

Presiding Supervisor Jacobs called the Regular Town Board Meeting, Town of Walworth, County of Wayne, State of New York, held at the Walworth Town Hall, 3600 Lorraine Drive, Walworth, New York, streamed on Facebook Live due to the COVID-19 pandemic to order at 6:30 PM and led those present in the Pledge of Allegiance.

Prior to roll call, Supervisor Jacobs led those present in a moment of silence in honor of the passing of George Schaller, former Water and Sewer Superintendent for the Town of Walworth, and Pat Stark, former Planning Board member.

**PRESENT:**

Susie Jacobs	Supervisor
Amber Linson	Councilwoman
Scott Bryson	Councilman
Cody Phillips	Councilman
Karel Ambroz	Councilman
Aimée Phillips-Lomb	Town Clerk

**ABSENT:** Timothy Vendel Highway Superintendent

**OTHERS PRESENT:** Donald Young, Esq., Town Attorney.

Supervisor Jacobs welcomed those attending the meeting in person and virtually and thanked the those present and the public for their continued patience throughout the pandemic.

**MINUTES**

Motion by Councilman Bryson that the minutes of June 18, 2020 Regular Meeting are approved as submitted by the Town Clerk. Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

**ELECTED OFFICIALS’ REPORTS** (Highway, Town Clerk, Justice, Receiver of Taxes):

**SUPERVISOR’S REPORT: Financial report**

The Supervisor’s Report for the month of June 2020 was submitted to the Town Board.

Motion by Councilwoman Linson to accept the Supervisor’s Report for the month of June 2020. Seconded by Councilman Ambroz.

8/17/2020 16:50:07

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF WALWORTH:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of July, 2020:

DATED: July 2, 2020

*June J. Carbone*  
SUPERVISOR

	Balance 06/30/2020	Increases	Decreases	Balance 07/18/2020
<b>A GENERAL FUND</b>				
CASH IN CHECKING	120,000.00	0.00	0.00	120,000.00
CASH IN SAVINGS	542,676.14	0.00	0.00	542,676.14
MONEY MARKET ACCT	663,998.05	0.00	0.00	663,998.05
PETTY CASH	820.00	0.00	0.00	820.00
HIGHWAY BUILDING REPAIR/ALTERA	23,753.31	0.00	0.00	23,753.31
BLDG EQUIPMENT/SOFTWARE	2,501.13	0.00	0.00	2,501.13
TOWN CLERK EQUIPMENT RESERVE	3,119.16	0.00	0.00	3,119.16
COMPUTER EQ RESERVE SAVINGS	29,506.26	0.00	0.00	29,506.26
TOWN HALL CAPITAL RESERVE	129,899.13	0.00	0.00	129,899.13
DOG ENUMERATION RESERVE FUND	1,874.47	0.00	0.00	1,874.47
EMPLOYEE BENEFIT RESERVE	1,971.61	0.00	0.00	1,971.61
PARK EQ RESERVE SAVINGS	65,280.13	0.00	0.00	65,280.13
RETIREMENT CONTRIBUTION RESERV	10,073.96	0.00	0.00	10,073.96
MANHET SIDEWALK RESERVE FUND	25,554.34	0.00	0.00	25,554.34
RESERVE FOR RECORDS MANAGEMENT	19,982.29	0.00	0.00	19,982.29
<b>TOTAL</b>	<b>1,641,009.98</b>	<b>0.00</b>	<b>0.00</b>	<b>1,641,009.98</b>
<b>CM1- PARK SPECIAL REVENUE FUND</b>				
CASH - SAVINGS	0.00	0.00	0.00	0.00
	106,767.40	0.00	0.00	106,767.40
<b>TOTAL</b>	<b>106,767.40</b>	<b>0.00</b>	<b>0.00</b>	<b>106,767.40</b>
<b>CM6- CEMETERIES</b>				
CASH - SAVINGS	0.00	0.00	0.00	0.00
	19,074.54	0.00	0.00	19,074.54
<b>TOTAL</b>	<b>19,074.54</b>	<b>0.00</b>	<b>0.00</b>	<b>19,074.54</b>
<b>DA HIGHWAY FUND</b>				
CASH IN CHECKING	120,000.00	0.00	0.00	120,000.00
CASH IN SAVINGS	592,583.38	0.00	0.00	592,583.38
MONEY MARKET ACCT	940,349.38	0.00	0.00	940,349.38
EMPLOYEES BENEFITS RESERVE	6,553.86	0.00	0.00	6,553.86
MACHINERY RESERVE SAVINGS	23,589.92	0.00	0.00	23,589.92
RETIREMENT CONTRIBUTION RESERV	10,073.96	0.00	0.00	10,073.96
<b>TOTAL</b>	<b>1,693,150.50</b>	<b>0.00</b>	<b>0.00</b>	<b>1,693,150.50</b>
<b>L LIBRARY FUND</b>				
	0.00	0.00	0.00	0.00

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MONTHLY REPORT OF SUPERVISOR

	Balance 06/30/2020	Increases	Decreases	Balance 07/18/2020
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ME SELF INSURANCE FUND</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	2,398.97	0.00	0.00	2,398.97
<b>TOTAL</b>	<b>2,398.97</b>	<b>0.00</b>	<b>0.00</b>	<b>2,398.97</b>
<b>SD1- WALWORTH CONSOLIDATED</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	99,940.37	0.00	0.00	99,940.37
<b>TOTAL</b>	<b>99,940.37</b>	<b>0.00</b>	<b>0.00</b>	<b>99,940.37</b>
<b>SD2- CRYSTAL CREEK DRAINAGE</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	4,670.91	0.00	0.00	4,670.91
CRYSTAL CREEK DRAINAGE RES SAV	6,691.75	0.00	0.00	6,691.75
<b>TOTAL</b>	<b>11,362.66</b>	<b>0.00</b>	<b>0.00</b>	<b>11,362.66</b>
<b>SP1- WALWORTH FIRE DISTRICT</b>				
	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>SP2- WEST WALWORTH FIRE PROTECTION</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	23,960.36	0.00	0.00	23,960.36
<b>TOTAL</b>	<b>23,960.36</b>	<b>0.00</b>	<b>0.00</b>	<b>23,960.36</b>
<b>SP3- LINCOLN FIRE PROTECTION</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	46,113.12	0.00	0.00	46,113.12
<b>TOTAL</b>	<b>46,113.12</b>	<b>0.00</b>	<b>0.00</b>	<b>46,113.12</b>
<b>SL1- WALWORTH TOWN FIREPROTE</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	9,387.29	0.00	0.00	9,387.29
<b>TOTAL</b>	<b>9,387.29</b>	<b>0.00</b>	<b>0.00</b>	<b>9,387.29</b>
<b>SL2- HARVEST HILL LIGHT DISTRICT</b>				
CASH IN CHECKING	0.00	483.29	483.29	0.00
CASH IN SAVINGS	11,000.10	483.29	966.58	10,516.81
<b>TOTAL</b>	<b>11,000.10</b>	<b>966.58</b>	<b>1,449.87</b>	<b>10,516.81</b>
<b>SL3- GANANDA LIGHT DISTRICT</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
	15,153.34	0.00	0.00	15,153.34

