

**TOWN OF WALWORTH**  
**SUBDIVISION AND/OR SITE PLAN**  
**REVIEW APPLICATION**

<u>FOR OFFICE USE ONLY</u>	
Application Type	_____
Date Application Recv'd	_____
Planning Board Meeting Dates Application Reviewed	_____
SEQR Classification	_____
SEQR Declaration	_____
Decision of Planning Board	_____

PROJECT NAME: \_\_\_\_\_

PROJECT DESCRIPTION: \_\_\_\_\_

LOCATION: \_\_\_\_\_  
(distance and direction from nearest intersections or other landmarks)

ZONING DISTRICT: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ (H) \_\_\_\_\_ (W)

E-MAIL ADDRESS: \_\_\_\_\_

Is Applicant record owner? \_\_\_\_\_ Yes \_\_\_\_\_ No

If not record owner, affidavit must be attached giving record owner consent for Applicant to make this application.

Is a hazardous waste site register with the New York State Department of Environmental conservation located within a one (1) mile radius of the proposed development?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

SET FORTH IN DETAIL THE IMPACT OF THE DEVELOPMENT ON TOWNS  
(attach additional sheets if necessary):

(a) Sewer Capacity \_\_\_\_\_

(b) Water System \_\_\_\_\_

(c) Drainage \_\_\_\_\_

(d) Traffic Flow \_\_\_\_\_

THIS IS AN APPLICATION FOR:

(a) Initial Application for Pre-application Conference: \_\_\_\_\_  
If yes, is application for subdivision approval \_\_\_\_\_  
is application for site plan approval \_\_\_\_\_

(b) Preliminary plat plan approval: \_\_\_\_\_

(c) Final plat plan approval: \_\_\_\_\_

(d) Site plan approval: \_\_\_\_\_

Is a waiver of normal subdivision procedure and approval being requested under Chapter 151-6? \_\_\_\_\_ Yes \_\_\_\_\_ No

1. The proposed subdivision will result in two (2) lots, parcels, plots or sites?  
 Yes  No
  
2. The proposed subdivision will not result in either of the two (2) lots, parcels, plots or sites by reason of the subdivision being in violation of any provision of Chapter 180, Zoning?  Yes  No
  
3. The proposed subdivision will not in any possible situation result in any lot, plot or site contiguous to the subdivided property being in violation of Chapter 180 entitled "Zoning" or the Town's construction specifications and design standards?  Yes  No
  - (a) Will the lots, parcels, plots or sites possibly in the future be owned by the owner of a contiguous lot, parcel, plot or site?  
 Yes  No
  
  - (b) Is it possible in the future that the subdivide lots, parcels, plots or sites be Combined into one (1) tax account number with a contiguous parcel, plot or site?  Yes  No
  
4. If this application is for site plan approval, is the application for a one(1) lot, parcel, plot or site residential development where the lot, parcel, plot or site is not a subdivided lot, parcel, plot or site?  Yes  No
  
5. Was the lot, parcel, plot or site subdivided with or without formal subdivision approval?  Yes  No
  
6. Was the lot, parcel, plot or site subdivided pursuant to waiver of normal subdivision procedures set forth in Chapter 151-6?  Yes  No

DATE: \_\_\_\_\_ APPLICANTS SIGNATURE: \_\_\_\_\_

<p><b><u>FEES:</u></b></p> <p>Review fee paid: cash _____ check # _____, dated _____</p> <p>Received by Planning Board Clerk: date _____</p> <p>Received by Town Clerk's Office: date _____</p>
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AFFIDAVIT OF RECORD OWNER

STATE OF NEW YORK     )  
COUNTY OF                ) ss:

\_\_\_\_\_, being duly sworn (depose) (deposes) and (say) (says):

1. That your (deponent is) (deponents are) the owner of a certain (parcel) (parcels) tax account number(s) \_\_\_\_\_ located at \_\_\_\_\_.

2. That your (deponent) (deponents) hereby (consent) (consents) that \_\_\_\_\_ is authorized to make application for (a preapplication plat plan conference) (preliminary plat plan approval) (final plat plan approval) (site plan approval) (special use permit for \_\_\_\_\_) pertaining to your deponent's premises.

3. That your (deponent) (deponents) relationship with the applicant is as follows:

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Sworn to before me on this \_\_\_\_\_  
Day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public







**617.20**  
**Appendix B**  
**Short Environmental Assessment Form**

**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:		Telephone:		
		E-Mail:		
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<b>NO</b>	<b>YES</b>
			<input type="checkbox"/>	<input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			<b>NO</b>	<b>YES</b>
			<input type="checkbox"/>	<input type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, adjoining and near the proposed action.				
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)				
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____				
<input type="checkbox"/> Parkland				



18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor name: _____		Date: _____
Signature: _____		

**Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2.** Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

**Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3.** For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

**PRINT**

Statement of Applicant and Owner with Respect to Reimbursement of Professional and Consulting Fees

In conjunction with an application made to the Town of Walworth, the undersigned states, represents and warrants the following:

1. I/We am/are the applicant and owner with respect to an application to the Town of Walworth.
2. I/We have been advised of, are aware of and agree to comply with the obligation to reimburse the Town of Walworth for any and all professional and consulting fees incurred by the Town in conjunction with this and any other applications by me/us, including but not limited to engineering and/or legal fees, all as more fully set forth in the Walworth Town Code.
3. I/We have been provided with, or have otherwise reviewed the Walworth Town Code provisions related to the obligation to reimburse the Town with respect to professional and consulting fees, and agree to comply with the same.
3. I/We understand that this obligation shall not be dependent upon the approval or success of the application.
4. I/we further agree that in the event the Town of Walworth is required to refer for collection an outstanding debt for such professional and/or consulting fees due to the Town of Walworth, I/we shall be obligated to pay the reasonable attorney's fees incurred as a result of the Town's efforts to collect such fees. Reasonable attorney's fees shall also include any and all disbursements that may result from the commencement of litigation.
5. Each party to the application, including the applicant and the owner, shall be jointly and severally liable for all consulting and professional fees and expenses incurred in conjunction with the application.

Owner: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_ Dated: \_\_\_\_\_

Applicant (if different than Owner): \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_ Dated: \_\_\_\_\_

