly defined.

Section IV. Law

The following shall be codified at Article XIII of the Walworth Town Code, as the last section thereof, with remaining sections in Part 2 of the Sewer Chapter to be re-numbered accordingly:

Section _____ - Apportionment of Costs Associated with the Regional Wastewater Treatment Plant by Equivalent Dwelling Units.

Costs associated with the Wayne County Regional Wastewater Treatment Plant will be paid via assessments against those in the associated sewer district(s), which shall be apportioned based upon Equivalent Dwelling Units assigned per the following criteria:

(1) **Residential (Class A):**

Single Family Residence (estimated 60,000 gpy)	One (1) EDU
Mobile Home / Apartment / Town Home (with kitchen & bath)	One (1) EDU

Multi-family homes, town homes, or homes with apartments shall be assigned one (1) EDU for each separate home, town home, or apartment containing a kitchen & bath.

(2) **Commercial/Institutional (Class B, less than 480,000 gallons per year):**

Minimum One (1) EDU per service and an additional One (1) EDU for every 60,000 gallons per year usage above the first 60,000 gallons per year (gpy), up to 480,000 gpy, rounded to the nearest whole EDU.

Example: “**Cheerful Day Care Center**” usage (previous year) = 345,000

gpy Minimum for first 60,000 gpy = One (1) EDU
 $345,000 \text{ gpy} - 60,000 \text{ gpy} = 285,000 \text{ gpy}$
 $285,000 \text{ gpy} / 60,000 \text{ gpy} = 4.75 = \text{Five (5) EDU's}$

Total = Six (6) EDU

(3) **Commercial/Institutional (Class B, Greater than 480,000 gpy):**

Minimum One (1) EDU per service and an additional One (1) EDU for every 60,000 gpy usage above the first 60,000 gpy up to 480,000 gpy and then an additional One (1) EDU for every 120,000 gpy above 480,000 gpy, rounded to the nearest whole EDU.

Example: “**Community School Facility**” usage (previous year) = 1,025,000 gpy

Minimum for first 60,000 gpy = One (1) EDU
 $480,000 \text{ gpy} - 60,000 \text{ gpy} = 420,000 \text{ gpy} / 60,000 \text{ gpy} = \text{Seven (7) EDU's}$
 $1,025,000 \text{ gpy} - 480,000 \text{ gpy} = 545,000 \text{ gpy} / 120,000 \text{ gpy} = 4.54 = \text{Five (5) EDU's}$
 Total EDU's for “Community School Facility” example = $1 + 7 + 5 = 13 \text{ EDU's}$

(4) **Industrial User (Class C, Less than 6,000,000 gpy):**

One (1) EDU for every 60,000 gpy up to 6,000,000 gpy, and then rounded to the nearest whole EDU. Minimum Six (6) EDU's.

Example: “**X Fabricator Inc.**” usage (previous year) = 900,000 gpy

$900,000 \text{ gpy} / 60,000 \text{ gpy} = \text{Fifteen (15) EDU's}$

(5) **Industrial User (Class C, Greater than 6,000,000 gpy):**

One (1) EDU for every 60,000 gpy usage up to 6,000,000 gpy and then an additional One (1) EDU for every 120,000 gpy above 6,000,000 gpy, and then rounded to the nearest whole EDU.

Example: “**Y Food Processing Corp.**” usage (previous year) = 13,420,000 gpy

$6,000,000 \text{ gpy} / 60,000 \text{ gpy} = \text{One hundred (100) EDU's}$
 $13,420,000 \text{ gpy} - 6,000,000 \text{ gpy} = 7,420,000 \text{ gpy} / 120,000 \text{ gpy} = 61.8 = \text{Sixty two (62) EDU's}$
 Total EDU's for “Y Food Processing Corp.” example = $100 + 62 = 162 \text{ EDU's}$

Section V. Validity and Severability

Should any word, section, clause, paragraph, sentence, part or provision of this local law be declared invalid by a Court of competent jurisdiction, such determination shall not affect the validity of any other part hereof.

Section VI. Repeal, Amendment and Supersession of Other Laws

All other ordinances or local laws of the Town of Walworth which are in conflict with the provisions of this local law are hereby superseded or repealed to the extent necessary to give this local law force and effect during its effective period.

Section VII. Effective Date

This Local Law will take effect upon filing in the office of the New York State Secretary of State.

Adopted this 20th day of August, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 119-20: INTRODUCING PROPOSED LL NO. 3-2020 A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW

Councilwoman Linson offered the following Resolution 119-20 and moved its adoption. Seconded by Councilman Bryson to wit:

The following was submitted:

Proposed Local Override Law

Proposed Local Law No. 3 of the year 2020
Town of Walworth, County of Wayne

A local law to override the tax levy limit established in General Municipal Law § 3-c

Section 1. Legislative Intent

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Walworth, County of Wayne pursuant to General Municipal Law § 3-c, and to allow the Town of Walworth, County of Wayne to adopt a town budget for (a) town purposes (b) fire protection districts and (c) any other special or improvement district governed by the town board for the fiscal year 2021 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the town board.

Section 3. Tax Levy Limit Override

The Town Board of the Town of Walworth, County of Wayne is hereby authorized to adopt a budget for the fiscal year 2021 that requires a real property tax levy in excess of the limit specified in General Municipal Law, §3-c.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date.