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CONTINUED ON NEXT PAGE

MONTHLY REPORT OF SUPERVISOR				
	Balance 06/30/2020	Increases	Decreases	Balance 07/18/2020
TOTAL	15,153.34	0.00	0.00	15,153.34
<b>SL4- BROOKSIDE LIGHT DISTRICT</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
BROOKSIDE REPAIR RESERVE	475.38	0.00	0.00	475.38
TOTAL	4,697.26	0.00	0.00	4,697.26
<b>SL5- ORCHARD VIEW LIGHT DISTRICT</b>				
CASH - SAVINGS	0.00	0.00	0.00	0.00
TOTAL	6,286.83	0.00	0.00	6,286.83
<b>SM GANANDA SIDEWALK DISTRICT</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
TOTAL	33,910.36	0.00	0.00	33,910.36
<b>SP JOHN'S PARK DISTRICT</b>				
CASH - SAVINGS	0.00	0.00	0.00	0.00
TOTAL	4,044.29	0.00	0.00	4,044.29
<b>SS WALWORTH SEWER DISTRICT #1</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
SEWER EQ RESERVE SAVINGS	197,071.47	0.00	0.00	197,071.47
SEWER CAPITAL RESERVE	234,364.47	0.00	0.00	234,364.47
SEWER EQ RESERVE SAVINGS	100.00	0.00	0.00	100.00
SEWER DIST BUILDING RESERVE	202,037.59	0.00	0.00	202,037.59
SEWER EQ RESERVE SAVINGS	120,575.98	0.00	0.00	120,575.98
SEWER CAPITAL RESERVE	523,329.56	0.00	0.00	523,329.56
TOTAL	1,277,419.07	0.00	0.00	1,277,419.07
<b>SW1- WALWORTH WATER DISTRICT #1</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
SPECIAL RESERVE, WATER STORAGE	38,460.53	0.00	0.00	38,460.53
TOTAL	2,318.85	0.00	0.00	2,318.85
<b>SW19- WATER EXT #19 LIN/SWA/CO</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
TOTAL	3,402.43	0.00	0.00	3,402.43
<b>SW20- WATER EXT #20 ARBOR/TIMMONDS</b>				
CASH IN SAVINGS	0.00	0.00	0.00	0.00
TOTAL	1,745.16	0.00	0.00	1,745.16
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MONTHLY REPORT OF SUPERVISOR				
	Balance 06/30/2020	Increases	Decreases	Balance 07/18/2020
TOTAL	1,745.16	0.00	0.00	1,745.16
<b>TA TRUST &amp; ASSETS</b>				
CASH	87,855.68	0.00	0.00	87,855.68
TOTAL	87,855.68	0.00	0.00	87,855.68
<b>V DEBT SERVICE</b>				
ARBOR/TIMMONDS RESERVE SAVINGS	0.00	0.00	0.00	0.00
LIN/SWA RESERVE SAVINGS	10,868.29	0.00	0.00	10,868.29
TOTAL	18,848.85	0.00	0.00	18,848.85
TOTAL ALL FUNDS	5,169,652.61	966.58	1,449.87	5,169,169.32

Roll call vote: Councilwoman Linson Aye  
 Councilman Bryson Aye  
 Councilman Ambroz Aye  
 Councilman Phillips Aye  
 Supervisor Jacobs Aye

Motion carried.

**RECEIVER OF TAXES** – No report.

**TOWN CLERK** – No report.

**HIGHWAY SUPERINTENDENT** – No report.

**JUSTICE COURT** - No report.

## **COMMITTEE / LIAISONS' REPORTS**

### **COUNCILMAN BRYSON**

Councilman Bryson shared that he had met with the Walworth-Seeley Library staff and they are considering expanding their hours, effective around August 1<sup>st</sup>. The Library is still awaiting grant funding for its expansion project, though it is expected to be received in the next few weeks. Councilman Bryson stated that the “contactless pickup” is going well, and informed residents that there is a 72-hour quarantine on all returned items. Councilman Bryson also shared that the fire marshal will be conducting fire inspections of the local churches shortly. He also reported that the fire marshal may be making a request for additional signage for structures involved in structure fires. Supervisor Jacobs asked Councilman Bryson to request that the fire marshal send a note to Town Board members in the case of the occurrence of serious structure fires.

### **COUNCILWOMAN LINSON**

Councilwoman Linson shared that the Dog Control Officer had responded to the following:

- Barking complaints
- Stray puppy, being handled appropriately
- Trespassing complaints

Councilwoman Linson shared that the Wayne County Bicentennial Committee had appointed its officers: Bill Boyd, Secretary; Amber Linson, Chairperson; Gene Bavis, Liaison. The next meeting of the committee will be held on Friday, July 17, 2020.

Supervisor Jacobs noted that the Dog Control Officer has received a new phone, and informed Councilwoman Linson that the Town’s website needs updating, therefore additions for the Dog Control Officer information, etc., are on hold for the time being.

### **COUNCILMAN PHILLIPS**

Councilman Phillips shared the following report from the Sewer Department:

TOWN OF WALWORTH WASTEWATER TREATMENT PLANT  
3451 Ontario Center Road  
Walworth NY 14568

Rob Burns, Sewer Superintendent      315-866-3415 PHONE  
[sewer@townofwalworthny.gov](mailto:sewer@townofwalworthny.gov)

July 13, 2020  
To: Councilman Cody Phillips

Regarding: Wastewater Treatment Plant Monthly Report

Please see following the June 2020 monthly report for the Wastewater Treatment Plant. Let me know if you have any questions.

- Daily maintenance and monitoring
- Daily process and required sampling
- Daily required sampling for DEC and Baldwin Richardson Foods.
- Operated the DAF sludge thickener for a total of 10 days
- Hauled 78,000 of thickened sludge for disposal; 56,000 to Canandaigua and 42,000 to the City of Rochester.
- Completed Baldwin Richardson Foods billing & May DMR's.
- Responded to 76 UFPO requests.
- Responded to 3 after hour call ins.
- Weekly mowing of plant, pump stations and cemeteries.
- Repair broken rail at Palmyra Road pump station
- Made repairs to Salkler Road pump station panel for high temperature calls on pumps.
- Continued cleaning of pump stations.
- Prepare FROGI for July DMR's / significant Industrial User Report for DEC
- Working on consolidation project with Town of Macedon and WCWSA.

Thank you.  
Rob Burns,  
Sewer Superintendent

**COUNCILMAN AMBROZ:**

Councilman Ambroz shared that programming has begun for the Parks and Recreation Department and Lodge reservations are continuing. Councilman Ambroz also stated that several applications had been received for the full-time Parks Laborer position and interviews will take place in the next week.

**SUPERVISOR JACOBS**

In response to questions from the public, Supervisor Jacobs shared the next steps for the Assessment Department pertaining to “road work” and the re-evaluation of the Town. Additionally, she stated that the Assessment Department has been brought into meetings and conversations regarding the Regional Wastewater Plant project. Lastly, Supervisor Jacobs shared that the review of the Town’s code is proceeding well.

**RESOLUTIONS:**

**RESOLUTION 99-20: FINANCIAL TRANSFERS**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Phillips to wit:

July 16, 2020            TOWN BOARD MEETING

BE IT RESOLVED that the Town Comptroller be authorized to modify budget as follows:

\$500.00 transfer from A599 Fund Balance to A1355.42 Assessment Office Expense to cover expenses

\$5,000.00 transfer from A599 Fund Balance to A1420.42 Town Counsel Union Counsel to cover expenses

\$5,000.00 transfer from A599 Fund Balance to A1620.49c Covid 19 Expenses to cover expenses

\$122.85 transfer from A599 Fund Balance to A8010.41 ZB. Signs to cover expenses

\$40.00 transfer from A599 Fund Balance to A7110.45 Farmers Market Contractual to cover expenses. Money originally deposited into A2770FM Farmers Market Income

\$40.00 transfer from A599 Fund Balance to A7110.45 Farmers Market Contractual to cover expenses. Money originally deposited into A2770FM Farmers Market Contractual Income

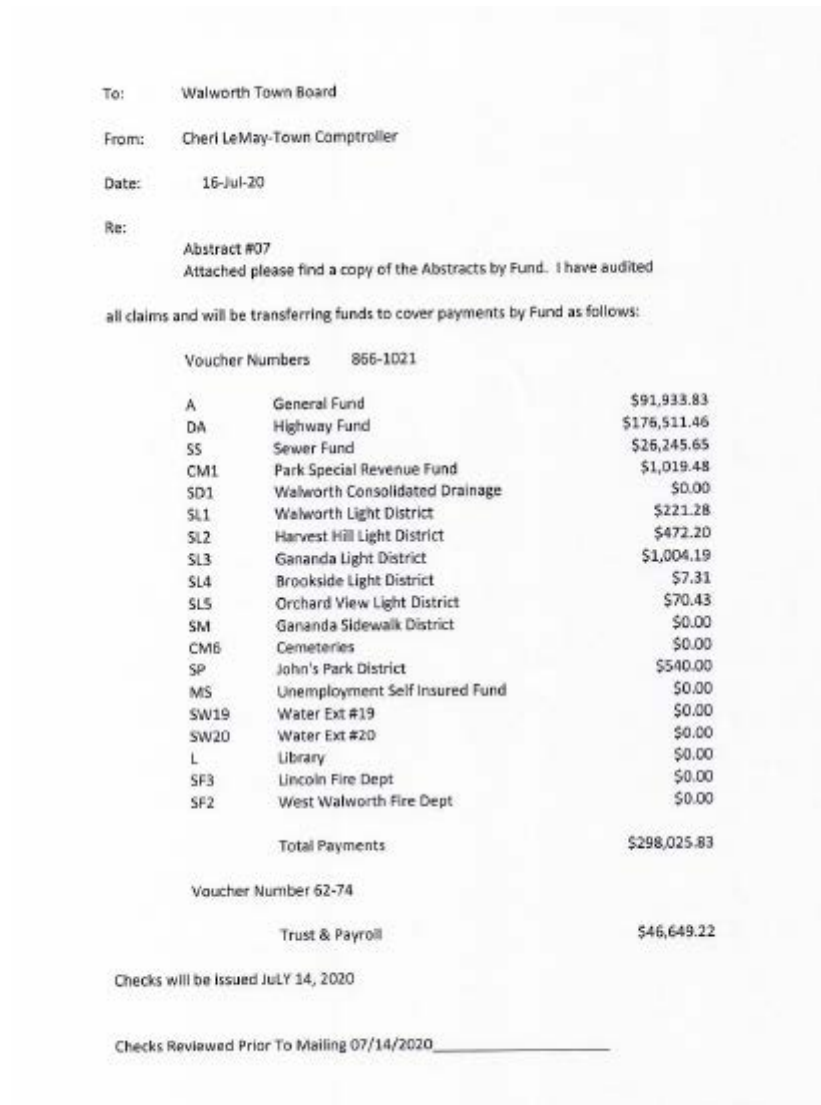
Adopted this 16<sup>th</sup> day of July, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 100-20: ABSTRACT 7, APPROVAL**

Councilman Ambroz offered the Resolution and moved its adoption. Seconded by Councilman Bryson to wit:



Adopted this 16<sup>th</sup> day of July, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 101-20: STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS (RS2417-A)**

Councilman Ambroz offered Resolution 101-20 and moved its adoption. Seconded by Councilman Bryson to wit:

The following was submitted:

Office of the New York State Comptroller  
**NYSLRS**  
 New York State and Local Retirement System  
 116 State Street, Albany, New York 12244-0001  
 Please type or print clearly in blue or black ink.

Received Date: \_\_\_\_\_

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code: **3011** SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE **RS 2417-A** (Rev. 08/19)

BE IT RESOLVED, that the **TOWN OF WALWORTH** / 30118 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Title	Standard Work Day: (Hr/Day) Min. 8 hrs Max. 8 hrs	Name: (First and Last)	Social Security Number: (Last 4 digits)	NYSLRS ID:	Tier 1 (Check only if member is Tier 1)	Current Term Begin & End Dates: (mm/dd/yy-mm/dd/yy)	Record of Activities Result:*	Not Submitted: (Check only if official did not submit their Record of Activities)
<b>Elected Officials:</b>								
TOWN BOARD MEMBER	6	AMBER LINSON			<input type="checkbox"/>	01/01/2020-12/31/2023	4.05	<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
<b>Appointed Officials:</b>								
ZONING BOARD MEMBER	6	CHRISTINE KUBIDA			<input type="checkbox"/>	01/01/2020-12/31/2021	0.50	<input type="checkbox"/>
ZONING BOARD CHAIRPERSON	6	MICHAEL KUNZER			<input type="checkbox"/>	01/01/2020-12/31-2020	0.53	<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>

I, **AIMEE PHILLIPS**, secretary/clerk of the governing board of the **TOWN OF WALWORTH**, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the **16th** day of **JULY**, 20**20** on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the **TOWN OF WALWORTH** on this **18** day of **JULY**, 20**20**.