This local Law shall take effect immediately upon filing with the Secretary of State.

Adopted this 20th day of August, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

RESOLUTION 120-20: SET PUBLIC HEARING FOR LOCAL LAW NO. 3 OF 2020, A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

WHEREAS, the Town Board of the Town of Walworth, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law to override the tax levy limit established in General Municipal Law §3-c; and

WHEREAS, the Town Board of the Town of Walworth has reviewed the draft of the aforementioned proposed Local Law and deems it in the best interests of the Town of Walworth to proceed in accordance with the Code of the Town of Walworth and the Laws of the State of New York in adopting said Local Law;

RESOLVED by the Town Board of the Town of Walworth that a Public Hearing shall be had on the 17th day of September, 2020, at 6:45 p.m., for the purpose of considering adoption of such Local Law A Local Law to Override the Tax Levy Limit Established in General Municipal Law; and be it further

RESOLVED, that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

Adopted this 20th day of August, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

Supervisor Jacobs noted that Highway Department employee CJ Keymel had donated approximately \$400.00 in straw to be used in the recent drainage project in Ginegaw Park. She stated that this is the official acknowledgement and acceptance of that donation. Councilman Ambroz commented by stating that the Highway Department did an excellent job with the project and fixing the swale in the park.

COMMUNICATIONS:

- **Assessment Report – July 2020**
- **Letter from NYDOT regarding “Procedures for Consultation with Public Officials in Rural Areas”, dated July 31, 2020**
- **Letter from TACFL (Tobacco Action Coalition for the Finger Lakes)**
- **Letter from Association of Towns regarding membership, dated August 3, 2020**
- **Letter from Cheney Law Firm, PLLC regarding Wireless Telecommunications Facility - 1138 Lake Road, Town of Ontario, dated August 7, 2020**
- **Town of Walworth Wastewater Treatment Plant Monthly Report, July 2020**
- **Fire Drill Report E-mail From Town Clerk, dated August 17, 2020**

Supervisor Jacobs reviewed the schedule for Town Board meetings and stated that no presentations will be scheduled until more people are allowed to gather and attend meetings.

NEW AND OTHER BUSINESS

Supervisor Jacobs presented the following resolution and asked the Town Attorney to explain the reasoning behind the need for the Town to sign the form.

RESOLUTION 121-20: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE NEW YORK STATE SNOWMOBILE GRANT-IN-AID PROGRAM LANDOWNERS PERMISSIONS FORM

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:

Other Landowner or Administrator Permissions:

(Ex: NYS OPRHP, US Forest Service, etc.)

SNOWMOBILE TRAILS GRANT-IN-AID APPLICATION 2020 – 2021

Where land owned or administered by any agency other than DEC, DOT, or a private landowner is impacted, the following statement must be signed by the respective landowner/administrator and by the TME or local sponsor*. OPRHP reserves the right to request a copy of any applicable permit, agreement, or other relevant documentation required by the landowner. Submit one copy of this form for each landowner/agency. If a TME and/or local sponsor signs this form and OPRHP later discovers that permission was not granted or necessary permits or agreements were not current and valid, funding for the trail(s) in question may be affected and this may be grounds for denial of future trail requests.

If the "Other Public Agency" line on the Landowner Permissions form (Page 37) has a number greater than zero, a copy of this form must be completed and submitted for each impacted landowner/agency. If the line reads zero, do not complete or submit this form.

I, Susie Jacobs, Supervisor or the Town of Walworth have received and approved this
(name) (please print or type agency name)
 application for the use and maintenance of snowmobile trails by Webster Ridge Runners
TME/Local Sponsor
 on property under the ownership/management of this agency. This permission is valid for the period of time covering April 1, 2020 through March 31, 2021.

This is approved provided the following stipulations and conditions are met:
 1. The trails may be maintained/groomed and used for snowmobiling only - no development or construction allowed.
 2. The Town be named as an add'l insured satisfactory to Town's insurer, and proof provided, prior to trail use.
 3. That this permission may be unilaterally changed or revoked at any time for any reason by the Town.
 4. That the trails may only be used when sufficient snow is present, and
 5. Any damaged caused by snowmobiling must be promptly repaired by the local sponsor.

(Authorized Agency Representative Signature and Title) (Date)

(TME or Local Sponsor Signature and Title) (Date)

* It is incumbent upon the TME to obtain permission and permits or agreements. However, if the sponsor chooses to represent the TME(s) within his/her county and obtain all necessary permissions, permits, and agreements, they may do so.

REV. 4/18

THEREFORE, BE IT RESOLVED, that the Town Supervisor is authorized to sign the Landowners Permissions form for the New York State Snowmobile Grant-In-Aid Program.

Adopted this 20th day of August, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

EXECUTIVE SESSION:

Motion by Councilman Bryson to enter into executive session to discuss medical, financial, credit, or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension; and the proposed acquisition/sale/lease of real property when publicity might affect value.

Seconded by Councilman Ambroz.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 7:20

RECONVENE:

Councilman Ambroz made the motion to reconvene the regularly scheduled meeting. Councilwoman Linson seconded the motion

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 8:42 PM

ADJOURNMENT:

Motion by Councilman Linson to adjourn. Seconded by Councilman Bryson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 8:42 PM

Respectfully Submitted,

Aimée Phillips-Lomb
Town Clerk