Affidavit of Posting: I, \_\_\_\_\_ being duly sworn, deposes and says that the posting of the Resolution began on \_\_\_\_\_ and continued for at least 30 days. That the Resolution was available to the public on the: \_\_\_\_\_

Employer's website at: \_\_\_\_\_

Official sign board at: **3600 LORRAINE DRIVE, WALWORTH, NEW YORK 14568**

Main entrance Secretary or Clerk's office at: \_\_\_\_\_

Page **1** of **1** (for additional rows, attach a RS 2417-B form.)

**BE IT RESOLVED**, that the Town Board authorizes the Town Clerk to post and submit as required.

Adopted this 16<sup>th</sup> day of July, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Abstain
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 102-20: 2020 BUDGET TRANSFERS AS SUBMITTED BY DEPARTMENT HEADS DUE TO COVID-19 PANDEMIC**

Councilman Phillips offered the following Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

The following was submitted:

DEPARTMENT	BUDGET LINE	AMOUNT
<b>RECREATION</b>		
		\$
REC ASST DIR O.T.	A7310.15	2,916.00
		\$
REC CLERK O.T.	A7310.16	817.00
		\$
EQUIP PRGM	A7310.21	3,500.00
		\$
SUPPLIES/SHIRTS/TROPH	A7310.41	12,000.00
		\$
PRGM/INSTRUCT FEES	A7310.42	18,000.00
		\$
NEW/SPECIAL PRGM	A7310.43	15,000.00
		\$
FLIER/PRINT MAIL	A7310.45	5,000.00
		\$
FIELD MAINT	A7310.46	600.00
		\$
		57,833.00
<b>PARKS</b>		
		\$
PARKS SEASONAL	A7110.12	11,000.00
		\$
PARKS O.T.	A7110.13	2,998.00
		\$
MULCH/FERTILIZER	A7110.44	3,300.00
		\$
CONTRACT FARM MARKET	A7110.45	1,000.00
		\$
		18,298.00
<b>HIGHWAY IN GENERAL</b>		
		\$
DUES/TUITION	A5010.41	2,200.00
		\$
		2,200.00
<b>TOWN CLERK</b>		
		\$
DEPUTY CLERK O.T.	A1410.13	149.00



		\$
CONT EDUCATION	A1410.41	1,400.00
		\$
OFFICE EXPENSE	A1410.42	200.00
		\$
MILEAGE	A1410.46	200.00
		\$
		1,949.00
<b>JUSTICE</b>		
		\$
JUSTICE O.T.	A1110.15	4,528.86
		\$
OFFICE EXPENSE	A1110.41	595.00
		\$
TRAINING	A1110.42	2,002.23
		\$
MILEAGE	A1110.45	970.00
		\$
SECURITY	A1110.46	180.00
		\$
		8,276.09
<b>REC OF TAXES</b>		
		\$
CONFERENCES	A1330.42	1,400.00
		\$
MAILING EXPENSE	A1330.43	500.00
		\$
		1,900.00
<b>ASSESSMENT</b>		
		\$
CONTINUE EDUCATION	A1355.41	450.00
		\$
OFFICE EXPENSE	A1355.42	100.00
		\$
CONTRACTUAL DUES	A1355.45	75.00
		\$
MILEAGE	A1355.48	300.00
		\$
		925.00
<b>SAFETY INSPECTION</b>		
		\$
BLDG INSP O.T.	A3620.16	261.00
		\$
BLDG CLERK O.T.	A3620.17	801.00
		\$
EQUIPMENT	A3620.21	400.00

		\$
TRAINING /DUES	A3620.41	500.00
		\$
MAIN/FUEL	A3620.42	300.00
		\$
UNSAFE BLDG/PROP CLEANUP	A3650.41	620.00
		\$
		2,882.00
<b>SUPERVISOR</b>		
		\$
CONFERENCE/TRAIN	A1220.41	1,387.93
		\$
		1,387.93
<b>TOWN BOARD</b>		
		\$
CONFERENCE/TRAIN	A1010.41	1,000.00
		\$
		1,000.00
<b>TOWN OFFICES</b>		
		\$
EXTRA HELP	A1620.12	500.00
		\$
		500.00
<b>ZONING /PLANNING BOARD</b>		
		\$
TRAINING ZB	A8010.42	200.00
		\$
ALTERNATE PB	A8020.13	920.00
		\$
TRAINING PB	A8020.41	225.00
		\$
		1,345.00
<b>HOME/COMMUNITY</b>		
		\$
CLEAN UP	A8989.42	13,000.00
		\$
		13,000.00
<b>HIGHWAY</b>		
		\$
PAVING/GRIND	DA5112.22	25,000.00

		\$ 25,000.00
<b>SIDEWALKS</b>		
EDGING	SM5410.43	\$ 2,000.00
		\$ 2,000.00
<b>CEMETARIES</b>		
MOWING	CM6-8810.41	\$ 5,000.00
		\$ 5,000.00
	TOTAL	\$ 117,496.02

Updated: 7/10/2020

Councilman Ambroz requested that there be discussion regarding the overtime funding that the departments are sacrificing due to the pandemic. He acknowledged that the Town Board had already removed overtime from the budget, but he stated that the Town Board wanted to be assured that the departments would be fully funded, should the need arise. He asked Supervisor Jacobs to explain how that would take place.

Supervisor Jacobs stated that this resolution is the result of a discussion with staff in April in which she shared that Wayne County would be experiencing budgetary shortfalls due to the pandemic. At that time, she asked the departments to examine their budgets and see if there were any areas in which they would be willing to make decreases or cuts. Once the departments had made their changes, they submitted those changes to Supervisor Jacobs. At that time, a resolution stopping overtime had already been passed, as well as a resolution for unnecessary expenditures. Departments discussed their budgetary changes with Supervisor Jacobs and that is now moving forward into the 2021 budget preparation timeframe.

Supervisor Jacobs stated that it was her recommendation to the Town Board that this resolution be passed making the transfers that the departments have given up, indicating to the tax payers that Town departments are trying to help out. She stated that in preparing for the upcoming 2021 budget and by approving this resolution, it provides clear numbers to all involved. She then addressed the concern of what would take place if some of the departments should need funding from the lines they have either reduced or cut, for example, the overtime or mileage lines. She shared that if a department were to come to the Town Board or liaison indicating a need and having addressed the concern through mitigating expenses (flex hours, etc.), those funds may be transferred from fund balance to fund that need with the approval of the Town Board.

Supervisor Jacobs then addressed the mileage lines to which departments had made cuts. She stated that it was her understanding the decreases were made to the mileage designated for travel to conferences, etc., and not for day to day Town business such as banking. She stated that these cuts were offered because conferences had been cancelled, and she affirmed that should those

conferences or classes be rescheduled and occur, those funds can be transferred back from fund balance to those mileage lines since it had already been approved with the general 2020 budget.

Discussion ensued regarding the transfer procedure, the need for Town Board approval and the shortfalls that the County and Town are anticipating. Supervisor Jacobs explained the reason for the cuts, the importance of the fund balance, the fund balance policy and how taxpayers are affected.

Councilman Ambroz stated that he wanted to make sure that the Town Board “wasn’t giving the appearance that they were defunding any departments.” Supervisor Jacobs affirmed that the Town Board is not defunding any departments as the departments willingly made the reductions in their budgets.

Discussion ensued regarding the accounting process for tracking overtime, budget modifications and overtime options for departments.

Councilwoman Linson inquired as to how mileage is being reimbursed to employees and the departments’ cuts to those lines. She stated that one department may have misunderstood how it would affect that line, and she made the motion to table resolution 102-20 for reasons of further review. A second was not offered for the motion.

Members of the Town Board indicated that that they would like assurance that Department staff may petition the Supervisor and Board if financial needs arise later this year.

Supervisor Jacobs assured the Town Board members that Department heads may work with the Town Supervisor or their liaisons to make those requests, should they be needed.

Discussion further ensued, and Councilwoman Linson made the motion to amend the resolution to remove the mileage from line A1110.45 in the amount of \$970.00 for a total budget transfer of \$116, 526.02. Seconded by Councilman Phillips.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Councilman Bryson offered the following Resolution, as amended, and moved its adoption. Seconded by Councilman Ambroz to wit:

The following was submitted:

DEPARTMENT	BUDGET LINE	AMOUNT
<b>RECREATION</b>		
		\$
REC ASST DIR O.T.	A7310.15	2,916.00
		\$
REC CLERK O.T.	A7310.16	817.00

		\$
EQUIP PRGM	A7310.21	3,500.00
		\$
SUPPLIES/SHIRTS/TROPH	A7310.41	12,000.00
		\$
PRGM/INSTRUCT FEES	A7310.42	18,000.00
		\$
NEW/SPECIAL PRGM	A7310.43	15,000.00
		\$
FLIER/PRINT MAIL	A7310.45	5,000.00
		\$
FIELD MAINT	A7310.46	600.00
		\$
		57,833.00
<b>PARKS</b>		
		\$
PARKS SEASONAL	A7110.12	11,000.00
		\$
PARKS O.T.	A7110.13	2,998.00
		\$
MULCH/FERTILIZER	A7110.44	3,300.00
		\$
CONTRACT FARM MARKET	A7110.45	1,000.00
		\$
		18,298.00
<b>HIGHWAY IN GENERAL</b>		
		\$
DUES/TUITION	A5010.41	2,200.00
		\$
		2,200.00
<b>TOWN CLERK</b>		
		\$
DEPUTY CLERK O.T.	A1410.13	149.00
		\$
CONT EDUCATION	A1410.41	1,400.00
		\$
OFFICE EXPENSE	A1410.42	200.00
		\$
MILEAGE	A1410.46	200.00
		\$
		1,949.00
<b>JUSTICE</b>		
		\$
JUSTICE O.T.	A1110.15	4,528.86
		\$
OFFICE EXPENSE	A1110.41	595.00

		\$
TRAINING	A1110.42	2,002.23
		\$
SECURITY	A1110.46	180.00
		\$
		7,306.09
<b>REC OF TAXES</b>		
		\$
CONFERENCES	A1330.42	1,400.00
		\$
MAILING EXPENSE	A1330.43	500.00
		\$
		1,900.00
<b>ASSESSMENT</b>		
		\$
CONTINUE EDUCATION	A1355.41	450.00
		\$
OFFICE EXPENSE	A1355.42	100.00
		\$
CONTRACTUAL DUES	A1355.45	75.00
		\$
MILEAGE	A1355.48	300.00
		\$
		925.00
<b>SAFETY INSPECTION</b>		
		\$
BLDG INSP O.T.	A3620.16	261.00
		\$
BLDG CLERK O.T.	A3620.17	801.00
		\$
EQUIPMENT	A3620.21	400.00
		\$
TRAINING /DUES	A3620.41	500.00
		\$
MAIN/FUEL	A3620.42	300.00
		\$
UNSAFE BLDG/PROP CLEANUP	A3650.41	620.00
		\$
		2,882.00
<b>SUPERVISOR</b>		
		\$
CONFERENCE/TRAIN	A1220.41	1,387.93
		\$
		1,387.93

**TOWN BOARD**

		\$
CONFERENCE/TRAIN	A1010.41	1,000.00

\$  
1,000.00

**TOWN OFFICES**

		\$
EXTRA HELP	A1620.12	500.00

\$  
500.00

**ZONING /PLANNING BOARD**

		\$
TRAINING ZB	A8010.42	200.00

		\$
ALTERNATE PB	A8020.13	920.00

		\$
TRAINING PB	A8020.41	225.00

\$  
1,345.00

**HOME/COMMUNITY**

		\$
CLEAN UP	A8989.42	13,000.00

\$  
13,000.00

**HIGHWAY**

		\$
PAVING/GRIND	DA5112.22	25,000.00

\$  
25,000.00

**SIDEWALKS**

		\$
EDGING	SM5410.43	2,000.00

\$  
2,000.00

**CEMETARIES**

		\$
MOWING	CM6-8810.41	5,000.00

\$  
5,000.00

TOTAL	\$ 116,526.02
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Updated: 7/10/2020

Adopted this 16<sup>th</sup> day of July, 2020 at the meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 103-20: AUTHORIZE THE HIRE OF DAVE BARMASTER AS SEASONAL PARKS LABORER FOR 32 HOURS PER WEEK AND SET WAGES AT \$14.12 PER HOUR, EFFECTIVE JULY 19, 2020**

Councilman Ambroz offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

**WHEREAS**, the Parks and Recreation Department is in need of a seasonal Parks Laborer; and

**WHEREAS**, the hire of Mr. Barmaster was established by Resolution 61-20: Authorize the Hire and Set Salary for Two (2) Seasonal Park Laborers on March 5, 2020; and

**WHEREAS**, Mr. Barmaster has met all drug and alcohol testing requirements as stated in the Town of Walworth Employee Handbook;

**BE IT RESOLVED**, that Dave Barmaster is hired as Seasonal Parks Laborer for 32 hours per week and wages set at \$14.12 per hour, effective July 19, 2020.

Adopted this 16<sup>th</sup> day of July, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.



**RESOLUTION 104-20: AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE LETTER DECLINING GRANT OFFERED TO TOWN OF WALWORTH FROM NYS ENVIRONMENTAL FACILITIES CORPORATION**

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

**WHEREAS**, the Town of Walworth is participating in the Western Wayne County Regional Wastewater Treatment Plant; and

**WHEREAS**, the Town of Walworth was offered a grant by the NYS Environmental Facilities Corporation; and

**WHEREAS**, the Town of Walworth wishes to decline the offer of the grant;

**THEREFORE, BE IT RESOLVED**, that the Town Supervisor is authorized to sign the letter declining the grant offered to the Town of Walworth from the NYS Environmental Facilities Corporation.

Adopted this 16<sup>th</sup> day of July, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 105-20: AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN AGREEMENT WITH INSTREAM, LLC FOR TOWN OF WALWORTH DIGITIZING AND ARCHIVAL PROJECTS**

Councilwoman Linson offered Resolution 105-20 and moved its adoption. Seconded by Councilman Phillips to wit:

The following was submitted:

**InStream**  
 InStream LLC, D/B/A Biele's Information Technology  
 Amee Phillips  
 Town Clerk  
 Town of Walworth  
 3600 Lorraine Drive  
 Walworth, NY 14568  
 Wayne  
 Email: townclerk@townofwalworthny.gov

**QUOTE #:** 58-0620-17      **Date:** 06/30/20  
**Terms:** Net 30  
**Ship Via:** Biele's Van      **FOB:**  
 Phone: (315) 888-1400      Ext.

Description	Unit Price	Ext. Price
<b>Town of Walworth - Digitizing and Archival Projects -</b>		
<b>NYSID Preferred Vendor Conversion Services -</b>		
<b>Records To Be Converted - Town Building and Personnel Records -</b>		
<b>DOCUMENT AND LARGE FORMAT SCANNING -</b>		
<b>Record Series - Building Department Files -</b>		
(150,000 images) DOCUMENT PREPARATION: Property Files from the Towns Planning & Zoning Department files (residential and commercial plans, Drawings, permits, variances, etc.) includes indexing to Property Name.	\$0.14	\$16,240.00
<b>DOCUMENT SCANNING:</b> Property Files from the Towns Planning & Zoning Department files (residential and commercial plans, Drawings, permits, variances, etc.) includes indexing to Property Name.		
<b>INDEXING AND QC:</b> Property Files from the Towns Planning & Zoning Department files (residential and commercial plans, Drawings, permits, variances, etc.) includes indexing to Property Name.		
(1,800 images) Drawings and Maps of Towns Building & Code Enforcement Department files (permits, violations, fire safety inspections, etc.) includes indexing to Property Name.	\$1.75	\$3,150.00
<b>Record Series - Personnel Files -</b>		
(2 boxes) - estimated 3,300 images per box - 6,600 total images		
- Paper: Records 6,600 total (approx. 95% Letter Size, 5% Smaller)	\$0.14	\$924.00
- Separate by Active and Inactive		
- 15mm Microfilm Rolls to be created		
Creation of Master Hard Drive	\$150.00	\$150.00
<b>Estimated Total Cost of Projects</b>		<b>\$20,464.00</b>

NOTE: To expedite your order, please refer to the quotation number and/or the job number on your purchase order. If purchase orders are not utilized within your company please sign, date, and return a copy of this quotation to authorize the described services and/or products.

NOTE: All quotations and agreements are subject to change without notice. We warrant that the information provided in this quotation is accurate as of the date of this quotation. We warrant that the information provided in this quotation is accurate as of the date of this quotation. We warrant that the information provided in this quotation is accurate as of the date of this quotation. We warrant that the information provided in this quotation is accurate as of the date of this quotation.

Quoted By: Rich Odomnell      Name & Title:      Date: 06/30/20

**Thank you for your business!**

1201 Indian Church Road | West Seneca, NY | 14224 | 800.722.2435 | Fax: 718.678.8627 | info@iwb.com | 1



**NOW, THEREFORE BE IT RESOLVED**, that the Town Supervisor is authorized to sign the agreement with InStream, LLC for the Town of Walworth Digitizing and Archival Projects at an amount not to exceed \$20,464 from budget line A1410.44R Records Management. Procurement form on file.

Adopted this 16<sup>th</sup> day of July, 2020, at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

The Town Attorney provided a summary of the following proposed Local Law and answered questions posed by Town Board members:

**RESOLUTION 106-20: INTRODUCTION OF PROPOSED LOCAL LAW NO. 1-2020 TO RE-DESIGNATE EXISTING ADDITIONAL SEWER CHARGES**

Councilman Ambroz offered the following Resolution 106-20 and moved its adoption. Seconded by Councilwoman Linson to wit:

The following was submitted:

**Proposed Local Law No. 1 of Year 2020**  
**Town of Walworth, County of Wayne**

**BE IT ENACTED**, by the Town Board of the Town of Walworth, Wayne County, State of New York, as follows:

Section I. Authorization

The adoption of this Local Law is in accordance with New York Municipal Home Rule Law.

Section II. Title and Purpose

This law shall be known as and may be cited as Local Law No. 1-2020 to Re-Designate Existing Additional Sewer Charges. The purpose of this Local Law is clarify the purpose and amend the designation of funds associated with the additional charges of \$7.50 per quarter set forth at Chapter 139-6[D](4) of the Walworth Town Code, implemented via Local Law 4-2014 and amended via Local Law 5-2015, such that the collected funds will be designated for deposit in the operating fund for the Walworth Sewer District for use consistent therewith, allowing the funds to be utilized in the best interest of the Town of Walworth sewer users.

Section III. Legislative Finding

The Walworth Town Board finds and hereby determines that the purpose and designation of funds associated with the additional charges of \$7.50 per quarter set forth at Chapter 139-6[D](4) of the Walworth Town Code, implemented via Local Law 4-2014 and amended via Local Law 5-2015, shall be amended and updated for clarity and such that the collected funds may be utilized in the best interest of the Town of Walworth sewer users.

Section IV. Law

The following shall amend and supersede those inconsistent provisions at Local Law 4-2014 and amended via Local Law 5-2015, and shall also amend those provisions so codified, as follows:

The additional charges of \$7.50 per quarter shall be deposited in the general operating account associated with the Walworth Sewer District(s) for use consistent therewith.

Chapter 139-6[D](4) of the Walworth Town Code shall be amended to read as follows:

In addition to the charges provided herein, each user will be charged a fee of \$7.50 per quarter for the purpose of operation and maintenance. Funds from this collection will be credited to the operating fund of the Town of Walworth Sewer District(s).

Section V. Validity and Severability

Should any word, section, clause, paragraph, sentence, part or provision of this local law be declared invalid by a Court of competent jurisdiction, such determination shall not affect the validity of any other part hereof.

Section VI. Repeal, Amendment and Supersession of Other Laws

All other ordinances or local laws of the Town of Walworth which are in conflict with the provisions of this local law are hereby superseded or repealed to the extent necessary to give this local law force and effect during its effective period.

Section VII. Effective Date

This Local Law will take effect immediately.

Adopted this 16<sup>th</sup> day of July, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 107-20: SET PUBLIC HEARING – LOCAL LAW NO. 1-2020 TO RE-DESIGNATE EXISTING ADDITIONAL SEWER CHARGES**

Councilman Phillips offered the Resolution and moved its adoption. Seconded by Councilwoman Linson to wit:

**WHEREAS**, the Walworth Town Board finds that the purpose and designation of funds associated with the additional charges of \$7.50 per quarter set forth at Chapter 139-6[D](4) of the Walworth Town Code, implemented via Local Law 4-2014 and amended via Local Law 5-2015, shall be amended and updated for clarity and such that the collected funds will be designated for deposit in the operating fund for the Walworth Sewer District for use consistent therewith, allowing them to be utilized in the best interest of the Town of Walworth sewer users.

**WHEREAS**, the Board further finds that a local law is required to achieve such purposes, the Attorney for the Town has submitted a draft of said Local Law to the Town Board, and said draft Local Law is on file with the Town Clerk; now, therefore, be it

**RESOLVED** by the Town Board of the Town of Walworth that a Public Hearing shall be had on the 20 day of August, 2020, at 6:45 p.m., for the purpose of considering adoption of such Local Law.

**RESOLVED**, that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

Adopted this 16<sup>th</sup> day of July, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

Councilman Bryson inquired as to the process for the public hearing due to COVID-19. Supervisor Jacobs stated that that will need to be evaluated closer to the date of the public hearing to abide by the recommendations set forth by the Governor.

The Town Attorney reviewed the following proposed Local Law and answered questions posed by members of the Town Board:

**RESOLUTION 108-20: INTRODUCTION OF PROPOSED LOCAL LAW NO. 2 OF 2020 TO IMPLEMENT EQUIVALENT DWELLING UNIT APPORTIONMENT FOR COSTS ASSOCIATED WITH REGIONAL WASTEWATER TREATMENT**

Councilman Ambroz offered the following Resolution 108-20 and moved its adoption. Seconded by Councilman Phillips to wit:

The following was submitted:

**Proposed Local Law No. 2 of Year 2020  
Town of Walworth, County of Wayne**

**BE IT ENACTED**, by the Town Board of the Town of Walworth, Wayne County, State of New York, as follows:

Section I. Authorization

The adoption of this Local Law is in accordance with New York Law, including but not limited to Town Law at Article 12.

Section II. Title and Purpose

This law shall be known as and may be cited as Local Law No. 2-2020 To Implement Equivalent Dwelling Unit Apportionment for Costs Associated with Regional Wastewater Treatment. The purpose of this Local Law is to set forth the manner in which costs associated with the Wayne County Regional Wastewater Treatment Plant will be paid via assessments against those in the associated sewer district(s), which shall be apportioned based upon Equivalent Dwelling Units assigned per the criteria in this Local Law.

Section III. Legislative Finding

The Town Board of the Town of Walworth finds and hereby determines that the manner of assessment for costs associated with regional wastewater treatment shall be on a benefits basis and should be clearly defined.

Section IV. Law

The following shall be codified at Article XIII of the Walworth Town Code, as the last section thereof, with remaining sections in Part 2 of the Sewer Chapter to be re-numbered accordingly:

**Section \_\_\_\_\_ - Apportionment of Costs Associated with the Regional Wastewater Treatment Plant by Equivalent Dwelling Units.**

Costs associated with the Wayne County Regional Wastewater Treatment Plant will be paid via assessments against those in the associated sewer district(s), which shall be apportioned based upon Equivalent Dwelling Units assigned per the following criteria:

(1) **Residential (Class A):**

Single Family Residence (estimated 60,000 gpy)	One (1) EDU
Mobile Home / Apartment / Town Home (with kitchen & bath)	One (1) EDU

Multi-family homes, town homes, or homes with apartments shall be assigned one (1) EDU for each separate home, town home, or apartment containing a kitchen & bath.

(2) **Commercial/Institutional (Class B, less than 480,000 gallons per year):**

Minimum One (1) EDU per service and an additional One (1) EDU for every 60,000 gallons per year usage above the first 60,000 gallons per year (gpy), up to 480,000 gpy, rounded to the nearest whole EDU.

Example:      **“Cheerful Day Care Center”** usage (previous year) = 345,000

gpy Minimum for first 60,000 gpy = One (1) EDU  
 345,000 gpy – 60,000 gpy = 285,000 gpy  
 285,000 gpy / 60,000 gpy = 4.75 = **Five (5) EDU’s**

(3) **Commercial/Institutional (Class B, Greater than 480,000 gpy):**

Minimum One (1) EDU per service and an additional One (1) EDU for every 60,000 gpy usage above the first 60,000 gpy up to 480,000 gpy and then an additional One (1) EDU for every 120,000 gpy above 480,000 gpy, rounded to the nearest whole EDU.

Example: “Community School Facility” usage (previous year) = 1,025,000 gpy

Minimum for first 60,000 gpy = One (1) EDU  
 480,000 gpy – 60,000 gpy = 420,000 gpy / 60,000 gpy = Seven (7) EDU’s  
 1,025,000 gpy – 480,000 gpy = 545,000 gpy / 120,000 gpy = 4.54 = Five (5) EDU’s  
 Total EDU’s for “Community School Facility” example = 1 + 7 + 5 = **13 EDU’s**

(4) **Industrial User (Class C, Less than 6,000,000 gpy):**

One (1) EDU for every 60,000 gpy up to 6,000,000 gpy, and then rounded to the nearest whole EDU. Minimum Six (6) EDU’s.

Example: “X Fabricator Inc.” usage (previous year) = 900,000 gpy

900,000 gpy / 60,000 gpy = **Fifteen (15) EDU’s**

(5) **Industrial User (Class C, Greater than 6,000,000 gpy):**

One (1) EDU for every 60,000 gpy usage up to 6,000,000 gpy and then an additional One (1) EDU for every 120,000 gpy above 6,000,000 gpy, and then rounded to the nearest whole EDU.

Example: “Y Food Processing Corp.” usage (previous year) = 13,420,000 gpy

6,000,000 gpy / 60,000 gpy = One hundred (100) EDU’s  
 13,420,000 gpy – 6,000,000 gpy = 7,420,000 gpy / 120,000 gpy = 61.8 = Sixty two (62) EDU’s  
 Total EDU’s for “Y Food Processing Corp.” example = 100 + 62 = **162 EDU’s**

Section V. Validity and Severability

Should any word, section, clause, paragraph, sentence, part or provision of this local law be declared invalid by a Court of competent jurisdiction, such determination shall not affect the validity of any other part hereof.

Section VI. Repeal, Amendment and Supersession of Other Laws

All other ordinances or local laws of the Town of Walworth which are in conflict with the provisions of this local law are hereby superseded or repealed to the extent necessary to give this local law force and effect during its effective period.

Section VII. Effective Date

This Local Law will take effect upon filing in the office of the New York State Secretary of State.

Adopted this 16<sup>th</sup> day of July, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**RESOLUTION 109-20: SET PUBLIC HEARING - LOCAL LAW NO. 2 OF 2020 TO IMPLEMENT EQUIVALENT DWELLING UNIT APPORTIONMENT FOR COSTS ASSOCIATED WITH REGIONAL WASTEWATER TREATMENT**

Councilwoman Linson offered the Resolution and moved its adoption. Seconded by Councilman Ambroz to wit:

**WHEREAS**, the Walworth Town Board feels that the manner of assessment for costs associated with sewers, including those costs associated with regional wastewater treatment, should be on a benefits basis and should be clearly defined.

**WHEREAS**, the Board further finds that a local law is required to set forth the manner in which costs associated with the Wayne County Regional Wastewater Treatment Plant will be paid via assessments against those in the associated sewer district(s), which shall be apportioned based upon Equivalent Dwelling Units assigned per the criteria in this Local Law.

**WHEREAS**, the Attorney for the Town has submitted a draft of said Local Law to the Town Board; said draft Local Law is on file with the Town Clerk; now, therefore, be it

**RESOLVED** by the Town Board of the Town of Walworth that a Public Hearing shall be had on the 20<sup>th</sup> day of August 2020, at 7:00 p.m., for the purpose of considering adoption of such Local Law.

**RESOLVED**, that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

Adopted this 16<sup>th</sup> day of July, 2020 at a meeting of the Town Board.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Resolution carried.

**COMMUNICATION:**

- **Charter Communications Letter**, dated June 18, 2020
- **Charter Communications Letter**, dated July 1, 2020
- **Assessment Department Report**, June 2020
- **Association of Towns of the State of New York 2020 Membership Certificate**
- **NYS Senate Woman of Distinction Nomination of Susie Jacobs Letter**, dated July 10, 2020

Town Clerk Phillips-Lomb read aloud the NYS Senate Woman of Distinction Nomination letter.

Supervisor Jacobs thanked OptiPro in Wayne County for its donation of 200 face shields to the Town of Walworth during the COVID-19 pandemic.

Supervisor Jacobs reviewed the schedule for Town Board meetings and stated that no presentations will be scheduled until more people are allowed to gather and attend meetings.

Discussion ensued regarding budget work sessions and special meetings.

Councilwoman Linson made the motion to hold a special meeting/budget work session on Thursday, July 23, 2020 at 6:00 PM and to authorize the Town Clerk to advertise as required. Councilman Ambroz seconded the motion.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Councilman Ambroz made the motion to hold a special meeting/budget work session on Monday, August 17, 2020 at 8:00 AM for the purpose of a budget work session with department heads and authorize the Town Clerk to advertise as required. Councilwoman Linson seconded the motion.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

**NEW AND OTHER BUSINESS**

Supervisor Jacobs shared with the Town Board that, being an adjacent town, the Town of Penfield had notified the Town of Walworth that it is holding a public hearing pertaining to an ordinance for residential chickens. The Town Board did not have any comment, and Supervisor Jacobs stated that she will circulate the information to Town residents should they have any concerns and wish to speak and the public hearing.

Town Clerk Phillips-Lomb read the following proclamation:

*Proclamation*

*WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including the Town of Walworth; and*

*WHEREAS, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and*

*WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and*

*WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and*



*WHEREAS, parks and recreation areas are fundamental to the environmental well-being of our community; and*

*WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and*

*WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and*

*WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and*

*WHEREAS, the Town of Walworth, Wayne County recognizes the benefits derived from parks and recreation resources*

***NOW THEREFORE, BE IT RESOLVED*** by Susie C. Jacobs, Town Supervisor, that July is recognized as Park and Recreation Month in the Town of Walworth.

*Signed and sealed this 16<sup>th</sup> day of July 2020*

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*Susie C. Jacobs, Town Supervisor*

Supervisor Jacobs shared the following:

- Property clean-up had taken place at a residence on Eagles Roost Lane
- Discussions with the NYS DOT are taking place regarding speed restrictions on Canandaigua Road
- Research is being done into implementing speed limits in all Town subdivisions
- Supervisor Jacobs will be contacting Dolomite regarding timely notification of blasting

Councilwoman Linson inquired as to the possibility of forming an ad hoc committee concerning the needs of local businesses. Discussion ensued.

Councilman Ambroz discussed the compilation of information regarding past supervisors.

Councilwoman Linson added that the Wayne County Bicentennial Committee is looking for members of the community to conduct research for a project regarding the evolution of government in Wayne County.

### **EXECUTIVE SESSION:**

Motion by Councilman Ambroz to enter into executive session after a 5 minute recess to discuss medical, financial, credit, or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension; and collective bargaining negotiations per Article 14 of Civil Service Law.

Seconded by Councilman Phillips.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 8:30 PM

**RECONVENE:**

Councilman Phillips made the motion to reconvene the regularly scheduled meeting. Councilwoman Linson seconded the motion

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 9:35 PM

**ADJOURNMENT:**

Motion by Councilman Phillips to adjourn. Seconded by Councilwoman Linson.

Roll call vote:	Councilwoman Linson	Aye
	Councilman Bryson	Aye
	Councilman Ambroz	Aye
	Councilman Phillips	Aye
	Supervisor Jacobs	Aye

Motion carried.

Time: 9:35 PM

Respectfully Submitted,

Aimée Phillips-Lomb  
Town Clerk